



Tender for works of Conceptualising, Designing, Printing, Providing and Erecting Stage, Mega Structure, Stalls, Seating ,Publicity of event,Branding, Sound, Light, Power,Marketing of Stalls (space),mobilising sponsorship and any Other arrangements on hire basis for

MSME DEFEXPO-2013,

Bangalore

International MSME Sub-Contracting and Supply Exhibition for Defence, Aero Space and Homeland Security

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Schedule – A

DETAILED TENDER NOTIFICATION

MSME DEFEXPO-2013, Bangalore

**International MSME Sub-Contracting and Supply Exhibition for Defence,
Aero Space and Homeland Security**

Dates: 29th,30th Nov & 1st Dec 2013

I. General Information:-

In preparation for MSME DEFEXPO-2013 scheduled during 29th,30th November & 1st December 2013 **The National Small Industries Corporation Limited.**, proposes to take-up the Temporary arrangements. The Work of **Conceptualising, Designing, Printing, Providing and erecting Stage, Mega Structure, Stalls, Seating ,Publicity of event, Branding ,Sound, Light, Power,Marketing of Stalls (space),mobilising sponsorship and any Other arrangements on hire basis** involves Supplying, Erecting, Maintaining and dismantling and other Ancillary Items as per the specific directives issued by the Authority It is being proposed to set-up Temporary Arrangements with necessary requirements event wise.

II. General Terms & Conditions:

Sealed Tenders in two-bid viz. Technical bid and Commercial bid are invited by The National Small Industries Corporation Ltd, No 6&7,West Of Chord Road RajajiNagar Industrial Town, Bangalore, for **Conceptualising, Designing, Printing, Providing and erecting Stage, Mega Structure, Stalls, Seating ,Publicity of event, Branding ,Sound, Light, Power,Marketing of Stalls (space),mobilising sponsorship and any Other arrangements on hire basis for MSME DEFEXPO 2013 at Bangalore** scheduled during 29th,30th November & 1st December 2013.

1. Major Eligibility Criteria:

01. Experience of executing similar Assignments equalient / bigger magnitude on turnkey and/or rental basis with at least 3 (Three) Projects in the last 3 financial years.

- a. To qualify for award of this contract, each tenderer in his name should have last 3 years i.e., 2010-11, 2011-12 & 2012-13 the following:
- (i) Achieved in any one of the last two financial years a minimum financial turnover in all cases of above similar nature of work amounting to Rs. 400.00 lacs.
- (ii) Satisfactorily completed as prime contractor at least one similar work of value not less than Rs. 100.00 Lakhs.
- b. Suitable Venue Proposal for this event is MSME DI Grounds Rajaji Nagar Industrial Estate or any alternative Venue to be identified and proposed by the bidder. Specific Standards required for the Venue.
1. The Venue should be well secured with all side Compound wall and proper entry exit option.
 2. The Distance of the Venue should centrally located, should be accessible from all direction, in the near vicinity of Industrial Areas of Bangalore.
 3. Bidder must submit No Objection Certificate from the Venue Owner along with the technical bid.
 4. Venue must be a flat area with all side accessible roads.
 5. The front elevation of the Venue has to be towards the Main Road.
 6. The Proposed Venue has to have ample parking space.
 7. All the necessary permission required for holding such event, Viz., BBMP, Fire, Police and Pollution Control Board, Medical etc., shall be obtained by the Bidder.
- c. Interested Bidders have to submit a Power Point Presentation/3D Walk Through of the whole Event Setup with Branding, Layouts and Parking Facilities incorporated with the proposed Venue.
- d. The feasibility of the Venue will be analysed by the concern authorities on visiting the Proposed Venue.
02. Tender on Turn Key Basis for all activities mentioned here in this tender document in duly Sealed Envelopes must be submitted at the Office of NSIC located at 6 &7, Industrial Town, West Of Chord Road,Rajaji Nagar, Bangalore-560044. up to 15.00 hrs on 21.8.2013.The bidder must clearly **super scribe** (in BOLD) on the Envelope the Work for which the bids are being submitted duly signed by the Bidder with the complete Address of the Registered Office of Bidding Firms.
03. Tender Forms can be down loaded from NSIC website www.nsic.co.in and can also be obtained from the NSIC Office in the above address on any working day on payment of Non refundable Tender fee of Rs.3,000/ Plus Taxes(12.36%) in the form of Demand Draft drawn on Nationalized Banks favoring the **The NSIC Limited,.** The Tender Forms are available for purchase up to 14.00hrs on 21.08.2013.

