

SIC/WD/XXXIV/04

Date-6-11-2008

To,

M/s _____

Subject-Sealed quotation for Supply and fixing of modular work stations

Sealed quotation is hereby invited for supply and fixing of modular work stations at NSIC Ltd. , NSIC Bhawan , Okhla Industrial Estate , New Delhi-20 as per the detail given below. You are requested to quote your most competitive rates for the same.

S. No.	Item	Qty.	Rate (Rs.)	Amount (Rs.)
1.	Supply and fixing of L shaped modular work stations of size 1500x1500 mm with wooden table top and 1200 mm in height made of aluminum partitions duly powder coated with pre-laminated 12 mm. thick nova pan board/ 5 mm. thick glass. Work stations should have the provision to accommodate, UPS, CPU, Printer and other related accessories and also having proper computer , key board drawer, storage units etc. complete in all respect as per the approval of the Engineer In-charge. A. Work stations sharing four persons B. Work stations sharing two persons	8 nos. 8 nos		

Terms and conditions:

1. Rates should be inclusive of the cost of materials, labours, fixing, cartage, transportation , other T&P and taxes etc. in all respect.
2. The sample of all the materials to be used should be got approved from the Engineer-in-charge before fabrication/ start of work.
3. Payment will be released by cheque after satisfactory completion of the work on actual measurement basis.
4. All statutory deductions as applicable shall be deducted from your payable amount.
5. Work should be completed within 20 days from the date of acceptance of work order. In case work is not completed within schedule time liquidated damage @ 2% per week shall be charged..
6. All the bidders are advised to visit the site for assessing the site condition before quoting the rates.
7. Offer should reach to this office up to 17th November 2008 by 3.00 PM . Offers shall be opened on the same day at 3.30 PM.

Thanking You.

Yours faithfully

M.A. Khan
Chief Manager (Works)