



Tender Reference No.: NSIC/GAU/TENDER/TRG/001

TENDER DOCUMENT

For

Engagement of Skill Based Training provider

The National Small Industries Corporation Limited

(A Government of India Enterprise)

3rd Byland, Industrial Estate, Bamunimaidam, Guwahati, Assam-781021.

Tender for Engagement of Skill Based Training provider

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NOTICE INVITING TENDER

The National Small Industries Corporation Ltd is a CPSU engaged in imparting skill based training for the benefit of MSME and un-employed youth. The National Small Industries Corporation Ltd (NSIC), Guwahati, Assam invites sealed tender in Single stage, two Envelope system (Technical & Commercial / Financial Tender in two separate envelopes) from eligible & qualified Training providers to conduct skill based training sponsored by Central Government, State Governments and Central & State PSUs.

The response to this NIT along with all required documents (duly signed, stamped and authenticated) are to be submitted by interested Training Providers in hard copy (in Original) on or before **20th December, 2019 by 3:00pm**. After the due time and date, no applications shall be entertained. The place of submission is: National Small Industries Corporation Ltd (NSIC), 3rd Byland, Industrial Estate, Bamunimaidam, Guwahati-781021, Assam.

The details are summarized below: -

a)	Tender number	<u>Reference number for inviting Tenders through this tender is</u> <u>NSIC/GAU/TENDER/TRG/001</u>					
b)	Eligible Tenderer	All Potential and Experienced Training Institute/ NGOs having infrastructure as per NSDC for machinery, equipments, classrooms, faculties, etc. to conduct NSQF training programs for the mentioned six trades as per 'Scope of Tender' at sl. no. (c) below at Gomati District (or its vicinity), Tripura. Declaration to be given in this regard and NSIC shall ensure above before awarding skill based training. Past experience in similar skill based training organising. Blacklisted Institutes are not eligible to apply.					
c)	Scope of Tender	Skill Development training programme will be conducting during the F.Y year 2019-20 in Gomati District of Tripura. All the related works for this project at Gomati district should be complete before March 2020.					
		SL. No.	Trade	NSQF Code	Duration in Hrs.	Duration in days	Nos of trainees
		1	Fashion Designing (Self Employed Tailor)	AMH/Q1947	380	48	50
		2	Beautician (Beauty Therapist)	BWS/Q0101	390	49	50
		3	Electrician (Assistant Electrician)	CON/Q0602	440	55	50
		4	Mason (General)	CON/Q0103	440	55	25
		5	Plumber	FFS/Q0104	450	57	25
		6	Carpenter Wooden Furniture	FFS/Q0102	348	44	20

d).	Scope of work	<p>-Awarded training providers should conduct training programme in the above mentioned trades at Gomati District of Tripura</p> <p>-Awarded training providers should complete training programme before 31st March, 2020.</p> <p>- Awarded training providers should have infrastructure as per NSQF for the mentioned trades like- machinery & Equipment's, Classroom, Faculty etc.</p> <p>- Awarded training providers should provide, raw materials & training materials, Tea & Snack to all Program Beneficiaries/candidates.</p> <p>-Distribution of Training Tool Kit and stipend to the beneficiaries.</p> <p>-Submission of MIS report on weekly basis.</p> <p>-Timely Submission of post training status of the candidates after the completion of training programme.</p>
d)	Scope of NSIC.	<p>-NSIC may carryout inspection during the training programme without intimation to Training Providers.</p> <p>- Timely collection of MIS report from awarded training providers.</p> <p>- Assessment of the trainees will be done by NSIC before completion of the training programme.</p> <p>-Certificate in standard format shall be awarded by NSIC to Beneficiaries.</p>
e)	Web page for details of tender	<p>Web page: https://www.nsic.co.in/tender/Current-Tenders.aspx The prospective Training Institutes / NGOs are advised to visit the website periodically for any update in respect of this tender. No separate advertisement/communication will be sent to the individual and/or parties.</p>
f)	Training Location	Gomati District (Matabari & Kakraban Block)
g)	Last date of submission of Tender	<p>Tender must be delivered to the address below on or before 20th December, 2019 up to 3pm.</p> <p>Zonal General manager, National Small Industries Corporation Limited, 3rd Bylane, Industrial Estate, Bamunimaidam, Guwahati-781021. Email: zgmne@nsic.co.in / bogwh@nsic.co.in Phone:- 0361-2659951</p>
h)	Date of opening of Technical Tender (Envelope-1)	<p>The technical Tender for the tender shall be opened on 20th December 2019 at 3:30pm at the address as under:</p> <p>Conference hall. National Small Industries Corporation Limited, 3rd Bylane, Industrial Estate, Bamunimaidam, Guwahati-781021.</p>

i)	Date of opening of Financial Tender (Envelope-2)	The date for opening second envelope containing Financial Bid will be intimated to all the Technically Qualified Tenderers (Training institute/ NGOs) separately with a request to be present for Financial Bid opening at Stipulated date and time so as to be opened in their presence.		
j)	Tender Document Amount	Demand draft of Rs.1050/- (inclusive of 5percent GST) in favour of National Small Industries Corporation Ltd, payable at Guwahati should be submitted along with Tender submission.		
k)	EMD	An amount of Rs 95,820/-(Rupees Ninety Five Thousand Eight Hundred Twenty only) by Demand draft drawn in favour of National Small Industries Corporation Limited, payable at Guwahati.		
l)	EMD Exemption	The exemption for the payment of EMD as well as tender doc. amount will be applicable under Rule 170 & 173 of General Financial Rules (GFR), 2017 for Micro & Small Enterprises (MSEs) as per the "Public Procurement Policy for Micro & Small Enterprises Order 2012". To claim the exemption, self-certified copy of valid certificate/proof of registration for the goods for which this tender floated, must be enclosed with Technical Bid.		
m)	Estimated project cost	Sl. No.	Particular	Total (in Rupees)
		1	Training cost (for all mentioned trades)	4791000
		2		
		3	Training Tool Kit	1005000
		4	Stipend	380000
			Total	6176000
			GST 18%	1111680
	Figures in Rupees	7287680		

Note: In case of any further clarification required, the same can be collected from the office of the National Small Industries Corporation Limited, 3rd Bylane, Industrial Estate, Bamunimaidam, Guwahati-781021 from 06.12.2019 to 18.12.2019 (Except Saturday & Sunday) between 10:30 hours to 17.00 hours, either in person by submitting application or by registered/speed-post.

