



**TENDER**

**FOR**

**Sale of Scrap**

**on**

**"AS IS WHERE IS BASIS"**

**Tender No. NTSC/Admn/8(309)/2017-18**

**NSIC- Technical Services Centre**  
(A Government of India Enterprise)

Okhla Industrial Estate,  
Near Govindpuri Metro Station  
New Delhi-110020

Tel No. 011-26826801, 26826797,

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## NOTICE INVITING TENDER

Sealed tenders are hereby invited on behalf of the General Manager, NSIC Technical Services Centre (NTSC), Okhla, New Delhi from Scrap Dealers and others who are interested in buying scrap.

The details are as summarized below:-

|    |  |  |
|----|--|--|
| a) | Name of the Work   | Sale of Scrap (Ferrous)  |
| b) | Photograph of scrap which is placed for sale through this tender | 1 (One) Photograph is attached   |
| c) | Procedure for quoting price:                                     | The offer price shall be quoted as per the format attached at Annexure A. The tender shall be awarded based on the highest offer received in each lot independently. |
| d) | Earnest Money Deposit along with tender                          | Rs.10,000/-  |
| e) | Cost of Tender Document  | Rs. 500/- (Rupees Five Hundred Only) + GST @ 18%   |
| f) | Scrap Lifting Time   | Within 07 working days from the date of issuing of award letter  |
| g) | Date of sale of Tender   | 13.11.2017 10.30 A.M.  |
| h) | Last date of submission of completed tender documents            | 17.11.2017 up to 1.00 p.m.   |
| i) | Date of opening of Tender  | 17.11.2017 up to 3.00 p.m.   |

1. Tender Documents may be obtained in person from the Office of General Manager, NSIC Technical Services Centre, Okhla Industrial Estate Phase 3, Near Govindpuri Metro Station, New Delhi-110020 against payment of Rs. 500/- + GST @ 18% crossed Demand Draft/Pay Order in favour of **"NSIC Ltd. – NTSC A/c"** payable at New Delhi and can also be downloaded from our web site i.e. [www.nsic.co.in](http://www.nsic.co.in) from 13.11.17 to 17.11.17 up to 1.00 pm.
2. In case Tender Document is downloaded from web site, the cost of Tender Document i.e. Rs. 500/- + GST @18% should be enclosed while submitting the duly filled Tender by way of Demand Draft/Pay Order in favour of **"NSIC Ltd. – NTSC A/c "** payable at **New Delhi**.
3. The last date of submission of completed tender document should reach to the office of General Manager, NSIC Technical Services Centre, Okhla Industrial Estate, Near Govindpuri Metro Station, New Delhi-110020 is 17.11.2017 up to 1.00 p.m. (afternoon).
4. General Manager reserves the right to reject all or any tender wholly or partly without assigning any reason whatsoever.

General Manager  
NSIC- Technical Services Centre  
New Delhi-110020

## **INSTRUCTION AND GENERAL TERMS & CONDITIONS TO THE TENDERERS**

The Tender shall be submitted in accordance with the Instructions and General Terms & Conditions (here after called as instructions). Any tender not confirming to the instructions as explained under is liable to be rejected. These instructions shall form the part of the tender:

1. The tender should be submitted in **sealed cover** super scribed as "**Sale of Scrap**".
2. In case Tender Document is downloaded from the web site, the cost of Tender Document i.e. Rs. 500/- (Rupees Five Hundred Only) + GST 18% should be enclosed with the Tender by way of Demand Draft/Pay Order in favour of "**NSIC Ltd.- NTSC A/c**" payable at **New Delhi**.
3. The Tender shall be submitted along with the Demand Draft/Pay Order for Rs. 10,000/- towards Earnest Money Deposit in favour of "**NSIC Ltd.-NTSCA/c**" payable at **New Delhi**. The exemption for payment of EMD as well as Tender Fee will be applicable to the Udyog Aadhar/NSIC registered units.
4. Refund of EMD to unsuccessful bidder will be made within 10 working days from the date of awarding of letter. No interest will be paid.
5. The tender shall be completed in all respects and should be signed with date by the Authorized Signatory of tenderer on all the pages.
6. The tenderer have to submit documentary proof of the business location like- Ownership Proof, Statutory registrations, Memorandum& Articles of Association, Registration Deeds etc.
7. The offer price shall be quoted for the Scrap on kilogram basis, excluding government taxes and duties as applicable. The scrap mentioned in annexure-A is to be sold on "**as is where is basis**" as photographed. The photographs of the scrap are enclosed herewith for your ready reference. However, the Tenderers are free to inspect the aforesaid at the NSIC Technical Services Centre, Okhla Industrial Estate, Near Govindpuri Metro Station, New Delhi-110020 from 10.30 am to 4.00 pm on any working day from Monday to Friday w.e.f. 13.11.2017.
8. The tender shall be awarded based on the highest offer received in each lot independently. In other words, the successful bidder would be decided based on the highest offer received for per kilogram for the individual lot. Accordingly, the delivery of particular lot would be issued to the selected bidder.

