



**Tender Ref. No.:**

**NSIC/RJP/TOOL ROOM/2020-21/01**

## **TENDER DOCUMENT**

# **Supply, Installation & Commissioning Of Measuring Instruments & Accessories**

**The National Small Industries Corporation Limited**

(A Government of India Enterprise)

D-82/83, Focal Point, Rajpura, (Punjab)-140 401

Tel No., 9115005601

**Tele Fax: - 01762-232669**

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## NOTICE INVITING TENDER

The NSIC Technical Services Centre, D-82/83, Focal Point, Rajpura (Punjab) - 140401 invites sealed tender in **single stage, two envelope method** (Techno-commercial Bid in one envelope and Financial Bid in another envelope, both sealed and put in one bigger envelope) from eligible & qualified Original Equipment Manufacturers (OEMs)/ Authorised Distributors of OEMs/ Authorised Dealers of OEMs, for Supply, Installation, Commissioning on site & Training on Operation & Maintenance of the supplied **Measuring Instruments & Accessories.**

The details are summarized below: -

a)	Tender number	Reference number for inviting Bids through this tender is NSIC/RJP/TOOL ROOM/2019-20/19.
b)	Eligible Bidder	Original Equipment Manufacturers (OEM) / Authorized Distributors of OEM / Authorized Dealers of OEM (as per the eligibility details placed in the tender at Para 2 of <b>"Instructions to the Bidders"</b> ).
c)	Purchaser	The NSIC-Technical Service Centre, Rajpura (A Government of India Enterprise) which is one of the Technical Centre of NSIC Limited.
d)	Usage of Instrument	The purchaser would place the Instrument in their training centre and shall be utilized for imparting skill/ entrepreneurship development training and rendering services to the industries.
e)	Scope of Tender	Supply, Installation, Commissioning & Training to trainers, Comprehensive Warranty of 2 years.
f)	Specification/ Details of Instrument	The detailed specifications of Instrument are specified in tender document placed at <b>Annexure-A.</b>
g)	Web page for details of tender	Web page: <a href="http://www.nsic.co.in/tenders.asp">http://www.nsic.co.in/tenders.asp</a> and <a href="http://www.eprocure.gov.in">www.eprocure.gov.in</a> The prospective Bidders are advised to visit the website periodically for any update in respect of this tender. No separate advertisement/communication will be sent to the individual and/or parties.
h)	Addresses of supplies	The Measuring Instruments are proposed to be supplied at NSIC Technical Services Centre at D-82/83, Focal Point, Rajpura (Punjab) - 140401.
j)	Earnest Money Deposit (EMD) along with Tender (to be returned to unsuccessful Bidder without interest)	EMD of Rs.15000/- (Fifteen Thousand only) for D-82/83, Focal Point, Rajpura (Punjab) - 140401 shall be submitted in the form of D.D. in favour of <b>'The National Small Industries Corporation Ltd.'</b> payable at Rajpura and to be placed in the Technical Bid envelope while submitting the tender. Alternatively, EMD can be submitted through Online Banking Mode for which the details are given below in

		<p>"Instructions to Bidders" section. UTR No. and date of the online banking transaction on letter head of the Bidder is to be submitted in the Technical Bid envelope while submitting the tender.</p>
k)	Exemption from the payment of EMD and Tender fee	<p>The exemption for the payment of EMD as well as tender fee will be applicable under Rule 170 &amp; 173 of General Financial Rules (GFR), 2017 for Micro &amp; Small Enterprises (MSEs) as per the "Public Procurement Policy for Micro &amp; Small Enterprises Order 2012". To claim the exemption, self-certified copy of valid certificate/proof of registration for the goods for which this tender floated, must be enclosed with Technical Bid.</p>
l)	Security Deposit	<p>The successful Bidder has to submit interest free security deposit amount to the value equalling to 10% (Ten percent) of the total value of order within ten working days from the date of issue of purchase order by Purchaser.</p>
m)	Cost of Tender Documents	<p>The tender document can be collected from the office of the General Manager, D-82/83, Focal Point, Rajpura -140401 (Punjab) in between the period from <b>July 03, 2020 to July 24, 2020</b>. (Except Saturday &amp; Sunday) between 10:30 hours to 14:30 hours against payment of Rs. 590/- (Rs. Five Hundred Ninety Only) (Non-refundable, Inclusive of GST @18%) by way of demand draft, in favour of '<b>The National Small Industries Corporation Ltd.</b>' payable at Rajpura. Alternatively, tender document form can be downloaded from our website <a href="http://www.nsic.co.in">www.nsic.co.in</a> or <a href="http://www.eprocure.gov.in">www.eprocure.gov.in</a> from <b>July 03, 2020 to July 24, 2020</b>. In case the tender document downloaded for submission of offer, the non-refundable tender fee of Rs. 590/- (Rs. Five Hundred Ninety Only) in form of demand draft in favour of '<b>The National Small Industries Corporation Ltd.</b>' payable at Rajpura shall be enclosed with Technical Bid of the tender while submitting the tender or through Online Banking for which details are given below in "Instructions to Bidders" section.</p>
n)	Last date of submission of Bid	<p><b>Tender must be delivered to the address below on or before July 24, 2020 14:30 hours.</b> The Bids received after the due date and time shall be rejected.</p> <p>The General Manager, NSIC- Technical Services Centre, D-82/83, Focal Point, Rajpura ) – 140 401.</p>



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		Punjab
o)	Date of opening of Technical Bid (Envelope-1)	<b>The technical Bid for the tender shall be opened on July 24, 2020 at 15:00 hours on below address:</b>  The General Manager, NSIC- Technical Services Centre, D-82/83, Focal Point, Rajpura (Punjab) – 140 401.
p)	Date of opening of Financial Bid (Envelope-2)	The date for opening second envelope containing Financial Bid will be intimated to the technically qualified Bidders separately.

**Note:** In case of any further details required, the same can be collected from the office of The General Manager, NSIC- Technical Services Centre, D-82/83, Focal Point, Rajpura (Punjab) – 140401 from **July 03, 2020 to July 24, 2020** (except Saturday & Sunday) between 10:30 hours to 14:30 hours.  
Any clarifications can be asked on email: [ntsecrjp@nsic.co.in](mailto:ntsecrjp@nsic.co.in) or through speed-post.

The General Manager  
NSIC- Technical Services Centre, Rajpura



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## **INSTRUCTION TO THE BIDDER**

The Tender shall be submitted in accordance with these instructions, as under:

### **1. Abbreviations:**

Throughout this tender document, the word/ term:

- a) "NTSC" means NSIC-Technical Services Centre
- b) "NSIC" means The National Small Industries Corporation Ltd.
- c) "day" means Calendar day.
- d) "working day" means Monday to Friday in week.
- e) "Tender" means tender number NSIC/RJP/TOOL ROOM/2019-20/19.
- f) "Instrument" means the Instruments/equipment/associated accessories, measuring instruments as detailed at Annexure-A.
- g) If context so requires, "singular" means "plural" and vice versa.
- h) "EMD" means Earnest Money Deposit, without interest.
- i) "Purchaser" means The National Small Industries Corporation Ltd.
- j) "Bid" means the document and financial details submitted by Bidder in response to this tender.
- k) "Bidder" means the eligible and qualified Bidder i.e. Original Equipment Manufacturers / Authorized Distributors/ Authorized Dealers.
- l) "OEM" means Original Equipment Manufacturer.

