



Tender Ref. No.:

NSIC-LBI (R)/ASPIRE/2020-21/10

TENDER DOCUMENT

for

**Supply, Installation & Commissioning
of Equipments for O&M training on
ELECTRICIAN WITH MOTOR WINDING**

The National Small Industries Corporation Limited

(A Government of India Enterprise)

Japani Gate, Balitikuri, Howrah-711113.

Tel No.: 033-26530304, 26534280, 26538606

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Website: www.nsic.co.in

INDEX

Sl. No.	Description	Page Nos.
1	Title	01
2	Index	02
3	Notice Inviting Tender	03
4	Instructions to the Tenderers	06
5	Details of requirements and technical specifications (Annexure – A)	17
6	Undertaking from Bidder (Annexure – B)	22
7	Format & Requirements for Submitting Technical Bid (Annexure –C)	23
8	Format & Requirements for submitting Financial Bid (Annexure – D)	30
9	Format & Requirements for submitting Bid Security Declaration Form (Annexure – E)	38

NOTICE INVITING TENDER

The NSIC Technical Services Centre, Balitikuri, Howrah invites sealed tender in single stage, two envelope method (i.e. Technical & Financial Bid in two separate envelopes) for Supply, Installation, Commissioning on site & Training on Operation & Maintenance of **ELECTRICIAN WITH MOTOR WINDING**.

The details are summarized below: -

a)	Tender number	Reference number for inviting Bids through this tender is NSIC-LBI (R)/ASPIRE/2020-21/10
b)	Eligible Bidder	Dealers of Machines/ Tools & Equipment of reputed brand (as per the eligibility details placed in the tender at Para 2 of " Instructions to the Tenderers ").
c)	Purchaser	The NSIC-Technical Service Centre, Howrah (A Government of India Enterprise) which is one of the Technical Centre of National Small Industries Corporation.
d)	Usage of Machine	The purchaser would place the Machines/ Equipments/Tools in their Livelihood Business Incubation centre (LBI) Rourkela and shall be utilized for imparting skill/ entrepreneurship development training and rendering services to the industries.
e)	Scope of Tender	Supply, Installation, Commissioning of Machines/ Equipments /Tools & Training to trainers, Warranty of One (1) years
f)	Specification/ Details of machine	The detailed specifications of Machine/ Equipments /Tools are specified in tender and placed at Annexure-A .
g)	Web page for details of tender	Web page: http://www.nsic.co.in/tenders.asp www.eprocure.gov.in The prospective Bidders are advised to visit the website periodically for any update in respect of this tender. No separate advertisement/communication will be sent to the individual and/or parties.
h)	Locations of supplies	The machines/ Equipments /Tools is/are proposed to be supplied at NSIC-Livelihood Incubation Centre, Sector-15 Rourkela (Odisha). Pin-769003
j)	Earnest Money Deposit (EMD) along with Tender	Instead of depositing Earnest Money Deposit, a Bid Security Declaration Form shall be submitted by Bidder in favour of " The National Small Industries Corporation Ltd. " Howrah and to be placed in the Technical Bid envelope while submitting the tender. The format for the same is provided in Annexure-E of the Tender Document.

k)	Exemption from the payment of EMD and Tender fee	The exemption for the payment of EMD as well as tender fee will be applicable under Rule 170 & 173 of general Financial Rules (GFR), 2017 for Micro & Small Enterprises (MSEs) as per the "Public Procurement Policy for Micro & Small Enterprises Order 2012". To claim the exemption, self-certified copy of valid certificate / proof of registration for the goods for which this tender floated, must be enclosed with Technical Bid.
l)	Security Deposit	The successful Bidder has to submit interest free security deposit amount to the value equalling to 3% (Three percent) of the total value of order within five working days from the date of issue of Purchase Order by Purchaser.
m)	Cost of Tender Documents	<p>The tender document can be collected from the office of the General Manager(SG), NSIC Technical Services Centre, Japani Gate, Balitikuri, Howrah - 711113 in between the period from 15.02.2021 to 08.03.2021 (Except Saturday & Sunday) between 10:30 hours to 15:00 hours against payment of Rs. 1180/- (Rupees One Thousand One Hundred and Eighty Only) (Non-refundable, Inclusive of GST) by way of demand draft in favour of "The National Small Industries Corporation Ltd." payable at Howrah.</p> <p>Alternatively, tender form can be downloaded from our website www.nsic.co.in www.eprocure.gov.in from 15.02.2021 to 08.03.2021. In case the tender is downloaded for submission of offer, the tender fee of Rs. 1180/- in form of demand draft in favour of "The National Small Industries Corporation Ltd." payable at Howrah shall be enclosed with Technical Bid of the tender while submitting the tender or through Online Banking for which details are given below in "Instructions to Bidders" section.</p>
n)	Last date of submission of tender	<p>Tender must be delivered to the address below on or before 08.03.2021 up to 15:00 hours. The Bids received after the due date and time shall be rejected.</p> <p>The General Manager (SG) NSIC-Technical Services Centre, Japani gate, Balitikuri, Howrah – 711113.</p>
o)	Date of opening of Technical Bid (Envelope-1)	<p>The technical Bid for the tender shall be opened on 08.03.2021 at 17:00 hours at the address as under:</p> <p>The General Manager (SG) NSIC-Technical Services Centre, Japani gate, Balitikuri, Howrah – 711113.</p>

p)	Date of opening of Financial Bid (Envelope-2)	The date for opening second envelope containing Financial Bid will be intimated to the technically qualified Bidders separately.
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Note: In case of any further details required, the same can be collected from the office of The General Manager (SG) NSIC-Technical Services Centre, Japani gate, Balitikuri, Howrah – 711113 from **15.02.2021 to 08.03.2021**(except Saturday & Sunday) between 10:30 hours to 15:00 hours.

General Manager (SG)
NSIC-Technical Services Centre,
Japani gate, Balitikuri, Howrah – 711113.

INSTRUCTIONS TO THE TENDERERS

The Tender shall be submitted in accordance with these instructions, as under.

1. Abbreviations:

Throughout this tender document, the word/ term:

- a) "NTSC" means NSIC-Technical Services Centre
- b) "NSIC" means The National Small Industries Corporation Ltd.
- c) "day" means Calendar day
- d) "working day" means Monday to Friday in week
- e) "tender" means tender number **NSIC-LBI (R)/ASPIRE/2020-21/10**
- f) "Machine" means the machines/ equipment/software/accessories as detailed at Annexure-A.
- g) If context so requires, "singular" means "plural" and vice versa.
- h) "EMD" means Earnest Money Deposit.
- i) "Purchaser" means The National Small Industries Corporation Ltd
- j) "Bid" means the document and financial details submitted by Bidder.
- k) "Bidder" means the eligible and qualified Bidder.
- l) "Tenderer" means the eligible and qualified Original Equipment Manufacturers / Authorized Distributors/ Authorized Dealers.
- m) "OEM" means Original Equipment Manufacturer.
- n) "LBI" means Livelihood Business Incubation .

2. Eligible Bidder:

- a) The intending Bidder, in case of Original Equipment manufacturers shall submit a self-declaration on their letter-head, along with the Technical Bid, confirming that they are regular in manufacturing & supplying the similar machines/equipments/Tools as asked in this tender.
- b) The original Equipment/Tools manufacturers shall possess ISO Certificate for their establishment. The copy of the valid ISO Certificate shall be placed with the Technical Bid.
- c) The intending Bidder, in case of Distributor / Dealer of Machine/ Equipment/Tools of reputed brand shall preferably, possess valid Distributorship / Dealership license from Original Equipment Manufacturer and to be engaged in regular supply of similar Machine/ Equipment/Tools. The OEM shall have ISO certificate. The Bidder shall enclose the copies to substantiate their engagement in supplies for the goods for which the above said tender is being issued. The copy of the same to be enclosed in Technical Bid while submitting the tender.
- d) The intending Bidder had never made any default in supplying the Machine/ Equipment/Tools to Government / Semi Government/ Central or State Public sector enterprise(s) for any reasons in the last three years.

3. Scope of Supplies:

- a) The material shall be supplied in compliance to the specifications mentioned in Annexure- A of the tender.
- b) The specifications of the Machine/Equipments/Tools as mentioned in the Annexure-A are the minimum requirements of tender, however higher specifications of machine may be considered subject to their cost economics i.e. competitiveness in financial terms for the location(s) of supply.
- c) After the supply of Machine/Equipments/Tools as mentioned in the Annexure A, the Bidder has to execute its installation & commissioning in the designated site(s) at the location. No extra cost shall be paid for this purpose.
- d) After the installation & commissioning of Machine/Equipments/Tools i.e., **ELECTRICIAN WITH MOTOR WINDING**, the training to the local trainers shall be given for five (02) working days wherein the training about the Machine/Equipments/Tools operations, maintenance, information about Do's & Don'ts as well as trouble shooting & all other areas which are necessary for smooth functioning of machine shall be provided the persons designated by purchaser, at site, by the Bidder. No extra cost shall be paid to the successful Bidder for imparting this training.
- e) The Bidder shall offer on-site warranty of Machine/Equipments/Tools for minimum one year from the date of successful commissioning of machine at the designated location. The purchaser is not liable to pay any extra charges on any account during warranty period.
- f) The purchaser shall inform the colour of the machine to be supplied against the above order while issuing the purchase order and Bidder has to comply.

