

TENDER

FOR

**ANNUAL MAINTENANCE CONTRACT FOR FIRE
FIGHTING SYSTEMS INSTALLED
AT
NSIC - EMDBP
KAMALA NAGAR, ECIL POST, HYDERABAD- 500062**



ISO 9001:2008

THE NATIONAL SMALL INDUSTRIES CORPORATION LIMITED
(A Govt. of India Enterprise)
**EXHIBITION-CUM-MARKETING DEVELOPMENT
BUSINESS PARK**

Module No.207, 2nd Floor, Kamalanagar, Kushaiguda, Hyderabad – 500062.

Ph: 040-27125802, 27141422 Fax: 040-27141411

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Website: www.nsic.co.in

THE NATIONAL SMALL INDUSTRIES CORPORATION LTD.
(A GOVERNMENT OF INDIA ENTERPRISES)
EXHIBITION-CUM-MARKETING DEVELOPMENT BUSINESS PARK
Kamala Nagar, Kushaiguda, Hyderabad-500062

Ref: - NSIC/EMDBP(HYD)/AMC-FFS/2014

Date: 16/07/2014

M/s. -----

Sub: AMC of fire fighting systems installed at NSIC-EMDBP, Hyderabad

Sir,

Tender documents in respect of the above mentioned works containing 20 pages as detailed on page 4 (Index) are forwarded herewith. *Please note that tender is to be delivered in the office of the Dy. General Manager, NSIC-EMDBP, Module No.207, Kamalanagar, Kushaiguda, Hyderabad-500 062 on 28 July 2014 up to 3.00 P.M.*

The Tender should be signed on each page, dated and witnessed in all places provided for in the documents; all other papers should be initialed.

The tender should be accompanied by Earnest Money Deposit in the form of demand draft as mentioned in Appendix. Tenders without earnest money deposit shall be summarily rejected. The tenders will be opened at 3.30 P.M. on 28/07/2014 and price bid of the technically qualified bidders will be opened on a later date. All technically qualified bidders will be intimated accordingly.

The person, signing the tender on behalf of company/firm or on behalf of another person shall attach with tender a certified copy of proper authority/power of attorney on a non-judicial stamp paper of requisite value duly executed in his favour by such person, company/firm and must state specifically that he has authority to sign such tenders for and on behalf of such person or company/firm as the case may be, and in all matters pertaining to the contract including arbitration clause.

This letter shall form part of the **“CONTRACT”** and must be signed and returned along with the tender documents.

Yours faithfully

Encl. 20 Pages

Dy. General Manager

Signature of the Contractor with stamp

TENDER NOTICE NO – NSIC/EMDBP(H)/AMC-FFS/2014Date: **16/07/2014**

Sealed item rate tenders are hereby invited on behalf of NSIC Ltd. from experienced Contractors

S. No.	Name of the work	EMD (Rs)	Completion Time	Issue of Blank Tender Document	Last Date of Submission Tender
1.	AMC of Fire Fighting Systems installed at NSIC-EMDBP.	10000/-	N/A	From 18/07/2014 To 28/07/2014	Date 28/07/2014 Up to 15.00 PM

1. Blank tender documents (non-transferable) for above work shall be issued from **18/07/2014** to **28/07/2014** on working days from the address given below on payment of required tender fee of Rs. 500/- (Rupees five hundred only) (non-refundable) in cash/DD in favour of “NSIC Ltd.”, payable at Hyderabad. The bidders may also download the tender documents from the website however a separate demand draft of Rs 500/- in favour of NSIC Ltd. payable at Hyderabad is to be enclosed along-with the technical bid towards the cost of tender documents.

2. The tenderers should have minimum three years experience in similar nature of work. Photocopies of the completion certificates/award letters should be submitted along with the tender. Completion certificate issued by the reputed organization / MNC shall also be accepted. In case of certificates issued by the private party, copies of TDS should also be enclosed.