### **2. Eligible Bidder:**

- a) The intending Bidder, in case of Original Equipment manufacturers shall submit a self-declaration **on their letter-head**, along with the Technical Bid, confirming that they are regular in manufacturing & supplying the similar Instruments, as asked in this tender, for the last Ten (10) years.
- b) The original equipment manufacturers shall possess ISO Certificate for their establishment. The copy of the valid ISO Certificate shall be placed with the Technical Bid.
- c) The intending Bidder, in case of Authorized Distributor of OEM / Authorized Dealer of OEM shall possess valid authorized Distributorship / Dealership license from Original Equipment Manufacturer and to be engaged in regular supply of similar Instruments for the last ten (10) years. The OEM shall have ISO certificate. Also the authorised Distributor/Dealer shall be associated with OEM on the basis of which, the said tender is participating, for the last three years. The Bidder shall enclose the copies to substantiate their engagement in supplies for the Instruments/ equipment for which the above said tender is being issued, for the last ten years and associated with OEM for the last three years. The copy of the same should be enclosed in Technical Bid while submitting the Bid.

- d) The intending Bidder has never made any default in supplying the Instrument/ equipment to Government / Semi Government/ Central or State Public sector enterprise(s) for any reasons in the last five years.

### 3. Scope of Supplies:

- a) The material shall be supplied in compliance to the specifications mentioned in **Annexure- A** of the tender document.
- b) The specifications of the Instrument as mentioned in the Annexure-A are the minimum requirements of tender, however higher specifications of instruments/equipment may be considered subject to their cost economics i.e. competitiveness in financial terms for the address(es) of supply.
- c) After the supply of Instrument by the successful Bidder as mentioned in the Annexure A, the successful Bidder has to execute its installation & commissioning in the designated site(s) at the address. No extra cost shall be paid for this purpose.
- d) After the installation & commissioning of **Measuring Instruments & Accessories**, the training to the local trainers shall be given for one working day wherein the training about the instruments operations, maintenance, information about Do's & Don'ts as well as trouble shooting & all other areas which are necessary for smooth functioning of Instrument shall be provided to the persons designated by purchaser, at site, by the successful Bidder. No extra cost shall be paid to the successful Bidder for imparting this training.
- e) The successful Bidder shall give on-site comprehensive warranty of machine/instruments for minimum two years from the date of successful commissioning of Instrument at the designated address. The purchaser is not liable to pay any extra charges on any account during warranty period.

### 4. Address of supplies:

- a) The details of addresses where the Instrument(s) supplied through this tender are as under:

#	Location	Address for supplies (designated site)
1	Rajpura	NSIC- Technical Services Centre, D-82/83, Focal Point, Rajpura (Punjab) – 140401.

- b) The Bidder is free to inspect the address(s) in the premises before submitting the Bid under this tender.

### 5. Special Provision for Micro & Small Enterprises:-

Micro and Small Enterprises (MSEs) participating in the tender will be given benefit as per Public Procurement Policy, 2012. Further, the MSEs owned by SC/ST/Women entrepreneurs will also be given benefits as per Public Procurement Policy, 2012. The definition of MSEs owned by SC/ST/Women is as given under:

- (a) In case of proprietary MSE. Proprietor shall be SC/ST/Women.

- (b) In case of partnership MSE, the SC/ST/Women partners shall be holding at least 51% shares in the unit.
- (c) In case of Private Limited Companies, at least 51% share shall be held by SC/ST promoters.

Document to claim benefits shall be enclosed in Technical Bid.

## 6. Delivery

- a) **The purchaser expects to complete delivery of Instrument by the successful Bidder within sixty (60) calendar days from the date of issue of supply order at the designated address.**
- b) The Instrument/ equipment shall be inspected by the purchaser, on receipt at site and successful Bidder shall be responsible for any damage during the transit of machine/ equipment/Instruments. The Purchaser shall not be responsible for any damage due to any reason during the transportation of Instruments/equipment to the designated site of the purchaser. Transit Insurance amount shall be deemed to be included in the offered price.
- c) The successful Bidder shall not be allowed for part shipments and/or trans-shipments without the permission of purchaser. The transit Insurance cover for insuring the Instrument/ equipment against the loss or damage incidental to manufacture or acquisition, transportation, storage and delivery/Installation & Commissioning, shall be obtained by the Bidder in his own name and not in the name of purchaser. The purchaser will as soon as possible but within 30 days from the date of arrival of Instrument/ equipment at destination shall notify the Bidder of any loss or damage to the Instrument/ equipment.

## 7. Comprehensive Warranty

- a) The successful Bidder shall offer on-site comprehensive warranty of Instrument for two years from the date of successful commissioning of Instrument at the designated address & shall cover each and every part of the Instrument including parts having limited life, etc. The purchaser is not liable to pay any extra charges on any account during warranty period.
- b) Any part or parts fail or proved defective within the on-site warranty period specified above, owing to defect in design, material or workmanship, the Bidder shall have to replace them with original spares only without asking for any extra charges.
- c) The successful Bidder shall have to visit the address at which the Instrument supplied once in a quarter as a "Preventive maintenance service" to check the working of hardware & software of Instrument, associate systems, efficiency of operational areas etc., during the warranty period.
- d) During the warranty period, expert(s) shall be deputed at site by the successful Bidder within two working days from the date of request from purchaser, to rectify and fix the defects/malfunctioning of Instrument, within next three working days, at the location where Instrument(s) are



supplied. The cost of deputation of expert(s) and any other associated expenditure to attend the rectification/fixing of fault, shall be borne by the Bidder.

- e) In case the successful Bidder is not able to rectify the fault and / or fails to rectify the fault within the period of three days, the Purchaser has right to demand for demurrages because of loss to purchaser due to "under repair" situation for the Instrument.

## 8. After Sales Services

- a) The successful Bidder shall ensure to render after sales services during the comprehensive warranty period (2 years).
- b) The successful Bidder will depute their engineer within two working days to attend the service call received in writing from purchaser during the comprehensive warranty period .

## 9. Manuals:

The successful Bidder to supply three (03) sets of the following manuals in hard format and one (01) soft format along with Instrument:

- i. Installation Manual
- ii. Operation Manual
- iii. Maintenance Manual
- iv. Training Manual, (if any)

## 10. Tender documents:

The tender document can be collected from the office of The General Manager, NSIC- Technical Services Centre, D-82/83, Focal Point, Rajpura (Punjab)- 140401 in between the period from **July 03, 2020 to July 24, 2020** (Except Saturday & Sunday) between 10:30 hours to 14:30 hours against payment of Rs. 590/- (Rs. Five Hundred Ninety Only) (Non-refundable, inclusive of GST) by way of demand draft, in favour of '**The National Small Industries Corporation Ltd.**' payable at Rajpura.

Alternatively tender form can be downloaded from our website [www.nsic.co.in](http://www.nsic.co.in) from **July 03, 2020 to July 24, 2020**. In case the tender downloaded for submission of offer, the tender fee of Rs. 590/- (Rs. Five Hundred Ninety Only) in form of demand draft in favour of '**The National Small Industries Corporation Ltd.**' payable at Rajpura shall be enclosed with Technical Bid of the tender while submitting the tender.

The other option is to pay Rs. 590/- (Rs. Five Hundred Ninety Only) by RTGS/NEFT to the bank of purchaser as detailed under:

ACCOUNT NAME	BANK NAME	BANK A/C NO.	BANK CODE	IFSC
NSIC - Ltd.	Andhra Bank, Kalka Road, Rajpura (Punjab)	222311100001194	ANDB0002223	



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The Bidder is requested to attach the **UTR No. / Bank Statement / RTGS Slip in the Technical Bid**, to prove the transfer of payment to the purchaser's Account.

