

SIC/HO/EXB/DG SET 500/(13)/99

Dt: June 12, 2015

To,

M/s. _____

Sub: -Supply and fixing of 990 lts Fuel tank of 500KVA DG Set with associated materials installed at NSIC Exhibition Centre, Okhla,N.D.

Dear Sir,

Please find enclosed here with Performa for schedule of quantities for the subject work at NSIC Ltd., NSIC Bhawan, Okhla Industrial Estate, New Delhi-110020. You are requested to quote your most competitive rates against each item mentioned on schedule enclosed with at the terms and conditions given below:-

Terms & Conditions

Tenderer shall submit their offers in sealed covers, super scribed as **“Quotation for Supply and Fixing of 990 liters Fuel tank of 500KVA DG Set with associated materials installed at NSIC Exhibition Centre”** *Enquiry No and Due Date*, addressed to the **Chief General Manager (Works)** should reach this office on or before 22.06.2015 upto 3.00 P.M. The offers will be opened on same day at 3.30 PM and in the presence of intending tenderers. Quotations received after due date will not be considered.

1. The tenderer shall take into account basic price, cost of labour, T & P, taxes as applicable, conveyance / cartage etc. while quoting the rates. No extra claim what so ever in this regard shall be entertained.
2. Material of approved quality/make and shade as per specification mention in the bid shall only be accepted.
3. The tender should be accompanied with the earnest money deposit of Rs.2, 000/- in the form of account payee demand draft in favour of “National Small Industries Co. Ltd”, payable at New Delhi. No Cheques are acceptable. Tenders without EMD will be summarily rejected.
4. The EMD deposited by the successful tenderer shall be converted into initial security deposit. The EMD of the rest of bidders will be refunded after award of the contract.
5. The validity of quotation should be 120 days from the last date of submission of tenders.
6. The Corporation reserves the right to accept or reject any or all the quotations without assigning any reason.

7. The old spare parts which are required to be replaced will be the property of contractor. Contractor is therefore advised to quote the rate after discounting the salvage value of replaced parts.
8. Work should be completed within 30 days from the date of acceptance of work order. In case work is not completed within schedule time liquidated damage @ 0.5% per week shall be charged subject to maximum 10% of contract value.
9. The tenderer may inspect the premises for getting acquainted before submitting the quotations during office hours on any working day. Non-familiarity with the site condition will not be considered a reason either for extra claims or for not carrying out the work.
10. Payment shall be released after satisfactory completion of work in all respect on actual measurement basis. All the statutory deductions as applicable shall be made from the payable amount.
11. The tenderer must confirm their acceptance of the terms and conditions mentioned herein and the enclosed documents. Each page of the original tender document should be signed and this will form a part of contract.

12. Security deposit of Rs. 2000/- deposited by successful bidder shall be retained by the Corporation and the same will be refunded after successful completion of work in all respect. However contractor should provide the warranty of one year from the date of completion and during this period all defects/items has to be rectified free of cost within 24 hours of intimation. If the response is not received from the contractor then the work will be executed as the risk & cost of contractor.
13. You have to follow all safety rules for all the labour engaged by you for the work. NSIC shall not be responsible for any kind of damage or accident/loss whatsoever during the execution of the work.
14. The rules & regulations of the Corporation has to be followed.
15. The material shall be inspected and work shall be supervised by Dy. Manager (elect) or authorized representative of corporation.
16. Quantities mentioned in the schedule of quantity are tentative and may increase or decrease as per requirement. You are requested to quote rates in enclosed Performa at Annexure "A" mentioned in "Schedule of Quantities".

Thanking you,

Yours Truly,

Chief Manager (Works)

Annexure "A"

SCHEDULE OF QUANTITIES

S. No	Description of item	Qty.	Unit	Rate (Rs.)	Amount (Rs.)
1	Supply and fixing of 990 liters fuel tank (fabricated with 2 mm MS Sheet)	01	Nos		
2.	MS Fuel pipe "B" CLASS COMPLETE WITH FITTINGS (40MM Dia).	25	mtrs		
3	Valve for 40mm fuel line	01	Nos		
4	Dismantling of old fuel tank with MS Pipe line and installation of new tank with fittings with proper joining, sealing and connection complete work as per site requirement.	01	Job		
	Total (Rs.)=				
	Service tax				
	G.Total Rs.				

Total in word (Rupees _____)

(Signature of authorized representative of tendered along with the stamp)