9. In case of tie in rates then the rates quoted by the MSME units would be given preference, and in case there is a tie among the MSME units then preference would be given to units on the basis of turnover.

10. Procedure for Lifting of Scrap:

- a. **The successful Tenderer** shall deposit amount for particular lot of scrap formulated as under by way of one Demand Draft/Pay Order in favor of 'NSIC Ltd.– NTSC A/c' towards the cost of scrap (approx.) within 03 (three) working days from the date of awarding the order.

The formula for calculating amount to be deposited is as follows:

**Amount to be paid = Approx. Qty. X Rates quoted (Rs.) per Kg**

- b. It may be noted that the quantity against Individual lot of scrap shall be considered as approximate quantity but the actual payment would be calculated on the basis of actual quantity of scrap to be lifted. In case the actual quantity is less than the quantity mentioned at Annexure A, the balance amount, i.e. amount paid minus actual sales price based on actual quantity in multiplication of rate quoted, would be returned within three (03) working days.
- c. Prior to the loading of scrap on the Truck/Tempo, the empty Truck/Tempo shall be taken to the Weighing Bridge (Dharam Kanta) for weighing in presence of designated official(s) from NTSC.
- d. The truck/tempo for scrap lifting and carrying shall be arranged by tenderer at their own cost. The tenderer shall have to make arrangement for loading of scrap into truck/ tempo at their own cost and NTSC will not pay any charges towards loading / octroi/ any other duty for the same.
- e. No truck/tempo shall be allowed to leave NTSC premises without issuance of Gate Pass for weighing at Weighing Bridge (Dharam Kanta)
- f. The loaded truck would be sent to the weighing scale (Dharam Kanta) for weighing, and the weight of material would be calculated for payment of quantity of scrap based on the quoted price. The selection of Weighing Bridge will be made at random by NTSC officer(s). The scrap will be allowed only after receiving full and final payment only.
- g. After award of order to lift the scrap from NTSC premises if the scrap is not lifted within 07 working days, the successful bidder shall not be allowed any extra time to lift the scrap and the deposited amount with NTSC shall be forfeited.

11. All responsibility related to labour, P.F., ESI, Insurance etc. or any taxes as applicable will be of the successful Tenderers. NTSC shall not be responsible for the same.
12. All tenderers shall submit the self-attested copy of PAN card while submitting the offer of scrap.
13. The scrap is being sold on "**AS IS WHERE IS BASIS**". The scrap are being sold on the assumption that the Tenderers have inspected them and know what they are buying and the principles of "CAVEAT EMPTOR" shall apply and no reliance must be placed on any description of the scrap.
14. All the communication shall be addressed to:  
**The General Manager,  
NSIC Technical Services Centre,  
Okhla Industrial Estate, Phase-III  
Near Govindpuri Metro Station,  
New Delhi-110020.**
15. The General Manager, NSIC Technical Services Centre reserves the right to reject the tender/ bid wholly or partly without assigning any reason and to restrict the list of qualified Tenderer for opening of commercial bid to any number deemed suitable by him from out of bids received.
16. All disputes or differences whatever arising between the tenderer and NTSC, Okhla shall be settled by the sole arbitrator appointed by NTSC, Okhla. No objection shall be raised on the ground that the arbitrator so appointed is an employee of NSIC or is one of the parties to the tender himself or that the persons so appointed had to deal with the matter to which the tender relates in his official capacity.
17. The actual balance sheet for financial year 2016-17 to be submitted with the Tender.  
*We confirm with our acceptance to the instructions given above.*

TENDERER'S NAME & SIGNATURE WITH SEAL

## **FORM OF TENDER**

To,

The General Manager  
NSIC- Technical Services Centre,  
Okhla Industrial Estate,  
New Delhi-110020

**Subject: Offer for Scrap.**

Dear Sir,

HAVING EXAMINED AND PERUSED THE FOLLOWING DOCUMENTS

1. Notice Inviting Tender
2. Instruction, Commercial and General Terms & Conditions to the tenderers
3. Form of Tender

I/We hereby submit our quoted rates in the enclosed format of "Offer format" as Annexure-A.

