

NATIONAL SMALL INDUSTRIES CORPORATION LTD.

(A Govt. Of India Enterprise)

Technical Services Extension Centre

D-82/83, Focal Point, Rajpura-140401

Contact No. - +91 1762 - 657301, 657303

Fax. +91 1762 -232669

Tender No. : NSIC/RJP/TRG/SPO/NSFDC/PANCHKULA/2013-14/001

TENDER SCHEDULE

2013-14

For

Offers invited for hiring training Centre(s)/Institute(s) at Panchkula (Haryana) with required facilities (including premises, infrastructure, training equipments, suitable faculties, etc.) for conduction of skill development training programmes.

Name of Firm:

Address:

Contact Person Name:

Phone No.:

Fax. No.:

This Tender is invited on behalf of

The Chairman cum Managing Director,
The National Small Industries Corporation Limited,
"NSIC Bhawan", New Delhi-110020

The persons and firms intending to submit offer rate for providing said facilities to our Corporation should observe the Terms & Conditions given below:-

Terms & Conditions:

General

1. **Sealed tender should be addressed to**

The DGM cum Centre Head,
NSIC- Technical Services Extension Centre
D-82/83, Focal Point, Rajpura-140401
Contact No. - +91 1762 - 657301, 657303.

2. The envelope should be properly sealed and super-scribed as "Offer for providing training Centre(s)/Institutes at Panchkula (Haryana) with requisite facilities (including premises, infrastructure, training equipments, suitable faculties, etc.)."

Closing Date: 25.03.2014 (1100 hrs.)

3. Last date for submission of sealed quotation is 25.03.2014 (1100 hrs)
4. Please quote as per specification mentioned in **Annexure "A"**. If required attach addition sheet/s.
5. Incomplete tenders are liable for rejection.
6. List of Govt. firms/departments for whom your firm previously worked to be specified.
7. Tenders received after due date and time will not be considered.
8. NSIC-TSEC, Rajpura will not be responsible for any delay/ received after due date and time.
9. All tenders will be opened on 25.03.2014 at 1200 Hrs in the office of Deputy General Manager cum Centre Head, NSIC- Technical Services Extension Centre D-82/83, Focal Point, Rajpura-140401.
10. The corporation reserves the right to accept/reject any or all quotation without assigning any reason. The decision of the Corporation in all matters relating to this tender shall be final and conclusive. In case of any dispute, Rajpura shall be legal jurisdiction.

Prices:

11. All amount quoted should be clearly mentioned both in figures and words. No correction/ amendments in rates offered shall be entertained after opening of the tender.
12. The Prices quoted should be indicated separately with statutory dues etc. (if any) on per course per month basis.
13. No other charges will be paid apart from quoted amount under any circumstances.
14. The availability of training equipment and related infrastructure to be offered in good condition will be sole responsibility of Premises / Institute(s)/Centre(s) owner.

Delivery of services:

15. The requisite facility should be made available immediately after finalization of the tender and award of contract immediately after opening of Tender and followed by physical inspection by NSIC Ltd. , Rajpura in order to commence the training programmes as per schedule **(all training programmes are to be commenced by 26.03.2014)**.
16. The Institute(s)/ Centre(s) must ensure the genuinity of the offered facility with equipments such as Hardware, software, etc.
17. The Institute(s)/ Centre(s) will be solely responsible for the facilities available and offered. NSIC-TSEC will not be responsible, in any way, for ensuring the authenticity of the infrastructure /equipments, etc. except hiring the same for the purpose.
18. The Institute(s)/ Centre(s) must ensure the conduction of the training programmes strictly as per the terms and conditions and norms of the NSIC, failing which it would be treated as "Breach of contract" on the part of the Institute(s)/ Centre(s).

19. The Institute(s)/ Centre(s) must ensure the availability of suitable faculty as per qualification and experience mentioned in the application throughout the duration of training.

20. The Institute(s)/ Centre(s) shall be responsible to maintain proper discipline, ensure compliance of documents such as attendance, lesson plan, etc. as per curriculum advised by NSIC- TSEC for smooth conduction of the trainings. NSIC officials would be at their liberty to inspect the premises for compliance to the offered facilities at any point of time, during the training period, without prior intimation.

Date:

Place:

(Authorised Signatory)