National Small Industries Corporation Ltd, Guwahati

INSTRUCTIONS TO THE TENDERERS:-

The Tender shall be submitted in accordance with these instructions, as under.

Qualification/Eligibility Criteria: -

- a. The training providers should have infrastructure as per NSQF/ SSC for the following trades (In terms of Machinery, Equipment's, Faculty, Classroom & Practical lab etc.) which shall be ensured by NSIC before awarding.
- b. Training providers should not be blacklisted by any government/government agency /Donor or funding agency in India.
- c. The training providers should have infrastructure at Gomati Districts or its vicinity.
- d. Training providers should have past experience in similar field.

No	Trade	NSQF Code	Duration in Hrs.
1	Fashion Designing (Self Employed Tailor)	AMH/Q1947	380
2	Beautician (Beauty Therapist)	BWS/Q0101	390
3	Electrician (Assistant Electrician)	CON/Q0602	440
4	Mason (General)	CON/Q0103	440
5	Plumber	FFS/Q0104	450
6	Carpenter Wooden Furniture	FFS/Q0104	348

OTHER DOCUMENT REQUIREMENTS:

1. Dully filled, signed and stamped Technical Bid and Financial Bid should be submit before the due date specified elsewhere.
2. Provide the certificate, if NSDC has accredited or affiliated for the above mentioned trades.
3. Self-declaration for not being blacklisted.(Format enclosed)
4. Audited Balance sheet for the last three years.
5. Pan Card of the Company.
6. ID Proof of the Directors/ Proprietors/ Authorized Signatory.
7. GST registration of the company.

8. Niti Aayog registration, if NGOs.
9. Society Registration/ Company Registration Certificate, if any
10. Selected Training providers shall be given assigned target in term of numbers of trainees, once NSIC gets sponsorship from the respective government departments (but as and when needed).
11. Training providers should have arrangement for proper tracking of post training status of passed-out trainees. It is to be ensured that minimum 60% wage or self-employment is achieved for such trainees and record for same is to be submitted to NSIC.

12. Submission of Tender:

- a) The prospective training providers should examine all instructions, forms, terms, conditions and specifications in the tender documents and to furnish with its Tender all documents and information as required for Tendering. Non-submission of any documents as required shall be considered as non-responsive tender and shall be summarily rejected.
- b) The language for all the correspondence and documents related to this tender shall be in English only. Moreover, the printed literature/technical details for the machine shall also be in English.
- c) The Tender must be placed in a properly sealed Bigger envelope addressed to National Small Industries Corporation Ltd, 3rd By lane, industrial Estate, Bamunimaidam, Guwahati-781021, Assam and the said tendered envelope shall contain two sealed envelopes, each containing, Technical & Financial Tenders respectively. The tendered envelope must be super-scribed “Tender for empanelment of Training providers with tender inquiry number and its due date. The two sealed envelopes inside the bigger envelope must be super-scribed as:

Envelope No-1: The said envelope is for technical Tender & shall be super-scribed as “Tender for Empanelment of Training providers)”-Technical Tender”.

Envelope No-2: The said envelope is for commercial Tender & shall be super-scribed as “Tender for empanelment of Training Providers)”-Financial Tender”.

- d) If both or either of the envelopes are not sealed and marked as required, the NSIC shall not be responsible for its misplacement or premature opening.
- e) All the columns of the tender document/form shall be duly, properly and exhaustively filled in with signing and stamping all Pages before submission. Any cutting/over writing, etc. in the tender document/form must be again signed by the person who is signing the Tender.
- f) Tenders received in open covers or letters or fax or email will not be considered.

13. Financial Tender Submission:-

- a) Training Institute / NGOs shall take into account all costs including Study Kits, Raw Materials, Faculty Charges, Guest Faculty, Stipend (by Electronic means), Training Tool Kits, Refreshment, Rent of Training Centre (as required), Electricity, Maintenance of Machinery & its Depreciation, Administrative Expenses, Post Training Status tracking, Inauguration & Valedictory Programme and all others related to training activities. Prices for all these shall be deemed to be included with the offered price.

14. Last date of submission of Tender:

- a) **The Tender should reach the office of the National Small Industries Corporation Ltd, 3rd by lane, Industrial Estate, Bamunimaidam, Guwahati-781021, Assam.**
- b) **NSIC may, at its discretion, extend the deadline for the submission of Tenders by amending the Tender Documents, in which case all rights and obligations of the NSIC and Tenderers previously subject to the deadline shall thereafter be subject to the deadline as extended. The prospective Tenderers are advised to remain in touch with website for any update in respect of this tender.**
- c) NSIC shall not consider any Tender that is submitted/received after the date deadline i.e. date and time for submission of Tenders. Any Tender received by the NSIC after the deadline for submission of Tenders shall not be considered and shall be summarily rejected.
15. **Rights of NSIC:** NSIC reserves the right to accept or reject any Tender, without assigning any reason thereof, and to annul the Tendering process and reject all Tenders at any time prior to supply order, without thereby incurring any liability to Tenderers. In case of annulment, all Tenders submitted, specifically Tender document, EMD deposits shall be returned to the Tenderers, but in no case tender document amount shall be returnable.

16. Opening of Technical Tender:

The technical Tender of tenders will be opened at National Small Industries Corporation Limited, 3rd Bylane, Industrial Estate, Bamunimaidam, Guwahati-781021 on 20th December, 2019 at 3:30pm. The Tenderer or their authorized representative (One person only) may be present at the time of opening of the Tender. However, authorisation letter shall be required from the Tender submitting personnel for their representatives attending tender opening.

17. Opening of Financial Tender:

The Financial Tender of only technically qualified Tenderers will be opened on the stipulated date. The date & time for opening of financial Tender shall be intimated to all the technically qualified Tenderers through email, fax, registered/speed-post after the evaluation of Technical Tender. All Financial Tender of technically dis-qualified tenderer shall be returned un-opened.