3. Work of similar nature means “AMC of fire fighting systems installed in a building having ground plus four stories of area 1,00,000 sq. ft. (approx).”

4. While applying for the tender document, the intending tenderers shall furnish proof of, experience certificates, works completed/awarded, valid work contract tax /sales tax/ VAT/TIN and service tax as applicable.

5. The tender issuing authority reserves the right to issue or refuses to issue the tender document to any party without assigning any reason.

6. Tenders not accompanied by Earnest Money Deposit and tender cost in the prescribed form shall be summarily rejected.

7. NSIC reserves the right to reject all or any tender wholly or partly without assigning any reason whatsoever.

Dy. General Manager

THE NATIONAL SMALL INDUSTRIES CORPORATION LTD.
(A GOVERNMENT OF INDIA ENTERPRISES)
Marketing-Cum- Business Park
Kamalanagar, Kushaiguda, Hyderabad-500062

Ref: - NSIC/EMDBP(H)/AMC-FFS/2014

Date: 16/07/2014

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INSTRUCTIONS TO TENDERERS

1.0 GENERAL

Tenderers are advised to acquaint themselves fully with the description of work, scope of services, time schedule and terms and conditions including all the provisions of the Tender Document before framing up their tender.

2.0 SITE PARTICULARS

Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to site conditions, means of access to the site.

3.0 SUBMISSION OF TENDER

The expression "Tender Notice" referred to in the Tender Documents shall be deemed to include any Notice / Letter Inviting Tender with respect to the work forming the subject matter of the documents and vice-versa.

The tender complete in all respects shall be submitted along with Earnest Money as stipulated in the Notice / Letter Inviting Tender ONLY. Tenders without Earnest Money Deposit will be out rightly rejected.

Tenders shall be submitted in Two sealed envelopes Super scribing as following: -

1) Technical Bid

Name of work : AMC of Fire Fighting Systems Installed at NSIC-
EMDBP,Hyderabad

Tender no. : NSIC/EMDBP (H)/AMC-FFS/2014

Due date & time of opening : 28/07/2014, 16.00PM

Addressed to : Dy. General Manager,
NSIC- EMDBP,
Kamalanagar, Kushaiguda, Hyderabad-500062

From : Name & address of the tenderer

PART – I: Technical Bid shall contain the following:

1. EMD in the form of Demand Draft drawn on a scheduled/nationalized bank in favour of 'NSIC LTD' payable at Hyderabad.
2. Tender cost in requisite form if tender is downloaded from NSIC website.
3. Details of the experience of last three years of similar nature work along with experience certificates /completion certificates.
4. Registration with Central/state Government Department, if any.
5. Details of present assignments with proof certificates.
6. Company profile.

7. Additional documents, if any.

PART-II: Price Bid

This envelope shall contain the tender document with **PRICES and amount duly filled by the party against the each item prescribed in the Schedule of quantity of tender document** and no conditions (i.e. deviations / assumptions / stipulations / clarifications / comments / any other request) whatsoever and the conditional offers will be rejected.

4.0 ABNORMAL RATES

If it is noticed that the unit rates quoted by the Tenderer for any items are unusually high or unusually low, it will be sufficient cause for rejection of the tender unless the Corporation is convinced about the reasonableness of the unit rates on scrutiny of the analysis for such unit rate to be furnished by the tenderer on demand.

5.0 DEVIATIONS TO TENDER CLAUSES:

Tenderers are advised to submit the tenderers strictly based on the terms and conditions and specification contained in the Tender Documents and not to stipulate any deviations. Conditional tenders are liable to be rejected.

6.0 VALIDITY OF OFFER

Tender submitted by tenderers shall remain valid for acceptance for a minimum period of 120 days from the date of opening of the tenders.

7.0 AWARD OF WORK

Work shall be awarded to the lowest bidder, subject to the work experience and fulfillment of other terms & conditions and specifications. However, NSIC does not bind itself to award the work to L-1 or any bidder and may cancel the tender in full or part without assigning any reason whatsoever.

