

TENDER

FOR

**WORK FOR EXHIBITION (Construction of Stall, printing of
Broacher, Advertisement, Holdings etc.)**

Tender No. NTSC(R)/DGM/Exhb. 2015/14-15

**NSIC-Technical Services Centre, Rajkot
National Small Industries Corporation Ltd.
(A Govt. of India Enterprise)**

**80' Road, Bhavnagar Road Crossing, Aji Industrial Area,
Rajkot-360 003 Tel No. 2387613, 2387398, 2387397**

Fax: - 091-0281-2387729

Email: ntscraj@nsic.co.in

Website : www.nsic.co.in

NSIC – Technical Services Centre
The National Small Industries Corporation Ltd.

(A Govt. of India Enterprise)

80, Feet Road, Bhavnager road Crossing Aji Industrial Area, Rajkot-360003

Tel No. 2387613, 2387398, 2387397, Fax: - 091-0281-2387729

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Ref. No. :- NTSC(R)/DGM/Exhb. 2015/14-15

Dated:- 26.02.2015

M/s

Subject: **WORK FOR EXHIBITION (Construction of Stall, printing of Broacher, Advertisement, Holdings etc.)**

Dear Sir,

Tender document in respect of Work as per list given at Annexure-A, containing 2 pages as per details given at page 3 (Index) are forwarded herewith.

Please note that the sealed tenders duly filled in will be received in the office of the Deputy General Manager on or before 12.03.2015 up to 2 p.m.

The price of individual work as given at annexure – A of the tender documents shall be given. The total price of all the work given shall not be accepted.

The tender should be signed and dated by the Authorized Signatory in all the pages including the pages provided for in the Tender Document.

The Deputy General Manager reserves the right to accept /reject any or all offers.

This letter shall form the part of the contract and must be signed and returned along with the duly filled tender documents.

For Deputy General Manager

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NOTICE INVITING TENDER

Sealed tenders are hereby invited on behalf of the Deputy General Manager, NSIC Technical Services Centre (Rajkot), 80, Feet Road, Bhavnagar road Crossing Aji Industrial Area, Rajkot who are interested for carried out the work as per list given at Annexure-A so as to reach to Deputy General Manager, NSIC-Technical Services Centre (Rajkot), 80, Feet Road, Bhavnagar road Crossing Aji Industrial Area, Rajkot **up to 2 p.m. on 12.03.2015** The details as given below:-

a)	Name of Work	As per Annexure-A
b)	Earnest Money Deposit	As per Annexure-A
c)	Cost of Tender Document	Rs. 500/-
d)	Work Completion	Within 10 days from the date of awarding the order
e)	Last date of submission of completed tender documents	12.03.2015 up to 2 PM
f)	Date of opening of Tender Offer	12.03.2015 at 3 PM

1. Tender Documents may be obtained in persons from our office against payment of Rs. 500/- by cash or crossed Check / Demand Draft / Pay Order in favour of “**NSIC Ltd.**” Payable at Rajkot.
2. The other Terms and Conditions applicable to this tender have been incorporated in the tender documents.
3. The Deputy General Manager reserves the right to reject all or any tender wholly or partly without assigning any reason whatsoever.

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INSTRUCTION TO THE TENDERERS

The Tender shall be submitted in accordance with these instructions and any tender not conforming thereto is liable to be rejected. These instructions shall form the part of the tender and contract.

1. The tender should be submitted in **sealed cover** super scribed as **“TENDER FOR WORK FOR EXHIBITION (Construction of Stall, printing of Broacher, Advertisement, Holdings etc.) Tender No. NTSC(R)/DGM/Exhb. 2015/14-15.**
2. The tender shall be completed in all respect (should be signed and dated by the Authorized Signatory in all pages). The tender received without tender fee shall be rejected outright.
3. **Earnest Money deposit – Rs. 20000/- (Rupees Twenty Thousand only)** submitted along with the tender as Earnest Money Deposit by Demand Draft/Pay Order in favour of **“NSIC Ltd. Payable at Rajkot.**
4. **This tender document is to be signed on each page(s) as marked of read, understood and agreed along with offer. The offer without signed this tender document & non-submission is treated as cancelled and will not be considered.**

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Dated:- 26.02.2015

FORM OF TENDER

The Deputy General Manager
NSIC- Technical Services Centre
National Small Industries Corporation Ltd.
(A Govt. Of India Enterprise)
80, Feet Road, Bhavnager road Crossing Aji Industrial Area, Rajkot-360003

Subject: Offer for WORK FOR EXHIBITION (Construction of Stall, printing of Broacher, Advertisement, Holdings etc.)