4. Location of supplies:

- a) The details of locations where the Machine/Equipments/Tools supplied through this tender are as under:

#	Location	Address for supplies
1	NSIC-LBI Rourkela	Livelihood Incubation Centre, Sector-15 Rourkela (Odisha) Pin-769003

- b) The Bidders free to inspect the location(s) in the premises before submitting the Bid under this tender.

5. Special Provision for Micro & Small Enterprises:-

Micro and Small Enterprises (MSEs) participating in the tender will be given benefit as per Public Procurement Policy, 2012. Further, the MSEs owned by SC/ST entrepreneurs will also be given benefits as per Public Procurement Policy, 2012. The definition of MSEs owned by SC/ST is as given under:

- (a) In case of proprietary MSE. Proprietor shall be SC/ST
- (b) In case of partnership MSE, the SC/ST partners shall be holding at least 51% shares in the unit
- (c) In case of Private Limited Companies, at least 51% share shall be held by SC/ST promoters.

Document to claim benefits shall be enclosed in Technical Bid.

6. Delivery

- a) The purchaser expects the completion of delivery of Machines/Equipments/Tools by the Bidder within Sixty (60) calendar days from the date of issue of supply order at the location(s). However, the Bidders have an option to submit the best delivery time while submitting the Technical Bid, but in any case, the delivery should be completed before 90 days from the date of issue of supply order by purchaser.
- b) The Machine/Equipment/Tools shall be inspected by the purchaser on receipt at site and Bidder shall be responsible for any damage during the transit of machine/ equipments/Tools. The purchaser shall not be responsible for any damage due to any reason during the transportation of machines/equipment/Tools to the designated site of the purchaser.
- c) The successful Bidder shall not be allowed for part shipments and/or trans-shipments without the permission of purchaser. The insurance cover including insuring the goods against the loss or damage incidental to manufacture or acquisition, transportation, storage and delivery/Installation & Commissioning shall be obtained by the Bidder in his own name and not in the name of purchaser. The purchaser will as soon as possible but within 30 days from the date of arrival of goods at destination shall notify the Bidder of any loss or damage to the goods.

7. Comprehensive Warranty

- a) The successful Bidder shall offer on-site warranty of machine/Equipments/Tools for one year from the date of successful commissioning of Machine/Equipments/Tools at the designated location & shall cover each and every part of the machine including parts having limited life etc. The purchaser is not liable to pay any extra charges on any account during warranty period.
- b) Any part or parts fail or proved defective within the on-site warranty period specified above, owing to defect in design, material or workmanship, the Bidder shall have to replace them with original spares only without asking for any charges.
- c) During the warranty period, expert(s) shall be deputed at site by the successful Bidder within two working days from the date of request from purchaser, to rectify and fixing the defects/malfunctioning of Machine/Equipments/Tools at the location where Machine/Equipments/Tools supplied within next three working days. The cost of deputation of expert(s) and any other associated expenditure to attend the rectification/fixing of fault shall be borne by the Bidder.
- d) In case the successful Bidder is not able to rectify the fault within the period of three days, the Purchaser has authority to demand for demurrages because of loss to purchaser due to "under repair" situation for the Machine/Equipments/Tools.

8. Tender documents:

- a) The tender document can be collected from the office of The General Manager(SG), NSIC Technical Services Centre, Janani Gate, Balitikuri, Howrah-711113 in between the period from **15.02.2021 to 08.03.2021** (Except Saturday & Sunday) between 10:30 hours to 15:00 hours against payment of Rs. 1180/- (Rupees One Thousand One Hundred and Eighty only) (Non-refundable, inclusive of GST) by way of demand draft, in favour of '**The National Small Industries Corporation Ltd.**' payable at Howrah.

Alternatively tender form can be downloaded from our website www.nsic.co.in from **15.02.2021 to 08.03.2021**. In case the tender downloaded for submission of offer, the tender fee of Rs. 1180/- in form of demand draft in favour of '**The National Small Industries Corporation Ltd.**' payable at Howrah shall be enclosed with Technical Bid of the tender while submitting the tender.

The other option is to pay Rs. 1180/- by RTGS/NEFT to the bank of purchaser as detailed under:

ACCOUNT NAME	BANK NAME	BANK A/C NO.	BANK IFSC CODE
The National Small Industries Corporation Ltd.	Union Bank of India	301901010100654	UBIN0530191

The Bidder is requested to attach the UTR No. / Bank Statement / RTGS Slip in the Technical Bid, to prove the transfer of payment to the purchaser's Account.

- b) At any time prior to the deadline for submission of Bids, the Purchaser may amend the Bidding Documents by issuing addendum/ corrigendum. The prospective Bidders are advised to visit the Website for any update in respect of this tender.

9. Authorization for Submission of Tender:

- a) The original and all copies of the Bid shall be signed and stamped, on every page, by a person duly authorized to sign on behalf of the Bidder. The written confirmation of authorization (in form of letter on the Bidder's letter head) to sign on behalf of the Bidder confirming the signature as a person duly authorized to sign should be attached with the technical Bid of the tender.
- b) The person signing the tender form or any other documents on behalf of the Bidder shall be deemed to warrant that he has authority to bind the Bidder. If it subsequently comes to light that the person so signed had no authority to do so, the purchaser may without prejudice to any, consider civil & criminal remedies cancel the tender and hold the Bidder liable for all costs, charges and damages.

10. Earnest Money & Tender Fees:

- a) The **Bid Security Declaration Format** shall be submitted in the first envelope super-scribed as "Technical Bid" only for the Machine/Equipments/Tools quoted

by the Bidder. The offers without **Bid Security Declaration Format** from the Bidders shall be rejected.

- b) In case tender documents downloaded from website, Tender Fee of Rs. 1180/- shall be submitted by way of D.D. drawn in favour of "The National Small Industries Corporation Ltd." along with the Technical Bid of the tender documents. Tender fee is non-refundable. The option for payment of Tender fees by RTGS/NEFT is also available and bank details of purchaser, are as under:

ACCOUNT NAME	BANK NAME	BANK A/C NO.	BANK IFSC CODE
The National Small Industries Corporation Ltd.	Union Bank of India	301901010100654	UBIN0530191

The Bidder is requested to attach the UTR No. /Bank Statement / RTGS Slip in the Technical Bid, to prove the transfer of payment to the purchaser's Account.

- c) The exemption for the payment of EMD as well as tender fee will be applicable under Rule 170 & 173 of general Financial Rules (GFR), 2017 for Micro & Small Enterprises (MSEs) as per the "Public Procurement Policy for Micro & Small Enterprises Order 2012". To claim the exemption, self-certified copy of valid certificate / proof of registration for the goods for which this tender floated, must be enclosed with Technical Bid.

11. Security Deposit:

- a) The successful Bidder has to submit interest free security deposit amount to the value equalling to **3% (three percent)** of the total value of order which includes basic price + GST, within five working days from the date of issue of purchase order by the purchaser for supply by Bidder.
- b) The security deposit will be returned to the successful Bidder along with 20% payment schedule, as per payment terms mentioned at Point 25 of "Instructions to the Tenderers".

12. Submission of Tender:

- a) The Bidder to examine all instructions, forms, terms and specifications in the tender documents and to furnish with its Bid all documents or information as required by Bidding document.
- b) The language for all the correspondence and documents related to the tender shall be in English/ Hindi only. Moreover, the printed literature/technical details for the machine shall also be in English/ Hindi.
- c) The tender must be placed in a properly sealed bigger envelope addressed to The General Manager (SG), NSIC Technical Services Centre, Japani Gate, Balitikuri, Howrah - 711113 and the said bigger envelope shall contain two sealed envelopes, each containing, Technical & Financial Bids, respectively. The bigger envelope must be super-scribed "Tender for Supply, Installation and Commissioning of ELECTRICIAN WITH MOTOR WINDING" with tender inquiry

number and its due date. The two sealed envelopes inside the bigger envelope must be super-scribed as:

Envelope No-1: *The said envelope is for Technical Bid & shall be super-scribed as "Tender for the Supply, Installation, Commissioning of ELECTRICIAN WITH MOTOR WINDING"-Technical Bid".*

Envelope No-2: *The said envelope is for Financial Bid & shall be super-scribed as "Tender for the Supply, Installation, Commissioning of "ELECTRICIAN WITH MOTOR WINDING"-Financial Bid".*

- d) If both or either of the envelopes are not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the Bid.
- e) All the columns of the tender shall be duly, properly and exhaustively filled in. Any cutting/over writing etc. in the tender must be signed by the person who is signing the tender.
- f) Tenders received in open covers/ letters/ fax/ email will not be considered.