- a) At any time prior to the deadline for submission of Bids, the Purchaser may amend the Tender Documents by issuing addendum/ corrigendum which will be placed on website only. The prospective Bidders are advised to visit the Website ([www.nsic.co.in](http://www.nsic.co.in)) for any update in respect of this tender.

#### **11. Authorization for Submission of Tender:**

- a) The original and all copies of the Bid shall be signed and stamped, on every page, by a person duly authorized to sign on behalf of the Bidder. The written confirmation of authorization (in form of letter on the Bidder's letter head) to sign on behalf of the Bidder confirming the signature as a person duly authorized to sign should be attached with the technical Bid of the tender.
- b) The person signing the tender document or any other documents on behalf of the Bidder shall be deemed to warrant that he/she has authority to bind the Bidder. If it subsequently comes to light that the person so signed had no authority to do so, the purchaser may without prejudice to any, consider civil & criminal remedies cancel the tender and hold the Bidder liable for all costs, charges and damages.

#### **12. Earnest Money & Tender Fees:**

- a) The EMD of Rs 15000/- (Fifteen thousand) shall be submitted in the first envelope super-scribed as "Technical Bid", by way of Demand Draft drawn in favour of "**The National Small Industries Corporation Ltd.**", or online banking mode by the Bidder. No cash towards EMD shall be accepted. The Bids without EMD from the Bidders shall be rejected.
- b) In case tender documents downloaded from website, Tender Fee of Rs. 590/- (Five Hundred Ninety) shall be submitted by way of D.D. drawn in favour of "**The National Small Industries Corporation Ltd.**" along with the Technical Bid of the tender documents. Tender fee is non-refundable. The option for payment of EMD/Tender fees by RTGS/NEFT is also available and bank details of purchaser, are as under:

ACCOUNT NAME	BANK NAME	BANK A/C NO.	BANK IFSC CODE
NSIC - Ltd.	Andhra Bank, Kalka Road, Rajpura (Punjab)	222311100001194	ANDB0002223

The Bidder is requested to attach the UTR No. /Bank Statement / RTGS Slip in the Technical Bid, to prove the transfer of payment to the purchaser's Account.

- c) The **exemption for the payment** of EMD as well as tender fee will be applicable under Rule 170 & 173 of General Financial Rules (GFR), 2017 for Micro & Small Enterprises (MSEs) as per the "Public Procurement Policy for

Micro & Small Enterprises Order 2012". To claim the exemption, self-certified copy of valid certificate/proof of registration for the goods for which this tender floated, must be enclosed with Technical Bid.

- d) The Purchaser shall not be liable for payment of any interest on EMD returned to un-successful Bidders.
- e) Any request by the Bidders to consider their EMD already furnished by them to any of the other office of the purchaser, for any other contract/ tender will not be considered as EMD for this tender.
- f) The EMD will be returned to the un-successful Bidders within 30 days after the orders are placed on the successful Bidder.  
In case of successful Bidder, the EMD will be converted into Security Deposit and balance amount security deposit (out of 10%) shall be submitted with 10days of issue of Purchase order.

### 13. Security Deposit:

- a) The successful Bidder shall submit interest free security deposit amount to the value equalling to 10% (ten percent) of the total value of order which includes basic price + GST, within ten working days from the date of issue of purchase order for supply, by the successful Bidder.
- b) The security deposit will be returned to the successful Bidder along with 90% payment schedule, as per payment terms mentioned at Para 29 of "Instructions to the Bidders".

### 14. Submission of Bid:

- a) The prospective Bidders should examine all instructions, forms, terms and specifications in the tender documents and to furnish with its Bid all documents or information as required by Bidding/ tender document.
- b) The language for all the correspondence and documents related to this tender shall be in English/ Hindi only. Moreover, the printed literature/technical details for the Instrument shall also be in English/ Hindi.

The Bid must be placed in a properly sealed bigger envelope, addressed to 'The General Manager', NSIC- Technical Services Centre, D-82/83, Focal Point, Rajpura (Punjab) – 140401 and the said bigger envelope shall contain two separate, sealed envelopes, each containing, Technical Bid and Financial Bid, respectively. The bigger envelope must be super-scribed "Tender for Supply, Installation and Commissioning of Measuring Instruments & Accessories" with tender inquiry number and its due date. The two sealed envelopes inside the bigger envelope must be super-scribed as:

***Envelope No-1: The said envelope is for technical Bid & shall be super-scribed as "Tender for the Supply, Installation, Commissioning of "Measuring Instruments & Accessories" - Technical Bid".***

***Envelope No-2: The said envelope is for Financial Bid & shall be super-scribed as "Tender for the Supply, Installation,***

**Commissioning of "Measuring Instruments & Accessories" -  
Financial Bid".**

- c) If both or either of the envelopes are not sealed and marked (as required), the Purchaser shall not be responsible for the misplacement or premature opening of the Bid.
- d) All the columns of the tender document/form shall be duly, properly and exhaustively filled in. Any cutting/over writing etc. in the tender document/form must be signed by the person who is signing the tender/Bid.
- e) Tenders received in open covers/ letters/ fax/ email will not be considered.

**15. Financial Bid Submission:**

- a) Bidder shall take into account all costs including Packing, Freight, Transportation, Transit Insurance Cost including unloading and placement of measuring instruments at the address of the purchaser for giving delivery of equipment/ measuring instruments at site as detailed at Para 4 of "Instructions to the Bidder" before quoting the "Price of Instruments (excluding GST)" in the Financial Bid.
- b) The "Price of Measuring instruments (excluding GST)" shall remain firm & inclusive of all costs involved for the delivery to the destination(s) including the cost mentioned in Para 16(a) as above, also include the cost of Installation & Commissioning at destination, Training to the local trainers (as detailed at Para 3 (c & d) of "Scope of Supplies" of this tender), Cost of services to be provided during Comprehensive Warranty of two years. (Refer Para 3(e) of "Scope of Supplies" of this tender).
- c) No extra payment or revision of "Price of Machine/measuring instruments before GST" shall be accepted on account of any discrepancy in nomenclature of items. The prospective Bidders are advised to seek clarification on email: [ntsec.rjp@nsic.co.in](mailto:ntsec.rjp@nsic.co.in) (if any), or through speed-post before submitting the Bid.
- d) No representation for the revision of the quoted "Price of Machine/Measuring instruments before GST" shall be considered till the supplies are completed to the designated location.

**16. Last date of submission of Bid:**

The Bid should reach the office of The General Manager, NSIC- Technical Services Centre, D-82/83, Focal Point, Rajpura (Punjab)-140401 **July 24, 2020 before 2:30 PM** The purchaser may, at its discretion, extend the deadline for the submission of Bids by amending the Tender Documents, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline shall thereafter be subject to the deadline as extended. The prospective Bidders are advised to remain in touch with website for any update in respect of this tender.

- a) The purchaser shall not consider any Bid that submitted/received after the deadline i.e. date and time for submission of Bids. Any Bid received

by the Purchaser after the deadline for submission of Bids shall not be considered and shall be rejected.

