

To,

M/s

**Subject : Quotation for fabrication and fixing of Aluminum partitions at NSIC
Ltd. Okhla Industrial estate New Delhi -110020**

Please find enclosed here with Performa for schedule of quantities for the subject work at NSIC Bhawan, NSIC Ltd. , Okhla Industrial Estate , New Delhi-110020. You are requested to quote your competitive rates against item mentioned on schedule enclosed herewith on the terms and conditions given below..

1. Rates should be inclusive of the cost of materials, labours, fixing, cartage, transportation , scaffolding, other T&P and taxes etc. complete in all respect.
2. Materials of approved quality / make as specified in the schedule shall only be accepted.
3. Payment will be released by cheque after satisfactory completion of the work on actual measurement basis.
4. All statutory deductions as applicable shall be deducted from your payable amount.
5. Work should be completed within 7 days from the date of acceptance of work order . In case work is not completed within schedule time liquidated damage @ 0.5 % per week shall be charged..
6. All the bidders are advised to visit the site for assessing the site condition before quoting the rates.
7. Offer should reach to this office upto 8^h April 2011 by 3.00 PM . Offer shall be opened on the same day at 3.30 PM.

Thanking You.

Yours faithfully

M.A. Khan
Chief Manager (Works)

Schedule A

S. No.	Description of item	Qty	Rate (Rs.)	Amount (Rs.)
1.	Fabrication and fixing of powder coated Nova pan Aluminium partitions and door with frame of size 65 mmx40 mm aluminium frame fixed with 12 mm thick both side laminated Nova pan board including necessary fittings as handle lock doors closer tower bolts beading rbbers screw nuts complete in all respect as per direction of Engineer Incharge.	905 Sqft.		
2.	Taxes			
			Total	

Total in words: -----

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Signature of contractor with stamp