04. The Site visits to the proposed locations can be made in consultation with the **Authorized Representatives/Committee constituted by NSIC.**
05. The Bid must show, clearly 'Offers' as Unit Rate of each Item to be supplied / erected at any one site or more than one site or all sites for the specified period between 29th,30th November and 1st December 2013. In the event of any ambiguity in the Bid, the decision of the Committee constituted by NSIC shall be final.
06. Conditional Bids shall not be entertained and considered, whatsoever.
07. Bidder found to be capable of **Conceptualising, Designing, Printing, Providing and erecting Stage, Mega Structure, Stalls, Seating ,Publicity of event, Branding ,Sound, Light, Power,Marketing of Stalls (space),mobilising sponsorship and any Other arrangements on hire basis**
08. Bidder shall have to make their own arrangements for such supply, transport, erect, maintain and dismantle at their own cost. NSIC does not undertake any responsibility for Supply / Transportation damage/accidents of any material such as wagons, trucks etc as logistic support, in whatsoever form.
09. Bid shall be accompanied with requisite Earnest Money Deposit (EMD) of 3% Bid Value in the form of DD drawn on Nationalized or Sheduled Bank favoring the NSIC Limited, Bangalore. Bids submitted without EMD of 3% of Bid Value will not be considered and stands invalid.However units having valid NSIC Registration certificate are exempted for payment of EMD.
10. Bidder shall have to satisfy his capability through his past records of doing Works of similar nature and capacity by submitting True Copies of Work Order Certificates / Work Done Certificates / Testimonials / Endorsement Letters, attested by Notary/Gazetted Officer, in support thereof. NSIC reserve the right to verify the authenticity of the credentials / Certificates from the original issuer.
11. EMD of the unsuccessful bidders will be refunded as soon as possible, but not later than 30 days from the date of opening of Bid.
12. The Bidder whose Offer is accepted shall have to execute Contract Agreement on Non Judicial Stamp Paper of the denomination of appropriate value, as required under prevailing Statutory Rules, within 3 (three) working days of Award of the Contract and expenses on this account shall be borne by the Bidder. After executing the Contract Agreement, the Bidder shall have to start the Work immediately on receipt of the Work Order for the same.
13. The Bidder whose Offer is accepted shall be bound to complete the Contracted Work in every respect as per the time lines given by the NSIC earlier to the event commencement date as mentioned in the above table or within the period as specified in the Work Order, as may be applicable.