8.0 ACCEPTANCE / REJECTION OF TENDER

- i) Corporation does not bind itself to accept the lowest tender.
- ii) Corporation also reserves the right to accept or reject any tender in part or full without assigning any reason whatsoever.
- iii) Corporation also reserves the absolute right to reject any or all the tenders at any time solely based on the past unsatisfactory performance by the bidder(s) the opinion/decision of NSIC regarding the same shall be final and conclusive.

9.0 QUALIFICATION OF THE TENDERER

The bidder, must have minimum 3 years of experience in carrying out the AMC work of at least two similar kind of Building. The tenderer has to submit the proof of experience along with supported documents like copies of the work order/completion certificates, registration certificates etc..

10. CORRECTIONS

No corrections or overwriting will be entertained in schedule of rates by using correcting fluid. All correction in the schedule of rate should be initialed.

11.0 FIRM RATES

The rates quoted by bidder shall remain firm till completion of contract and same not be changed, on any account what so ever. It is provided that the contractor shall not change any of the rates, quoted in the tender till the completion of work.

12.0 Any addendum/corrigendum issued shall form a part of the tender document. There will not be any press notification on addendum/corrigendum. The prospective tenderers are required to visit NSIC website and CPP portal for all such addendum/corrigendum to this tender document.

Dy. General Manager

GENERAL CONDITIONS OF CONTRACT

1. Where the context so requires, words importing the singular only also include the plural and vice versa.
2. Corporation shall mean 'The National Small Industries Corporation Ltd. (A Government of India Enterprise) 'NSIC Ltd., NSIC Bhawan ,Okhla Industrial Estate New Delhi-110020 and shall include their legal representatives, successors and permitted assigns.
3. The Contractor is required to approach the Corporation for execution of agreement for the said work as per the prescribed proforma to be provided by the Corporation on a non-judicial stamp paper of Rs.100/- or requisite value whichever is higher within 10 days from the issue of the letter of award.

4. Contract Documents:

The Contractor shall be provided, free of charge, one certified true copy of the Contract Documents and of all further drawings, which may be issued during the progress of the Works. He shall keep these Documents on the Site in good order.

5. Works to be carried out:

The work to be carried out under the Contract shall, except as otherwise provided in these conditions, include all labour, taxes tools, plant and equipment which may be required in preparation of and for and in the full and entire execution and completion of the works.

6. Inspection of Site:

The Contractor shall inspect and examine the Site and its surrounding and shall satisfy himself before submitting his tender as to the nature of the Site, the quantities and nature of works and material necessary for the completion of the Works and the means of access to the Site, the accommodation he may require and in general shall himself obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect this tender.

7. Sufficiency of Tender:

The Contractor shall be deemed to have satisfied himself before tendering as to the Correctness and sufficiency of his tender for the works and of the rates and prices quoted in the Schedule of Quantities.

8. Any error in description, quantity or rate in Schedule of Quantities or any omission there from shall not vitiate the Contract or release the Contractor from the execution of the whole or any part of the Works comprised therein according to drawings and specifications or from any of his obligations under the Contract.

In the event of an error occurring in the amount column of Schedule of Quantities as a result of wrong extension of the unit rate and quantity the unit rate shall be regarded as firm and extension shall be amended on the basis of the rate.

All errors in totaling in the amount column and in carrying forward totals shall be corrected.

9. SECURITY DEPOSIT

9.1 Security deposit @ 5% of monthly bill amount will be deducted by the NSIC from the bill of each month for the faithful and due performance of the contract by the Contractor in accordance with the terms and conditions specified in this contract. The security deposit will be returned to the Contractor without any interest after satisfactory completion of the contract. EMD shall be part of Security Deposit.