#### **17. Rights of Purchaser:**

- a) It may be noted that the 'The General Manager', NSIC- Technical Services Centre, Rajpura (Punjab) – 140401, without assigning any reason whatsoever, reserves the right to cancel the procurement even after calling the offers from Bidders but before the issue of supply order to execute the supply by the successful Bidder. The reason for cancellation of supply would not be disclosed and the Bidder has no right to ask for so.
- b) The Purchaser reserves the right to accept or reject any Bid, without assigning any reason, thereof, and to annul the Bidding process and reject all Bids at any time prior to supply order, without thereby incurring any liability to Bidders. In case of annulment, all Bids submitted and specifically Bid document, EMD deposits shall be returned to the Bidders.

#### **18. Opening of Technical Bid:**

The technical Bid of tenders will be opened at NSIC- Technical Services Centre, Rajpura (Punjab) – 140401 on **July 24, 2020 at 3.00 pm**. The Bidder or their authorized representative (One person only) may be present at the time of opening of the Bid.

NSIC reserves the right not to consider any Bid (technically dis-qualify) which indicates **Make of Instruments which are non-reputed, non-renowned and are known for less accuracy, with large wear & tear in short span of time in their instruments.** Bidders to quote accordingly.

#### **19. Opening of Financial Bid:**

- a) The Financial Bid of only technically qualified Bidders will be opened on the stipulated date. The date & time for opening of Financial Bid shall be intimated to the technically qualified Bidders through email, after the evaluation of Technical Bid.

#### **20. Validity of Tender:**

- a) The tender shall be valid for a period of 90 days from the date of opening of the Technical Bid of this tender. Terms and financial details submitted in the Bid shall be treated as firm during the aforesaid period of 90 days.
- b) In exceptional circumstances, prior to the expiry of the Bid validity period, the Purchaser may request Bidders to extend the period of validity of their Bids. The request and the responses shall be made in writing.

#### **21. Evaluation of Bids:**

- a) The Bidder meeting all Tender requirements and who quotes the Lowest amount shall be declared the successful Bidder.
- b) If there is discrepancy between the amounts quoted in Financial Bid in the column "Unit Price of Instrument before GST" and the amount reflected in column "Total price of Instrument(s) before GST" which the multiplication of quantity is offered for supplies with "Unit Price of Instrument before GST", the "Unit Price of Instrument before GST" shall prevail. Accordingly, the

Total price of Instruments before GST shall be corrected, unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected.

- c) If there is an error in a total corresponding to the addition or subtraction of sub totals, the subtotals shall prevail and the total shall be corrected; and
- d) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.
- e) To assist in the examination, evaluation, comparison of the Bids and qualification of the Bidders, the Purchaser may, at its discretion, ask any Bidder for a clarification of its Bid. Any clarification submitted by a Bidder in respect to its Bid and that is not in response to a request by the Purchaser shall not be considered. The Purchaser's request for clarification and the response shall be in writing only.
- f) If the Bidder does not provide clarifications of its Bid by the date and time set in the Purchaser's request for clarification, its Bid shall be rejected.
- g) The Purchaser shall compare the "Unit Price of Instrument before GST" of all the responsive Bids to determine the lowest Bid for a particular address.
- h) The Bidder shall note that they are not supposed to put any GST amount in the Financial Bid. However, after the supplies, they have to issue the GST invoice indicating the Price of Instrument as quoted in the Financial Offer and thereafter specify the GST as applicable at the time of delivery. The Purchaser shall pay total amount which includes the unit price of machine/Measuring Instruments as well as the GST as applicable at the time of delivery.
- i) The Purchaser is authorized to ask the evidence from Bidder to counter-check that the GST as claimed by the Bidder at the time of issue of invoice after the supply of Instruments.

## **22. Earnest Money Forfeit:**

- a) If any Bidder withdraws his Bid/tender before the period of 90 days from the date opening of technical Bid or makes any modifications in the terms and the conditions of the tender which are not acceptable to the purchaser, then the purchaser shall, without prejudice to any other rights or remedy, be at liberty to forfeit the EMD.
- b) The EMD will also be forfeited in following cases:
  - i. If the successful Bidder fails to accept, the supply order issued, based on his/her offer (Bid) within the prescribed time.
  - ii. If the successful Bidder fails to supply the Machines/Measuring Instruments with specifications as mentioned in Annexure –A



- iii. If the successful Bidder delays supplies/ machines/ equipment/Measuring Instruments beyond a reasonable time resulting in disruption of project.
- iv. Successful Bidder for any reason whatsoever withdraws the tender after it is accepted or become unable or fails to execute the supply orders within stipulated delivery period.
- v. Submission of misleading/contradictory/false statement or information and fabricated/invalid documents is detected before or after the issue of order to execute the supplies.
- vi. The successful Bidder does not submit Indemnity Bond within the prescribed time.
- vii. The successful Bidder does not submit the security deposit within the time.

### **23. Security Deposit Forfeit:**

The security deposit will also be forfeited in following cases:

- i. If the Bidder fails to accept, the supply order issued, based on his/her offer (Bid) within the prescribed time.
- ii. If the Bidder fails to supply the Instruments with specifications as mentioned in Annexure –A
- iii. If the Bidder delays supplies/ Instruments/ equipment beyond a reasonable time resulting in disruption of project.
- iv. Successful Bidder for any reason whatsoever withdraws the tender after it is accepted or become unable or fails to execute the supply orders within stipulated delivery period.
- v. Submission of misleading/contradictory/false statement or information and fabricated/invalid documents is detected before or after the issue of order to execute the supplies.

### **24. Notification of Award:**

Prior to the expiry of the period of Bid validity, the purchaser shall notify the successful Bidder, in writing, that its Bid has been accepted. The notification letter shall specify the sum that the Purchaser will pay to the Bidder in consideration of the supply of Instruments with the details of selected location/ address. NSIC reserves the right to remove any Instrument from the supply list at the time of Purchase order issuance for not fulfilling specified quality, accuracy (as per NSIC technical team).

### **25. Pre-dispatch Inspection:**

- a) A pre-dispatch inspection by 3<sup>rd</sup> party/ technical team of purchaser may be carried out at Bidder's site of manufacturing Instruments. However, this pre-dispatch inspection will not absolve Bidder's responsibility from Quality workmanship and to execute supply in accordance with the tender terms.
- b) In case during inspection by the inspection team of purchaser find anomaly it is to be attended by Bidder and test reports submitted. The successful Bidder has to remove the anomalies recorded by inspection team within 10

days & confirm in writing to purchaser. If need be, its re-inspection would be carried out.

## **26. Packing:**

- a) The successful Bidder shall provide packing of the Instrument/ equipment, as is required to prevent their damages or deterioration during the transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit. In case the consignment of Instruments/equipment received with damaged packaging, the purchaser shall not accept the delivery of the same.
- b) The Measuring Instruments/ equipment shall be securely boxed, crated and protected from mechanical damage, moisture etc. suitable for both storage and transit according to the nature of the material and mode of transport. The Bidder shall be responsible for any loss/ damage to material during transportation to the designated address.

## **27. Delivery Time & Liquidated Damages:**

- a) The Bidder shall complete the supplies within 60days or earlier for the ordered Instruments.  
The Bidder shall note that in case Bidder fails to supply within the delivery period, Liquidated damages at the rate of 0.5% per week shall be charged, subject to a maximum of 5%. However, for further prolonged non-delivery, the order shall be cancelled giving 15days notice and Security deposit shall be forfeited.
- b) The successful Bidder shall, within a week from the date of receipt of communication of acceptance of quotes from purchaser shall intimate his acceptance of the order. The successful Bidder shall complete supplies strictly as per the specified delivery period.
- c) The post-delivery activities i.e. Installation, Commissioning, Training to Trainers, etc. shall be started within seven (7) days from the date of receipt of Instruments at site by the purchaser.