14. The technical bid will be opened by the committee on 21.8.2013 @15.30 hrs in presence of the Bidder who chooses to remain present. The Bidders have to present a Power Point Presentation/3D Walk Through of the whole Event Setup with Branding, Layouts and Parking Facilities incorporated with the proposed Venue at the time of opening technical bid. The commercial bid will be opened on a later date which will be informed on the same day.
15. The Bid shall remain valid upto 21.09.2013 i.e one month from the date of opening of the Bid.
16. NSIC reserves the right to reject any or all of the Tenders or to accept any Tender in full, without assigning any reason whatsoever.
17. The bidder is required to submit the Original Tender Document duly signed on each page by the Authorized Signatory in token of their unconditional acceptance of the terms and conditions of Tender, failing which their bids shall not be considered.
18. Failure to comply with any conditions shall render the Tender Bid invalid.
19. All the components under the head Main Items including **Conceptualising, Designing, Printing, Providing and erecting Stage, Mega Structure, Stalls, Seating ,Publicity of event, Branding ,Sound, Light, Power,Marketing of Stalls (space),mobilising sponsorship and any Other arrangements on hire basis** and other Items given in the Scope & Mode of Supply will be executed by the Bidder in all respects, as described in the Price Bid. NSIC reserves the option to issue Work order for the items under Ancillary Head as per the requirement assessed from time to time at the rates finalized at the time of finalization of the bid.
20. The bidder is required to **Conceptualising, Designing, Printing, Providing and erecting Stage, Mega Structure, Stalls, Seating ,Publicity of event, Branding ,Sound, Light, Power,Marketing of Stalls (space),mobilising sponsorship and any Other arrangements on hire basis** and Ancillary Items & shall bear expenses, whatsoever, including expenses for Pitching, Maintenance and Dismantling at event place, as well as, Transport, Labor Charges and all applicable Statutory Charges..
21. The bidder shall be required to maintain adequate Supervisory and support staff / team ,both technical and non technical, for the purpose of routine maintenance and execution of **Conceptualising, Designing, Printing, Providing and erecting Stage, Mega Structure, Stalls, Seating ,Publicity of event, Branding ,Sound, Light, Power,Marketing of Stalls (space),mobilising sponsorship and any Other arrangements on hire basis** / event place, redressal of complaints during the contract period and such staff / team must be available on call at all time at every event place/as the case may be. The Bidder shall be responsible for maintaining the **Conceptualising, Designing, Printing, Providing and erecting Stage, Mega Structure, Stalls, Seating ,Publicity of event, Branding ,Sound, Light, Power,Marketing of Stalls (space),mobilising sponsorship and any Other arrangements on hire basis** and Ancillary Items in usable conditions at all time during the contract period.

Maintenance shall include all works necessitated by use, wind, act of God and due to faulty erection or the like.

22. Any dispute or difference arising between the NSIC and the Bidder as to the rights or liabilities of the Parties here to or as to any matter whatsoever arising under this Contract shall be referred to the Arbitrator. The decision of the Arbitrator shall be final and binding on both the Parties and upon any such reference the cost of Reference and Arbitration shall be at the discretion of the Arbitrator who shall determine the amount thereof and shall direct by whom and to whom and what manner the same shall be borne and paid. No party to the Contract shall have right to seek remedy from a Court of Law in respect of matter stated above.
23. That powers conferred upon the Client by this Contract Agreement and all notices, consents, directions and approvals to be given by the Client shall be in writing and may unless otherwise expressly provided to any of the conditions aforesaid be executed by any other Officer so authorized for the purpose. Any notice to be served on the Contractor shall be deemed to be sufficiently served on the Contractor or sent by registered post addressed to the Contractor at their registered office or sent through Fax or the last known place of business or residence of any of the partner of the firm / proprietor who are entering into this Contract Agreement. Any notice to be served on the Client by the Contractor shall be deemed to be sufficiently served if delivered to the Client in-person. The period of notice under this Contract Agreement will count from the date of receipt of notice by either side.
24. In case any excess payment to the Bidder as and when detected, the same will be recovered from Bidder's Security Viz Bank Guarantee or Bidder's Outstanding Bills.
25. Non compliance of the Terms of Agreement will render the Contract liable to the rescinded and forfeiture of the Security Viz Bank Guarantee in full or any part there of as may be considered appropriate by the Committee.

NSIC reserves the right to enter into Agreement with other Bidder to get the Work done in the interest of the event.

26. Bidder shall adhere to comply with all the prevalent statutory provisions/ statutes of State/ Central Government with respect to all the Labour laws including but not limited to Workmen Compensation Act, Payment of Minimum Wages Act, Employee Insurance, Child Labour and shall absolve the **NSIC** from any Encumbrances whatsoever arising out of any possible non compliance of statutory provisions by the Bidder. The Bidder is solely responsible for all the payment to his employees / contractual labors as the case may be. The **NSIC** under no circumstances shall be responsible / liable for any claims whatsoever.
27. The Bidder shall be solely responsible for any losses occurring to NSIC resulting out of Bidder's negligence, or work performance or due to negligence of his representatives / employees. The Bidder undertakes to reimburse / compensate / make good all such costs,

expenses and all other charges / liabilities that may be caused upon to NSIC due to the act of Bidders and / or its office bearers/ representatives / sub contractors etc. The **NSIC also reserves the right to prosecute** any act of willful offence / neglect under the provisions of relevant statutes / law.