9.2 Forfeiting of Security Deposit: Security Deposit is to be forfeited and credited to the NSIC in the event of a breach of Contract by the Contractor

10. TERMINATION

10.1 Notwithstanding anything contained hereinbefore to the contrary, the NSIC shall have full power and authority to terminate this Agreement without assigning any reason by giving 15 (Fifteen) days clear notice in writing and in such case the Contractor shall have no claim for any loss and damage against the NSIC. If the Contractor abandons his service for which he/she is committed to the NSIC, all his/ her dues e.g. EMD, Security Deposit, etc. will be forfeited by the Centre.

10.2 The NSIC reserves the exclusive right to suspend, cancel, terminate this Agreement at any time if it has sufficient reason to believe that the Contractor has failed to perform or observe or fulfill any of the terms and conditions hereinbefore contained and/or liable and responsible for any loss or damage suffered by the NSIC.

10.3 On termination of the Agreement, the Contractor must immediately, i.e., within 24 hours, withdraw its men and materials from the office and the Contractor shall have no right to claim any demurrage/ compensation from the NSIC for the loss of job of its employees or whatsoever inasmuch as it is for the Contractor to deploy its men in such other sites or places and the said employees are under complete administration, supervision and control of the Contractor.

8. PENALTY

In the event of the Contractor's failure to execute the work entrusted to it under this Agreement satisfactorily, the NSIC shall make alternative arrangement to do it and the difference of cost incurred by the NSIC thereby shall be recovered from the Contractor's unpaid bills and Security Deposit.

12. PAYMENT OF CONTRACTOR'S BILL

12.1 Payment due to the Contractor shall be raised by the Contractor to the NSIC within 10th day of every month. The Contractor's shall submit the bill to the Engineer in charge. Payments of bill shall be released only if it is accompanied by the proof of the following:

- i. Certified Attendance Sheet;
- ii. Duty Roaster for the succeeding months;
- iii. Challan for deposit of ESI;
- iv. Challan for deposit of Provident Fund;
- v. Receipted payment of wage sheet to employees for the preceding month.
- vi Deposit challan of service tax for each preceding month

12.2 Payments of Security Deposit, Earnest Money final bill be released only if it is accompanied by the proof of the following:

- (a) Having handed over the complete establishment including all materials and equipments of the EMDBP in good condition.
- (b) Having vacated the office premises or any other premises that may have been allotted to him for discharge of the contractual obligation.

12.3 Payment is to be made on the basis of actual man-days worked.

12.4 All payments will be subject to deduction of Income Tax at source as per Income Tax Act and as per Income Tax Rule thereof.

13. ACCIDENT OR INJURY TO WORKMEN

The NSIC shall not be liable for any damage or compensation payable in respect of or in consequence of any accident or injury to any workman or other person in the employment of the contract.

14. TIME PERIOD: The AMC shall be awarded initially for a period of one year and the same may be extended further on the same terms-conditions and rate quoted by the party in the price bid based upon their satisfactory performance. However, extension of the AMC shall be on the sole discretion of NSIC and service provider shall have no claim or right, whatsoever in this regard.

15. Income Tax/WCT/VAT

15.1 Income tax including surcharge if any, at the prevailing rate shall be deducted from the Contractor's bills as per the provision of Income Tax Act.

15.2 The Contractor shall ascertain from the concerned commercial tax department regarding the applicability of Works Contract Tax / VAT/TIN. Necessary deductions will be made from the contractor's bill as applicable.