13. Financial Bid Submission:

- a) Bidder shall take into account of all costs including Packing, Freight, Transportation, Insurance Cost including unloading of Machines/Equipments/Tools at the location of the purchaser for giving delivery of material at site as detailed at Para 4 of "Instructions to the Tenderer" before quoting the "Price of Machines/Equipments/Tools before GST" in the Financial Bid.
- b) The "Price of Machines/Equipments/Tools before GST" shall remain firm & inclusive of all costs involved for the delivery to the destination(s) including the cost mentioned in Para 16(a) as above, also include the cost of Installation & Commissioning at destination, Training to the local trainers (as detailed at Para 3(c & d) of "Scope of Supplies" of this tender), Cost of services to be provided during Warranty of one year.
- c) No extra payment or revision of "Price of Machines/Equipments/Tools before GST" shall be accepted on account of any discrepancy in nomenclature of items. The Bidder is advised to seek clarification, if any, desired before submitting the tender.
- d) No representation for the revision of the quoted "Price of Machines/Equipments/Tools before GST" shall be considered till the supplies are completed to the designated location(s).

14. Last date of submission of Tender:

- a) The tender should reach the Office of The General Manager (SG), NSIC Technical Services Centre, Japani Gate, Balitikuri, Howrah – 711113 by **08.03.2021 up to 15:00** hours.
- b) The purchaser may, at its discretion, extend the deadline for the submission of Bids by amending the Tender Documents, in which case all rights and

obligations of the Purchaser and Bidders previously subject to the deadline shall thereafter be subject to the deadline as extended. The prospective Bidders are advised to remain in touch with website for any update in respect of their tender.

- c) The purchaser shall not consider any Bid that arrives after the deadline for submission of Bids. Any Bid received by the Purchaser after the deadline for submission of Bids shall be declared late, rejected and returned unopened to the Bidder.

15. Rights of Purchaser:

- a) It may be noted that "The General Manager (SG), NSIC Technical Services Centre, Howrah (W.B.) – 711113" have full rights to cancel the supply even after calling the offers from Bidders but before the issue of supply order to execute the supply by the Bidder. The reason for cancellation of supply would not be disclosed neither the Bidder has right to ask for so.
- b) The Purchaser reserves the right to accept or reject any Bid, and to annul the Bidding process and reject all Bids at any time prior to supply order, without thereby incurring any liability to Bidders. In case of annulment, all Bids submitted and specifically Bid document shall be promptly returned to the Bidders.

16. Opening of Technical Bid:

- a) The **technical Bid** of tenders will be opened at NSIC Technical Services Centre, Japani Gate, Balitikuri, Howrah - 711113 on **08.03.2021** at **17:00 hours**. The Bidder or their authorized representative (One person only) may be present at the time of opening of the tender.

17. Opening of Financial Bid:

- a) The Financial Bid of only technically qualified Bidders will be opened on the stipulated due date. The date & time for opening of Financial Bid shall be intimated to the technically qualified Bidders through email, after the evaluation of Technical Bid.

18. Validity of Tender:

- a) The tender shall be valid for a period of 90days from the date of opening of the Technical Bid of tender. Terms and financial details submitted in the Bid shall be treated as firm during the said period of 90 days.
- b) In exceptional circumstances, prior to the expiry of the Bid validity period, the Purchaser may request Bidders to extend the period of validity of their Bids. The request and the responses shall be made in writing.

19. Evaluation of Bids:

- a) If there is discrepancy between the amount quoted in Financial Bid in the column "Unit Price of Machines/Equipments/Tools before GST" and the amount reflected in column "Total price of Machine(s) before GST" which is the multiplication of quantity offered for supplies with "Unit Price of Machines/Equipments/Tools before GST", the "Unit Price of Machines/Equipments/Tools before GST" shall prevail. Accordingly, the Total price of Machines/Equipments/Tools before GST

shall be corrected, unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected.

- b) If there is an error in a total corresponding to the addition or subtraction of sub totals, the subtotals shall prevail and the total shall be corrected; and
- c) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.
- d) To assist in the examination, evaluation, comparison of the Bids and qualification of the Bidders, the Purchaser may, at its discretion, ask any Bidder for a clarification of its Bid. Any clarification submitted by a Bidder in respect to its Bid and that is not in response to a request by the Purchaser shall not be considered. The Purchaser's request for clarification and the response shall be in writing only.
- e) If the Bidder does not provide clarifications of its Bid by the date and time set in the Purchaser's request for clarification, its Bid may be rejected.
- f) The Purchaser shall compare the "Total Price of Machines/Equipments/Tools before GST" of all the responsive Bids to determine the lowest Bid for a particular location.
- g) The Bidder shall note that they are not supposed to put any GST amount in the Financial Bid. However, after the supplies, they have to issue the GST invoice indicating the Price of Machines/Equipments/Tools as quoted in the Financial Offer and thereafter specify the GST as applicable at the time of delivery. The Purchaser shall pay total amount which includes the unit price of machine as well as the GST as applicable at the time of delivery.
- h) The Purchaser is authorized to ask the evidence from Bidder to counter-check that the GST as claimed by the Bidder at the time of issue of invoice after the supply of Machine/Equipments/Tools.

20. Security Deposit Forfeit:

The security deposit will also be forfeited in following cases:

- i. If the Bidder fails to accept, the supply order issued, based on his/her offer (Bid) within the prescribed time.
- ii. If the Bidder fails to supply the Machines/Equipments/Tools with specifications as mentioned in Annexure –A
- iii. If the Bidder delays supplies beyond a reasonable time resulting in disruption of project.
- iv. Bidder for any reason whatsoever withdraws the tender after it is accepted or become unable or fails to execute the orders within stipulated delivery period.
- v. Submission of misleading/contradictory/false statement or information and fabricated/invalid documents is detected before or after the issue of order to execute the supplies.

21. Notification of Award:

Prior to the expiry of the period of Bid validity, the purchaser shall notify the successful Bidder, in writing, that its Bid has been accepted. The notification letter shall specify the sum that the Purchaser will pay to the Bidder in consideration of the supply of Machines/Equipments/Tools with the details of selected location(s).

22. Pre-dispatch Inspection:

- a) A pre-dispatch inspection by 3rd party/ technical team of purchaser may be carried out at Bidder's site of manufacturing machines. This pre-dispatch inspection will not absolve Bidder's responsibility to execute supply in accordance with the tender terms.
- b) In case during inspection by the inspection team of purchaser find some areas needs to be attended by Bidder and/or test reports asked, the purchaser has to complete the findings of inspection team within 10 days & confirm in writing to purchaser. If need be the re-inspection would be carried out at the cost & expenses of Bidder.

23. Packing:

- a) The Bidder shall provide packing of the machine/ equipment, as is required to prevent their damages or deterioration during the transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit. In case the consignment received with damaged packaging, the purchaser would have full right not to accept the delivery.
- b) The machine & equipment shall be securely boxed, crated and protected from mechanical damage, moisture etc. suitable for both storage and transit according to the nature of the material and mode of transport. The Bidder shall be responsible for any loss/ damage to material during transportation to the designated location.

24. Delivery Time:

- a) Bidder shall note that in case Bidder fails to supply within the period of Sixty (60) days, NSIC shall impose a penalty of @ 2% of the value of order per week of delay subject to a maximum of Four (4) weeks. It means, the Bidder shall have the liability of delayed supply to the maximum of 4 weeks after expiry of scheduled delivery date. After that the supply order shall be cancelled and Security Deposit will be forfeited and Bidder will be debarred from participation in any future tenders. Also purchaser has full right to ask for demurrages even after adjustment of security deposit from the Bidder because of delay in supplies, as agreed.
- b) The successful Bidder shall, within a week from the date of receipt of communication of acceptance of quotes from purchaser shall intimate his acceptance of the order. The successful Bidder shall complete supplies strictly as per the accepted delivery period.
- c) The post-delivery activities i.e. Installation, Commissioning, Training to Trainers etc. shall be started with 7 days from the date of receipt of machines at site by the purchaser.

25. Payment:

- a) The 70% payment of total bill will be made by the purchaser by crossed account payee cheque/RTGS/NEFT for which the Bidder shall send bills in duplicate (original + copy) after Supply, Installation & Commissioning of machine, giving the reference number of the purchase order along with copies of delivery note & satisfactory report on the Installation of machine(s), from designated purchaser department. The details about the designated purchaser department who is authorized to take the delivery of machine(s) shall be informed to the successful Bidder through the supply order placed for the supply of machine(s).
- b) The 20% payment of total bill along with Security Deposit will be released to Bidder after one month from the date of completion of training to trainers at site and on submission of Indemnity Bond by the successful Bidder for rendering services during warranty period and maintenance period.
- c) The remaining 10% payment will be retained and shall be released against submission of Performance Bank Guarantee by the successful Bidder of equal value of **3%** till the period of one year from the date of commissioning.

