

 <p>एन एस आई सी N S I C</p>	<p>THE NATIONAL SMALL INDUSTRIES CORPORATION LTD. (A Government of India Enterprise) Corporate Identification No. U74140DL1955GOI002481</p>	 <p>आज़ादी का अमृत महोत्सव</p>
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National Small Industries Corporation (NSIC), is an ISO 9001:2015 certified Government of India Mini Ratna Public Sector Enterprise under Ministry of Micro, Small and Medium Enterprises (MSME). NSIC has been working to promote, aid and foster the growth of micro, small and medium enterprises in the country. NSIC operates through countrywide network of offices and Technical Centres in the Country.

NSIC has a vision to reposition itself to serve the Indian MSME sector more effectively, to make them competitive, technologically sound and better access to market. In order to cater to this vision, NSIC is looking for visionaries with highest level of skills and commitment.

NSIC invites applications for the post of **Chief Technology Officer (Digital Transformation Officer) on contractual basis** as per details given below:-

I. Eligibility Criteria and Key Responsibilities:

1.	Job Title	Chief Technology Officer (Digital Transformation Officer)
2.	No. of Posts	01 (contractual)
3.	Introduction	Chief Technology Officer, who shall be the Digital Transformation Officer shall be devising the Information Technology strategy and execution within the organization. The Chief Technical Officer (CTO) – IT is responsible for overseeing all technical aspects (S/W & H/W) and improved digitalization of the company. The CTO works with executive management to grow the company through the use of technological resources using an active and practical approach. Role of CTO shall be critical in leveraging technology to drive business growth, enhance operational efficiency and maintain a competitive edge in the market. Strong leadership, technical expertise, strategic vision and effective communication skills are essential for success in this role.
4.	Qualification	<p>a) Essential: B.E / B. Tech / MCA from a reputed & recognized University / Institution.</p> <p>b) Desirable: TOGAF and / or ITIL certification.</p>
5.	Experience	<p>a) Essential:</p> <ul style="list-style-type: none"> • Proven experience of at least 20 years in a senior leadership role within IT, with a track record of digitalization of the organization • Experience of successfully managing large-scale IT projects and teams • Worked in Banking / Finance domain's IT related areas / project involving IT Policy and Planning / Financial Networks and Applications / Financial Information Systems / Cyber Security Technologies / Payment

		<p>Technologies, etc. of which 5 years should be preferable at senior management level.</p> <ul style="list-style-type: none"> • Should have strong leadership and management skills, with the ability to inspire and motivate teams towards achieving ambitious goals. • Should have experience in IT policy and Planning, financial networks and applications, financial information systems, cyber security technology / lending business. • Solid understanding of IT infrastructure, cybersecurity and emerging technologies. • Should have working knowledge of cloud infrastructure, data governance, data warehouse, data lake and data lakehouse. • Possess strong technology knowledge, updated with recent development in IT technology including Banking / FI & emerging trends in India / Globe to help company Management / independently take critical strategic decisions. • Building infrastructure / IT product service deployment experience. • Regulatory interface, Experience in dealing with Board / Committee members, Liaisoning with stakeholders. • Effective communication skills, with the ability to articulate complex technical concepts to non-technical stakeholders. <p>b) Desirable:</p> <ul style="list-style-type: none"> • Sound understanding of applicable negotiations, guidelines and norms to the Banks / Financial Institutions / NBFCs is an added advantage. • Ability to develop, grow and nurture a highly motivated and result oriented team.
6.	Age Limit	Maximum 57 years as on date of Advertisement.
7.	Tenure	Contractual tenure for a period of 3 years with periodic performance review. The Contract may be extended for further period, subject to satisfactory of performance and as mutually agreed.
8.	Remuneration	All-inclusive remuneration on CTC basis. However, it shall not be a constraint for the right candidate and shall be market driven. Shall be entitled for 12 days of CL & 15 days EL (per year)
9.	Place of Posting	New Delhi
10.	Last Date for receipt of application in NSIC	22.08.2024 (latest by 6.00 PM)
11.	Email Address for any future communication	hrm@nsic.co.in

