

To,

**Sub. : Quotation invited for production of NSIC episode for Doordarshan Program –(DDI-National Network) .**

Dear Sir,

NSIC is producing a weekly programme on Doordarshan National Network DD-I . In this context, you are requested to kindly submit your quotations **in two separate closed envelope** in a two bid system i.e a) Envelope I (Technical Bid) and b) Envelop II (Financial Bid) for the production of NSIC episode for Doordarshan Program.

The technical bid in **Envelope - I** should contain the following:

1. The firm should have produce & atleast one program which was telecast on any of the Doordarshan channel ( submit telecast certificate).
2. The firm should have in house complete infrastructure for weekly program production.
3. The firm should submit copy of service tax registration certificate / income tax .

The financial bid in **Envelope II** should contain rates as per the following format:

Description of work	No:	Total Cost ( inclusive all taxes) Rs.
Production of each episodes which includes conceptualization, script, shooting, voice over, anchoring of each episode, sound recording, video editing including artist and background music (duration 15 minutes)	9 episodes	

## **Other Terms & Conditions**

- No advance payment will be made
- One Master CD/DVD of each episode has to be given to NSIC.
- The production of the program is presently for telecast on Doordarshan network as such you have to ensure all technical / broadcast requirement of the Doordarshan including time schedules.
- The firm will also be responsible for submission and preview of each episode at Doordarshan. The programme has to be submitted weekly to Doordarshan and as per the terms of Doordarshan 3 days before the telecast.
- Script / the final episode may be got approved by NSIC prior to submission to Doordarshan for telecast.
- If required the short listed firm may be asked to submit a pilot episode at their own cost for which no additional payment will be paid by NSIC.
- The work includes shooting in other parts of India /States of India ( as and when required) for which no additional payment will be made by NSIC.
- The production of the program should be in DVC Pro 50 format and as per Doordarshan requirement/ standard have to be submitted with script and synopsis.
- NSIC reserves the right to reject all or any offer without assigning any reason thereof.
- NSIC reserve the right to award the work in part or full for successful execution of the work
- The rates being quoted will be valid for minimum period of one year.

**The last date of receipt of offers is 03 March 09 time 10 am in the NSIC CR Section pl.**

Thanking you,

Yours faithfully,

Deputy General Manager (Exhb/CC)