

NSIC

THE NATIONAL SMALL INDUSTRIES CORPORATION LTD

(A Government of India Enterprise)

NSIC-TECHNICAL SERVICES CENTRE

Kushaiguda, ECIL(PO),

HYDERABAD-500 062.

Phone Nos. 27121422, 27126646 Fax. No.27122303

Tender Serial No: NTSC/HYD/SignageBoard/2012-13

TENDER SCHEDULE

2012-2013

For

**Design, Supply, Fabrication and Fixing of
LED Signage Board over the Roof Top of
NSIC-Technical Services Centre,
Kamala Nagar, Hyderabad.**

Name of the Firm :
Address

Contact Person Name :
Phone No.
Fax No.

This Tender is invited on behalf of

The Chairman Cum Managing Director,
The National Small Industries Corporation Limited,
NSIC Bhavan, New Delhi.

The Persons and firms intending to offer rate for **Design, Supply, Fabrication and Fixing of LED Signage Board over the Roof Top of NSIC-Technical Services Centre, Hyderabad** to our Corporation should observe the Terms & Conditions given below:-

| S. No. | Name of the work & Specifications | On line Issue of Blank Tender Document | Last Date of Submission Tender |
|--------|---|---|--|
| 1. | <p>Design, Supply, Fabrication of Signage board (20ft. X 4 ft. -1 no.) using words made of acrylic cut out letters with Led and reflective vinyl sheet as per approved design (Annexure-2) with following specifications.</p> <p>a) Board shall be fabricated with 3 mm thick ACP sheets of indobond or equivalent make. Powder coated Aluminium sheet shall be fixed from the rear side of the entire board to make box section.</p> <p>b) NSIC Logo letters(Hindi and English)shall be made of Acrylic cutout letters of ACAST or equivalent make and shall be uniformly illuminated by using Digital LED light of Samsung or Equivalent make.</p> <p>c) Powder coated Aluminium clips and brackets shall be used of minimum 3 mm thickness as per direction of Engineer In charge.</p> <p>d) Words of other matter of Signage board shall be fixed using reflective vinyl cutout letters of MACTEC or equivalent make.</p> <p>e) The board shall be fixed at a height of 5 feet from the roof top using suitable strong support using SS pipes.</p> | <p>From 12-02-2013 To 19-02-2013</p> | <p>20-02-2013 Up to 3:00 PM</p> |

TERMS & CONDITIONS

GENERAL

1. Sealed tenders should be addressed to:
The DGM & Centre Head,
NSIC-Technical Services Centre,
The National Small Industries Corporation Limited,
Kushaiguda, ECIL (PO)
HYDERABAD - 500 062.
2. The envelop should be properly sealed and super-scribed as “**TENDER FOR Design, Supply, Fabrication and Fixing of LED Signage Board Enquire No. _____, Closing Date 19-02-2013.**”
3. Last date for submission of quotations is 20-02-2013 by 16.30 HRS.
4. Please quote strictly as per the specifications mentioned in **Annexure-1&2** incomplete tender/deviations are liable to be rejected.
5. Conformity to International/National quality standards should be supported by relevant test certificates from recognized laboratories.
6. List of customers for this item to be enclosed.
7. Tenders received after the due date and time will not be considered.
8. Separate Quotations are required for **Technical Bid** in one sealed cover and **Financial Bid** in another sealed cover
9. NSIC-TSC will not be responsible for any postal delays.
10. The tender will be opened on 20-02-2013, 16.30 Hrs in the DGM’s office, NSIC-Technical Services Centre, Kushaiguda, ECIL(PO), Hyderabad-62, in the presence of DGM & Centre Head, NSIC-Technical Services Centre, Hyderabad.
11. The Corporation reserves the right to accept or reject any or all quotations without assigning any reasons. The decision of the Corporation in all matters relating to this tender shall be final and conclusive. In case any dispute, Hyderabad shall be legal jurisdiction.

12. **The blank tender documents may downloaded from NSIC web site from 12-02-2013 to 19-02-2013 and shall be submitted with a DD of Rs.500/- drawn in favor of NSIC-Technical Services centre, Hyderabad towards the cost of tender documents.**
13. Where the context so requires, words importing the singular only also include the plural and vice versa.
14. Corporation shall mean 'The National Small Industries Corporation Ltd. (A Government of India Enterprise) "NSIC Ltd.,NSIC Bhawan ,Okhla Industrial Estate New Delhi-110020 and shall include their legal representatives, successors and permitted assigns.
15. The Contractor is required to approach the Corporation for execution of agreement for the said work as per the prescribed proforma to be provided by the Corporation within 10 days from the issue of the letter of award.
16. **Contract Documents:** The Contractor shall be provided, free of charge, one certified true copy of the Contract Documents.
17. **Works to be carried out:** The work to be carried out under the Contract shall, except as otherwise provided in these conditions, include all labour, materials, taxes tools, plant, equipment and transport which may be required in preparation of and for and in the full and entire execution and completion of the works.
18. **Inspection of Site:** The Contractor shall inspect and examine the Site and its surrounding and shall satisfy himself before submitting his tender as to the nature of the Site, the quantities and nature of works and material necessary for the completion of the Works and the means of access to the Site, the accommodation he may require and in general shall himself obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect this tender.
19. **Sufficiency of Tender:** The Contractor shall be deemed to have satisfied himself before tendering as to the Correctness and sufficiency of his tender for the works and of the rates and prices quoted in the Schedule of Quantities, which rates and prices shall except as otherwise provided, cover all his obligations under the contract and all matters and things necessary for the proper completion and maintenance of the Works.
20. Any error in description, quantity or rate in Schedule of Quantities or any omission there from shall not vitiate the Contract or release the Contractor from the execution of the whole or any part of the Works comprised therein according to drawings and specifications or from any of his obligations under the Contract.
21. In the event of an error occurring in the amount column of Schedule of Quantities as a result of wrong extension of the unit rate and quantity the unit rate shall be regarded as firm and extension shall be amended on the basis of the rate

