

To,

M/s -----

**Subject- Quotation for supply of Kerb stone and Chequered tiles at  
NSIC premises:**

Please find enclosed herewith Performa for schedule of quantities for the subject work for the development of vacant area at NSIC Head office premises ,Okhla Industrial Estate New Delhi -20. You are requested to quote your competitive rates against each item mentioned on schedule enclosed with at the terms and conditions given below

**Terms and conditions:**

1. Materials of approved quality/make , size, shade, strength and shape shall only be accepted.
2. Rate should be inclusive of the cost of materials, cartage, transportation loading, unloading other T & P and taxes etc. complete in all respect.
3. Payment will be released by Cheque after satisfactory supply of the materials at site on actual measurement basis. All statutory deductions as applicable shall be deducted from your payable amount.
4. Supply shall be completed within twenty days from the date of acceptance of work order.
5. Offer should reach to this office on 31<sup>th</sup> March 2010 by 3 PM. Offers shall be opened on the same day at 3.30 PM.

Thanking you,

Yours faithfully

M. A. Khan  
Chief Mgr. ( Works)

**Schedule**

<b>S.no</b>	<b>Item</b>	<b>Qty</b>	<b>Rate( Rs.)</b>	<b>Amount ( Rs.)</b>
1.	Supply of factory made kerb stones of M-25 grade cement concrete of approved size shape and design .	9 cum		
2.	Supply of chequered precast cement concrete tiles of size 300x300 mm x 22 mm, of required shape , shade and design.	96 Sqm.		
			<b>Total Amount</b>	

**Total amount in words**-----  
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**Signature of bidder**