18. Validity of Tender:

- a) The tender shall be valid for a period of 90 days from the date of opening of the Technical Tender of this tender. Terms and financial details submitted in the Tender shall be treated as firm during the said period of 90 days.
- b) In exceptional circumstances, prior to the expiry of the Tender validity period, NSIC may request Tenderers to extend the period of validity of their Tenders. The request and the responses shall be made in writing.

19. Notification of Award:

Prior to the expiry of the period of Tender validity, NSIC shall notify the successful Tenderer (Training providers), in writing, that its Tender has been accepted.

20. **Duration of the project:** - All the said training programmes should completed before 31st, March, 2020. Undertaking by training providers should submit that the mentioned training programme will be complete before the due date.

21. Payment terms & Conditions:

Sl. NO.	PARAMETER	PERCENTAGES
1	After Completion of one month training programme along with submission of all the details of the trainees to NSIC along with valid required documents.	20%
2	After Completion of training (Undertaking should be submitted by Training providers that training tool kit & stipend shall be districted to all the pass-out trainees within 15 days after receipt of 2 nd instalment of payment)	20%
3	After Submission of valid documents as proof of distribution of training tool kit & Stipend.	20%
4	After Submission of post training status report	10%
5	After Submission of final completion report and fund utilization certificates, as certified by Chartered Accountant.	20%
6	After fulfilment of all the tender specified terms and conditions to the satisfaction of NSIC official.	10%

22. The payment terms & conditions as mentioned above may change if receipt of payment to NSIC is delayed from sponsoring department. This is also to mention that NSIC will release payment to training providers only after receiving payment from sponsoring department. Training Tool kit, stipend & other documents shall also be verified by sponsoring department.

23. Prior approval of NSIC shall be taken in writing before out-sourcing the training to other Training Providers, decision of NSIC in this regard shall be final and binding.

24. Force Majeure conditions:

In the event of any unforeseen circumstances directly interfering in the training programme arising during the conducting of training programme such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, earthquakes, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the successful Training Institute/NGOs shall, within 7 working days, from the commencement thereof, notify the same in writing to the NSIC with reasonable evidence thereof. Either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days “notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other party.

25. Code of Ethics.

NSIC as well as Training Providers shall observe the highest standard of ethics including laws against fraud and corruption in force in India namely “Prevention of Corruption Act 1988”, during the procurement or execution of such contracts. If the Tenderers are found in Tender pooling, cartelisation or against law on fraud and corruption then their firms may be blacklisted.

26. Jurisdiction:

In the event of any dispute the legal matter shall be subjected to the jurisdiction of the court at Guwahati, Assam.

27. Infrastructure should be as per NSDC (Equipment & Machineries, Classroom & Practical Lab):-

a. MASON TRADES

Trades	Faculty	Class Room & Practical Lab	QF code	Equipment Name	Equipment required (per batch of 25 trainees)	Unit Type
Mason General	Qualification & Experience of the faculty should be as per NSQF	Classroom & Practical Lab should be as per NSQF	CON/Q0103	Angle	4	Nos
				Base Plate	4	Nos
				Belt	5	Nos
				Bolster Chisel	5	Nos
				Brick Hammer	5	Nos
				Chalk	4	Box
				Club Hammer	5	Nos
				Coir Brush	2	Nos

Trades	Faculty	Class Room & Practical Lab	QP Code	Equipment Name	Equipment required (per batch of 25 trainees)	Unit Type
Mason General	Qualification & Experience of the faculty should be as per NSQF	Classroom & Practical Lab should be as per NSQF	CON/Q0103	Cold Steel Chisel	5	Nos
				Comb Hammer	5	Nos
				Concrete Vibrator	1	Nos
				Corner Trowel	5	Nos
				Cup locks	4	Nos
				De Watering Machine	1	Nos
				Ear Muff	10	Nos
				Gauge Box	2	Nos
				GI Bucket	5	Nos
				Hacking Hammer	5	Nos
				Joint Pin	4	Nos
				Jointers	5	Nos
				Ledger	4	Nos
				Line Strings	5	Nos
				Marking Gauge	5	Nos
				Scaffolding Upto 3.6 Mtrs	1	Set
				Measuring Tape	5	Nos
				Mixing Platform	5	Nos
				Pencil	4	Box
				Pick Axe	2	Nos
				Plasticizer	1	Ltrs
				Plumb Bob	10	Nos
				Pointing Trowel	5	Nos
				Pvc Mug	5	Nos
Pvc Strip	10	Nos				
Pvc Water Tube Level	5	Nos				
Rammer	2	Nos				
Rhombus Mess	1	Nos				
Right Angle	10	Nos				

Trades	Faculty	Class Room & Practical Lab	QP Code	Equipment Name	Equipment required (per batch of 25 trainees)	Unit Type
Mason General	Qualification & Experience of the faculty should be as per NSQF	Classroom & Practical Lab should be as per NSQF	CON/Q0103	Rope	5	Nos
				Rubber Hand Gloves	15	Nos
				Rubble Stone	10	Nos
				Safety Belts	5	Nos
				Safety Helmet	15	Nos
				Safety Shoes	15	Nos
				Screed Board	2	Nos
				Screed Vibrator	1	Nos
				Shackle	5	Nos
				Sling	5	Nos
				Spade	5	Nos
				Spirit Level	5	Nos
				Steel Floater	5	Nos
				Steel Scale	2	Nos
				Straight Edge (Aluminium)	5	Nos
				Surface Floor Hardener	1	Bag
				Trowel	5	Nos
				Vertical	4	Nos
				Walkway Challi	2	Nos
				Wheel	5	Nos
				Wheel Barrow	1	Nos
Wire Brush	3	Nos				
Wood Mallet	2	Nos				
Wooden Floater	5	Nos				
Wooden Scale	2	Nos				

b. Assistant Electrician (List of Equipment's & Machineries):-

Trade	Faculty	Class Room & Practical Lab	QP Code	Equipment Name	Equipment required (per batch of 25 trainees)	Unit Type
Assistant Electrician	Qualification & Experience of the faculty should be as per NSQF	Classroom & Practical Lab should be as per NSQF	CON/Q0602	8 Mm Punch	4	Nos
				Arbor (Mandrel) 20 mm	2	Nos
				Arbor (Mandrel) 32 mm	2	Nos
				Automatic Wire Stripper	2	Nos
				Bench Vice	5	Nos
				Bench Vice	5	Nos
				Board of Safety Instructions	1	No.
				Bootless Lug Crimping Tools	2	Nos
				Chalk Line Marker	2	Nos
				Chisel	3	Nos
				Combination Pliers	2	Nos
				HSS Twisted Drill Bit 10 mm	2	Nos
				HSS Twisted Drill Bit 12 mm	2	Nos
				Jig Saw Cutter	1	Nos