II. Key Responsibilities (Chief Technology Officer)

A. Technology Strategy.

- Develop and implement the overall Information Technology strategy aligned with the Organization's goals and objectives.
- Drive the Organisation wide digitization and integration.
- Create a futuristic technology vision, architecture roadmap and policy for the Corporation including applications, infrastructure, and meet its projected needs and be competitive in the industry.
- Deploy scalable, modular, low cost and well governed technology platforms.
- Oversee development of technology standards, governance processes and performance metrics to ensure that IT delivers value to company.
- Improve and administer the current information technology system and network to ensure high efficiency delivery and low costs.
- Create a frictionless and automated process workflow and facilitate company to lend holistically across infrastructure sectors by building technology capabilities.
- Create and implement a technology blueprint which is scalable, low cost, well governed, low cost and primarily cloud native.
- Develop and enforce policies and procedures related to information security and regulatory compliance.

B. Technology Development & Monitoring

- Develop a solid Enterprise Architecture (EA), a well-governed information security framework, and a board-approved IT Policy.
- Build a platform approach to support the EA but exploring and inducting the right combination of SaaS, PaaS, and custom workflows.
- Engage in digitizing and building intelligent automation workflows.
- Verify that manuals and procedure notes controlling company operations are up to date to comply with relevant technological protocols, governing standards, and the business user manual.
- Conduct technology risk assessments (at least once a year) and develop a risk-oriented activity plan the same.
- Build resilience in systems and processes with optimum cost, strengthen compliance framework for development, deployment and routine support works of the department.
- Monitor and periodically test the IT infrastructure by performing sufficient and representative functional and stress testing. The result of which should be presented to the relevant stakeholders.
- As part of business continuity plan, ensure that there is no failure in business operations and appropriate disaster recovery plans are in place and regularly tested for readiness for unforeseen and unexpected events which can impact the continuity of business.

C. Governance and Leadership Capability

- Hold functional & transformative responsibility for the company's technology, and act as a custodian of all technology platforms.
- Keep the board and senior management informed of IT regulations, norms, and standards as well as any new developments that may have an impact on company operations.
- Communicate effectively with Senior Management and stakeholders on technology related matters. Inform the Functional Directors, CMD and Board as soon as there are any significant alterations or findings pertaining to the technological risk.
- Periodically inform the Board / Audit Committee of the technology failures and breaches.
- Manage relationships with technology vendors and service providers. Negotiate contracts and service level agreements to ensure cost effective and high-quality delivery of products and services.
- Implement robust cybersecurity measures to protect the organization's data and systems from internal and external threats.
- Thought leadership in technology trends with an insightful appreciation of financial services / fin-tech and associated global technology trends.
- Facilitate in recruiting right talent for the IT team of the company and groom them through structured formulation and review of IT policies and framework.
- Foster links between technical teams and other user departments such as operations, marketing and finance.
- Plan & ensure data security, complete and regular data archives and safety of data archives.
- Define and ensure integrity of the operations environment and information security policies for the business.
- Ensure compliance to stringent security standards.

III. Terms & Conditions –

- a) The Candidates short-listed will be called for interaction / interview by Selection Committee.
- b) The engagement will purely be on Contractual basis. Official time of duty shall be 9.30 a.m. to 6.00 p.m.
- c) Contractual tenure for a period of 3 years with periodic performance review. The Contract may be extended for further period, subject to satisfactory of performance and as mutually agreed.
- d) The applicant appointed on full-time basis shall not be permitted to take up any other assignment during the period of engagement in other Company.
- e) The engagement can be terminated by the Company at any time without assigning any reason thereof by giving 30 (Thirty) days' notice. However, in case applicant wishes to resign, he/ she will have to give 30 days' advance notice or remuneration in lieu thereof before terminating the engagement. They can resign or can be removed without any specific notice period.

