

Ref. NSIC/M/ZGM/8(22)/14-15

Dated : 02.09.2014

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Sub. : NSIC/M/ZGM/8(22)/14-15, Sealed Quotations for operation of Polymer stock of Indian Oil Corporation at Raipur, Chhattisgarh

Dear Sir,

We are attaching herewith tender documents of Indian Oil Corporation bearing No. PC-M/PT/POLYMER/RSC/13-14/22A for setting up of RSC and Warehousing Services for Storage and Handling of Polymer at Raipur. The tender is due on **17th Sept., 2014 upto 15.00 P.M.** The Commercial Bid shall be opened on the same day at **15.30 P.M. Opening of Price Bids of eligible Bidders shall be at 14.30 hours next day after calling inspection report of Godowns offered by the tenderers.**

Reference to Indian Oil Corporation or its logo in the tender documents should be treated as reference to National Small Industries Corporation (NSIC) and its logo. Again it is not an e-tender but will have to be submitted in hard copy. Please go through the notice inviting tenders, invitation to Bid, instructions to tenderers, general terms and conditions, **detailed scope of work, special terms & conditions, schedule of rates** as also the forms and formats in annexure – I. Some of the salient features of the tender are as under:

1. Location : Raipur, Chhattisgarh State
2. Area required: (a) covered area : 20,000 sq. ft. (b) Open area: appropriate for loading & unloading and movement of trucks / trollers / containers.
3. Eligibility of Bidder: (a) should have turnover of Rs.100.00 Lac in preceding 3 years and a single work order for Rs.50.00 Lac in a year for similar work or 2 work orders of Rs.34.00 lac each for similar work. The Bidder should be a reputed entity and in existence at least for last 3 years.
4. The premises: should be outside Octroi limit of Raipur city and should not be one belonging to a Polymer customer of IOCL.
5. Monthly quantity of product is expected to be 1600 MT. The quantity is however projected one and not a committed one. The bidder should have experience of handling minimum 12000 MT per annum quantities in any of the preceding 3 years.
6. Earnest Money is not required. Security Deposit from successful bidder may be obtained depending upon the terms with IOCL.
7. Validity of rates shall be 140 days from the date of opening of the bids.

The bidders should attached proof in respect of each of the requirements above or else where provided in the tender documents.

Please submit your most competitive Bids in **Two Bid System**. The first is Commercial Bid and second one is Price Bid as per Schedule of Rates on page 25 of the tender documents.

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Following must be enclosed with the Commercial Bid in the separate envelope super scribing "Commercial Bid":

1. Registration of the Bidder as MSME or with any other municipal or statutory authority of the state.
2. Constitution papers of the Bidder i.e. Partnership Deed or Memorandum & Articles of Association as the case may be along with General Power of Attorney / Authorisation in favour of the Signatory of Bids in case of partnership, company or societies.
3. Balance-Sheet for last 2 years reflecting turnover.
4. Experience certificate of last 2 year for similar work including copies of work orders and certification of quantities handled..
5. Ownership / Rent Deed or Letter of Intent to rent in respect of premises for 2 ½ years along with Site Plan and Sketch of the premises offered.
6. Ownership / Rent Deed or Letter of Intent to rent in respect of handling equipments.
7. Tender documents duly signed on each page and enclosed. The blanks in tenders / formats may be filled in as far as applicable.
8. Cancelled cheque as required in Format F-6 must be submitted.

The Price Bid should contain only the **Schedule of rates** duly filled in as instructed and be enclosed in a separate envelope super scribing "Price Bid".

Both the above envelopes should be put up in a third larger envelope super scribing "tender for setting up of RSC and Warehousing Services for Storage and Handling of Polymer at Raipur".

The Corporation shall have right to reject all or any of the tenders without assigning any reason. There may be additional terms & conditions apart from the recorded ones in the tender documents depending upon the terms imposed by Indian Oil Corporation. It is again repeated that the reference to IOCL in the tender documents shall be treated to NSIC and the Bidder shall be bound to NSIC on back to back basis as per the terms & conditions in the tender documents. The date of opening of tenders or the qualification of bidders or any reference in the tender which will not be applicable to NSIC as principal in relation to bidders or contradictory to this letter will not be applicable. The formats F-7 and F-8 will not be applicable. The intent of adopting IOCL tender is to inform the bidders about all the terms and conditions applicable for operation of the RSC at Raipur on behalf of IOCL through NSIC and upon back to back terms and conditions.

This NIT and the attached tender can be downloaded from our website – www.nsic.co.in . The bid is to be submitted in hard copies and as this is not an e-tender.

Thanking you,

Yours faithfully,

(Hemraj Singh)
Chief General Manager(W)

Encl. : Tender documents in pdf No.PC-M/PT/POLYMER/RSC/13-14/22A