Dear Sir,

HAVING EXAMINED AND PERUSED THE FOLLOWING DOCUMENTS

1. Notice Inviting Tender
2. Instruction To The Tenderers
3. Form Of Tender
4. Terms & Conditions For Disposal

I/We hereby submit our quoted rates in the enclosed format as Annexure-A.
The validity of the offer is 30 days from the last date of opening of tenders.
Should our tender be accepted I/We agree: -

1. A sum of Rs. _____/- (Rupees _____ only) which is mentioned enclosed format as Annexure-A as Earnest Money Deposit shall be retained by NSIC- Technical Services centre on account of security deposit.
2. The tender document shall constitute the bind contract between us and NSIC Technical services centre, Rajkot.
3. In the event of failure to Complete Work within stipulated time of 10 days period in full you shall be at liberty to forfeit the Earnest Money Deposited.
4. Earnest money will be refunded to us without any interest thereof if our tender is not accepted.

Enclosed Annexure-A

TENDERER SIGNATURE
Tenderer Name & Seal

Sl No	Particulars	Amount (Rs)	Remarks
	Estimated Expenditure of 03days Exhibition for 50 Stalls (3x2mt.), 05 Stalls (6X6mt.) & 04 Stalls (4X4mt.)		
A.	i) Pre-Fabricated Laminated Stalls(Per Stall Requirements) including Dust bin, Wooden Table-2 Nos, Molded Chair-3 Nos, Tube Lights-2 Nos, Plug Point5/15A-2 Nos, Pedestal Fan-1 No, Name fascia with Fixing, Mineral Water Bottle-(5 Nos Bottles with 3Days)=25 Nos with all other accessories.		
B.	ii) Food Zone Size 30 Ft X 30 Ft. Includes: Tent with Decorative wall, Carpet, Food Counters, Dining Counters, Chairs, Tube lights, Fan, Waste Plate Drums, Plug points etc. as per requirement.		
	iii) Stage Size 24 Ft X 32 Ft. Includes: Stage with Back drop & Top cover, Seating arrangement-Sofa, Synthetic carpet, Dias Table and Chairs, Plastic Chairs Seating VVIP Sofa Seating, Divider Railing Seating Area, Tube Lights, Plug Point, Pedestal Fan, as per requirement		
	iv) General Requirement		
	b)Exhibition Area Entry Gate (Decorative)		
	c)Registration Area: Metal Structure, Platform, includes: Pre-fabricated laminated Walls, Counter Table and Chairs, Synthetic Carpet, Tube Lights, Plug Point, Pedestal Fan, Computers for Registration of Visitors, Operators for Computers, Name Fascia with Fixing, Mineral Water Bottles, Dust Bin, as per requirement		
C.	i) General Lighting for office, reception, food zone etc. including, Tube Light, Metal(White) Light 400w, Halogen(Yellow) Light 500w, Plug Boards Pedestal Fan, 125KW Generator(Regular), Electric Fitting/Wiring/Panel Board etc.		
	ii) Diesel For Generator		
D	Insurance		
E	Photo & Videography		
F	Sound System Stage Area		
G	Anchor for Stage one Day		
H	Sound System (P A System)		
I	Announcer Charges (P A System)		
K	Fire & Safety Equipment Rent		
	ii)Brochure(1000 nos with Cover)		
	iii)Invitation Card (2000 nos with Cover)		
	iv) Postage Brochure & Invitation		
	v) Office Stationery		
	vi) Flowers/Momentous/Shield etc		
	viii) Food & Refreshments etc		
	a)For 50 Members-For Morning Tea, Coffee, Snacks, Lunch:-Five Course Meal, Afternoon:- Tea, Coffee, Snacks, Mineral Water Bottle as per requirement		
L	Banners, Hoardings in and around Rajkot 1) Auto Banners in Rajkot city with Printing & Mounting 250 Pc. 2) Publicity on FM Radio duration 15 Second Per day 10 Time 3) Cinema Slide in Cosmoplex Duration 15 Second 4) Cable Advertisement all Rajkot		