26. Causes of Rejection of Tender:

- a) While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected.
- b) If any Bidder stipulates any condition of his own, such conditional tender is liable to be rejected.

27. Claims:

- a) If the material supplied are found to be off size and shape different than those in the accepted offer and are of specifications lower than those stipulated in the accepted offer, the purchaser shall have right to totally reject the Machines/Equipments/Tools and/or to claim for compensation from Bidder. The Bidder shall reimburse to purchaser, the claim lodged in writing within 15 (fifteen) days of its demand. The Bidder shall also compensate for losses, if any, sustained by purchaser due to defective packing and/or wrong marking of the machine/ equipment.
- b) The Bidder shall be responsible for arranging the rejected machine/ equipment to be removed at his cost from purchaser premises.

28. Address for communication:

All the communication with respect to the tender shall be addressed to:

The General Manager (SG),
NSIC-Technical Services Centre,
Japani Gate, Balitikuri, Howrah – 711113
Email: ntschow@nsic.co.in,
Ph. No. – 033-26530304, 26534280, 26538606

29. Force Majeure:

In the event of any unforeseen circumstances directly interfering with the supply of goods/work/service arising during the execution of order such as war, hostilities,

acts of the public enemy, civil commotion, sabotage, fires, floods, earthquakes, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the Bidder shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days "notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other.

30. Code of Ethics:

The Purchaser as well as the Bidder shall observe the highest standard of ethics including laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988", during the procurement or execution of such contracts. If the Bidders are found in Bid pooling, cartelisation or against law on fraud and corruption then their firms may be blacklisted.

31. Jurisdiction:

In the event of any dispute the legal matter shall be subjected to the jurisdiction of Howrah Court only.

We confirm with our acceptance to the instructions (S. No. 1 to 31 above) as given above.

BIDDER'S NAME & SIGNATURE WITH SEAL

The duly signed pages of "Instructions to the Tenderers" as above shall be attached with technical Bid of the tender as a mark of acceptance of Bidder and any tender not confirming the instructions as above, is liable to be rejected.

ANNEXURE-A

Details of requirements and technical specifications of machines

NAME OF MACHINE: ELECTRICIAN WITH MOTOR WINDING

Sl. No.	Description	Specification	Qty.
1	Manual Motor Coil Winding Machine (C & C, Power way/Denco or Equivalent)	With step arbour	1
2	Ceiling Fan Coil Winding Machine (C & C, Power way/Denco or Equivalent)	250V, 50 Hz, 1p, with Speed Control	1
3	Screw Driver Set (Reputed Brand)	5 in one	20
4	Heavy Duty Screw Driver Insulated (Reputed Brand)	5 mm X 200 mm	20
5	Punch Centre	9 mm X 150 mm	20
6	Knife Double Bladed Electrician	100 mm	20
7	Neon Tester (Reputed Brand)	500 v	20
8	Steel Rule Graduated both in Metric and English Unit (Omega/ Crystal or Equivalent)	300 mm with precision of 1/4 mm	20
9	Hammer, Cross Peen with Handle (Ambica /Venus/ Deneers or Equivalent	250 grams	20
10	Scissors Blade, SS (Reputed Brand)	200MM	20
11	Hammer Ball Peen with Handle(Ambica /PYE/Venus/ Deneers or Equivalent)	500 grams	6
12	Pincer(gift/ ambitec/ambica or Equivalent)	150 mm	6
13	C Clamp(Reputed Brand)	200 mm and 100 mm	6
14	Spanner Adjustable Drop Forged, SS(Ambica/Venus/ Deneers or Equivalent)	150 mm & 300 mm	6
15	Chisel Cold(Natraj /shudhir /Deneers or Equivalent)	25 mm X 200 mm	6
16	Chisel Firmer with Wooden Handle (Reputed Brand)	6 mm X 200 mm	6
17	Alien Key Alloy Steel (Freeman/ Ambica/ Tapria or Equivalent))	1.5-10 mm (set of 9)	2
18	Grease Gun (Ambica/ Bharat /Venus or Equivalent))	0.5 Ltr Capacity	2
19	Pulley Puller with S Legs (Reputed Brand)	150 mm & 300 mm	2
20	Bearing Puller (Inside and outside) (Reputed Brand)	200 mm	2each
21	Crimping Tool (Reputed Brand)	1.5 sq mm to 16 sq mm	2
22	Wire Cutter and Stripper (Reputed Brand)	150 mm	4
23	Mallet Hard Wood (Wodden)	0.50 kg	4
24	Hacksaw Frame With Blade	Adjustable 300 mm Fixed 150 mm	2
25	Try Square (Gift /Sagar/ Haricon or Equivalent)	150 mm Blade	6

26	Outside Calliper(Gift /Sagar/ Haricon or Equivalent)	150 mm Spring Type	6
27	Inside Calliper(Gift /Sagar/ Haricon or Equivalent)	150 mm Spring Type	6
28	Divider(Gift /Sagar/ Haricon or Equivalent)	150 mm Spring Type	6
29	Pliers Long Nose Insulated (Ambitec/Pye/ Venus or Equivalent)	150 mm	6
30	Pliers Flat Nose Insulated(Gift /Sagar/ Haricon or Equivalent)	200 mm	6
31	Pliers Round Nose Insulated(Gift /Sagar/ Haricon or Equivalent)	100 mm	6
32	D.E. Metric Spanner Double Ended(AMBICA/AMBITEC/PYE or Equivalent)	6-32 mm	2
33	RING SPANNER SET (Reputed Brand)	6-32 mm	2
34	Drill S.S. Twist Block (Reputed Brand)	2 mm, 5 mm and 6 mm set of 3	4
35	Gauge, Wire Imperial Stainless Steel marked in SWG & MM (Reputed Brand)	Wire Gauge, Metric	6
36	File Flat (Reputed Brand)	200 mm 2nd Cut with Handle	6
37	File Half Round (Reputed Brand)	200 mm 2nd Cut with Handle	6
38	File Round (Reputed Brand)	200 mm 2nd Cut with Handle	6
39	File Flat Rough (Reputed Brand)	150 mm with Handle	6
40	File Flat Smooth (Reputed Brand)	250 mm with Handle	4
41	Table Vice (Reputed Brand)	100 mm Jaw	6
42	Oil Cane (Reputed Brand)	250 ml	2
43	Hand Drill Machine	0-6 mm Capacity	6
44	Portable Electric Drill Machine (Reputed Brand)	0-12 mm Capacity 750 W, 240 V with Chuck and Key	5
45	Load Bank (Lamp/Heater Type) Reputed Brand)	6 KW, 3 PH	1
46	Brake Test Arrangement with Two Spring Balance Rating	0 to 25 kg	2
47	Outside Micrometer	0-25 mm least Count 0.01 mm	2
48	Thermometer Digital	0 Degree- 150 Degree C	2
49	Series Test lamp	230 V, 60 W	6
50	Knife Switch DPDT Fitted with Fuse Terminals	16 AMP	4
51	Knife Switch TPDT Fitted with Fuse Terminals	16 AMP,440 V	4
52	Miniature Breaker (Reputed Brand)	16 AMP,240V	2
53	MCCB (Reputed Brand)	100 Amps, Triple Pole	1
54	ELCB and RCCB (Reputed Brand)	25 Amps, Double Pole and 25 Amps, Double Pole, Ian 30 ma	1

55	Fuses (Reputed Brand)	16Amp	4
56	Fuses (Reputed Brand)	16Amp	4
57	Fuses (Reputed Brand)	16Amp	4
58	Rheostat (Sliding Type)	0-25 OHM, 2 AMP	1
59	Rheostat (Sliding Type)	0-300 OHM, 2 AMP	1
60	Rheostat (Sliding Type)	0-1 OHM, 10 AMP	1
61	Rheostat (Sliding Type)	0-10 OHM, 5 AMP	1
62	Wooden Board	8x10 Inch	10
63	Plug Socket (Reputed Brand)	230 V, 5 A	10
64	Piano Switch (Reputed Brand)	230 V, 5 A	10
65	Lamp Holder (Reputed Brand)	230 V, 5 A	10
66	Cables 6MM,2 Core	1 Roll	1
67	Twisted Pair(Reputed Brand)	1 Roll	1
68	Non-Metallic Sheathed Cable (Reputed Brand)	1 Roll	1
69	Underground Feeder Cable (Reputed Brand)	1 Roll	1
70	Ribbon Cable (Reputed Brand)	1 Roll	1
71	Metals Sheathed Cable (Reputed Brand)	1 Roll	1
72	Multi-Conductor Cable (Reputed Brand)	1 Roll	1
73	Coaxial Cable (Reputed Brand)	1 Roll	1
74	Direct Buried Cable (Reputed Brand)	1 Roll	1
75	Bus Bar with Brackets (Reputed Brand)	1 each	3
76	Rubber Mat	2' X 4' X 1'	2
77	Electrician Helmet (ISI)	Yellow Colour	10
78	Safety Belt (ISI)	Standard Quality	2
79	OHM Meter, (Series Type / Shunt Type/ Portable Box Type)	50/2000 OHM Analog	2
80	Digital Multi Meter (HTC)	DC 200 MV - 1000 V, 0-10 A & AC 200 MV - 750V, 0-10A, Resistance 0-20 MC and 3 1/2 Digit	6
81	A.C. Voltmeter M.I. Analog, Portable Box Type Housed in Bakelite Case (Reputed Brand)	Multi Range 75V-150V-300V-600V	6
82	Multi Voltmeter Centre Zero Analog, Portable Box Type Housed in Bakelite Case (Reputed Brand)	100-0-100 mV	6
83	Ammeter MC Analog, Portable Box Type Housed in Bakelite Case. (Reputed Brand)	0-500 mA, 0-5 A, 0-25 A	6
84	AC Ammeter MI Analog, Portable Box Type Housed in Bakelite Case. (Reputed Brand)	0-1 A, 0-5 A, 0-25 A	6
85	Kilo Wattmeter Analog (Reputed Brand)	0-1.5-3 KW, Pressure Coil Rating 240V/440V, Current Rating 5A/10A Analog, Portable Type Housed in Bakelite Case	6
86	Digital Wattmeter (Reputed Brand)	230V, 1KW, 50Hz	6