Trade	Faculty	Class Room & Practical Lab	QP Code	Equipment Name	Equipment required (per batch of 25 trainees)	Unit Type
Assistant Electrician	Qualification & Experience of the faculty should be as per NSQF	Classroom & Practical Lab should be as per NSQF	CON/Q0602	Line Tester	2	Nos
				Magnetic Spirit Level With 45 Degree	2	Nos
				Mason Thread	20	Nos
				Measuring Tape 5 Meters	5	Nos
				Megger	1	Nos
				Monkey Plier	2	Nos
				Pipe Bending Machine	1	Nos
				Pipe Wrench 16"	2	Nos
				Reflecting Life Jacket	6	Nos.
				Ring Spanner Set	2	Nos
				Round File Medium 10"	2	Nos
				Rubber Hand Gloves	20	Nos
				Safety Belt	2	Nos
				Safety Helmet	20	Nos
				Safety Harness	2	Nos
				Safety Shoes	20	Nos
SDS Plus Masonry Drill Bit 06 mm	2	Nos				

Trade	Faculty	Class Room & Practical Lab	QP Code	Equipment Name	Equipment required (per batch of 25 trainees)	Unit Type
Assistant Electrician	Qualification & Experience of the faculty should be as per NSQF	Classroom & Practical Lab should be as per NSQF		SDS Plus Masonry Drill Bit 08 mm	2	Nos
				SDS Plus Masonry Drill Bit 10 mm	2	Nos
				SDS Plus Masonry Drill Bit 12 mm	2	Nos
				SDS Plus Masonry Drill Bit 14 mm	2	Nos
				Star Screw Driver Medium	4	Nos
				Star Screw Driver Small	5	Nos
				Straight Cutter	4	Nos
				Tool Box	1	Nos

c. Carpenter:-

Trade	Faculty	Class Room & Practical Lab	QP Code	Equipment Name	Equipment required (per batch of 25 trainees)	Equipment to be available at the Training Center (Yes/No)
Carpenter Wooden Furniture	Qualification & Experience of the faculty should be as per NSQF	Classroom & Practical Lab should be as per NSQF	FFS/Q0102	E+D2:D54lectric Planer	5	yes
				Electric Router	5	yes
				Electric Circular	5	yes

Trade	Faculty	Class Room & Practical Lab	QP Code	Equipment Name	Equipment required (per batch of 25 trainees)	Equipment to be available at the Training Center (Yes/No)
Carpenter Wooden Furniture	Qualification & Experience of the faculty should be as per NSQF	Classroom & Practical Lab should be as per NSQF	FFS/ Q0102	Jigsaw Machine	5	Yes
				CIRCULAR SAW	5	yes
				Sanding machine	5	Yes
				ELECTRIC DRILL MACHINE	5	yes
				WALL DRILL 5 MM	5	yes
				WALL DRILL 6.5 MM	5	yes
				WALL DRILL 8MM	5	yes
				WALL DRILL 10MM	5	yes
				H.S.S. DRILLSET 5/32, 3/16, 7/32 & 1/4	5	yes
				DRILL BIT SET (2.5,3,6,10,12 MM)	5	yes
				Ear Protector	10	yes
				face Mask	10	yes
				safety shoes	25	yes
				Safety Goggles	10	yes
				METAL JACK PLANE / BLOCK PLANE	5	Yes
				Smoothing Plane	5	yes
				Rebate Plane	5	yes
				Groove Plane	5	yes
				Spoke shave plane	5	Yes
				cross peen hammer	10	yes
				CROSS HEAD HAMMER	10	yes
				BALL PEEN HAMMER	10	yes
				claw hammer	10	yes
				WOODEN MALLET	10	yes
				Rip saw	5	yes
Cross cut saw	5	yes				
hand saw or panel saw	10	Yes				
Tenon saw	5	yes				

Trade	Faculty	Class Room & Practical Lab	QP Code	Equipment Name	Equipment required (per batch of 25 trainees)	Equipment to be available at the Training Center (Yes/No)
Carpenter Wooden Furniture	Qualification & Experience of the faculty should be as per NSQF	Classroom & Practical Lab should be as per NSQF	FFS/ Q0102	Dovetail saw	5	Yes
				compass saw	5	yes
				hack saw	5	yes
				Copping saw	5	yes
				Fret saw	5	yes
				Key hole saw	5	yes
				Inside caliper	5	Yes
				Out-side caliper	5	yes
				Steel rule	25	Yes
				PROTRACTOR	25	yes
				steel tape	25	yes
				MEASURING TAPE 5 MTR	25	yes
				protractor	25	Yes
				Wing compass	5	yes
				Mortise Gauge	10	Yes
				Tri- square	20	yes
FRAMING SQUARE	20	yes				

Trade	Faculty	Class Room & Practical Lab	QP Code	Equipment Name	Equipment required (per batch of 25 trainees)	Equipment to be available at the Training Center (Yes/No)
Carpenter Wooden Furniture	Qualification & Experience of the faculty should be as per NSQF	Classroom & Practical Lab should be as per NSQF	FFS/ Q0102	Mortise chisel 12mm	10	Yes
				Bench vise	5	yes
				T bar cramp 5 feet	3	yes
				G cramp 4 "	10	yes
				Miter cramp	3	yes
				hand drill	3	yes
				Plan brace	3	yes
				RATCHET BRACE	3	yes
				Flat drill bits different size	10	yes
				centre drill bits	10	yes
				Expansion bit	10	yes
				5" ROUND FILE (3MM to 12MM)	10	yes
				6" ROUND FILE (3MM to 12MM)	10	yes
				6" FLAT FILE (3MM to 12MM)	10	yes
				6" HALF ROUND FILE (3MM to 12MM)	10	yes
				10" HALF ROUND FILE (3MM to 12MM)	10	yes
				RASP FILE	5	yes
Mortise chisel 6 mm	10	yes				