	<p>5) Hording in below place</p> <ul style="list-style-type: none">a) Trikon Bag Size 20' x 10'b) Mavdi Chowk 150ft. Ring Road Size 20' x 20'c) Bus Stand Size 20' x 10'd) Jamnagar Road Size 20' x 20'e) Morbi Road Entry Size 81' x 10'f) Cosmoplex Cinema Size 30' x 20'g) Shapar Road Size 20' x 10'h) Astron Chowk Size 30' x 20'i) Metoda Size 20' x 10'j) Kuwadwa – Ahmedabad Highway Size 20' x 15'		
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COMMERCIAL AND GENERAL TERMS & CONDITIONS

Sealed Tenders are hereby invited for **WORK FOR EXHIBITION (Construction of Stall, printing of Broacher, Advertisement, Holdings etc.)** at NSIC Technical Services Centre, Rajkot as per following terms & conditions:

1. Tenderers shall submit their offers in a sealed cover super scribed as "**TENDER FOR WORK FOR EXHIBITION (Construction of Stall, printing of Broacher, Advertisement, Holdings etc.)**" Tender No. NTSC(R)/DGM/Exhb. 2015/14-15" at NTSC Rajkot on or before **12.03.2015** up to **2 P.M.**
2. The Tender should be accompanied with the Earnest Money Deposit equivalent to **Rs. 20000/- (Rupees Twenty Thousand only)** in the form of a Demand Draft/Pay Order in favour of "**NSIC Ltd.** payable at Rajkot. **The offers without Earnest Money Deposit will be rejected.**
3. Tenderers shall take into account the cost of labour & cartage etc. before quoting the rates. In this regard no extra claim what so ever shall be entertained by the Centre.
4. The validity of the offer shall be of **30 days** from the last date of submission of the offer.
5. The Deputy General Manager, NSIC-TSC, Rajkot reserves all the rights to accept or reject any or all the offers.
6. The offer should be made in the Tender form enclosed marked tender no. NTSC(R)/DGM/Exhb. 2015/14-15 dated 26.02.2015.
7. The tenders will be opened at NTSC-Rajkot **on 12.03.15 at 3 p.m.** The Tenderers or their authorized representatives (One person only) may be present at the time of opening of the tender.
8. The EMD deposited by the highest successful Tenderers EMD converted as Security Diposit and it is returned after full amount deposited and lifted the machine. The EMD of unsuccessful Tenderers will be refunded within 60 days after announcement of the decision and no interest will be payable on this account.
9. **The successful Tenderers shall complete the work within 10 days from the date of issue of award letter. In case the work not completed within the stipulated period, The Earnest Money Deposit shall be forfeited.**

10. The 40 % payment to be release with supply order and 40% payment to be released after completion of work and 20 % payment to be release after 20 days of complete work.

11. All responsibility related to labour P.F., ESI, Insurance, etc. as applicable will be of the successful Tenderers. NSIC shall not be responsible for the same.

12. All the communication shall be addressed to:

**The Deputy General Manager,
NSIC Technical Services Centre,**

80, Feet Road, Bhavnager road Crossing Aji Industrial Area, Rajkot-360003

Tel No. 2387613, 2387398, 2387397 Fax: - 091-0281-2387729

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13. The decision of the NSIC Technical Services Centre, Rajkot will be final and binding on the Tenderers.

14. In the event of any dispute the legal matter shall be subjected to the jurisdiction of **Rajkot / Rajkot court only.**

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