

SIC/HO/Admin-W/XXV-II/03

Dated – 28-11-2012

To,

M/s

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**Subject : Quotation for Design,supply and fabrication of LED NSIC signage's boards at NSIC Bhawan Okhla, New Delhi -110020 .**

Please find enclosed here with Performa for schedule of quantities for the subject work at NSIC Bhawan,NSIC ltd. , Okhla Industrial Estate , New Delhi-110020. You are requested to quote your competitive rates against item mentioned on schedule enclosed herewith on the terms and conditions given below..

1. Rates should be inclusive of the cost of materials, fabrication labours, fixing, cartage, transportation, scaffolding, other T&P and taxes etc. complete in all respect.
2. Materials of approved quality / make as specified in the schedule shall only be accepted.
3. Earnest money of Rs. 5,000/- in the form of Demand draft in favour of "National Small Industries Corporation Ltd New Delhi" should be submitted by the bidders along with their offer.
4. Earnest money of unsuccessful bidder (Other than the lowest bidder) shall be returned after opening of price bids and earnest money of successful bidder shall be retained as security deposit till the successful completion of the work.
5. Payment will be released by cheque after satisfactory completion of the work on actual measurement basis.
6. One year Warranty of the LED fittings and other accessories shall be provided by the contractor.

7. In case of any defect, contractor shall attend the problem within 24 hours failing which the Corporation may get rectified the defects at the risk and cost of the Contractor.
8. All statutory deductions as applicable shall be deducted from your payable amount.
9. Work should be completed within 7 days from the date of acceptance of work order. In case work is not completed within schedule time liquidated damage @ 2 % per week shall be charged..
10. All the bidders are advised to visit the site for assessing the site condition before quoting the rates.
11. It will be responsibility of contractor to design the signage board and get approval of the Engineer In-charge within two days from the date of acceptance of Work order.
12. Offer should reach to this office up to 6-12-2012 by 3.00 PM. Offer shall be opened on the same day at 3.30 PM.

Thanking You.

Yours faithfully

M.A. Khan  
Chief Manager (Works)

Schedule

S. No.	Description of item	Qty	Rate (Rs.)	Amount (Rs.)
1.	<p>Design, supply, fabrication and fixing of NSIC Signage's boards (20'x4'- 1 no. and 8'x3'- 2 nos. ) using words made of acrylic cut out letters with LED and reflective vinyl sheet as per approved design with following specifications.</p> <p>a) Board shall be fabricated with 3 mm thick ACP sheets of Indobond or equivalent make. However powder coated Aluminium sheet may be fixed at backside of the boards</p> <p>b) NSIC Logo letters (Hindi and English) shall be made of Acrylic cutout letters of ACAST or equivalent make.</p> <p>c) Digital LED light of Samsung or equivalent make shall be used.</p> <p>d) Powder coated Aluminum clips and brackets shall be used of minimum 3 mm thickness as per direction of Engineer In charge.</p> <p>e) Words of other matter of the signage board shall be fixed using reflective vinyl cutout letters of MACTEC or equivalent make.</p>	128 Sqft.		
			Total	

**Total in words: -----**

**Signature of contractor with stamp**