					Equipment	Equipment to be available
Trade	Faculty	Class Room & Practical Lab	QP Code	Equipment Name	Equipment required (per batch of 25 trainees)	Equipment to be available at the Training
Carpenter Wooden Furniture	Qualification & Experience of the faculty should be as per NSQF	Classroom & Practical Lab should be as per NSQF	FFS/ Q0102	Triangular file	10	Yes
				pincer	5	yes
				nail Punch	5	yes
				NAIL PULLER	5	yes
				CENTER PUNCH 1985 (TAPARIA)	5	yes
				SCREW DRIVER 828 (REVERSIBLE +/-)	5	yes
				SCREW DRIVER 903 (REVERSIBLE +/-)	5	yes
				SCREW DRIVER 905 (REVERSIBLE +/-)	5	yes
				SCREW DRIVER 907 (REVERSIBLE +/-)	5	yes
				Oil stone	10	yes
				CHALK LINE	25	yes
				sand & Emery paper	10	yes
				Nails 1" - 14 no	1	yes
				nails -2" - 14 no	1	yes
				Pozidrive screw- 3.5x16	100	yes
				Pozidrive screw- 4x20	100	yes
				Ply-board - 18mm- 8'x4'	3	yes

						Center (Yes/No)
Carpenter Wooden Furniture	Qualification & Experience of the faculty should be as per NSQF	Classroom & Practical Lab should be as per NSQF	FFS/ Q0102	Ply-board - 12mm- 8'x4'	3	Yes
				MDF - 18mm- 8'x4'	3	yes
				MDF - 12mm- 8'x4'	3	yes
				Sun mica	5	yes
				Adhesive- glue	5	yes
				Edge banding tape- 2 mm	50	yes
				Edge banding tape- 1.3 mm	50	yes
				Edge banding tape- 0.8 mm	50	yes

Trade	Faculty	Class Room & Practical Lab	QP Code	Equipment Name	Equipment required (per batch of 20 trainees)	Equipment to be available at the Training Center (Yes/No)
Plumber	Qualification & Experience of the faculty should be as per NSQF	Classroom & Practical Lab should be as per NSQF	PSC/QO 104	Student Chair with Table or Student Chair with Arm Table	30	Yes
				Computer with Internet	1	Yes
				Projector	1	Yes
				Trainer Chair & Table	1	Yes
				Demonstration Table	1	Yes
				Pin up Board	1	Yes
				White Board	1	Yes
				Wooden Workstation Table	1	Yes
				Hand Drilling Machine	1	Yes
				Slide Wrench	1	Yes
				Parrot Plier	2	Yes
				Pipe Wheel Cutter	2	Yes
				CPVC Pipe Cutter	2	Yes
				Allen Key set	1	Yes
Smoke Generator	1	Yes				

Trade	Faculty	Class Room & Practical Lab	QP Code	Equipment Name	Equipment required (per batch of 20 trainees)	Equipment to be available at the Training Center (Yes/No)
Plumbing	Qualification & Experience of the faculty should be as per NSQF	Classroom & Practical Lab should be as per NSQF	PSC/QO 104	Pressure Gauge	1	Yes
				Pipe Die Set	1	Yes
				Blow Lamp	1	Yes
				Hydraulic Pressure Test Pump	1	Yes
				Pipe Wrench 12"	2	Yes
				Pipe Wrench 14"	2	Yes
				Pipe Vice	2	Yes
				Hammer Sledge 1 Kg	1	Yes
				Hammer Sledge	1	Yes
				Flat Chisel	2	Yes
				Point Chisel	2	Yes
				Flat Punch	2	Yes
				Point Punch	2	Yes
				Flat File	2	Yes
				Rawel Jumper Bit set	2	Yes
				Spanner Set (Double End)	1	Yes
				Spirit Level	2	Yes
				Tube Level Pipe	15	Yes
Screw Driver	2	Yes				

Trade	Faculty	Class Room & Practical Lab	QP Code	Equipment Name	Equipment required (per batch of 20 trainees)	Equipment to be available at the Training Center (Yes/No)
Plumbing	Qualification & Experience of the faculty should be as per NSQF	Classroom & Practical Lab should be as per NSQF	PSC/QO 104	Grip Plier	1	Yes
				Poker	2	Yes
				Hacksaw Frame with Blade	2	Yes
				Tri-Square	2	Yes
				Plum Bob	2	Yes
				Caulking Chisel	1	Yes
				Trowel Mason- Small	2	Yes
				Trowel Mason- Big	2	Yes
				Spade With Handle	1	Yes
				Mortar Pan	1	Yes
				Cleaning Brush 2"	1	Yes
				Painting Brush 2"	1	Yes
				Oil Can (Small)	1	Yes
				Chain Wrench	1	Yes
				Measuring Tape 5.0 Meter	2	Yes
Safety Belt - Half Body & Full Body Each	2	Yes				
Safety Shoes	2	Yes				
Safety Helmet	5	Yes				

Trade	Faculty	Class Room & Practical Lab	QP Code	Equipment Name	Equipment required (per batch of 20 trainees)	Equipment to be available at the Training Center (Yes/No)
Plumbing	Qualification & Experience of the faculty should be as per NSQF	Classroom & Practical Lab should be as per NSQF	PSC/QO 104	Cotton Hand Gloves	2	Yes
				White Wash Basin	1	Yes
				White I.W.C with Cistern	1	Yes
				White E.W.C (Normal)	1	Yes
				Kitchen Sink (Stainless Steel)	1	Yes
				White Urinal (Flat)	1	Yes
				PVC 'p' Trap for WC	1	Yes
				PVC 's' Trap for WC	1	Yes
				Bibcock (Long Body)	1	Yes
				Bibcock (Short Body)	1	Yes
				Single Lever Wash Basin Mixer	1	Yes
				Shower with Shower Arm	1	Yes
				Pillar cock	1	Yes
				Angle Cock	1	Yes
				Ball Valve	1	Yes
				Gate Valve	1	Yes
Globe Valve	1	Yes				
Check Valve	1	Yes				

