

SIC/HO/ADMN-W/1(XXI)/02

Dated: 20-4-2018

M/s. _____

**Subject:-Offer for AMC of General Pest Control/Rodent Control
treatment for NSIC Complex Okhla Industrial Estate, New Delhi**

Dear Sir.

Sealed offers are invited for Rodent Control & General Pest Control treatment from the reputed & experienced agencies having valid license from Plant Protection Office Delhi Administration. You are requested to quote your lowest amount of providing Annual Maintenance Contract for the subject work as per following specifications in the enclosed Performa. Total amount for both the services should be quoted at the specified place of Performa enclosed. Bidders should enclosed following document along with their offer :

- EMD of Rs.2,000/- (Rupees Two Thousand Only) through A/c. payee Demand Draft in favour of "The National Small Industries Corporation Ltd." payable at Delhi.
- Work Order/Completion Certificate of two works of similar nature successfully completed by the bidder for an amount Rs.20000/- each during last five years.

- Copy of the valid license from plant protection Office, Delhi Administration.
- Valid GST registration certificate

In the absence of these documents bid shall be rejected.

The specifications of the work and terms and conditions are given here under

A. Rodent Control Treatment

- All false ceilings, AC/Cooler ducting etc. of all the floors of H.O. Building, STP building and Exhibition Centre building having covered area 7700 sqm. (approx.) along- with an open area of 4,000 sqm (approx.) should be effectively treated by adopting latest method like BTG formula so as to completely remove the rodents.
- Open area all around buildings should also be treated in order to make entire area rodent free.
- You will be required to visit regularly, until all the rodents are removed, subsequently; one visit every month will have to be under taken till the completion of AMC period.
- Any problem at any point of time will have to be attended within 24 hrs. of lodging complaint without any additional charges.
- It should be ensured that no harmful chemical, which effects human being or property, is used or left behind.
- All dead bodies of the rats killed as a consequence of treatment will have to be removed by you immediately.

B. General Pest Control

- The area considered for carrying out rodent and general pest control includes covered area of all the floors of H.O. building, STBP building, and

Exhibition Centre building having 7700 sqm. (Approx) along- with an open area of 4,000 sqm (approx).

- All crawling pests like cockroaches, ants, spiders, house cricket, lizard's etc.need to be effectively treated at all floors of the buildings by way of impregnation spray.
- After initial treatment is carried out the subsequent treatment should be provided every month during the AMC period.
- Any complaint, will have to be attended at free of cost at any point of time with in 24hrs of lodging it with your office.
- The chemicals/pesticides to be used should be safe for human being.

Terms & Conditions

1. Rates quoted should be inclusive of all statutory liabilities, duties & taxes etc.
2. Rates must be valid for minimum period of 120 days from the date of submission of offer.
3. The Annual Maintenance period is for 12 month, renewable for a further one year on same terms and conditions subject to the successful completion of the work by the party during AMC period.
4. The area indicated is only approximate, actual area may vary depending on site conditions.
5. No deviation in our terms & conditions will be entertained.
6. Rates/ amount should be quoted in enclosed Performa only with the rates/ amount for the services and applicable GST.
7. Earnest money of Rs. 2000/- in the form of Demand draft in favour of "The National Small Industries Corporation Ltd" payable at New Delhi should be submitted by the bidders along with their offer.
8. Earnest money of unsuccessful bidders (Other than the lowest bidder) shall be returned after opening of bids and earnest money of successful

bidder shall be retained as security deposit till the successful completion of the AMC period of one year.

9. Your offer in sealed cover should reach to the office of the undersigned on or before 4-5-2018 by 3.00 PM. Bids will be opened at 3.30 PM on 4-5-2018.
10. In case services not provided satisfactorily as per specifications, the contract shall be cancelled and EMD shall be forfeited.
11. NSIC reserves the right to accept/reject any/all the offers partly or completely at any time.
12. The payment will be made on quarterly after successful completion of the Services/job for the quarter.
13. All statutory deductions as applicable will be deducted from your payable amount.

Thanking you,

Yours faithfully,

A R Siddiqui
Manager (Works)

(Bidder's Signature with date)

Performa for Quotations

Item

- A. Annual Maintenance Contract for providing complete treatment for Rodent Control as per specifications, at NSIC Head Office building, STP building and Exhibition Centre building Okhla Industrial Estate New Delhi-20 - Total Covered Area of 7700 Sqm and open area of 4,000 Sqm (approx.).
- B. Annual Maintenance Contract for providing complete treatment for Pest Control as per specifications, at NSIC Head Office building, STP building, and Exhibition Centre building Okhla Industrial Estate, New Delhi-20 - Total Covered Area of 7700 Sqm and open area of 4,000 Sqm (approx.).

Total quoted amount for both the Services for one year as A & B above

Rs. _____ (In figures)

i.e.

Rupees _____ (In words).

(Bidder's Signature with date)