16. ARBITRATION AND LAWS

Arbitration:

Except where otherwise provided for in the contract all questions and disputes relating to the meaning of the specifications, designs, drawings and instructions herein before mentioned and as to the quality of workmanship or materials used onto work or as to any other question, claim right matter or thing whatsoever in any way arising out of or relating to the contract, designs drawings, specifications, estimates, instructions, orders and these conditions or otherwise concerning the works, or the execution or failure to execute the same whether arising during the progress of the work or after the completion or abandonment thereof shall be referred to the sole arbitration of the Chairman-cum-Managing Director of the National Small Industries Corporation Ltd. and if the Chairman-cum-Managing Director is unable or unwilling to act, to the sole arbitration of some other person appointed by the Chairman cum Managing Director, National Small Industries Corporation Ltd. willing to act as such arbitrator. There will be no objection if the arbitrator so appointed is an employee of the National Small Industries Corporation Ltd. and that he had to deal with the matters to which the contract relates and that in the course of his duties as such he had expressed views on all or any of the matters in dispute or difference. The arbitrator to whom the matter is originally referred being transferred or vacating his office or being unable to act for any reason as aforesaid at the time of such transfer, vacation of office or inability to act., Chairman and Managing Director, National Small Industries Corporation Ltd. shall appoint another person to act, as arbitrator in accordance with the terms of the Contract. It is also a term of this contract that no person other than a person appointed by C.M.D., National Small Industries

Corporation LTD., as aforesaid should act as arbitrator and if for any reason, that is not possible, the matter is not to be referred to arbitration at all.

Subject as aforesaid the provision of the Indian Arbitration and Reconciliation Act, 1996, or any statutory modification or re-enactment thereof and the rules made there under and for the time being in force shall apply to the arbitration proceeding under this clause.

It is a term of the contract that the party invoking arbitration shall specify the dispute or disputes to be referred to arbitration under this clause together with the amount or amounts claimed in respect of each such dispute.

The arbitrators may from time to time with consent of this parties enlarge the time, for making and publishing the award.

The work under the contract shall, if reasonably possible continue during the arbitration proceedings and so payment due to payable to the Contractor shall be withheld on account of such proceedings.

The Arbitrator shall be deemed to have entered on the reference on the date he issued notice to both parties fixing the date of the first hearing. The Arbitrator shall give a separate award in respect of each dispute of difference referred to him.

The venue of arbitration shall be such place as may be fixed by the Arbitrator in sole discretion.

The award of the arbitrator shall be final, conclusive and binding on all parties to this contract.

The cost of arbitration shall be borne by the parties to the dispute, as may be decided by the arbitrator(s).

The Indian Laws shall govern this contract for the time being in force. The courts at New Delhi / Delhi only shall have the jurisdiction

Dy. General Manager

SIGNATURE OF THE CONTRACTOR

FORM OF TENDER

To

Deputy General Manager,
NSIC- Marketing-Cum- Business Park,
Kamalanagar, Kushaiguda
Hyderabad

I/We have read and examined the following documents relating to.....
.....

(Name of the Work)

- a). Notice inviting tender.
- b). Instructions to Tenderers
- c). Technical Specifications
- d). General Conditions of Contract including Contractors, Labour Regulations, Model Rules for Labour Welfare and Safety Code appended to these conditions together with the amendments thereto if any.
- e). Special Conditions of contracts if any.
- f). Bill of Quantities

I/We hereby tender for execution of the works referred to in the aforesaid documents upon the terms and conditions contained or referred to therein and in accordance in all respects with the specifications, designs, drawings and other relevant details at the rates contained in Schedule and within the period(s) of completion as stipulated in Appendix.

In consideration of I/We being invited to tender, I/We agree to keep the tender open for acceptance for 120 days from the due date of submission thereof and not to make any modifications in its terms and conditions which are not acceptable to the Corporation.

A sum of Rs 10000/- is hereby forwarded as Earnest Money Deposit in the form of Demand Draft in favour of NSIC Ltd. payable at Hyderabad. If I/We fail to keep the tender open as aforesaid or make any modifications in the terms and conditions of the tender which are not acceptable to the Corporation, I/We agree that the Corporation shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Should this tender be accepted, I /We agree to abide by & fulfill all the terms conditions of aforesaid document

If after the tender is accepted, I/we fail to commence the execution of the work as provided in the conditions. I/We agree that Corporation shall without prejudice to any other right or remedy is at liberty to forfeit the said earnest money absolutely.