## **28. Payment:**

- a) The security Deposit and 90% of bill payment shall be released by NSIC through account payee cheque/RTGS/NEFT for which the Bidder shall send bills in duplicate (original + copy) after Supply, Installation & Commissioning of Instruments, indicating purchase order details along with copies of delivery note & acceptance report of the Installation of Instruments from designated purchaser department. The details about the designated purchaser department who is authorized to take the delivery of Instruments shall be informed to the successful Bidder through the Purchase order placed for the supply of Instruments.
- b) The remaining 10% of bill payment shall be held against Performance Guarantee, out of which 5% shall be released after one year completion and remaining 5% shall be released after second year completion of defect liability period (of two years) .



### **29. Causes of Rejection of Bid:**

- a) While submitting the Bid, if any of the prescribed conditions are not fulfilled or are incomplete, in any form, the Bid shall be rejected.
- b) If any Bidder stipulates any condition of his own, such conditional Bid shall be liable to be rejected.

### **30. Claims:**

- a) If the equipment/Measuring Instruments, supplied are found to be of size and shape different from those in the accepted offer and are of specifications lower than those stipulated in the accepted offer, the purchaser shall have right to totally reject the equipment/instrument and/or to claim for compensation from successful Bidder. The successful Bidder shall pay to purchaser, the claim demanded in writing within 15 (fifteen) days of its demand.
- b) The successful Bidder shall be responsible for arranging the rejected equipment/Measuring Instruments to be removed at his cost from purchaser premises.

### **31. Address for communication:**

All the communication with respect to the tender shall be addressed to:

The General Manager,  
NSIC- Technical Services Centre,  
D-82/83, Focal Point, Rajpura  
(Punjab) – 140 401

Tel No., 9115005601; Tele Fax: - 01762-232669

Email: [ntsec.rjp@nsic.co.in](mailto:ntsec.rjp@nsic.co.in); Web site: [www.nsic.co.in](http://www.nsic.co.in)

### **32. Force Majeure:**

In the event of any unforeseen circumstances directly interfering with the supply of Instruments/equipments/work/service arising during the execution of order such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, earthquakes, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the successful Bidder shall, within 7 working days, from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days "notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other.



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### **33. Code of Ethics:**

The Purchaser as well as the Bidder shall observe the highest standard of ethics including laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988", during the procurement or execution of such contracts. If the Bidders are found in Bid pooling, cartelisation or against law on fraud and corruption then their firms may be blacklisted.

### **34. Jurisdiction:**

In the event of any dispute the legal matter shall be subjected to the jurisdiction of the court at Rajpura only.

*We confirm with our acceptance to the instructions (S. No. 1 to 34 above) as given above.*

### **BIDDER'S NAME & SIGNATURE WITH SEAL**

*The duly signed pages of "Instructions to the Bidders" as above shall be attached with technical Bid of the tender as a mark of acceptance of Bidder and any Bid/ tender not confirming the instructions as above, is liable to be rejected.*

(DETAILS OF REQUIREMENTS AND TECHNICAL SPECIFICATIONS) ANNEXURE –“A”

S.No.	Description	QUANTITY REQUIRED
A	OUT SIDE MICRO METER-0-25 MM SPINDLE DIA. ABOVE 6.3 MM.FRAME SHALL BE THARMAL INSULATIN AND MEASURING CONTACT POINT SHALL HAVE CARBIDE LEAST COUNT-10 microns	5
B	OUT SIDE MICRO METER-25-50 MM SPINDLE DIA. ABOVE 6.3 MM. FRAME SHALL BE THARMAL INSULATION AND MEASURING CONTACT POINT SHALL HAVE CARBIDE -LEAST COUNT-10 microns	5
C	OUT SIDE MICRO METER-50-75 MM SPINDLE DIA. ABOVE 6.3 MM. FRAME SHALL BE THARMAL INSULATION AND MEASURING CONTACT POINT SHALL HAVE CARBIDE -LEAST COUNT-10 microns	2
D	OUT SIDE MICRO METER-75-100 MM SPINDLE DIA. ABOVE 6.3 MM FRAME SHALL BE THARMAL INSULATION AND MEASURING CONTACT POINT SHALL HAVE CARBIDE.-LEAST COUNT-10 microns	2
E	OUT SIDE MICRO METER-100-125 MM SPINDLE DIA. ABOVE 6.3 MM.-LEAST COUNT-10 microns	1
F	DEPTH MICROMETER-0-25 MM MATERIAL STAINLESS STEEL LENGTH OF THE BASE ABOVE 63 MM DIAMETER OF THE SPINDLE NOT LESS THAN 4 MM -LEAST COUNT-10 microns	2
G	GEAR TOOTH MICRO METER FIX DISC-0-25 MM- EQUIPED WITH RATCHED STOP FOR CONSTNT MEASURING FORCE. LEAST COUNT-10 microns	2
H	VERNIER DEPTH GAUGE MEASURING CAPACITY0-200 MM-LEAST COUNT-20 microns	2
I	DIAL BORE GAUGE RANGE 160 TO 250 MM-LEAST COUNT-10 microns. GRIP WITH HOLLOW STRUCTURE	2
J	DIAL BORE GAUGE 250 TO 400 MM GRIP WITH HOLLOW STRUCTURE -LEAST COUNT-10 microns	1
K	DIAL INDICATOR STANDARD RANGE 10 MM DIA READING ONE MM DIAMETER OF THE DIAL ABOUT 50 MM-LEAST COUNT-10 microns	5
L	VERNIER HEIGHT GAUGE WITH FINE ATTACHMENT AND SCRIBER HAVING CARBIDE AT THE TIP. MEASURING CAPACITY 300 MM-LEAST COUNT-20 microns	2
M	VERNIER HEIGHT GAUGE WITH FINE ATTACHMENT AND MEASURING CAPACITY 0 TO 600 MM SCRIBER SHALL HAVE CARBIDE TIP- LEAST COUNT-20 microns	1
N	PUPPY DIAL INDICATOR WITH MAGNETIC STAND. MEASURING RANGE0-0.8 MM. DIAMETER OF DIAL ABOUT 40 MM. LENGTH OF THE STYLUS ABOUT 21MM (LEAST COUNT 10 MICRONS)	3
O	VERNIER CALIPER FEATURING MM AND INCH (MATERIAL-HARDENED STAINLESS STEEL) HAVING OUTSIDE AND INSIDE AND ALSO STEP MEASUREMENT PROVISION. MEASURING CAPACITY 0-200 MM- LEAST COUNT -20 microns	10
P	VERNIER CALIPER FEATURING MM AND INCH (MATERIAL-HARDENED STAINLESS STEEL) HAVING OUTSIDE AND INSIDE AND ALSO STEP MEASUREMENT PROVISION. MEASURING CAPACITY 0-300 MM- LEAST COUNT -20 microns	3
Q	INSIDE MICROMETER WITH INTERCHANGEABLE HEAD SETS AND LCD DISPLAY ALONG WITH IP 65 PROTECTION AND MEASURING DATA OUT PUT FUNCTION. MEASURING CAPACITY 25-50 MM , LEAST COUNT-10 microns	1
R	VERNIER BEVAL PROTECTOR MADE OF STAINLESS STEEL HAVING BLADE LENGTH ABOUT 300 MM - LEAST COUNT-5 MINUTE	5
S	DIGITAL VERNIER CALIPER (IP 67 PROTECTED AND WIRELESS DATA OUTPUT) MEASURING RANGE <u>0 TO 200 MM</u> - HAVING RESOLUTION 10 MICRONS WITH ACCURACY ABOUT 20 MICRONS-PROVISION /APPLICATION FOR OUTSIDE,INSIDE,DEPTH AND STEP MEASURMENT	1
T	DIGITAL VERNIER CALIPER (IP 67 PROTECTED AND WIRELESS DATA OUTPUT) MEASURING RANGE <u>0 TO 300 MM</u> - HAVING RESOLUTION 10 MICRONS WITH ACCURACY ONLY 20 MICRONS-PROVISION /APPLICATION FOR OUTSIDE,INSIDE,DEPTH AND STEP MEASURMENT	1



**Annexure-B**

**(Undertaking from Bidder on their Letter Head)**

To,  
The General Manager  
NSIC- Technical Services Centre,  
D-82/83, Focal Point, Rajpura  
(Punjab) - 140401.