87	A.C. Energy Meter (ISI) (Reputed Brand)	Single Phase, 10A, 240 V Induction Type	6
88	Power Factor Meter Digital (Reputed Brand)	440V, 20A, Three Phase Portable Box Type	2
89	Frequency Meter (Reputed Brand)	45 to 55 Hz	6
90	Magnetic Flux Meter (Reputed Brand)	0-500 Tesla	2
91	Tachometer (Reputed Brand)	Digital Photo Sensor Type RPM 10000	2
92	Tong Tester/Clamp Meter Reputed Brand)	0-100A (Digital Type)	2
93	Megger (Reputed Brand)	Analog 500 V	2
94	Single Phase Variable Auto Transformer	0-270V, 10AMP (Air Cooled)	2
95	Phase Sequence Indicator (Reputed Brand)	3 phase, 415 v	2
96	Resistance Type Starter (Reputed Brand)	For A.C Motors of 2 to 5 H.P.	1
97	Direct on line Starter (Reputed Brand)	For A.C Motors of 2 to 5 H.P.	1
98	Star Delta Starter-Manual (Reputed Brand)	For A.C Motors of 2 to 5 H.P.	1
99	Star Delta Starter-Semi Automatic Reputed Brand)	For A.C Motors of 2 to 5 H.P.	1
100	Star Delta Starter-Fully Automatic (Reputed Brand)	For A.C Motors of 2 to 5 H.P.	1
101	Soldering Iron(Reputed Brand)	25 Watt, 65 Watt and 120 Watt, 230 Volt	6
102	Electric Induction Plate(Reputed Brand)	1500 Watt, 240 V	2
103	Electric Kettle(ISI)	1500 Watt, 240 V	2
104	Electric Iron(Reputed Brand)	Automatic - 750 Watt, 240 V	2
105	Immersion Heater(Reputed Brand)	1500 Watt, 240 V	2
106	A.C. Ceiling Fan and AC Table Fan(Reputed Brand)	68 Watt, 240 V	2
107	Geyser (Storage Type)(Reputed Brand)	10 Litre	2
108	Mixture & Grinder(Reputed Brand)	750 Watt, 240 V	2
109	Washing Machine Semi Automatic (Reputed Brand)	5 Kg Capacity	2
110	Motor Pump Set (Reputed Brand)	I. 1 HP, 1 Phase, 240 V	2
111	Current Transformer(ISI)	415 V, 50 Hz, CT Ratio 25/5A, 5VA	2
112	Potential Transformer(ISI)	415 V, 50 Hz, PT Ratio 440V/110V, 10VA	2
113	Electrical Machine Trainer(C&C, Powerway/Denco or Equivalent)	Suitable for demonstrating the construction and functioning of different types of DC machines and AC machines (Single phase and three phase) Should be fitted with function brake arrangement, dynamo meter, instrument panel and power supply unit	1

114	Pillar Electric Drill machine Motorized(C&C, Powerway/Denco or Equivalent)	12-20 mm Capacity, 1HP, 440V, 3Phase, Induction Motor with DOL Starter, Bench Type	1
115	Motorised Bench Grinder(C&C, Powerway/Denco or Equivalent)	1HP, 3 Phase, 440V with DOL Starter, Double side with smooth and rough wheel with tool base	1
116	Measuring Steel Tape (Reputed Brand)	5 Meter	10
117	Combination Pliers Insulated (Ambica /PYE/Venus or Equivalent)	200 mm	10
118	Black White Board	(minimum 4X6 feet)	1
119	Fire Extinguisher CO2	2 KG	2
120	Fire Buckets (Reputed Brand)	Standard Size	2
121	Phase Sequence Meter		2
122	Insulation Paper, Vertex, Film& Leather	5, 8, & 10 mm	5each
123	Sleeve Or Tube	1,2,3,4,5 & 6	5each
124	Cotton Thread	250 gm	1
125	Cotton Tape	1/2,3/4 & 1Inch	6
126	Varnish	2 ltrs.	2
127	Enameled Copper Wire	36 SWG	5
128	Lead Wire, R,Y & B	0.5 Sq. mm	3
129	Screp Or Damage Motor	1H.P & 5 H.P	1each
130	Capacitor	2.5 ,4 & 10 mfd 240V	2each
131	Screw various type	1 set 1 "	1
132	Heat Chamber	5KW 240V	1

Note : The above list of standard equipments are minimum and the Bidder shall have authority to supply additional accessories as they deemed fit for the successful operation of the machine after the supply at site.

Form of Tender

ANNEXURE -B

(Undertaking from Bidder on their official stationery)

To,
The General Manager (SG),
NSIC- Technical Services Centre,
Japani Gate, Balitikuri,
Howrah - 711113

Sir,

Subject: Undertaking for the participation in the tender No. NSIC-LBI (R)/ASPIRE/2020-21/10 due for opening of technical Bid on **08.03.2021**.

Dear Sir,

HAVING EXAMINED AND PERUSED THE FOLLOWING DOCUMENTS

1. Notice Inviting Tender
2. Instructions to The Tenderer
3. Technical Specifications of machine (Annexure-A)
4. Annexure – C (Technical Bid)
5. Annexure – D (Financial Bid)

I/Wedo hereby submit the above tender in prescribed formats duly completed in all respects in accordance with the conditions applicable. If this tender is accepted, I/We agree to abide by and fulfil all the terms and conditions in the tender documents.

I/We hereby distinctly and expressly declare and acknowledge that before the submission of this tender, I/We have carefully read and followed the instructions and I/We have understood the existing system of supply at the location(s) of purchaser including the scope and nature of duties expected from the Bidder.

I/We distinctly agree that I/We would hereafter make no claim or demand upon the purchaser based upon or arising out of any alleged misunderstanding or misconceptions or mistake on my/our part of the said stipulations, restrictions and conditions.

I/ We declare that our unit has never made any default in supplying the Machine/Equipments/Tools to Government / Semi Government/ Central or State Public sector enterprise(s) for any reasons in the last three years.

Any notice required to be served on me/us shall be sufficiently served on me/us through email or post (registered or ordinary) or courier or left at my/our address furnished herein.

.....
.....

I/We fully understand the terms and conditions in the tender documents.

I/We understood that the purchaser is not bound to accept any proposal that it may receive without assigning any reason.

Dated this.....day of.....2021

Authorized Signatory
Seal:

ANNEXURE-C

FORMAT & REQUIREMENTS FOR SUBMITTING TECHNICAL BID

1. **Tender Ref. No:**

2. **Name of Bidder:**

3. **Complete office address/contact numbers/Email ID/Mobile Number of Bidder:**

4. **Tender fee payment details**(if tender document downloaded from website)

Details of DD/RTGS/NEFT by which tender fee paid.....