The validity of the offer is 30 days from the last date of submission of tenders i.e. the offer for scrap is valid till 17.11.2017.

I/We agree with our acceptance for:

1. A sum Rs. 10,000/- (Rupees Ten Thousand Only) is enclosed herewith in form of DD/ Banker's Cheque No..... Dated.....drawn on ..... (bank name) towards Earnest Money Deposit (EMD) in favor of "**NSIC Ltd-NTSC A/c** " payable at **New Delhi**.
2. Earnest money will be refunded to us without any interest.
3. I/We agree that the price quoted in 'OFFER FORMAT" as enclosed as annexure-A is excluding of taxes, duties and other government levies as applicable on the sale of scrap. However, **NSIC shall charge GST @18% and deduct 1% TCS** (Tax Collected at Source) **on the amount quoted towards the sale of scrap**. Any objection on GST and TCS rates shall not be entertained once bid is submitted against this tender.
4. In the event of success in tender, I/We will pay necessary amount in Indian rupees as detailed in "Instruction, Commercial and General Terms & Conditions to the tenderers "by way of Demand Draft/Pay Order in favor of NSIC Ltd. – NTSC A/c towards the cost of scrap (approx.) within 02 (two) working days from the date of awarding the order. In case the amount deposited is less than the actual amount to be deposited, NTSC has full right to detain the truck/tempo within its premises or to take back duly loaded truck/tempo back to its premises from the weighing bridge (Dharam Kanta). The loaded truck/tempo shall be released only after full amount has been paid to NTSC.

5. I/We agree that the quantity as mentioned against lot of scrap in Para 9 of Instruction, Commercial and General Terms & Conditions to the tenderers shall be treated as approximate quantity but the actual payment would be paid on the basis of actual quantity of scrap.
6. I/We shall have to make all arrangements for loading of scrap to truck/ tempo at our cost. Also I/We shall bear the cost of both weighing (empty and loaded) Truck/Tempo at the weighing bridge (Dharam Kanta) as selected by NTSC Officer(s).
7. I/We agree that in the event of failure to deposit total amount as detailed in Annexure-A of Instruction, Commercial and General Terms & Conditions to the tenderers within stipulated time, i.e. two (02) working days period from the date of awarding the order, you shall be at liberty to forfeit the Earnest Money Deposit.
8. We agree that The General Manager, NSIC Technical Services Centre, Okhla reserves the right to reject the tender wholly or partially at any stage of tender process without assigning any reasons.

*I/We have thoroughly read the "Form of Tender (2 pages)" and confirm with our acceptance to all terms & conditions without any deviation& ownership.*

TENDERER'S NAME & SIGNATURE WITH SEAL

Enclosed:

- Duly filled Annexure-A
- Signed and Stamped Notice Inviting Tender,
- Signed and Stamped Instruction and General Terms & Conditions to the tenderers
- Self-attested PAN Card
- Tender fees details (As detailed in Para 2 of Instruction and General Terms & Conditions of the Tender)
- EMD deposit (in case of exemption of EMD, the copy of the relevant document as detailed at Para 3 of Instruction and General Terms & Conditions of the Tender)
- Documentary proof of business location& ownership.



**OFFER FORMAT**

I/We offer our price for the Scrap on “**as is where basis is**” as detailed under:

|              | Description of items | Approx. quantity (in Kilogram) for payment of Lump sum amount (1) | Offer price in Rupees (in Figures) for per Kg basis (2) | Offer price in Rupees (in words) for per Kg basis | Total Amount (Rs.) (1x2) |
|--------------|----------------------|---|---|---|--------------------------|
| <b>Lot 1</b> | <b>Ferrous</b>       | <b>4,000 kg</b>   |   |   |                          |

**I/We agree to pay GST @ 18% and TCS at 1% in addition to the above quoted price.**

I/We confirm that I/We have clearly understood the details/ terms as specified Notice Inviting Tender, Instructions and General Terms & Conditions of this Tender and agreed for their total compliance without any deviation.

The Tenderer can participate for any one or all the lots. The evaluation of tender shall be made on individual lot basis.

TENDERER'S NAME & SIGNATURE WITH SEAL

\*\*\*\*\*



**FERROUS**