Sir,  
Subject: Undertaking for the participation in the tender No. NSIC/RJP/TOOL ROOM/2019-20/19 due for opening of technical Bid on **July. 14, 2020.**

Dear Sir,

HAVING EXAMINED AND PERUSED THE FOLLOWING DOCUMENTS

1. Notice Inviting Tender
2. Instructions to the Bidders
3. Technical Specifications of Instrument (Annexure-A)
4. Annexure – C (Technical Bid)
5. Annexure – D (Financial Bid)

I/We .....do hereby submit the above Bid in prescribed formats duly completed in all respects in accordance with the conditions applicable. If this tender is accepted, I/We undertake to abide by and fulfil all the terms and conditions in the tender documents

I/We hereby distinctly and expressly declare and acknowledge and undertake that before the submission of this Bid, I/We have carefully read and followed the instructions and I/We have understood the existing system of supply at the address(es) of purchaser including the scope and nature of duties expected from the Bidder.

I/We distinctly undertake that I/We would hereafter make no claim or demand upon the purchaser based upon or arising out of any alleged misunderstanding or misconceptions or mistake on my/our part of the said stipulations, restrictions and conditions.

I/ We undertake & declare that our unit has never made any default in supplying the Instrument/ equipment to Government / Semi Government/ Central or State Public sector enterprise(s) for any reasons in the last five years.

Any notice required to be served on me/us shall be sufficiently served on me/us through email or post (registered or ordinary) or courier or left at my/our address furnished herein.

.....

I/We fully understand the terms and conditions in the tender documents.

I/We understood that the purchaser is not bound to accept any proposal that it may receive without assigning any reason.

Dated this.....day of.....2020.

Authorized Signatory  
Seal:



**ANNEXURE- C**

**FORMAT & REQUIREMENTS FOR SUBMITTING TECHNICAL BID**

1. **Tender Ref. No:** NSIC/RJP/TOOL ROOM/2020-21/01
2. **Name of Bidder:** .....
3. **Complete office address/contact numbers/Email ID/Mobile Number of Bidder:** .....
4. **Tender fee payment details**(if tender document downloaded from website)  
 Details of DD/RTGS/NEFT by which tender fee paid.....
5. **Confirmation of acceptance of Technical Specifications for the supply of Measuring Instruments & Accessories:**

Sl. No	Technical Specifications		Acceptance to the Specification as placed at Annexure-A and agree to supply good Quality Instrument( write YES/ NO only)	Please specify the <b>MAKE</b> of Instruments
	<b>Quality fulfilling renowned-reputed brands supported with test reports carried out in last five years</b>			
1	<b>Description</b>	<b>QTY in number</b>		
A	OUT SIDE MICRO METER-0-25 MM SPINDLE DIA. ABOVE 6.3 MM.-LEAST COUNT-10 microns	5		
B	OUT SIDE MICRO METER-25-50 MM SPINDLE DIA. ABOVE 6.3 MM.-LEAST COUNT-10 microns	5		
C	OUT SIDE MICRO METER-50-75 MM SPINDLE DIA. ABOVE 6.3 MM.-LEAST COUNT-10 microns	2		
D	OUT SIDE MICRO METER-75-100 MM SPINDLE DIA. ABOVE 6.3 MM.-LEAST COUNT-10 microns	2		
E	OUT SIDE MICRO METER-100-125 MM SPINDLE DIA. ABOVE 6.3 MM.-LEAST COUNT-10 microns	1		
F	DEPTH MICROMETER-0-25 MM-LEAST COUNT-10 microns	2		
G	GEAR TOOTH MICRO METER FIX DISC-0-25 MM- EQUIPED WITH RATCHED STOP FOR CONSTNT MEASURING FORCE. LEAST COUNT-10 microns	2		

H	VERNIER DEPTH GAUGE-LEAST COUNT-20 microns	2		
I	DIAL BORE GAUGE RANGE 160 TO 250 MM-LEAST COUNT-10 microns, GRIP WITH HOLLOW STRUCTURE	2		
J	DIAL BORE GAUGE 250 TO 400 MM GRIP WITH HOLLOW STRUCTURE -LEAST COUNT-10 microns	1		
K	DIAL INDICATOR STANDARD RANGE 10 MM DIA READING ONE MM DIAMETER OF THE DIAL ABOUT 50 MM-LEAST COUNT-10 microns	5		
L	VERNIER HEIGHT GAUGE WITH FINE ATTACHMENT AND SCRIBER HAVING CARBIDE AT THE TIP. MEASURING CAPACITY 300 MM-LEAST COUNT-20 microns	2		
M	VERNIER HEIGHT GAUGE WITH FINE ATTACHMENT AND MEASURING CAPACITY 0 TO 600 MM SCRIBER SHALL HAVE CARBIDE TIP- LEAST COUNT-20 microns	1		
N	PUPPY DIAL INDICATOR WITH MAGNETIC STAND. MEASURING RANGE 0-0.8 MM. DIAMETER OF DIAL ABOUT 40 MM. LENGTH OF THE STYLUS ABOUT 21MM (LEAST COUNT 10 MICRONS)	3		
O	VERNIER CALIPER FEATURING MM AND INCH (MATERIAL-HARDENED STAINLESS STEEL) HAVING OUTSIDE AND INSIDE AND ALSO STEP MEASUREMENT PROVISION. MEASURING CAPACITY 0-200 MM- LEAST COUNT -20 microns	10		
P	VERNIER CALIPER FEATURING MM AND INCH (MATERIAL-HARDENED STAINLESS STEEL) HAVING OUTSIDE AND INSIDE AND ALSO STEP MEASUREMENT PROVISION. MEASURING CAPACITY 0-300 MM- LEAST COUNT -20 microns	3		
Q	INSIDE MICROMETER WITH INTERCHANGEABLE HEAD SETS AND LCD DISPLAY ALONG WITH IP 65 PROTECTION AND MEASURING DATA OUT PUT FUNCTION. MEASURING CAPACITY 25-50 MM , LEAST COUNT-10 microns	1		
R	VERNIER BEVAL PROTECTOR MADE OF STAINLESS STEEL HAVING BLADE LENGTH ABOUT 300 MM - LEAST COUNT-5 MINUTE	5		
S	DIGITAL VERNIER CALIPER (IP 67 PROTECTED AND WIRELESS DATA OUTPUT) MEASURING RANGE <u>0 TO 200 MM</u> - HAVING RESOLUTION 10 MICRONS WITH ACCURACY ABOUT 20 MICRONS- PROVISION /APPLICATION FOR OUTSIDE,INSIDE,DEPTH AND STEP MEASUREMENT	1		
T	DIGITAL VERNIER CALIPER (IP 67 PROTECTED AND WIRELESS DATA OUTPUT) MEASURING RANGE <u>0 TO 300 MM</u> - HAVING RESOLUTION 10 MICRONS WITH ACCURACY ONLY 20 MICRONS- PROVISION /APPLICATION FOR OUTSIDE,INSIDE,DEPTH AND STEP MEASUREMENT	1		