5. **Confirmation of acceptance of Technical Specifications for the supply of machine: ELECTRICIAN WITH MOTOR WINDING**

#	Technical Specifications	Acceptance to the Specification as placed at Annexure-A and agreed to supply with required Quantity (write YES/ NO only)	If marked "NO" in the column before, specify the deviation in specification of the machine offered for the supply.
1.	Manual Motor Coil Winding Machine (C & C, Power way/Denco or Equivalent)		
2.	Ceiling Fan Coil Winding Machine (C & C, Power way/Denco or Equivalent)		
3.	Screw Driver Set (Reputed Brand)		
4.	Heavy Duty Screw Driver Insulated (Reputed Brand)		
5.	Punch Centre		
6.	Knife Double Bladed Electrician		
7.	Neon Tester (Reputed Brand)		
8.	Steel Rule Graduated both in Metric and English Unit (Omega/ Crystal or Equivalent)		
9.	Hammer, Cross Peen with Handle (Ambica /Venus/ Deneers or Equivalent		
10.	Scissors Blade, SS (Reputed Brand)		
11.	Hammer Ball Peen with Handle(Ambica /PYE/Venus/ Deneers or Equivalent)		
12.	Pincer(gift/ ambitec/ambica or Equivalent)		
13.	C Clamp(Reputed Brand)		
14.	Spanner Adjustable Drop Forged, SS(Ambica/Venus/ Deneers or Equivalent)		
15.	Chisel Cold(Natraj /shudhir /Deneers or Equivalent)		
16.	Chisel Firmer with Wooden Handle (Reputed Brand)		

17.	Alien Key Alloy Steel (Freeman/ Ambica/ Tapria or Equivalent))		
18.	Grease Gun (Ambica/ Bharat /Venus or Equivalent))		
19.	Pulley Puller with S Legs (Reputed Brand)		
20.	Bearing Puller (Inside and outside) (Reputed Brand)		
21.	Crimping Tool (Reputed Brand)		
22.	Wire Cutter and Stripper (Reputed Brand)		
23.	Mallet Hard Wood (Wodden)		
24.	Hacksaw Frame With Blade		
25.	Try Square (Gift /Sagar/ Haricon or Equivalent)		
26.	Outside Calliper(Gift /Sagar/ Haricon or Equivalent)		
27.	Inside Calliper(Gift /Sagar/ Haricon or Equivalent)		
28.	Divider(Gift /Sagar/ Haricon or Equivalent)		
29.	Pliers Long Nose Insulated (Ambitec/Pye/ Venus or Equivalent)		
30.	Pliers Flat Nose Insulated(Gift /Sagar/ Haricon or Equivalent)		
31.	Pliers Round Nose Insulated(Gift /Sagar/ Haricon or Equivalent)		
32.	D.E. Metric Spanner Double Ended(AMBICA/AMBITEC/PYE or Equivalent)		
33.	RING SPANNER SET (Reputed Brand)		
34.	Drill S.S. Twist Block (Reputed Brand)		
35.	Gauge, Wire Imperial Stainless Steel marked in SWG & MM (Reputed Brand)		
36.	File Flat (Reputed Brand)		
37.	File Half Round (Reputed Brand)		
38.	File Round (Reputed Brand)		
39.	File Flat Rough (Reputed Brand)		
40.	File Flat Smooth (Reputed Brand)		
41.	Table Vice (Reputed Brand)		
42.	Oil Cane (Reputed Brand)		
43.	Hand Drill Machine		
44.	Portable Electric Drill Machine (Reputed Brand)		
45.	Load Bank (Lamp/Heater Type) Reputed Brand)		
46.	Brake Test Arrangement with Two Spring Balance Rating		
47.	Outside Micrometer		
48.	Thermometer Digital		
49.	Series Test lamp		

50.	Knife Switch DPDT Fitted with Fuse Terminals		
51.	Knife Switch TPDT Fitted with Fuse Terminals		
52.	Miniature Breaker (Reputed Brand)		
53.	MCCB (Reputed Brand)		
54.	ELCB and RCCB (Reputed Brand)		
55.	Fuses (Reputed Brand)		
56.	Fuses (Reputed Brand)		
57.	Fuses (Reputed Brand)		
58.	Rheostat (Sliding Type)		
59.	Rheostat (Sliding Type)		
60.	Rheostat (Sliding Type)		
61.	Rheostat (Sliding Type)		
62.	Wooden Board		
63.	Plug Socket (Reputed Brand)		
64.	Piano Switch (Reputed Brand)		
65.	Lamp Holder (Reputed Brand)		
66.	Cables 6MM,2 Core		
67.	Twisted Pair(Reputed Brand)		
68.	Non-Metallic Sheathed Cable (Reputed Brand)		
69.	Underground Feeder Cable (Reputed Brand)		
70.	Ribbon Cable (Reputed Brand)		
71.	Metals Sheathed Cable (Reputed Brand)		
72.	Multi-Conductor Cable (Reputed Brand)		
73.	Coaxial Cable (Reputed Brand)		
74.	Direct Buried Cable (Reputed Brand)		
75.	Bus Bar with Brackets (Reputed Brand)		
76.	Rubber Mat		
77.	Electrician Helmet (ISI)		
78.	Safety Belt (ISI)		
79.	OHM Meter, (Series Type / Shunt Type/ Portable Box Type)		
80.	Digital Multi Meter (HTC)		
81.	A.C. Voltmeter M.I. Analog, Portable Box Type Housed in Bakelite Case (Reputed Brand)		
82.	Multi Voltmeter Centre Zero Analog, Portable Box Type Housed in Bakelite Case (Reputed Brand)		
83.	Ammeter MC Analog, Portable Box Type Housed in Bakelite Case. (Reputed Brand)		
84.	AC Ammeter MI Analog, Portable Box Type Housed in Bakelite Case. (Reputed Brand)		
85.	Kilo Wattmeter Analog (Reputed Brand)		
86.	Digital Wattmeter (Reputed Brand)		

87.	A.C. Energy Meter (ISI) (Reputed Brand)		
88.	Power Factor Meter Digital (Reputed Brand)		
89.	Frequency Meter (Reputed Brand)		
90.	Magnetic Flux Meter (Reputed Brand)		
91.	Tachometer (Reputed Brand)		
92.	Tong Tester/Clamp Meter Reputed Brand)		
93.	Megger (Reputed Brand)		
94.	Single Phase Variable Auto Transformer		
95.	Phase Sequence Indicator (Reputed Brand)		
96.	Resistance Type Starter (Reputed Brand)		
97.	Direct on line Starter (Reputed Brand)		
98.	Star Delta Starter-Manual (Reputed Brand)		
99.	Star Delta Starter-Semi Automatic Reputed Brand)		
100.	Star Delta Starter-Fully Automatic (Reputed Brand)		
101.	Soldering Iron(Reputed Brand)		
102.	Electric Induction Plate(Reputed Brand)		
103.	Electric Kettle(ISI)		
104.	Electric Iron(Reputed Brand)		
105.	Immersion Heater(Reputed Brand)		
106.	A.C. Ceiling Fan and AC Table Fan(Reputed Brand)		
107.	Geyser (Storage Type)(Reputed Brand)		
108.	Mixture & Grinder(Reputed Brand)		
109.	Washing Machine Semi Automatic (Reputed Brand)		
110.	Motor Pump Set (Reputed Brand)		
111.	Current Transformer(ISI)		
112.	Potential Transformer(ISI)		
113.	Electrical Machine Trainer(C&C, Powerway/Denco or Equivalent)		
114.	Pillar Electric Drill machine Motorized(C&C, Powerway/Denco or Equivalent)		
115.	Motorised Bench Grinder(C&C, Powerway/Denco or Equivalent)		
116.	Measuring Steel Tape (Reputed Brand)		
117.	Combination Pliers Insulated (Ambica /PYE/Venus or Equivalent)		
118.	Black White Board		
119.	Fire Extinguisher CO2		
120.	Fire Buckets (Reputed Brand)		
121.	Phase Sequence Meter		
122.	Insulation Paper, Vertex, Film& Leather		

123.	Sleeve Or Tube		
124.	Cotton Thread		
125.	Cotton Tape		
126.	Varnish		
127.	Enameled Copper Wire		
128.	Lead Wire, R,Y & B		
129.	Screp Or Damage Motor		
130.	Capacitor		
131.	Screw various type		
132.	Heat Chamber		

The above list of standard equipments are minimum and the Bidder shall have authority to supply additional accessories as they deemed fit for the successful operation of the machine after the supply at site.

6. Confirmation for supply to the location:

#	Details	Location
		NSIC-LBI Rourkela
1	Tentative quantity required	01 set
2	Consent to supply: (write YES/ NO only)	

7. **PAN of Bidder** (self-attested copy to be enclosed).....

8. **GSTIN registration number of Bidder** (self-attested copy to be enclosed).....

9. **Delivery period after receipt of supply order from purchaser:***(The purchaser is expected to complete delivery of machine by the Bidder within sixty (60) calendar days from the date of issue of supply order. However, the Bidder has an option to submit the best delivery time, but in any case, the delivery should be before 90 days from the date of issue of supply order by purchaser. Delivery to be completed in number of days (Calendar Days In figure)..... (Calendar Days in words) for delivery from the date of issue of supply order by purchaser.*

10. **Details of address with contact details from where the Bidder planned to offer After Sales Services during the Warranty & after warranty Maintenance period :**

#	Location
Details of address of Bidder for rendering 'After Sales Services' (Please provide address of Service Centres on Official letterhead)	NSIC-Livelihood Incubation Centre, Sector-15 Rourkela (Odisha) Pin-769003

11. **Details of address with contact details for at least three (03) purchaser to whom the Bidder supplied similar machine in the last five (05) years and machine shall be in operations to the satisfaction of buyer for the last three**

(03) years: *The format for submission of details for at least three purchaser are as under: (the Bidder can furnish details of even more than three purchaser)*

- a. Address of Purchaser with contact details (email and phone no.):.....
- b. Details of order for supply placed to Bidder:.....
- c. Description and quantity of ordered equipment:.....
- d. Value of order in rupees:.....
- e. Date of completion of delivery:.....