Signature of contractor.....
Duly authorized to sign the tender on behalf of the (in block capitals).....

.....

Dated.....
Witness.....
Date.....
Address.....
.....

SPECIAL CONDITONS

1. It is assumed that the parties submitting their offers are well aware about the site conditions, nature of work to be carried out etc. Non familiarity with site conditions shall not attract or construed any increase in the rates after acceptance of the offer.
2. The rates quoted by the party shall be inclusive of service charge, Service tax and other statutory benefits given to the personnel as per labour laws.
3. The rates quoted by the party shall be firm for acceptance for a period of 120 days from the date of submission of quotation.
4. The personnel deployed by the party shall always remain employee of the party and in no case or circumstances whatsoever shall claim to be employee of the NSIC.
5. The party has to submit their credentials by giving the details of the works where they are carrying out AMC work with name of contact person and their telephone number.
6. The EMD deposited by the successful party shall be converted into security deposit. The EMD of the rest of parties will be refunded after award of the contract to successful party.
7. Security deposit @ 5% of the bill value shall be retained by the Corporation and the same will be refunded after successful completion of AMC period as specified in the work order.
8. **The party has to carry out the inspection of the installation on weekly basis, preferably on Saturday to ascertain effective working of installation.**
9. The scope of work covered shall be as per details mentioned in **Annexure-B.**
10. The AMC shall be initially for a period of one year which may be extended for further one year on the same terms conditions and based upon the satisfactory performance of the party. However, the Corporation shall have the sole discretion for extending the AMC period.
11. If the party fails to undertake the job satisfactorily or violates the terms conditions or not attending the work effectively, the corporation has every right to cancel the contract and forfeit the security deposit without assigning any reason what so ever.
12. The payment shall be released on quarterly basis on completion of the respective quarter, against the bill provided by the party after making necessary statutory deduction as applicable.

13. Any disputes relating to specification in quality of the spares and materials replaced under AMC are any other claim raised by the party; the decision of the NSIC shall be final and binding upon the party.
14. The party has to comply all the norms as per fire fighting regulations. A proper training for operation of fire fighting installation has to be given to all the concerned to enable them to operate the system in case of exigency. The party also has to give mock drill at least once in three month to ensure effective working of installation.
15. The party shall be fully held responsible for improper functioning of the system in case of any fire taking place inside the building.
16. The offer is invited for taking the work on labour contract basis including replacement of worn-out or damages spares and includes basic materials like oil grease etc. required for carrying out the maintenance work and nothing extra shall be paid for the same. However, if any item found to be damaged replacement or broken, the replacement of the same shall be arranged by the party in consultation and approval from NSIC. All the consumable items like lube oils, filters etc. shall be excluded from the scopes of the party and same shall be arranged on the need basis as mentioned above.
17. **Quantity mentioned in Annex-C is tentative only. Party has to quote their rates for the items mentioned in the Annexure-C on the yearly basis. The payment shall be released on the basis of actual quantum of work executed as per the scope of works mentioned in the Annexure-B, on pro-rata basis of rates quoted.**
18. Spare parts supplied shall have standard warrantee period as per the specification of manufacturers. Re-filled Fire extinguishers shall have standard warrantee period and in case of any leakage or drop in the pressure, same shall be refilled by the party free of cost during the warrantee period. Rate quoted for refilling shall include necessary cost for hydraulic testing of cylinders and nothing extra shall be paid for the same.
19. The party will be responsible for all his employees in observing security and safety regulations and instructions as may be issued by the NSIC Office from time to time.
20. The party shall employ only adult trained, efficient and responsible staff with good health and sound mind for operation and maintenance of fire fighting installation work.
21. The party should provide I-cards to its staff. Any change of staff, the owner should be informed in advance.
12. In case the any material/property of the EMDBP office are damaged due to misuse or mishandling or carelessness by the Contractor or his employees, the Contractor will immediately inform the Engineer in charge. In such a case, the Contractor will be liable to replace the item at his own cost or the NSIC shall have the right to recover the loss from the Contractor's monthly bill.
22. The personnel deployed by the party shall perform their duties with due diligence and sincerity and shall not indulge in any unethical practices. If it is noticed that the personnel

are involved in unethical practices, they shall be immediately replaced with suitable alternative without hampering the work