6. Confirmation for supply to the address:

#	Details	Address
		<b>NTSC ,D-82/83, Focal Point, Rajpura(Punjab)-140401</b>
1	<b>Quantity &amp; Quality as specified</b>	Measuring Instruments and its accessories
2	<b>Consent to supply: (write YES/ NO only)</b>	

7. EMD payment details (Not applicable if the Bidder is holding valid registration/ exemption certificate, as per Para 13 (c) of Instruction to Bidders): Details of DD/RTGS/NEFT by which EMD paid

The EMD of Rs. 15000/- (Fifteen Thousands only) in favour of NSIC- Technical Services Centre, D-82/83, Focal Point, Rajpura (Punjab) - 140401 shall be submitted.

8. PAN of Bidder (self-attested copy to be enclosed).....

9. GSTIN registration number of Bidder (self-attested copy to be enclosed).....

10. Delivery period after receipt of supply order from purchaser:(The purchaser is expected to complete delivery of Instrument by the Bidder within sixty (60) calendar days from the date of issue of supply order. However, the Bidder has an option to submit the best delivery time, but in any case, the delivery should be before 90 days from the date of issue of supply order by purchaser. Delivery to be completed in number of days ..... (Calendar Days In figure)..... (Calendar Days in words) for delivery from the date of issue of supply order by purchaser.

11. Details of address with contact details from where the Bidder planned to offer After Sales Services during the Warranty & after warranty Maintenance period :

#	Address
Details of address of Bidder for rendering 'After Sales Services'	NSIC - Technical Services Centre,D-82/83, Focal Point, Rajpura (Punjab) - 140401.

12. Details of address with contact details for at least three (03) purchaser to whom the Bidder supplied similar Instrument in the last five (05) years and Instrument shall be in operations to the satisfaction of buyer for the last three (03) years: The format for submission of details for at least three purchaser are as under: (the Bidder can furnish details of even more than three purchaser)

- a. Address of Purchaser with contact details (email and phone no.):.....
- b. Details of order for supply placed to Bidder:.....
- c. Description and quantity of ordered equipment:.....
- d. Value of order in rupees:.....
- e. Date of completion of delivery:.....

***(The purchaser shall have liberty to contact any or all of purchaser to assess the performance of Instrument supplied by Bidder)***

**13. Documents - Details to be enclosed with the Technical Bid by Bidder are as under:**

- a) In case the Bidder is Original Equipment Manufacturer, the Bidder to submit a self-declaration on their letter-head, confirming that they are regular in manufacturing & supplying the similar Instruments, as asked in this tender, for the last Ten (10) years.
- b) In case the Bidder is Authorized Distributor of OEM / Authorized Dealer of OEM, the Bidder to attach self-certified valid authorized Distributorship / Dealership license from Original Equipment Manufacturer and shall be engaged in regular manufacturing and supply of similar Instrument for the last ten (10) years & engaged with the present OEM for the last three years (on the date of Bid opening) for which tenderer is participating.
- c) The Original Equipment Manufacturer shall attach the self-certified copy of valid ISO Certificate for their establishment.
- d) In case the Bidder is Authorized Distributor of OEM / Authorized Dealer of OEM, the Bidder to attach the self-certified copy of valid ISO 9001 or ISO/1EC 17025:2005 Certificate of their OEM.
- e) To avail benefit of Public Procurement Policy by SC/ST Micro & Small Enterprises, the requirement of documents to substantiate their claim (As per Para 5 of this tender) shall be submitted with Technical Bid.
- f) Undertaking as per annexure-B on **official stationery** (letter head).
- g) Duly signed all pages of "Instructions to Bidders" of the tender document as a mark of acceptance.
- h) The letters substantiating performance from at least three (03) other purchasers, to whom, the similar Instrument supplied by the Bidder in last five (05) years, wherein, the Instrument shall be in operation to the satisfaction of buyer for the last three (03) years, to assess performance of the Instrument supplied by your organization.
- i) Technical Literature of Instrument(s) with particular reference to the model of Instrument proposed to supply against this tender along with reference of website to assess the further features.





- j) Authorization letter in favour of their representative to sign the tender on behalf of Bidder.
- k) Self-certified copy of valid certificate for claiming EMD exemption.
- l) Self-certified copy of valid certificate for claiming Tender Fee exemption.
- m) Self-attested copy of valid GSTIN registration.
- n) Self-attested copy of valid PAN.
- o) In case EMD paid through online banking system, the details of UTR Number and date shall be submitted.
- p) In case the tender downloaded from website, then either the Demand Draft towards tender's fees or UTR number and date for the transfer of tender fees shall be enclosed with the technical Bid.
- q) The Bidders shall furnish complete Technical details of machine/Measuring Instruments/equipment/material for the Instrument offered to supply through the participation of this tender (use separate sheet to elaborate the details of technical specifications such as Measuring Range/Size, Least Count/Resolution, Accuracy, Materials used, Accessories, Tools, Spares, software, etc.).
- r) To submit all supporting information with respect to the technical data, drawings or booklets of product. Any product brief, test certificates available may be enclosed.

I/We as Bidder agree and certify that:

- a. The Bid submitted through this tender shall remain valid for acceptance for 90 days from the date of opening the Technical Bid of the tender.
- b. Agree to offer services for onsite comprehensive warranty on the Instrument(s) for two years supplied through this tender.
- c. Agree to impart onsite training to the designated personnel of purchaser for 10 working days.
- d. No price of any Machine/ Equipment/Measuring Instrument/ Spares/ Accessories shall be given in Technical Bid.
- e. All above Instruments should be provided with safety features/ curtains/enclosure/ stands etc. wherever applicable.
- f. The Bidder certified that all consumables, electrical and electronic parts of the product conform to national/ international standard(s).

Name & Signature of the authorized Bidder with stamp  
Contact details of authorized person of Bidder who have signed the tender.

Name.....  
Designation.....  
Phone (office).....  
Phone (Mobile).....  
E mail.....