In the event of the Bidder committing a breach of any of the terms and conditions herein contained in the Contract Documents including Tender, Agreement & Work Order, NSIC shall reserves the right to take actions including termination without prejudice to the right of successful bidder

28. The Bidder shall not terminate the Agreement before the expiry of the period of the Contract. In case the Bidder terminates or abandons the agreement prior to the period, the Bidder shall be liable to pay liquidated damages as may be decided by the **NSIC**.
29. The Bidder will not be permitted to sub-contract the Contract awarded to him in full or part or transfer or assign the contract in supply order to other Agencies, without prior written permission from the **NSIC**.
30. The Bidder shall be responsible to maintain / repair the material at site during the Contract Period and **the NSIC** shall not be made payable for the same.
31. Necessary safety measures shall be taken during erection and a safety of the structure so erected should be certified by third party as directed by the officer in charge of the work.
32. The decision of the NSIC in all respect will be final and binding on the Bidder.
33. The bidder should submit the Solvency Certificate from Nationalized / Scheduled Banks for an amount equivalent to 50% of the quoted offer.

III. Submissions Required in Technical Bids (Envelope – 1)

Bidders are required to submit the following documents in Technical Bid:

1. Bidder should submit either Xerox Copy of the Receipt of Payments made towards purchasing of Tender Document or Demand Draft towards the cost of Tender Form, as the case may be.
2. EMD shall be submitted in the form of D.D drawn on Nationalized Bank, in favour of the **NSIC Limited, payable at Bangalore**.
3. Photocopy of the Firms Registration Number allotted by Service Tax Department, duly attested by Gazetted Officer/ Notary.
4. Photocopy of the Firms PAN Card, duly attested by Gazetted Officer/ Notary.
5. Photocopy of Small Scale Industries Registration Certificat/EM part -II, duly attested by Gazetted Officer/ Notary if the bidder is MSME.
6. Photocopy of PWD Certifictae duly attested by Gazetted Officer/ Notary.
7. Bidder should furnish Solvency Certificate for the value of tender value submitted issued by nationalized bank as required
8. Letter of undertaking that to furnish Bank Gaurantee of Rs. 25 Lakhs if awarded.

9. Certificate of Incorporation and Copy of Memorandum and Article of Association, in case of company and Partnership Deed in case of Partnership and Trust Registration certificate and deed in case of Trust.
10. Names of Board of Directors/Trustees/ Partners / Promoters, as applicable.
11. Audited Financial Statement of the last three (3) Financial Years
12. Income Tax Return filed for last three (3) Financial Years
13. Statement, signed by the bidder, showing actual stock of items relevant to the tender available with the bidder along with the address of the Godowns.
14. Statement showing brief of key technical & non-technical persons.

IV. Submissions along with Financial Bid (Envelope – 2):

This part shall be containing the schedule –A price particulars and co related to the Technical details provided in the Technical Bid.

a) Terms and Conditions:

Following must be noted before submitting the Price Bid Sheet –

- i. Bidders must bid for all jobs on Turn Key basis to meet total requirement for executing the complete work in the Price bid.
- ii. The Bidders should endeavor to quote most competitive Rate for securing Supply Orders, for the contract.
- iii. The bidder should seal the financial and technical bid in a separate cover and sealed in a single cover and to submit. Each cover should be superscribed with Name of bid (Financial / Technical), Name of work and agency/firm name and date of opening the tender.

V. Price Bid Evaluation and Negotiation Process:

Following Price Bid Evaluation Process shall be adopted for the purpose of negotiation and subsequent finalization of the Unit Item-wise Rates for **Conceptualising, Designing, Printing, Providing and erecting Stage, Mega Structure, Stalls, Seating ,Publicity of event, Branding ,Sound, Light, Power,Marketing of Stalls (space),mobilising sponsorship and any Other arrangements on hire basis**

- a) The qualified lowest bidder quoted for the **Conceptualising, Designing, Printing, Providing and erecting Stage, Mega Structure, Stalls, Seating ,Publicity of event, Branding ,Sound, Light, Power,Marketing of Stalls (space),mobilising sponsorship and any Other arrangements on hire basis** & Ancillary Items, shall be treated as L1 and may be called for negotiation if required.
- b) Work Orders would be released to the qualified lowest bidder
- c) Only those Bidders qualified in the technical round will be invited to the opening of Price Bid.

