



Tender no: NSIC/PAT/GODOWN-IOCL/2019-20

Date:05/07/2019

The National Small Industries Corporation Ltd
(A Govt.of India Enterprises)
Manna-Surti Complex ,Doctors Colony ,Kankarbagh
Patna— 800020, (Bihar)

Limited Tender for Godown for ' storage of Polymer Products of IOCL

Tender No. NSIC / PAT/GODOWN-IOCL/2019-20

IMPORTANT DATES

1. DATE OF PUBLISHING TENDER: 05/07/2019
2. TENDER SUBMISSION STARTING DATE: 05/07/2019..
3. LAST DATE FOR TENDER SUBMISSION: 12/07/2019 at 12.30 P.M
4. TENDER OPENING DATE AND TIME : 12/07/2019 at 02.30 P.M
5. GODOWN SPACE REQUIRED : 2000 sq.ft. to 2500 sq. ft.
6. LOCATION OF GODOWN : Near Zero Mile ,Patna Bye Pass Road ,Patna

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1.	General terms and condition of the tender duly signed on each page by the tenderer	1 to 4
2	Technical Bid & Price bid	5 to 6

Signature of tenderer
Full Name & Address of the Signatory
Including name of the Firm, if any with Stamp

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Date: 05/07/2019

M/s.

Sub: **Tender for Godown for Storage of Polymer Products of Indian Oil Corporation Limited**

Tender no: NSIC/PAT/GODOWN-I0CL/2019-20

Dear Sirs,

We invite your most competitive offer in two bid system in sealed cover for Godown space for storage of Polymer Products of Indian Oil Corporation Limited for 36 months. The period of contract, terms of payment, pro-forma for quoting Technical Bid & Price Bid and other terms & conditions of the contract shall be as set out in enclosed tender documents.

The Tender shall be duly filled in prescribed formats mentioned at "Proforma for Technical Bid and Proforma for Price Bid" and all the pages of the tender including the terms & conditions and supporting documents shall be signed by authorized signatory on your behalf & enclosed with your covering letter in two separate sealed covers superscribing on the top of envelope " **Tender for Godown of Indian Oil Corporation Limited** - Technical Bid / Price Bid separately.

The tenderers may note that the particulars called for in the Technical Bid have to be submitted by them in the form of answers supported by documentary proof for such information particularly in support of the other requirement as prescribed in the tender documents / terms and conditions.

The tenders shall be addressed to Sr. Branch Manager, National Small Industries Corporation Ltd., 104, 1st Floor ,Manaa-Surti Complex , Doctors Colony ,Kankarbagh ,Patna and shall be submitted on or before 12/07/2019 by 12.30 P. M. The Technical Bid will be opened on the same day at 2.30 P.M. in front of the representatives of the Bidders present, if any, followed by inspection of the site. The Price Bid of only those Bidders shall be opened who have qualified in Technical Bid and offered the Godown premises in accordance with the requirements. The date of inspection and opening of price bid will be informed separately.

Yours faithfully,

Sr. Branch Manager

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1 Warehouse Premises The bidder(s) must have warehouse/godown with sufficient space to facilitate unloading/loading and stacking inside the warehouse at destinations as below:

Sl.No.	State	Godwon Location	Minimum Covered Area	Duration of Contract
1	Bihar	Near Zero Mile ,Patna Bye Pass Road ,Patna	2000 sq. ft. to 2500 sq.ft.	Three years

Note : The warehouse must be located at in and around of Near Zero Mile ,Patna Bye Pass Road ,Patna.

The offered warehouse by bidders should meet the following minimum requirements of allied facilities in Warehouse/ Godown.

Minimum Requirements of allied facilities in Warehouse

1. The warehouse should have capacity to store 100 MT or more quantity of polymers packed in bags.
2. The warehouse should have proper locking system.
3. The approach road from main gate to warehouse should be suitable for movement of big truck & trailer.
4. The minimum height of offered premises from floor to ceiling should be 12 to 16 feet.
5. In order to prevent drain water entering the warehouse, especially during rainy season, the floor level of the warehouse should be higher as compared to the level of the immediate surrounding area.
6. The floor of the warehouse should be made of RCC concrete structure and floor has to be properly levelled.
8. The warehouse should have separate electric meter and should not have any loose electrical connections, hanging electrical wires and loose electrical fittings inside the warehouse. All electrical lighting are to be covered and not exposed.
9. The warehouse should have proper ventilation and lighting arrangement.
10. The warehouse should not have any window which poses any security threat. If there is any window, it should be with proper iron grills.
11. Adequate covered space for loading/unloading and open space for movement and parking of Trucks should be available.
12. The warehouse should have proper toilet facility .
13. The small office space /covered space for guard room should be provided.
14. The main entrance should have flexible gate .
15. No hazardous products should be stored in the immediate vicinity of the warehouse .

Yours faithfully ,

Sr. Branch Manager

Signature of tenderer
Full Name & Address of the Signatory
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TERMS & CONDITIONS

Bidders are advised to read the instructions for participating in the tender before submission of the same. Bidder shall submit the Bidding Document in his own name and submit the bid directly. The Bidding Document is non-transferable. Bidder should have a Permanent Account Number (PAN) from appropriate authorities. Following documents are to be enclosed with the Technical Bid.

- (i) Copy Of Ownership Document (self attested)
- (ii) Copy Of Current Rent Receipt (From Municipal Corporation/Revenue Department)- (self attested)
- (iii) Copy Of Aadhar Card (Self attested)
- (iv) Copy Of PAN Card (Self attested)
- (v) Copy Of Current Electricity Bill (Self attested)
- (vi) The lease agreement for hiring Godown for three years will be executed between NSIC and the successful bidder complying all the terms and conditions of the Tender. The lease agreement will have to be registered and the cost of registration is to be borne by the successful bidder .

Yours faithfully,

Sr. Branch Manager

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TECHNICAL BID

Please reply against & use separate sheet if necessary

<p>A. <u>Details of the Bidder :</u></p> <ul style="list-style-type: none">i. Constitutionii. Res. Address (Owner of Godown)iii. Business Addressiv. Copy of PANv. Copy of Aadhar Card	
<p>B. <u>Stockyard / Godown Premises:</u></p> <ul style="list-style-type: none">i. Addressii. Area in Sq. Ft.iii. Site Plan Attachediv. Meets requirements of safety , height & other conditions ,furnishing detailsv. Owned/ Leased documentsvi. Boundary details	

Yours faithfully,

Sr. Branch Manager

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Financial Bid

Rate @ per Sq. Ft. of the monthly rent	Total rent per month
	Rupees in words:

Note:

- ❖ Rate is to be quoted on per sq. ft. cost and total rent per month is also to be mentioned in figures and words .
- ❖ In case of any discrepancy in quoting price the price quoted in the words will be taken as final .

Yours faithfully ,

Sr. Branch Manager

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Full Name & Address of the Signatory
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