23. A proper log book for all the installation wherever required shall be properly maintained.
24. The materials supplied by the clients shall be used effectively and efficiently and wastage shall be avoided.
25. During breakdown, the service engineer of the service provider has to inspect and rectify the minor defects.
26. After acceptance of the offer of the party, the party has to enter into an agreement with NSIC on non-judicial stamp paper of Rs. 100/- or requisite value whichever is higher, within 10 days from the confirmation of acceptance. The cost of the non-judicial stamp paper shall be borne by the party.
27. The party agrees that they are an independent business entity and not an employee or agent of NSIC. The party further agrees that it is their sole duty to discharge all their legal and statutory responsibility including those mentioned herein irrespective of any factor or reason attributable to NSIC bear no responsibility whatsoever for any liabilities for legal or statutory matter.
28. The NSIC does not bind itself to buy or produce any or all services/goods from the same service provider.
29. The NSIC whose decision shall be final and binding shall check the supplied goods or services for quality and reserves the rights to reject the services/goods.
30. The party shall be responsible to submit the required bills or invoices for the services/goods supplied immediately along with applicable documents like copy of acknowledge delivery challans, quality certificate etc.. Upon receipt of the relevant documents and correctness, NSIC will reimburse or settle their bills. The party has to ensure that all anticorruption laws including not offering any legal payments, benefits to any Government bodies or officials are complied and also should not violate any other related local; government laws during the currency of the contract, including compliance of code of conduct and safety. Measures like smoking, drinking, abusing during the working hours is strictly prohibited and if found that the personnel engaged in such act shall be immediately replace with suitable alternative. If the party does not fulfill the requirement, then NSIC has a right to terminate the contract by giving a notice period of one month.
31. The necessary statutory deduction as applicable shall be deducted from the amount payable to the party and it is mandatory on the part of party to provide PAN number, Service tax registration number etc. whenever asked for.
32. The party has to accept and are fully responsible for all the liabilities arising out with regard to any compensations /remunerations under any Statutory bodies of whatsoever nature of any major or minor or fatal accident or incident occurred /sustained by their personnel posted at NSIC site, during the course of discharge of their duties/functions inside or outside of the NSIC premises. The party is also responsible to provide the

insurance coverage to their personnel and submit the proof of such coverage to their personnel to the NSIC, whenever asked for.

33. The party shall be fully responsible to safeguard the equipment, materials, assets and other properties during their presence. The NSIC has every right to recover the amounts from the party for any damages which arise due to negligence operation.
34. The party shall not involve themselves in any manner which is detrimental to the NSIC interest or associated themselves in any capacity with NSIC employees. The personnel deployed by the party shall be disciplined by observing all rules and regulations of NSIC. In case of non compliance, NSIC reserves the right to terminate the contract without any notice and recovery of the such damages shall be effected from the amount payable to the party.
35. You have to coordinate the annual inspection by inspector of Government or any other statutory inspections as may be required by the authorities. Any fees payable towards the inspection will directly be paid by us.
36. The performance of the firm shall be reviewed in every quarter and if the performance is not found satisfactorily, the contract will be terminated by giving 30 days notice.

SCOPE OF WORK

Maintenance of Fire Alarm System

1. Monthly Checks

- a) Checking of the Fire circuit of each zone from the panel.
- b) Check whether signals of fire alarm and fault get transmitted from panel to main panel.
- c) Performance check of the hooters should be done. Performance check of the manual call points.
- d) Electrical control panels (tightness, cleaning)

2. Quarterly checks

- a) Check fault circuit of each zone actually disconnecting the wire or by removing a detector.
- b) Check fire circuits by actual smoke to one detector of each zone.
- c) Cleaning of all detectors with cloth piece from outside and blower.