Trade	Faculty	Class Room & Practical Lab	QP Code	Equipment Name	Equipment required (per batch of 20 trainees)	Equipment to be available at the Training Center (Yes/No)
Plumbing	Qualification & Experience of the faculty should be as per NSQF	Classroom & Practical Lab should be as per NSQF	PSC/QO 104	NRV	1	Yes
				Foot Valve	1	Yes
				GI Pipes -15mm	2	Yes
				Cement Solvent - CPVC	1	Yes
				Cement Solvent - UPVC	1	Yes
				Cement Solvent - PVC	1	Yes

e. Self Employed Tailor:-

Trade	Faculty	Class Room & Practical Lab	QP Code	Equipment Name	Equipment required (per batch of 25 trainees)	Equipment to be available at the Training Center (Yes/No)
Self Employed Tailor	Qualification & Experience of the faculty should be as per NSQF	Classroom & Practical Lab should be as per NSQF	AMH/Q 1947	Domestic Sewing Machines	15	Yes
				Bobbin	25	Yes
				Bobbin Case	20	Yes
				Fabric, good quality muslin cloth mandatory, other types optional for stitching and embroidery,(quantity may vary)	175 mtrs	Yes
				Fabric/Trims And Accessories/seams types Swatch File	1	Yes
				First Aid Box	1	Yes
				Cutting Table/Pattern Table	1	Yes
				Small screw driver with screws	5	Yes
				Overlock Machine	1	No

Trade	Faculty	Class Room & Practical Lab	QP Code	Equipment Name	Equipment required (per batch of 25 trainees)	Equipment to be available at the Training Center (Yes/No)
Self Employed Tailor	Qualification & Experience of the faculty should be as per NSQF	Classroom & Practical Lab should be as per NSQF	AMH/Q 1947	Sewing Kit Includes thread clipper/ thumb trimmer ,seam ripper , tracing wheel etc	30	Yes
				Garments , Made Ups And Home Furnishing Articles, each	3	Yes
				Iron And Iron Table	1	Yes
				Types Of Scales: normal straight big ruler, hip curve, leg shaper, pattern master, French curve	2 set	Yes
				Tailors Chalk	1 box	Yes
				Basic Stationary	30 set	Yes
				Calculator	10	Yes
				Documents set like Spec Sheet, size chart	30 set	Yes
				Mannequin(preferably woman Size M)	1	Yes
				Dexterity Test Kit	1	Yes
Other books and Documents samples	1 set	Yes				

Trade	Faculty	Class Room & Practical Lab	QP Code	Equipment Name	Equipment required (per batch of 25 trainees)	Equipment to be available at the Training Center (Yes/No)
Self Employed Tailor	Qualification & Experience of the faculty should be as per NSQF	Classroom & Practical Lab should be as per NSQF	AMH/Q 1947	Students Book/Manual	30	Yes
				Dustbin	1	Yes
				Baskets/Boxes For Storing	15	Yes
				Hanger	1	Yes
				Cleaning Cloth	15	Yes
				Sewing Threads (Surplus thread is used for stitching .The quantity , thread packaging, variety may vary as per requirement),	20 spools/cones	Yes
				Hand Needle, various sizes for embroidery and hemming	1 pack	Yes
				Machine Needle, various sizes	7 pack	Yes
				Pins & Safety Pins	1 box	Yes
				Dress Maker's Pin	1 box	Yes
				Pin Cushion	1 set	Yes

Trade	Faculty	Class Room & Practical Lab	QP Code	Equipment Name	Equipment required (per batch of 25 trainees)	Equipment to be available at the Training Center (Yes/No)
Self Employed Tailor	Qualification & Experience of the faculty should be as per NSQF	Classroom & Practical Lab should be as per NSQF	AMH/Q 1947	Students Stools For Sewing	15	Yes
				Teachers Table	1	Yes
				Teacher's Chair	1	Yes
				White /Blackboard	1	Yes
				Labels And Stickers	1 pack	Yes
				Board Eraser And Marker/Chalk	1	Yes
				Fire Extinguisher	1	Yes
				Students Chairs With Table Arms	30	Yes
				Pattern Papers & tracing paper	4 roll	Yes
				Trims And Accessories like laces , buttons , zippers,(assortment)	5 pack	Yes
				Machine Folders with Attachments	2 set	Yes
				Machine Oils	1 ltr	Yes

Trade	Faculty	Class Room & Practical Lab	QP Code	Equipment Name	Equipment required (per batch of 25 trainees)	Equipment to be available at the Training Center (Yes/No)
Self Employed Tailor,	Qualification & Experience of the faculty should be as per NSQF	Classroom & Practical Lab should be as per NSQF	AMH/Q 1947	Fusing	5 mtr	Yes
				Embroidery thread	5 pack	Yes
				Paper Cutting Scissors	2	Yes
				packing materials	5 pack	Yes
				measuring tape	30	Yes
				Fabric Cutting Scissors	30	Yes
Computer And Computer Peripherals and projector	1	No				

f. Beautician

Trade	Faculty	Class Room & Practical Lab	QP Code	Equipment Name	Equipment required (per batch of 25 trainees)	Equipment to be available at the Training Center (Yes/No)
Assistant Beauty Therapist	Qualification & Experience of the faculty should be as per NSQF	Classroom & Practical Lab should be as per NSQF	BWS/Q0 101	Therapy Beds	4	Yes
				Video Dermoscope	1	No
				Belex 08	1	No
				Micro bio lifter	1	No
				Microdermabrasion	1	No
				Lifting C	1	No
				Hi Frequency	2	Yes
				Galvanic	2	Yes
				Ultrasonic	2	Yes
				Wax Heater	4	Yes

Trade	Faculty	Class Room & Practical Lab	QP Code	Equipment Name	Equipment required (per batch of 25 trainees)	Equipment to be available at the Training Center (Yes/No)
Assistant Beauty Therapist	Qualification & Experience of the faculty should be as per NSQF	Classroom & Practical Lab should be as per NSQF	BWS/Q0 101	Face Steamer	2	Yes
				Hot Cabinet	3	Yes
				Foot Spa	6	Yes
				Manicure Trolley With Bowls	6	Yes
				Equipment Trolley	4	Yes
				Therapist Stool	6	Yes
				Pedicure Tool Sterilizer	1	Yes
				Paraffin Wax Heater	2	Yes
				Pedicure Chairs	6	Yes
				Hydraulic chair	2	Yes
Jet Spa		No				

(On letter head of the Applicant organisation signed by authorized representative)

Covering Letter for Tender submission

To

.....
.....

