

SIC/HO/Admin-W/1(15)/03

Date – 21-11-2013

To,

M/s

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**Subject: Quotation for painting and polishing of first floor corridor of NSIC Bhawan , Okhla Industrial Estate , New Delhi -110020.**

Please find enclosed here with Performa for schedule of quantities for the subject work at NSIC Ltd.,NSIC Bhawan, Okhla Industrial Estate, New Delhi-110020. You are requested to quote your most competitive rates against each item mentioned on schedule enclosed with at the terms and conditions given below.

- Rates should be inclusive of the cost of materials, labours, fixing, cartage, transportation, scaffolding, other T&P in all respect. Taxes if any should also be claimed in the column mentioned in the schedule
- Material, of approved quality / make as specified in the schedule shall only be accepted.
- Payment will be released by cheque after satisfactory completion of the work on actual measurement basis.
- All statutory deductions as applicable shall be deducted from your payable amount.

- Work should be completed within 15 days from the date of acceptance of work order.
- Earnest money of Rs. 3000/- in the form of Demand draft in favour of "National Small Industries Corporation Ltd " payable at New Delhi should be submitted by the bidders along with their offer.
- Earnest money of unsuccessful bidder (Other than the lowest bidder) shall be returned after opening of price bids and earnest money of successful bidder shall be retained as security deposit till the successful completion of the work.
- All the bidders are advised to visit the site for assessing the site condition before quoting the rates.
- Offer should reach to this office up to 3.00 PM. On 28-11-2013 Offers shall be opened on the same day at 3.30 PM.

Thanking You.

Yours faithfully

M.A. Khan  
Chief Manager (Works)

**Schedule**

<b>S N.</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>QTY</b>	<b>Rate in figures (RS)</b>	<b>Rate In words ( Rs.)</b>	<b>Amount ( Rs.)</b>
1	Removing dry or Oil bond Distemper, water proofing cement paint and the like by scrapping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.	Sqm	1035			
2	Distemping with Oil Bond Distemper of approved brand and manufacture to give an even shade on old work ( One or more coat).	Sqm	753			
3.	Painting with synthetic Enamel paint of approved brand and	Sqm	282			

	manufacture of required colour to give an even shade one or more coats on old work .					
4.	French Spirit polishing one or more coats on old work.	Sqm	29.51			
					<b>Total</b>	
					<b>Taxes</b>	
					<b>Grand total</b>	

**Total Rs. In words -----**

**Signature of bidder with stamp**