Schedule – A

Price Bid Sheet (Envelope – 2)

A) Conceptualising, Designing, Printing, Providing and erecting Stage, Mega Structure, Stalls, Seating ,Publicity of event, Branding ,Sound, Light, Power,Marketing of Stalls (space),mobilising sponsorship and any Other arrangements on hire basis for three days at MSME – DI Grounds at anu suitable venue at Bangalore

SI. No	Item Description	Measuring Unit of the Item	Item Stock Available (To be filled by Bidder) [Q]	Estimated Quantity to be supplied	Unit Rate: for Contract Period (To be filled by Bidder)	Total Amount (Rs.): for Contract Period (To be filled by Bidder)
	Expo Area					
1.	Hire charges only for providing and erecting prefabricated water proof tubular superstructure. with two spans of 80' in the centre, and 60' either sides, height is 24' from ground level, top should be covered with zinc/metal sheets and with international quality ceiling, remove the same after the programme and to bring the ground to its original state as directed by the officer in-charge of work	Sq.ft		60000		

2	Hire Charges for Providing and Erecting all Side Covering with Corigated Powerder Coated Sheet with neat finish on Both Sides, with International Standards.	Sqft		20000		
3	Hire Charges for Providing and Erecting Wooden/Concrete Platfrom 6inchs above the ground level with water level finish as per International Standards.	Sft		60000		
4	Hire Charges for Providing and Erecting New and neat Syntetic Carpet for Full Expo Area, neatly layed and cleaned as per International Standards.	Sft		60000		
5	Hire Charges for Providing and Erecting of Registration Counters as per approved layout	Units		10		
6	Hire Charges for Providing and Erecting Octonorm Stalls with neat Laminated Sheets as per International Standards					
(i)	3 mtrs x 3mtrs with 1 table, 2 chairs, 1 dustbin, 1 plug point and 3 spot lights.	Units		240		
(ii)	6 mtrs x 6mtrs with 3 table, 6 chairs, 3 dustbin, 3 plug point and 9 spot lights.	Units		10		
	Conference Area					
1	Hire charges only for providing erecting prefabricated Stage using M.S. pipes of suitable dia duly considering the load coming on stage with necessary Bracing. The size of dias 80' x 60' x 7' Height including steps at required places.	Sq.ft.		4800		
2	Hire Charges for Providing and Erecting New and neat Syntetic Carpet for Stage Area, neatly layed and cleaned as per International Standards	Sq.ft.		4800		
3	Hire charges only for supplying 50 numbers High quality VIP chair with Cushion with arm rest for Stage, teepoy sets, Inaugural lamps etc., for inaugural function as directed by the officer in charge of work.	Set		1		
4	Hire charges only for supplying and arranging good quality 2 & 3 seater sofa set and should be arranged as per the instruction of the officer in-charge of the work and to be removed for any other purpose, and	No's		30		

	rearranged in time as per the instruction of the authority.					
5	Hire charges only for supplying high quality VIP chairs with cushion including cleaning neatly and resetting everyday as directed by the officer in charge of work .	each		500		
6	Hire charges only for supplying and arranging necessary Synthetic colour mats for flooring as directed including cleaning with vaccum cleaners everyday, removing and relaying each day as directed by the officer in charge of work	Sq.ft.		20000		
7	Providing and erecting toilets of each unit consists of Six(6) Nos. of size 0.9 x 1.20 m in hire basis. The toilet block erected on precast concrete solid blocks of size 40 x 20 x 20 cms. The side walls, partition walls and door(size 0.75 x 1.60 m including locking arrangement) made of 12 mm thick plywood on wooden frame made of 50 x 25mm jungle wood reapers. The top roof is made up of GI sheet covering with necessary Iron angle frame with nuts and bolts arrangements. The prepared roof sheet provide shelter against sunlight and rain water proof, providing and fixing white vitrious china clay water closet indian type & Western Type with foot rest, 100mm S or P trap rested on Good Quality Bathroom Tile flooring the partition wall, sidewall is to be painted with enamel paint(both side) including providing water supply using 25mm dia PVC pipe and tap cap. Construction of soak pit of size 2 x 2 1 m top cover with suitable frame made of wooden reeper and 25mm thick plywood sheet including providing PVC pipe connection of suitable diameter from closet to soak pit. Providing and placing on terrance poly ethylene water storage tank with lid cover and suitable dia holes for inlet, outlet and overflow pipe including excavation cost of material labour etc., complete as per the direction of the official in charge of work.	Unit		3		