Sub: Empanelment of Training Providers for providing skill based training.

Dear Sir,

We the undersigned request you to empanel us as Training Partner with National Small Industries Corporation Ltd for imparting training programme on skill Development at Tripura.

1. We have understood the terms and conditions of the Training requirement of NSIC, and we confirm and accept the same. We also agree and undertake to abide by all the terms and conditions as specified elsewhere in this Tender.
2. We have submitted application in the prescribed format. We agree to offer any further clarifications and explanations on the application submitted.
3. We understand that our proposal would be evaluated by NSIC, which may be accepted or rejected with modifications, if required. We acknowledge the right of NSIC to reject our Proposal without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
4. The information submitted in our Proposal is complete & is strictly as per the requirements stipulated in the notice inviting tender, and is correct to the best of our knowledge and understanding.
5. We would be solely responsible for any errors/omissions/false information in our Proposal. We acknowledge that NSIC will be relying on the information provided in the Proposal and the documents accompanying such Proposal for empanelment of the applicant for the aforesaid programme, and we certify that all information provided in the application and the Formats attached herewith are true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such Proposal are true copies of their respective originals.
6. We agree that whenever required, we shall allow a physical inspection of our training facility by NSIC personnels.
7. We shall commence training under the Scheme only in the event that targets are allotted to us by NSIC.
8. This Proposal is unconditional and we hereby undertake to abide by the terms and conditions of the Schemes or any further terms and conditions as may be imposed by NSIC with mutual consent.

Thanking you and assuring best of our services.

Yours Sincerely,

Name:

Designation:

Complete Address:

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Signature & Stamp of Tenderer

NSIC/GAU/TENDER/TRG/001

Technical Tender

1. Name of the Organization:
2. Full address:
3. Contact Details (postal and email address, telephone, fax etc.):
4. Contact Person, Designation (Authorized Person):
5. Legal Status :

Type of Registration	
Permanent Account Number (PAN)	
Date of Registration	
Year of Establishment	
Income Tax exemption (if any)	
FCRA details (if any)	
Unique ID No. allotted by Niti Aayog (if any)	
UAM NO./ Society Registration/ NGO etc.	
GST Registration No.	

6. Whether already empanelled by state or central government bodies? If yes, give details:
7. Whether the organization has so far been blacklisted by any bodies / Institution /Government Organization/ CAPART etc.? If yes, give details:

10. **Financial information: -**

S.No.	Year	Turnover
1.	2016-17	
2.	2017-18	
3.	2018-19	

11. **Details of the trainees pass out year wise (Enclosed document if necessary):-**

Year Wise Pass out	2016-17	2017-18	2018-19
Pass out trainees			

12. Details of Self Employment & Wage employment (Enclose documents as necessary):-

Sl No.	2016-17	2017-18	2018-19
Self-employment			
Wage Employment			

13. List of Trades to be conducted for the project:-

Sl No.	Trade	NSQF Code	Duration in Hrs.	Duration in days	Affiliation if any?	Remarks
1	Fashion Designing (Self Employed Tailor)	AMH/Q1947	380	48		
2	Beautician (Beauty Therapist)	BWS/Q0101	390	49		
3	Electrician (Assistant Electrician)	CON/Q0602	440	55		
4	Mason (General)	CON/Q0103	440	55		
5	Plumber	FFS/Q0104	450	57		
6	Carpenter Wooden Furniture	FFS/ Q0102	348	44		

14. Infrastructure of the mentioned trades as per NSDC:

Sl No.	Trade	Infrastructure as per NDSC .(If Yes, mention the details of equipment & Machinery –attach sheets, if necessary)
1	Fashion Designing (Self Employed Tailor)	
2	Beautician (Beauty Therapist)	
3	Electrician (Assistant Electrician)	
4	Mason (General)	
5	Plumber	
6	Carpenter Wooden Furniture	



15. **Faculty:-**

Sl No.	Trade	No. of Faculty	Faculty as per NSQF (Qualification & Experience)
1	Fashion Designing (Self Employed Tailor)		
2	Beautician (Beauty Therapist)		
3	Electrician (Assistant Electrician)		
4	Mason (General)		
5	Plumber		
6	Carpenter Wooden Furniture		

16. Is the Training Providers under NSIC PPP mode, if yes mentioned the details trades.

17: Brief of the post training status tracking system: Use extra sheet (if needed).

18. How much percent Training Provider can give placement of the total trained trainees.

19. How much percent Training provider can give self-employment of the total trained trainees.

Name:

Designation:

Seal and Stamp



(On letter head of the Applicant organisation signed by authorized representative)

List of Training Centre (with Job roles) Infrastructure as per NSDC in Tripura/ accredited and affiliated by NSDC

S No	Name of Training Centre	Address	Place	Accreditation by NSDC	Job role	Sector



Self-declaration for not being blacklisted (format)

An affidavit on a non-judicial stamp paper of INR 100/- signed by Authorized Signatory

I,(name of Authorised Signatory) of(Name of the Organisation), do hereby declare to the best of my knowledge and information available with us as on date of submission of response to the NIT, that we have not come across any written directive by any government/government agency /Donor or funding agency in India, blacklisting(Name of the Organisation) against providing such services as mentioned in the NIT.

Name of the Signatory:
Designation:
Organisation:
Email:
Phone Number:



Declaration to be submitted under the signature of Authorized Representative / Signatory of the applicant agency on official Letterhead and official seal

To whomsoever it may concern

On the basis of registration document / certificates, we M/s

..... (Name

of Organisation), having office at (Office address), hereby give our

consent for following the guidelines / circulars / office orders / notification etc. of NSIC and NSDC, as amended from time to time:

1. To run and maintain dedicated skill based Training Centre as per given specification in the guidelines of NSDC and NSIC.
2. To mobilize and counsel youth for training and taking up job, wherever available (wage / self-employment) after training.
3. Collection of proper document like PAN/Voter ID/Aadhar Card, caste certificate, bank passbook, photo, Qualification etc. and submit to NSIC, per training batches.
4. To hire / engage competent and eligible trainer (s) to undertake training in the proposed courses.
5. To adhere to the attendance system and bio-metric attendance devices.
6. To arrange assessment and certification of trained youth.
7. To arrange or helping trained youth for establishment of Enterprise by Budding Entrepreneurs.
8. To make arrangement for knowing post training status of trainees as instructed by NSIC from time to time for wage and self-employment.
9. To maintain all records of trainings, Self-employment, placement and submit to NSIC from time to time, as required.
10. MIS report will be submitting as required from time to time (normally, every week).
11. We agree that the Training centre if empanelled with NSIC, may simultaneously operate any others training scheme but it should not affect NSIC training programme, whatsoever.