(The purchaser shall have liberty to contact any or all of purchaser to assess the performance of machine supplied by Bidder)

12. Documents - Details to be enclosed with the Technical Bid by Bidder are as under:

- a) In case the Bidder is Original Equipment Manufacturer, the Bidder to submit self-declaration on their letter-head, confirming that they are regular in manufacturing & supplying the similar machines, as asked in this tender, for the last Ten (5) years.
- b) In case the Bidder is Distributor of OEM / Dealer of OEM, the Bidder to attach self-certified valid Distributorship / Dealership license from Original Equipment Manufacturer and shall be engaged in regular manufacturing and supply of similar Machine/Equipments/Tools for the last ten (5) years& engaged with the present OEM for the last three years for which this tender is participating.
- c) The Original Equipment Manufacturer shall attach the self-certified copy of valid ISO Certificate for their establishment.
- d) In case the Bidder is Distributor / Dealer, of reputed brand the Bidder to attach the self-certified copy of valid ISO Certificate.
- e) To avail benefit of Public Procurement Policy by SC/ST Micro & Small Enterprises, the requirement of documents to substantiate their claim (As per Para 5 of this tender) shall be submitted with Technical Bid.
- f) Undertaking as per annexure-B on official stationery.
- g) Duly signed all pages of "Instructions to Tenderers" of the tender document as a mark of acceptance.
- h) The letters substantiating performance from at least three (03) other purchasers, to whom, the similar machine supplied by the Bidder in last five (05) years, wherein, the machine shall be in operation to the satisfaction of buyer for the last three (03) years, to access performance of the machine supplied by your organization.
- i) Technical Literature of Machines/Equipments/Tools with particular reference to the model of machine proposed to supply against this tender along with reference of website to assess the further features.
- j) Authorization letter in favour of personnel to sign the tender on behalf of Bidder.
- k) Self-certified copy of valid certificate for claiming Tender Fee exemption.
- l) Self-attested copy of valid GSTIN registration.
- m) Self-attested copy of valid PAN.

- n) In case the tender downloaded from website, then either the Demand Draft towards tender's fees or UTR number and date for the transfer of tender fees shall be enclosed with the technical Bid.
- o) The Bidders shall furnish complete Technical details of Machines/Equipments/Tools for the machine offered to supply through the participation of this tender (use separate sheet to elaborate the details of technical specifications such as Measuring Range/Size, Least Count/Resolution, Accuracy, Materials used, Accessories, Tools, Spares, software, etc.).
- p) To submit all supporting information with respect to the technical data, drawings or booklets of product. Any product brief, test certificates available may be enclosed.

I/We as Bidder certify that:

- a. The tender shall remain valid for acceptance for 90 days from the date of opening the Technical Bid of the tender.
- b. Agree to offer services for onsite warranty on the Machine/Equipments/Tools for one year supplied through this tender.
- c. Agree to impart onsite training to the designated personnel of purchaser for 02 working days.
- d. No price of any Machines/Equipments/Tools / Accessories shall be given in Technical Bid.
- e. All above Machines/Equipments/Tools should be provided with safety features/ curtains/enclosure/ stands etc. wherever applicable.
- f. Units should certify that all consumables, electrical and electronic parts of the product conform to national/ international standard(s).

Name & Signature of the authorized Bidder with stamp
Contact details of authorized person of Bidder who have signed the tender.

Name.....
Designation.....
Phone (office).....
Phone (Mobile).....
E mail.....

Annexure –“D”

FINANCIAL- BID (PRICE BID)

(to be separately submitted in a sealed envelope)

1. Tender Ref. No: **NSIC-LBI (R)/ASPIRE/2020-21/10**

2. Name of the Bidder:

3. The financial offer to execute the supply as per the tender:

a. Supply of Machine (Electrician with Motor Winding) to NSIC-LBI Rourkela location:

#	Details	Unit Price of Machine/Equipments/Tools before GST of single unit (In Rs.)	Quantity to be supplied (In No.)	Total Price of Machine/Equipments/Tools before GST (Multiply column no 2 and 3) (In Rs.)
	1	2	3	4
a.	Offered financials for the Supply, Installation, and Commissioning of Machine/Equipments/Tools at site & Training to trainers with commitment to offer on site after sales Services in the period of Warranty for the Machine/Equipments/Tools offered to supply, as agreed in technical Bid of the tender no. NSIC-LBI (R)/ASPIRE/2020-21/10			
1	Manual Motor Coil Winding Machine (C & C, Power way/Denco or Equivalent)		1	
2	Ceiling Fan Coil Winding Machine (C & C, Power way/Denco or Equivalent)		1	
3	Screw Driver Set (Reputed Brand)		20	
4	Heavy Duty Screw Driver Insulated (Reputed Brand)		20	
5	Punch Centre		20	
6	Knife Double Bladed Electrician		20	
7	Neon Tester (Reputed Brand)		20	
8	Steel Rule Graduated both in Metric and English Unit (Omega/ Crystal or Equivalent)		20	
9	Hammer, Cross Peen with Handle (Ambica /Venus/ Deneers or Equivalent		20	
10	Scissors Blade, SS (Reputed		20	

	Brand)			
11	Hammer Ball Peen with Handle(Ambica /PYE/Venus/ Deneers or Equivalent)		6	
12	Pincer(gift/ ambitec/ambica or Equivalent)		6	
13	C Clamp(Reputed Brand)		6	
14	Spanner Adjustable Drop Forged, SS(Ambica/Venus/ Deneers or Equivalent)		6	
15	Chisel Cold(Natraj /shudhir /Deneers or Equivalent)		6	
16	Chisel Firmer with Wooden Handle (Reputed Brand)		6	
17	Alien Key Alloy Steel (Freeman/ Ambica/ Tapria or Equivalent))		2	
18	Grease Gun (Ambica/ Bharat /Venus or Equivalent))		2	
19	Pulley Puller with S Legs (Reputed Brand)		2	
20	Bearing Puller (Inside and outside) (Reputed Brand)		2each	
21	Crimping Tool (Reputed Brand)		2	
22	Wire Cutter and Stripper (Reputed Brand)		4	
23	Mallet Hard Wood (Wodden)		4	
24	Hacksaw Frame With Blade		2	
25	Try Square (Gift /Sagar/ Haricon or Equivalent)		6	
26	Outside Calliper(Gift /Sagar/ Haricon or Equivalent)		6	
27	Inside Calliper(Gift /Sagar/ Haricon or Equivalent)		6	
28	Divider(Gift /Sagar/ Haricon or Equivalent)		6	
29	Pliers Long Nose Insulated (Ambitec/Pye/ Venus or Equivalent)		6	
30	Pliers Flat Nose Insulated(Gift /Sagar/ Haricon or Equivalent)		6	
31	Pliers Round Nose Insulated(Gift /Sagar/ Haricon or Equivalent)		6	
32	D.E. Metric Spanner Double Ended(AMBICA/AMBITEC/PYE or		2	

	Equivalent)			
33	RING SPANNER SET (Reputed Brand)		2	
34	Drill S.S. Twist Block (Reputed Brand)		4	
35	Gauge, Wire Imperial Stainless Steel marked in SWG & MM (Reputed Brand)		6	
36	File Flat (Reputed Brand)		6	
37	File Half Round (Reputed Brand)		6	
38	File Round (Reputed Brand)		6	
39	File Flat Rough (Reputed Brand)		6	
40	File Flat Smooth (Reputed Brand)		4	
41	Table Vice (Reputed Brand)		6	
42	Oil Cane (Reputed Brand)		2	
43	Hand Drill Machine		6	
44	Portable Electric Drill Machine (Reputed Brand)		5	
45	Load Bank (Lamp/Heater Type) Reputed Brand)		1	
46	Brake Test Arrangement with Two Spring Balance Rating		2	
47	Outside Micrometer		2	
48	Thermometer Digital		2	
49	Series Test lamp		6	
50	Knife Switch DPDT Fitted with Fuse Terminals		4	
51	Knife Switch TPDT Fitted with Fuse Terminals		4	
52	Miniature Breaker (Reputed Brand)		2	
53	MCCB (Reputed Brand)		1	
54	ELCB and RCCB (Reputed Brand)		1	
55	Fuses (Reputed Brand)		4	
56	Fuses (Reputed Brand)		4	
57	Fuses (Reputed Brand)		4	
58	Rheostat (Sliding Type)		1	
59	Rheostat (Sliding Type)		1	
60	Rheostat (Sliding Type)		1	
61	Rheostat (Sliding Type)		1	
62	Wooden Board		10	

