

SIC/CC/2017

dated 01.03.17

To,

M/s.....

Dear Sir,

NSIC intends to get 3000 copies each of the attached brochure printed in English and Hindi Language. **Only DAVP empanelled (Category A printers) may submit their best rates including taxes upto 15.03.17 in a closed envelope**. The offer may be submitted in a two bid system format i.e. ENVELOPE -1 (Technical Bid) and ENVELOPE -2 (Financial Bid)

| Item | Cost (including taxes)(in Rs.) |
|--|--------------------------------|
| <ul style="list-style-type: none">▪ Printing of the NSIC Corporate brochure (In English and Hindi language)English – 3000 copiesHindi -3000 copies▪ <u>Specifications</u>▪ Size- 8 “ x8’▪ Pages – 12+4 =16 pages▪ Paper – 300gsm Imported Art Card (Cover/Text pages)▪ Binding – C/T Binding and Lamination all pages <p>The soft copy of this document in PDF format is also available with NSIC. However if required you may have to redesign it for which no additional charges would be paid.</p> | |

Last date of submission is 15th March 2017 and **the Technical Bid would be opened on 16.03.17 @AT 4.00PM**. After opening of the technical bid Only those who qualify for the Technical Bid, their Financial Bid would be opened.

Two Bid System Format (EACH ENVELOPE SHOULD SUPERSCRIBED AS EITHER FINANCIAL BID OR TECHNICAL BID)

- The Technical Bid would contain the DAVP letter which shows /confirms that the said unit is empanelled with DAVP as a Category – A printer.
- The Financial Bid will contain only the Price bid.

Other Terms and Conditions

- 1) No advance payment would be made.
- 2) The rates being quoted would be valid for 06 months.
- 3) On the opening of the offers ,The L1 unit has to immediately give acceptance of the delivery of the said work within 03 days.
- 4) Kindly submit copy of your DAVP empanelled document (category –A) ELSE your quotation would not be considered.
- 5) The delivery of the material is to be made in sets of 50 each in NSIC ,NSIC Bhawan, Okhla Industrial Estate, New Delhi within 15 days of the placement of Release order.

Thanking You

Sincerely Yours

Manoj Lal
General Manager(SG)