(Please put in a separate sealed Envelope)

Annexure –“D”

**FORMAT FOR SUBMISSION OF FINANCIAL BID**

1. Tender Ref. No: NSIC/RJP/TOOL ROOM/2020-21/21

2. Name of the Bidder: .....

3. The Financial offer to execute the supply as per the tender:

Supply of Measuring Instruments to NSIC – Technical Services Centre, D-82/83, Focal Point, Rajpura (Punjab):

#	Details OF INSTRUMENT	Quantity to be supplied (In Numbers)	Unit Price of Instrument excluding GST (in Rs.)	Total Price of Instrument excluding GST (Multiply column no. 2 and 3) (in Rs.)
S.No.	1	2	3	4
A	OUT SIDE MICRO METER-0-25 MM SPINDLE DIA. ABOVE 6.3 MM.-LEAST COUNT-10 microns	5		
B	OUT SIDE MICRO METER-25-50 MM SPINDLE DIA. ABOVE 6.3 MM.-LEAST COUNT-10 microns	5		
C	OUT SIDE MICRO METER-50-75 MM SPINDLE DIA. ABOVE 6.3 MM.-LEAST COUNT-10 microns	2		
D	OUT SIDE MICRO METER-75-100 MM SPINDLE DIA. ABOVE 6.3 MM.-LEAST COUNT-10 microns	2		
E	OUT SIDE MICRO METER-100-125 MM SPINDLE DIA. ABOVE 6.3 MM.-LEAST COUNT-10 microns	1		
F	DEPTH MICROMETER-0-25 MM-LEAST COUNT-10 microns	2		
G	GEAR TOOTH MICRO METER FIX DISC-0-25 MM- EQUIPED WITH RATCHED STOP FOR CONSTNT MEASURING FORCE. LEAST COUNT-10 microns	2		
H	VERNIER DEPTH GAUGE-LEAST COUNT-20 microns	2		
I	DIAL BORE GAUGE RANGE 160 TO 250 MM- LEAST COUNT-10 microns, GRIP WITH HOLLOW STRUCTURE	2		
J	DIAL BORE GAUGE 250 TO 400 MM GRIP WITH HOLLOW STRUCTURE -LEAST COUNT-10 microns	1		
K	DIAL INDICATOR STANDARD RANGE 10 MM DIA READING ONE MM DIAMETER OF THE DIAL ABOUT 50 MM-LEAST COUNT-10 microns	5		
L	VERNIER HEIGHT GAUGE WITH FINE ATTACHMENT AND SCRIBER HAVING CARBIDE AT THE TIP. MEASURING CAPACITY 300 MM-LEAST COUNT-20 microns	2		

M	VERNIER HEIGHT GAUGE WITH FINE ATTACHMENT AND MEASURING CAPACITY 0 TO 600 MM SCRIBER SHALL HAVE CARBIDE TIP- LEAST COUNT-20 microns	1		
N	PUPPY DIAL INDICATOR WITH MAGNETIC STAND. MEASURING RANGE0-0.8 MM. DIAMETER OF DIAL ABOUT 40 MM. LENGTH OF THE STYLUS ABOUT 21MM (LEAST COUNT 10 MICRONS)	3		
O	VERNIER CALIPER FEATURING MM AND INCH (MATERIAL-HARDENED STAINLESS STEEL) HAVING OUTSIDE AND INSIDE AND ALSO STEP MEASUREMENT PROVISION. MEASURING CAPACITY 0-200 MM- LEAST COUNT -20 microns	10		
P	VERNIER CALIPER FEATURING MM AND INCH (MATERIAL-HARDENED STAINLESS STEEL) HAVING OUTSIDE AND INSIDE AND ALSO STEP MEASUREMENT PROVISION. MEASURING CAPACITY 0-300 MM- LEAST COUNT -20 microns	3		
Q	INSIDE MICROMETER WITH INTERCHANGEABLE HEAD SETS AND LCD DISPLAY ALONG WITH IP 65 PROTECTION AND MEASURING DATA OUT PUT FUNCTION. MEASURING CAPACITY 25-50 MM , LEAST COUNT-10 microns	1		
R	VERNIER BEVAL PROTECTOR MADE OF STAINLESS STEEL HAVING BLADE LENGTH ABOUT 300 MM - LEAST COUNT-5 MINUTE	5		
S	DIGITAL VERNIER CALIPER (IP 67 PROTECTED AND WIRELESS DATA OUTPUT) MEASURING RANGE <u>0 TO 200 MM</u> - HAVING RESOLUTION 10 MICRONS WITH ACCURACY ABOUT 20 MICRONS- PROVISION /APPLICATION FOR OUTSIDE,INSIDE,DEPTH AND STEP MEASUREMENT	1		
T	DIGITAL VERNIER CALIPER (IP 67 PROTECTED AND WIRELESS DATA OUTPUT) MEASURING RANGE <u>0 TO 300 MM</u> - HAVING RESOLUTION 10 MICRONS WITH ACCURACY ONLY 20 MICRONS- PROVISION /APPLICATION FOR OUTSIDE,INSIDE,DEPTH AND STEP MEASUREMENT	1		
b.	GRAND Total Price of Instrument excluding GST for the supply, installation, commissioning and training at the address of NTSC, Rajpura, (in Rupees)			
c.	GRAND Total Price of Instrument including GST for the supply, installation, commissioning and training at the address of NTSC, Rajpura, (in Rupees) (In words) ..... .....			

The following to be noted while submitting financial Bids for the supply of Instrument to the individual address:

- a. The competitive-ness of Bid shall be made on address of supply basis on the evaluation of "Unit Price of Instrument excluding GST".
- b. The Purchaser shall compare the "Unit Price of Instrument excluding GST" of all the responsive Bids to determine the lowest Bid.
- c. The Bidder to note that after the supplies, they have to issue the GST invoice indicating the Price of Instrument as quoted in the Financial Offer and thereafter specify the GST as applicable at the time of delivery. The Purchaser shall pay total amount which includes the unit price of Instrument as well as the GST as applicable at the time of delivery.
- d. The Total Cost quoted above should be inclusive of Basic Price, Transportation, Incidental Services (including Transit Insurance, Loading/ Unloading, Packing & Forwarding charges, etc.), Installation, Commissioning, Demonstration & Training and on-site comprehensive warranty for two years.
- e. The Purchaser reserves the right to ask the evidence from Bidder to counter-check that the GST as claimed by the Bidder has been submitted to Government account after the supply of Instruments.
- f. The Bidder will not be entitled to any increase in Unit Price of the Instrument/ equipment (excluding GST) occurring during the period of delivery for any reason.
- g. The "Unit Price of the Instrument excluding GST" should be inclusive of all costs involved for the delivery to the destination(s) including the cost of Installation & Commissioning at destination, Training to the trainer (as detailed at Para 3(c & d) of "Scope of Supplies" of this tender), Cost of services to be provided during Comprehensive Warranty of two years. (Refer Para 3(e) of "Scope of Supplies" of this tender).
- h. No extra payment or revision of "Price of Instrument excluding GST" shall be accepted on account of any discrepancy in nomenclature of items. The Bidder is advised to seek clarification on [email: ntsec.rjp@nsic.co.in](mailto:ntsec.rjp@nsic.co.in) (if any), or through speed-post before submitting the tender.
- i. The competing Bids of "Unit Price of the Instrument excluding GST" shall be given due consideration as the Financial Bid would be evaluated on the basis of lowest price.

I/We as Bidder agree and certify that:

- i. The tender shall remain valid for acceptance for 90 days from the date of opening the Technical Bid of the tender.
- ii. Agree to offer services for onsite comprehensive warranty for two years on the Instrument(s)/ equipment supplied through this tender.
- iii. Agree to impart onsite training to the designated personnel of purchase for full one **(01) working day**.
- iv. Agree to three (03) sets of the Installation, Operation, Maintenance, and Training Manuals with Instrument.



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- v. Agree that the offer price is valid for a period of 90 days from the date of opening of technical Bid of this tender.

Further confirm that we agree with the terms and conditions specified in "Instructions to Bidders" and if we succeed, the execution of supplies would be made in compliance.

Name & Signature of the authorized Bidder with stamp  
Contact details of authorized person of Bidder who have signed the tender.

Name.....  
Designation.....  
Phone (office).....  
Phone (Mobile).....  
E mail.....