8	Sound and Stage Lighting Selected Brand of Sound: Nexo, L Accoustics, Mayore, JBL Vertex and equalent standard equipment					
i	Hire Charges only for Providing installing and removing of line array element	Nos		12		
ii	Hire Charges only for Providing installing and removing of line array sub-woofer	Nos		8		
iii	Hire Charges only for Providing installing and removing of Dolby lake processor	Nos		2		
iv	Hire Charges only for Providing installing and removing Monitors	Nos		6		
v	Hire Charges only for Providing installing and removing Digital mixing unit	Nos		1		
vi	Hire Charges only for Providing installing and removing of SHURE Hand Cordless UHF	Nos		4		
vii	Hire Charges only for Providing installing and removing of DENON DN 4000 Dual Tray CD player	Nos		1		
viii	Hire Charges only for Providing installing and removing of on stage Mike cabling	Nos		4		
ix	Hire Charges only for Providing installing and removing of FOH cabling	Nos		4		
x	Hire Charges only for Providing installing and removing of MOH cabling	Nos		4		
xi	Hire Charges only for Providing installing and removing of Lappel Mic	Nos		2		
xii	Hire Charges only for Providing installing and removing of OF PAR 64	Nos		64		

xiii	Hire Charges only for Providing installing and removing of DIMMER PACK	Nos		10		
xiv	Hire Charges only for Providing installing and removing of LIGHTING BOARD	Nos		1		
xv	Hire charges for providing LCD Projector 5000 Luminus with 9 x 12 feet screen	Nos		2		
	Electrical Equipments					
	General Lighting					
i	Hire Charges for Supply , Fixing, Wiring, Servicing and Maintaining of 400watts Metal Halide Light fitting with all accessories	Nos		60		
ii	Hire Charges for Supply , Fixing, Wiring, Servicing and Maintaining of 1000watts halogen fitting with all accessories	Nos		35		
iii	Hire Charges for Supply and running circuit service main with necessary messenger wire and reel insulators and maintaining the same using					
	2 of 6Sqmm / 10sqmm PVC insulated sheathed aluminium wire	mtr		200		
	4 of 16Sqmm PVC insulated sheathed aluminium wire	Mtr		150		
	4 of 50Sqmm PVC insulated sheathed aluminium wire	Mtr		150		
iv	Hire Charges for Supplying laying connecting PVC insulated armoured / enarmoured UG Cable with necessary cable glands sockets etc., as required					
	4x25sqmm	Mtr		100		
	3.5x70sqmm	mtr		100		
	3.5x9sqmm	mtr		120		
v	Hire Charges for providing earth electrodes as per the earthling specification	nos		2		
vi	Hire Charges for Supplying wiring and maintaining suitable size LT					

	panel board with pilot lamp arrangements and the following switches					
	200A TPST switch with neutral link (a) for 5 days	nos		1		
	100A TPST switch with neutral link	nos		1		
vii	Hire Charges for Supplying and fixing MCB on existing board using necessary fixing materials and wiring complete					
	32 to 63 Amps TPN	nos		2		
viii	Hire Charges for Supplying fixing and wiring 30 Amps DP/16 Amps socket switch with indicator					
	32 amps DP	nos		15		
	15 amps socket	Nos		10		
ix	Hire charges for supplying and fixing of centralized Air Conditioning for the total area with required power, proper wiring, insulation to avoid leakage, positioning of outdoor units and to be switched on & off as per the direction of Officer incharge	L Sum				
x	Hire Charges for supplying and fixing of sufficient lighting for the entire parking area with proper stands and poles	L Sum				
xii	Hire Charges for Supplying and fixing wiring and maintaining of DG sets mounted on a suitable vehicle and connected accessories. The DG set should be maintained for all the Working hours with necessary fuel for running the set with operator					
	350 KVA DG Set	Nos		2		
	110 KVA DG Set	Nos		2		
	125 KVA DG Set	Nos		3		
	Branding Arrangements					
i	Flag Poles with Flags of Event Logo Printed	Nos		100		
ii	Other Branding requirements to be specified according to proposed venue					
iii	Mobilising of sponsorship and stalls					