Name of the Signatory:

Designation:

Organisation:

Email:

Phone Number:

Date:

Place.

Technical Tender Evaluation:-

Sl No.	Heading	Requirement	weightage	Tick mark (Attached document if necessary)
1.	Past experience and expertise: Experience & Organizational Details	Relevant Experience (in the trades / applied for)	15	
		3-5 years and above	15	
		Between 1 – 3 years	10	
		Less than 1 years	5	
		Experience of working in skill development training & Livelihood in Tripura.	15	
		3-5 years and above	15	
		Between 1 – 3 years	10	
		Less than 1 years (Exiting)	5	
		Trainees Successful		
		70 % Successful under Self-Employment & Wage employment against the total pass out trainees per years	15	
		50 % Successful under Self-Employment & Wage employment against the total pass out trainees per years	10	
		40 % Successful under Self-Employment & Wage employment against the total pass out trainees per years.	5	
		Training Capacity	10	
		Completed more than 3000 and above	10	
		Completed more than 2000 & less than 3000	7	
		Completed more than 1000 & less than 2000	5	
Less than 1000	3			

2	Infrastructure	Infrastructure	15	Tick mark (Attached document)
		Infrastructure as per NSDC guideline of respective trades & NSDC affiliation / Smart Portal	15	
		Infrastructure as per NSDC standard but not affiliation.	10	
3	Turnover of the company	Turnover of the company	20	
		Above 30 Crore	20	
		Above 20 – 30 Crore	15	
		Above 10 -20 Crore	10	
		Below 10 Crore	5	
4	Already empanelment with Govts./ Central Govt./ PSUs. for skill development.	Yes	10	

Financial Tender:-

Financial Tender should be submitted separately for each trades per trainees as per information below:-

Sl. No.	Trade	QP Code	Total Nos. of trainees	Maximum expenditure per trainees for training (A).	Fixed Amount for tool kit	Fixed Amount for Stipend	Maximum expenditure per trainees	Maximum expenditure to be incurred for all trainees.	Service charge (in Rs.) against expenditure per trainees for training (A).
1	Beautician Trades (Beauty Therapist)	BWS/Q0101	50	18300	4000	1500	24800	1190000	
2	Carpenter Wooden furniture	FFS/ Q0102	20	16800	4000	1500	22300	446000	
3	Electrician (Assistant Electrician)	CON/Q0602	50	24500	4000	2000	30500	1525000	
4	Fashion Designing (Self Employed tailoring)	AMH/Q1947	50	21400	6500	1500	29400	1470000	
5	Mason (General)	CON/Q0103	25	24800	4000	2000	30800	770000	
6	Plumber	PSC/Q0104	25	25000	4000	2000	31000	775000	

1. The above mention amount in Rupees is excluding GST @18%.
2. Training Institute/ NGOs may submit SERVICE CHARGE against expenditure per trainees for training
3. Training provider should provide Stipend & Training Tool kit to the trainees with prior intimation to NSIC so as to verify the reasonability of quality, (KIT details as mentioned in annexure-A).
4. The revision of the quoted "SERVICE CHARGE" shall not be considered.
5. The above mentioned training charges is inclusive of all expense related to training including refreshment and study kit.
6. Stipend amount should be directly transferred to beneficiary account.
7. Any clarification may please be sought within the stipulated period.

Annexure-A

Configuration of tool kit to be distributed to the pass out trainees are mentioned below which may be change subject to the approval from NSIC maintaining in term of quality and price.

1. Trade:- Self Employment Tailoring

Tolls kit: - Sewing Machine - Brand name:- Singer, Model:- Prema Brather Cast Iron,
Size: - (LXBXH) – 14CM X 7 CM x18CM

2. Beauty Therapist:-

- a) Wax heater: - Brand:- Ozomax , 90 watt, 220-240 volts.
- b) Hair Straighter:- Brand :- Philips HP8302, Plate Size:- 19x85 mm
- c) Hair Dyer:- Philips HP8100/60 , 1000 watt, cord length:- 105 mm

3. Carpenter Wooden Furniture:-

- a) Electric Planer:-Brand - Aimax, 82 mm, 700 watt, width-82 mm, Depth-2mm, Length-2.3 mm
- b) Ball pain hammer: - Brand:- Taparia WH340B, weight:- 0.300 kg
- c) Hacksaw With blade: - Brand:- Aimex GROZ HF/12/RB, Size:- 12”(300mm)

4. Plumber (General):-

- a) Pipe Die Set:- Brand:- Magi Deal, M3 to M12, weight:- 1.1 Kg, Model:- 0659061008953
- b) Blow Lamp:- Brand :- Ganga Bhavani, (500) ML

5. Assistant Electrician :-

- a) Digital Multimeter:- Brand:- Fluke 101, Volt:- 600, AC/DC Volt.
- b) Clamp AMP Metre:- Brand :- Generic DT 266, AC/DC LCD
- c) Drill Machine:- Brand:- BOSCH GSB 10 500 watts , Speed:- 260 rpm
- d) Electrician tools Box:- Brands:- Taparia, PTB-19

6. Mason General :-

- a) Plum Bob:- Brand:- Aala Steel, Size:- 90x30 mm, weight :- 250 Gm
- B) Measuring Tape:- Brand:- Stanley, Model No:- STHT36127-812, 5mm x19mm,Length-5 mtr.
- c) Club Hammer:- Brand:- Taparia WH300B , weight:- 0.300 gm
- d) Trowel:- Local made non brand.
- e) Pointing Trowel-Brand(CK tools Pointing trowel with wooden handle, 100mm/125mm/150mm
- f) Spade:- Non Brand Local Made.
- g) Cold Steel Chisel:- Brand:- Visko 245, 6 inch 0.28 kg, 18 mm