Maintenance Fire Hydrant & Sprinkler System

1. Monthly Checks

- a) Checking the observed pressure in hydrant sprinkler pipe line.
- b) Checking of the pumps & diesel engine.
- c) Checking of the pressure gauges.
- d) Observation on the pipe line condition.
- e) Observation of the sprinkler line.
- f) Checking of all valves.
- g) Checking of the M.C.C Panel and power supply.
- h) Checking of the batteries.
- i) Checking of all hose boxes.
- j) Checking of the all hydrant points and hose rills. Etc...

2. Quarterly check.

1. Check the diesel engine battery charger, engine oil, power supply. Pump headset etc.
2. Preventive & corrective maintenance and testing of Standby Diesel engine following the norms & specification as per manual of the company.
3. Checking of main pump.
4. Checking of jokey pump.
5. Checking of sprinkler pump.
6. Checking of all hydrant points and service.
7. Checking of all hose boxes and hose reel drums service.
8. Checking of NRV
9. Checking of auto and manual operation.

10. Checking of any leakages.
11. Checking of input/output voltages
12. Checking of butterfly
13. Checking of water flow
14. Checking of pressure gauge and fuses
15. Checking of electrical panel supply and relays
16. Check battery charges i/o
17. Checking of sprinkler bulb condition
18. Checking of air release vales
19. Checking of booster pump
20. Checking of branch pipe
21. Checking of 4way vales..etc.

Any other points which are not specified above but extremely required for proper functioning of system shall be carried out by the party as assigned by the Engineer in-charge of NSIC, related to the work.

Dy. General Manager

SIGNATURE OF THE CONTRACTOR

Price Bid

Annexure-“C”

BILL OF QUANTITIES

S.No	Particulars	Qty.	Rate (Rs) (On annual basis)	Amount (Rs)
A	Regular Maintenance			
1.	Butterfly valve including flanges, bolt and nuts (100mm dia)	5		
2	Butterfly valve including flanges, bolt and nuts (150mm dia)	10		
3	Single Headed G.M Hydrant Valves	15		
4.	Air Cussion Vessel	4		
5.	Fire Alarm Control Panel (12 Zone)	1		
6.	Smoke detector (below false ceiling) – 123 nos.	123		
7.	Smoke detector (system sensors) – 295 nos.	295		
8.	Hooters	15		
9.	MCP	24		
10.	Hydrant Valve	25		
11.	Hose reels	15		
12.	House box	25		
13.	80mm dia butterfly valve	19		
14.	80mm dia non-return valve	1		
15.	50mm dia non-return valve	3		
16.	25 dia gate valve	19		
17.	15 mm dia gate valve	14		
18.	Air release valve	4		
19.	Pressure Switch	3		
20.	Pressure Gauge	4		
21.	Electrical motor driven hydrant pump	1		
22.	Jockey pump	1		
23.	Stand by diesel engine pump	1		
24.	Sprinklers	1180		
25.	Response indicator	123		
26.	Fire Extinguisher (4.5 k.g CO2 type)	4		
27.	Fire Extinguisher (10 k.g DCP type)	4		
28.	Fire Extinguisher (5 k.g ABC type)	60		
29.	Fire Extinguisher (50 kg Foam type)	1		
B	Re-filling of fire extinguishers			
	Fire Extinguisher (4.5 k.g CO2 type)	4		
	Fire Extinguisher (10 k.g DCP type)	4		
	Fire Extinguisher (5 k.g ABC type)	60		
	Fire Extinguisher (50 kg Foam type)	1		

Total amount in words: Rs-----

Dy. General Manager

(Signature of authorized representative
of tendered along with the stamp)