	(space rental) 20% net revenue for the stalls/space mobilised by successful bidder will be shared with them.					
	Other Works					
i	Cleaning staff and facility	L Sum				
ii	Broucher Designing and Printing, 4 color printing on imported high quality board with lamination with international quality.	Nos		3000		
iii	Cafeteria facility	L Sum				
				Total Amount		
		Amount in Words:				

Note :

The above work shall be carried out as directed by the officers-in-charge/Committee.

The Bidder should note following Important Points at the time of filling the Price Bid Sheet –

1. NSIC reserves the right to amend or cancel any or all of the Items as listed under Column Head “Item Description”.
2. The Work Order shall be issued to the selected Bidder only after the acceptance of verification of stock required for the event.
3. The Bidder should indemnify the Client against all claims, whatsoever, for damage / loss of the Consignment during Transportation and all through the Event period.
4. The Bidders should sign, and seal all pages of the Tender Form, before submitting their Bids.

Sd/-

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DECLARATION

Declaration by the Bidders (To be filled-in before submitting this Tender Form in Original)					
<i>I have read and understood or made to understand the Terms and Conditions of the Tender and I am submitting the Tender after fully understanding thereof.</i>					
Name of the Authorized Representative of Bidder					
Signature Authorized Representative of Bidder					
Postal Address of the Registered Office of the Bidder					
Telephone No.		Fax.		Mobile	

ANNEXURE –2
CHECKLIST OF SUBMISSIONS REQUIRED IN TECHNICAL BID
(ENVELOPE – 1)

Sl. No	SUBMISSIONS REQUIRED	YES / NO
1	Proof of Payment of Tender Document	
2	EMD (DD/FDR)	
3	Attested photocopy of Service Tax Registration Certificate	
4	Attested photocopy of PAN card	
5	Attested credentials of previous experience (Copies of Work Order & Work Done Certificate)as mentioned in the general terms& conditions	
6	Attested photocopy of SSI/EM part -II	
8	Solvency Certificate	
9	Bank Gaurantee	
10	Details of the Venue	
11	No Objection Certificate from the Venue Owner	
12	Power Point Presentation/ Walk Throught Presentation	
13	Certificate of Incorporation / Registration ; Memorandum of Article, Article of Association / Partnership Deed	
14	Name of Board of Directors / Partners / Promoters	
15	Audited Financial Statements	Financial Year: 2012-13
		Financial Year: 20011-12
		Financial Year: 20011-10
16	Income Tax Return	Financial Year: 2012-13
		Financial Year: 20011-12
		Financial Year: 20011-10
17	Stock Statement along with name of locations of Godowns.	
18	Statement showing list of technical & non-technical Staff	

Note: The Bidder is required to submit this checklist along with Technical Bid (Envelope – 1).

ANNEXURE –3
PROFORMA OF CREDENTIALS OF PREVIOUS EXPERIENCE

(Envelope –1)

A) Eligibility criteria as mentioned in the general terms & conditions clause 1a

S.N.	Nature of Work	Name of the Client	Year of Work	Amount of Work Done (Rs. Lakh)	Attested Proof Attached

b) Eligibility criteria as mentioned in the general terms & conditions clause 1b

S.N.	Nature of Work	Name of the Client	Year of Work	Amount of Work Done (Rs. Lakh)	Attested Proof Attached

Note: The Bidder is required to submit this checklist along with Technical Bid (Envelope – 1). The bidder may increase no. of rows or may furnish additional information as per the requirement.