22. All errors in totaling in the amount column and in carrying forward totals shall be corrected.
23. **The Price:** The Price quoted should be clearly mentioned both in figures and words. Any correction in rates shall be attested by the person signing the tender.
24. The prices quoted should be indicated separately as, Basic cost, VAT, central Sales tax (against from C), Octroi Charges, Excise Duty, Packaging Forwarding, Freight, Insurance and other charges if any.
25. No other charges will be paid by the Corporation other than the quoted prices.
26. The supply should be made at the supplier's own risk. Damages and breakages, if found in transit, the software there of should be replaced with new one.
27. NSIC reserves the right to reject all or any tender wholly or partly without assigning any reason whatsoever.

DELIVERY

28. The supplier has to clearly mention as to within how many days the completion of the work will be done after placing work order.
29. The fixing and installation shall be done at NSIC-Technical Services Centre, Kushaiguda, ECIL(PO), Hyderabad-62, premises at the designated location.

INSTALLATION & COMMISSIONING

30. The price quoted is inclusive of Installation and fixing at our premises.
31. All the charges necessary for the installation/commissioning will be borne by the supplier. No separate bill for this purpose shall be entertained at later date.
32. It is the responsibility of the tenderer to provide all facilities and material to the persons employed by him to carry out the work of installation & Fixing and the organization will not pay any amount.

GUARANTEE & WARRANTY

33. Guarantee & warranty period of one year from the date of satisfactory installation and commencement.

VALIDITY

34. The tender should have minimum validity period of 120 days from the closing date of submission of tender i.e., 20-02-2013.

PAYMENT

35. Payment shall be made after execution of the order to the entire satisfaction of the Corporation.
36. 90% payment will be released on satisfactory installation at our centre and balance 10% after expire of the warranty period or against submission of Bank Guarantee for balance of amount.
37. TIN/CST & PAN Numbers should be mentioned in the tender, failing which the tender is liable to be rejected.

If the above terms and conditions are acceptable to you, please quote your competitive price on or before 20-02-2013 by 16.30 hrs. Please enclose a copy of this letter duly signed stating acceptance to the terms and conditions mentioned.

SPECIAL CONDITONS

1. During working at site, some restrictions may be imposed by Engineer-in-Charge/Security staff of Corporation or Local Authorities regarding safety and security etc., the contractor shall be bound to follow all such restrictions/instruction & nothing extra shall be payable on this account.
2. No compensation shall be payable to the contractor for any damage caused by rains lightening, wind, storm, floods Tornado, earth quakes or other natural calamities during the execution of work. He shall make good all such damages at his own cost; and no claim on this account will be entertained.
3. This Schedule of Quantities, however, is not a guarantee and is merely given as a rough guide and if the work costs more or less, tenderer will have no claim on that account.
4. The tender shall be based on general conditions of Contract and tenderers are required to quote their own rates against each item in schedule of quantities, which is enclosed. All rates shall remain firm for the contract period/extended contract period.
5. If the contractor fails to proceed with the work within the stipulated time as specified from the date of issue of letter of intent/letter to proceed with the work,

the Corporation shall forfeit the earnest money deposited by him along with the tender.

6. All the works to be carried out in accordance with latest CPWD/ IS Specifications and as per the directions of Engineer-in-charge.

7. COST OF TESTS: The contractor is bound to carry out the tests as per the CPWD guidelines for ascertaining the quality of the works executed/ materials used as and when directed by the Engineer-in-charge. The cost of preparing samples and carrying out tests for quality of material or workmanship will be borne by the contractor except for such exclusions as are specifically mentioned in the specifications laid down in the contract. The cost of all test carried out in Laboratories as directed by the Engineer-in-charge will be borne by the contractor.

8..DRAWING AND SPECIFICATIONS

A copy of tender documents and all relevant drawings and specifications shall be obtained by the contractor and kept at site for reference.

Yours faithfully,
DGM & Centre Head

Accepted above terms and conditions

SIGNATURE OF THE CONTRACTOR

Party's Signature with Seal

Date:

Annexure-1

Bill of Quantity

Tender Document No:

Date:

Due Date:

| S.No. | Particulars of work & Specifications | Unit | Qty | Rate per Sqft | Amount (Rs) |
|-------|---|-------|------------|---------------|-------------|
| | <p>Design, Supply, Fabrication of Signage board (20ft. X 4 ft. -1 no.) using words made of acrylic cut out letters with Led and reflective vinyl sheet as per approved design (Annexure-2) with following specifications.</p> <p>a) Board shall be fabricated with 3 mm thick ACP sheets of indobond or equivalent make. Powder coated Aluminium sheet shall be fixed from the rear side of the entire board to make box section.</p> <p>b) NSIC Logo letters(Hindi and English)shall be made of Acrylic cutout letters of ACAST or equivalent make and shall be uniformly illuminated by using Digital LED light of Samsung or Equivalent make.</p> <p>c) Powder coated Aluminium clips and brackets shall be used of minimum 3 mm thickness as per direction of Engineer In charge.</p> <p>d) Words of other matter of Signage board shall be fixed using reflective vinyl cutout letters of MACTEC or equivalent make.</p> <p>e) The board shall be fixed at a height of 5 feet from the roof top using suitable strong support using SS pipes.</p> | Sq.ft | 80 Sqft | | |
| | Total (Rs.) | | | | |
| | Taxes, if any | | | | |
| | Total Amount (Rs.) | | | | |

Authorized Signatory

Date:

Place:

Annexure-2



W:20 Ft. H:4 Ft.