

SIC/HO/Admn-W/1(xxvii)/03

Date: 15-7-2015

To,

M/s _____

Subject- Offer for Annual Maintenance Contract for “Cleaning and Disinfection of drinking water UG/ Over head tanks, and Water coolers at NSIC complex Okhla, New Delhi”:

Sealed offers are invited for Annual Maintenance Contract for the above mentioned work at NSIC Complex, NSIC Ltd, NSIC Bhawan, Okhla Industrial Estate, New Delhi 110020 from the reputed & experienced agencies. You are requested to quote your lowest amount of providing Annual Maintenance Contract for the subject work as per following specifications in the enclosed Performa. Total amount for the service should be quoted at the specified place of Performa enclosed. Bidders should enclosed EMD of Rs.2,000/- (Rupees Two Thousand Only) through A/c. payee Demand Draft in favour of “The National Small Industries Corporation Ltd.” payable at Delhi.

The specifications of the work and terms and conditions are given here under.

Scope of work

1. Stage I- Dewatering the tank with portable submersible pump with suitable capacity.
2. Stage II- De-silting and removal of left over dirty water and sludge with a sludge removal pump.

3. Stage III- Cleaning of walls, ceiling and floor by high pressure water jet with the help of high pressure.
4. Stage IV-Removal of remaining sludge from the floor with the help of industrial vacuum cleaner.
5. Stage V- Spraying of non toxic biodegradable, eco friendly anti bacterial agent to disinfect the tank from all harmful pathogens, certified by NTC, a Govt. approved laboratory for non toxicity.
6. Stage VI- Treatment of inside tanks by exposing UV radiation to kill further suspended or floating bacteria if any.

Terms and conditions:

1. Testing charges shall be born by the NSIC however contractor shall arrange the sampling staff, submission of sample to testing lab & obtaining test report for 13 outlet points of UG tank, overhead tanks.
2. It will be the responsibility of the contractor that report of 13 outlet points of UG tanks and overhead tanks should have satisfactory result as per prescribed norms by Delhi Jal Board for drinking water. In case any report is not as per norms contractor has to take immediate action to rectify the same and should get again tested the revised samples for the same point at their cost.
3. Payment will be released after successfully completion of work on quarterly basis.
4. Your rate will remain firm for entire period of contract.
5. You will work in NSIC complex and you have to follow the rules & regulations of NSIC.
6. This contract shall be awarded for two years and may be extended for another two years based on contractor's performance on the same terms and conditions. However contract may be terminated at any time by the NSIC giving one month notice.

7. Offer should reach to NSIC Ltd, NSIC Bhawan, Okhla Industrial Estate, New Delhi -110020 on 23-7-2015 by 3 PM. Offers shall be opened on the same day at 3.30 PM.

Thanking you.

Yours faithfully

M A Khan
Chief Manager (Work)

Performa

Thorough cleaning of , underground water tanks, overheads tanks and water coolers on Quarterly basis i.e. removal of sand , mud or any other extraneous matter in complete cleaning and disinfection in six stages for the UG tanks, Over head tanks and water coolers as mentioned in scope of work at NSIC premises , Okhla Industrial Estate , New Delhi -110020 for the following.

*.Over head tanks (5000 liter)	08 Nos.
* Over Head tank (3000Liter)	04 Nos.
* Over head tanks (2000 liter)	03 Nos.
* Over head tanks (1000 liter)	05 Nos.
*Over head tank (500 liter)	02 nos.
*Over head tanks(300 liter)	01 Nos.
* RCC Over head tank(40000liter)	01 no.
* CC under ground tank (100000 liter)	01 no.
* CC under ground tanks (75000 liter)	02 Nos.
*Water coolers	09 Nos

Total quoted amount for the Services for a period of two year -- Rs. _____

Service Tax ---Rs. _____

Total amount -- Rs. _____

Total amount in (Words) Rs. _____

(Bidder's Signature with date)