IV. Other Conditions

- a) **Posting on Engagement** – The place of posting shall be New Delhi. However, it will be the discretion of Management to change the place of posting.
- b) **Responsibilities**- The applicant shall give their suggestions, comments, advice, proposals, remarks etc. in writing under their signature and shall take accountability for the same.
- c) **Secrecy** —The applicant will maintain all information documents/ materials gathered during the course of the engagement in strict confidence. They will not copy or make notes of such information / documents except in conjunction with the work for the Company. They will not divulge to anyone outside the Company or use any of the information / documents/ materials gathered during the course of engagement for their own or anyone else's benefit, either during or after the terms of engagement with the Company. The aforesaid obligation shall also apply to proprietary/ confidential information / documents of third parties received by them or the Company in the normal course of the engagement with the Company.
- d) The applicant shall, while demitting the office, handover all information / documents/ materials (in soft/ hard format) under their possession, during the engagement period, to the employee as communicated by the Management.
- e) **Tax** — The Income Tax or any other taxes liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the Company will issue TDS Certificate.
- f) **Other Allowances**- He will not be entitled to any benefit like Provident / Benevolent Fund or any other kind of compensation available to the regular employees of NSIC.
- g) **Reporting Relationships** — During course of their engagement, the Consultant will employ themselves efficiently, diligently and to the best of their ability shall devote their whole time and attention to the interest of the Company and generally carry out work as assigned to them and shall comply with all lawful orders and directions given by the CMDs/ Directors/HoDs as the case may be. They shall honestly, diligently and faithfully serve the Company and use utmost endeavour to promote the interest of the Company.
- h) **Expiry of Terms of Engagement** - Unless the ad-hoc period of engagement is extended further or terminated earlier by giving 30 days' notice or payment in lieu thereof, the engagement will come to an automatic end on the expiry of the period of engagement stipulated in the offer letter and no notice will be necessary.
- i) **Termination of Contract** —The Competent Authority reserves the right to terminate the contract, by giving 30 days' notice to the Consultant without assigning any reasons.
- j) **Joining on appointment** — The applicant is required to join within 15 days of the offer of engagement or in exceptional circumstances, as approved by the Competent Authority. In the event of failure to join within the stipulated period, the offer of engagement shall stand withdrawn automatically.
- k) **Conflict of Interest** - The applicant appointed by the Company, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Company.
- l) **Vigilance clearance** shall be obtained in r/o candidate engaged from Govt. Departments from his / her previous departments / organizations as per internal policy otherwise, police verification will be sought.

V. How to apply

1. The selection shall be made by the “Selection Committee” duly constituted for this purpose at NSIC through an interaction / personal interview of the eligible candidates.
2. Along with application duly self-attested relevant certificates w.r.t. educational, professional qualification and experience must be enclosed.
3. The application alongwith the relevant documents may be sent **on or before 22.08.2024 (Upto 06.00 PM)** by post or on email: hrm@nsic.co.in to :

Senior General Manager (HR)
National Small Industries Corporation Limited
(A Government of India Enterprise)
NSIC Bhawan, Okhla Industrial Estate,
New Delhi-110020
Tel: 011-26926275



THE NATIONAL SMALL INDUSTRIES CORPORATION LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)

Application for Engagement of Chief Technology Officer (Digital Transformation Officer) on contractual basis

Please attach
passport size
photograph

1. Name (Mr. / Mrs. / Ms.) : _____
2. Gender (Male/Female) : _____
3. Date of Birth (DD/MM/YY) : _____
4. Qualification : _____
5. Regional Languages Known : _____
6. Correspondence Address : _____

District: _____,

State: _____ PIN _____

7. Telephone Number : +91- (STD _____) - _____
8. Mobile Number : +91- _____
9. Email : _____ @ _____

10. Details with experience:

	Name of the organization	Position held (Designation)	Scale of pay/ remuneration	Period		Job description
				From	To	

(Please attach separate sheet for experience, job description etc., if any, as annexure)

11. Two References: 1. _____ 2. _____

I hereby certify that the information furnished by me is correct and I am eligible for the said engagement.

Signature
(Name) _____

Date:
Place:

Note: Attach duly self-attested relevant certificates w.r.t. educational, professional qualification and experience.