63	Plug Socket (Reputed Brand)		10	
64	Piano Switch (Reputed Brand)		10	
65	Lamp Holder (Reputed Brand)		10	
66	Cables 6MM,2 Core		1	
67	Twisted Pair(Reputed Brand)		1	
68	Non-Metallic Sheathed Cable (Reputed Brand)		1	
69	Underground Feeder Cable (Reputed Brand)		1	
70	Ribbon Cable (Reputed Brand)		1	
71	Metals Sheathed Cable (Reputed Brand)		1	
72	Multi-Conductor Cable (Reputed Brand)		1	
73	Coaxial Cable (Reputed Brand)		1	
74	Direct Buried Cable (Reputed Brand)		1	
75	Bus Bar with Brackets (Reputed Brand)		3	
76	Rubber Mat		2	
77	Electrician Helmet (ISI)		10	
78	Safety Belt (ISI)		2	
79	OHM Meter, (Series Type / Shunt Type/ Portable Box Type)		2	
80	Digital Multi Meter (HTC)		6	
81	A.C. Voltmeter M.I. Analog, Portable Box Type Housed in Bakelite Case (Reputed Brand)		6	
82	Multi Voltmeter Centre Zero Analog, Portable Box Type Housed in Bakelite Case (Reputed Brand)		6	
83	Ammeter MC Analog, Portable Box Type Housed in Bakelite Case. (Reputed Brand)		6	
84	AC Ammeter MI Analog, Portable Box Type Housed in Bakelite Case. (Reputed Brand)		6	
85	Kilo Wattmeter Analog (Reputed Brand)		6	
86	Digital Wattmeter (Reputed Brand)		6	

87	A.C. Energy Meter (ISI) (Reputed Brand)		6	
88	Power Factor Meter Digital (Reputed Brand)		2	
89	Frequency Meter (Reputed Brand)		6	
90	Magnetic Flux Meter (Reputed Brand)		2	
91	Tachometer (Reputed Brand)		2	
92	Tong Tester/Clamp Meter Reputed Brand)		2	
93	Megger (Reputed Brand)		2	
94	Single Phase Variable Auto Transformer		2	
95	Phase Sequence Indicator (Reputed Brand)		2	
96	Resistance Type Starter (Reputed Brand)		1	
97	Direct on line Starter (Reputed Brand)		1	
98	Star Delta Starter-Manual (Reputed Brand)		1	
99	Star Delta Starter-Semi Automatic Reputed Brand)		1	
100	Star Delta Starter-Fully Automatic (Reputed Brand)		1	
101	Soldering Iron(Reputed Brand)		6	
102	Electric Induction Plate(Reputed Brand)		2	
103	Electric Kettle(ISI)		2	
104	Electric Iron(Reputed Brand)		2	
105	Immersion Heater(Reputed Brand)		2	
106	A.C. Ceiling Fan and AC Table Fan(Reputed Brand)		2	
107	Geyser (Storage Type)(Reputed Brand)		2	
108	Mixture & Grinder(Reputed Brand)		2	
109	Washing Machine Semi Automatic (Reputed Brand)		2	
110	Motor Pump Set (Reputed Brand)		2	
111	Current Transformer(ISI)		2	
112	Potential Transformer(ISI)		2	
113	Electrical Machine Trainer(C&C,		1	

	Powerway/Denco or Equivalent)			
114	Pillar Electric Drill machine Motorized(C&C, Powerway/Denco or Equivalent)		1	
115	Motorised Bench Grinder(C&C, Powerway/Denco or Equivalent)		1	
116	Measuring Steel Tape (Reputed Brand)		10	
117	Combination Pliers Insulated (Ambica /PYE/Venus or Equivalent)		10	
118	Black White Board		1	
119	Fire Extinguisher CO2		2	
120	Fire Buckets (Reputed Brand)		2	
121	Phase Sequence Meter		2	
122	Insulation Paper, Vertex, Film& Leather		5each	
123	Sleeve Or Tube		5each	
124	Cotton Thread		1	
125	Cotton Tape		6	
126	Varnish		2	
127	Enameled Copper Wire		5	
128	Lead Wire, R,Y & B		3	
129	Screp Or Damage Motor		1each	
130	Capacitor		2each	
131	Screw various type		1	
132	Heat Chamber		1	
b.	Total Price of Machine/Equipments/Tools before GST for the supply of total quantity as detailed at row 'a' above to the location at NSIC-LBI, Rourkela, (Row- a) (in Rs.) (in Figures)			
c.	Total Price of Machine/Equipments/Tools before GST for the supply of total quantity as detailed at row 'a' above to the location at NSIC-LBI Rourkela (Row- a) (In words)			
			
d.	The financial Bid will be evaluated for total price quoted by supplier for supply of complete above list of equipments / items.			

The following to be noted while submitting financial details for the supply of Machines/Equipments/Tools to the individual location:

- a. The competitiveness of Bid shall be made on location of supply basis on the evaluation of "Total Price of Machine before GST".
- b. The Purchaser shall compare the "Total Price of Machines/Equipments/Tools before GST" of all the responsive Bids to determine the lowest Bid for a particular location.
- c. The Bidder shall note that they are not supposed to put any GST amount in the Financial Bid. However, after the supplies, they have to issue the GST invoice indicating the Price of Machines/Equipments/Tools as quoted in the Financial Offer and thereafter specify the GST as applicable at the time of delivery. The Purchaser shall pay total amount which includes the unit price of Machines/Equipments/Tools as well as the GST as applicable at the time of delivery.
- d. The Total Price quoted above should be inclusive of Basic Price, Transportation, all Incidental charges (including Insurance, Loading/ Unloading, Packing & Forwarding charges etc.), Installation, Commissioning, Demonstration & Training.
- e. The Purchaser is authorized to ask the evidence from Bidder to counter-check that the GST as claimed by the Bidder at the time of issue of invoice after the supply of Machines/Equipments/Tools.
- f. The Bidder will not be entitled to any increase in Unit Price of the Machines/Equipments/Tools before GST occurring during the period of delivery for any reason.
- g. The "Unit Price of the machine before GST" should be inclusive of all costs involved for the delivery to the destination(s) including the cost of Installation & Commissioning at destination, Training to the local trainer (as detailed at Para 3(c & d) of "Scope of Supplies" of this tender), Cost of services to be provided during Comprehensive Warranty of two years. (Refer Para 3(e) of "Scope of Supplies" of this tender) and cost of services to be provided in the period of AMC for three years after the expiry of warranty period of two years (Refer Para 3 (f) of the "Scope of Supplies" of this tender.)
- h. No extra payment or revision of "Price of Machine/Equipments/Tools before GST" shall be accepted on account of any discrepancy in nomenclature of items. The Bidder is advised to seek clarification, if any, desired before submitting the tender.
- i. The competing Bids of "Total Price of the Machine/Equipments/Tools before GST" in the Financial Bid would be evaluated and awarded on the basis of lowest price offering by the Bidder.

I/We as Bidder certify that:

- i. The tender shall remain valid for acceptance for 90 days from the date of opening the Technical Bid of the tender.
- ii. Agree to offer services for onsite warranty for one year on the Machine/Equipments/Tools supplied through this tender.
- iii. Agree to impart onsite training to the designated personnel of purchase for 02 working days
- iv. Agree that the offer price is valid for a period of 90 days from the date of opening of technical Bid of this tender.

Further confirm that we agree with the terms and conditions specified in "Instructions to Tenderers" and if selected, the execution of supplies would be made in compliance.

Name & Signature of the authorized Bidder with stamp
Contact details of authorized person of Bidder who have signed the tender.

Name.....
Designation.....
Phone (office).....
Phone (Mobile).....
E mail.....

ANNEXURE – E

Bid Security Declaration Form

Date: _____ Tender No.: _____

To
The General Manager (SG)
National Small Industries Corporation Ltd
Japani gate, Balitikuri, Howrah-711 113

I/We. The Undersigned, declare that:

I/We accept that, according to your conditions, Bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from Bidding for any contract with you for a period of one year from the date of notification if I am/ We are in a breach of any obligation under the Bid conditions, because I/We

- a. Have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of Bid validity specified in the form of Bid; or
- b. Having been notified of the acceptance of our Bid by the purchaser during the period of Bid validity
 - i. Fail or refuse to execute the contract, if required, or
 - ii. Fail or refuse to furnish the Performance Security, in accordance with the instructions to Bidders.

I/We understand the Bid securing Declaration shall cease to be valid if I am/we are not the successful Bidder, after the earlier of

- i. The receipt of your notification of the name of the successful Bidder; or
- ii. Thirty days after the expiration of the validity of my/our Bid.

Signature :- (Signature of person whose name and capacity are shown)
In the capacity of (Legal capacity of person signing the Bid securing Declaration)

Name: - (Full name of person signing the Bid Securing Declaration)
Duly authorized to sign the Bid for an on behalf of (Complete name of Bidder)
Dated on _____ Day of _____ (Signature)

Corporate seal (where appropriate)

(Note: In case of a joint Venture, the Bid Securing declaration must in the name of all partners to the joint venture that submits the Bid)