

*Tender Notice for Odisha MSME International
Trade Fair 2014 at IDCO Ground,
Unit-3 Bhubaneswar, Odisha, India*

Tender No.: NSIC/OMSMEITF-2014/01

Date: 28-10-2013

NSIC invites offer in two bid systems from eligible Event Management Companies/Firms having requisite experience for conducting of MSME International Trade Fair 2014 to be held at IDCO Exhibition Ground, Near Ram Mandir, Unit-III, Bhubaneswar, from 1st Jan 2014 to 7th Jan 2014 .

The details of tender documents/ specification may be collected free of cost from the office of NSIC, Bhubaneswar or the same may be downloaded from the website www.nsic.co.in/ www.msmeodisha.gov.in/ www.osiclttd.in. The last date for submission of bid is 8th Nov 2013 at 3.00 PM and it will be opened at 3.30 PM in the same day.

Sd/-

Dy. Zonal General Manager

The National Small Industries Corporation Limited

(A Govt. of India Enterprise)

DIC campus, 1st. Floor, Rasulgarh Industrial Estate

Bhubaneswar-10, Odisha, India

**Tender Notice for Odisha MSME International Trade Fair 2014 at IDCO
Exhibition Ground, Unit-3, Bhubaneswar, Odisha, India**

Tender No.: NSIC/OMSMEITF-2014/01

Date: 28-10-2013

PART-I: TECHNICAL BID

NSIC invites offer in two bid system from eligible Event Management Companies/Firms having requisite experience for conducting of MSME International Trade Fair 2014 to be held at IDCO Exhibition Ground, Near Ram Mandir, Unit-III, Bhubaneswar, from 1st Jan 2014 to 7th Jan 2014.

The details of tender documents/specification may be collected free of cost from the office of NSIC, Bhubaneswar or downloaded the same from the websites mentioned below. www.nsic.co.in / www.msmeodisha.gov.in / www.osicltd.in

The last date for submission of bid is 08 Nov 2013, at 3.00 PM and it will be opened at 3.30 PM in same day.

Sd/-

Dy. Zonal General Manager

The National Small Industries Corporation Limited

(A Govt. of India Enterprise)

DIC campus, 1st. Floor, Rasulgarh Industrial Estate,

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Tender No.: NSIC/OMSMEITF-2014/01

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PART-I: Technical Bid

Odisha MSME International Trade Fair – 2014 to be held at IDCO Exhibition Ground, Near Ram Mandir, Unit-III, Bhubaneswar, from 1st Jan 2014 to 7th Jan 2014.

Objective: To accelerate the business growth of MSMEs of the state in broader way.

The MSME Department, Govt. of Odisha (Director of Industries, Directorate of Export Promotion & Marketing and Odisha Small Industries Corporation Ltd.) is organizing 'Odisha MSME International Trade Fair-2014' jointly with The National Small Industries Corporation Ltd., at IDCO Exhibition Ground, Unit-3, Bhubaneswar from 1st January to 7th January, 2014

There will be two part bid, one is Technical bid and another is Price bid. Each bid paper should be in separate envelop and both sealed envelopes should be kept in one cover envelop and that must be also sealed.

The Technical Bid shall contain Company/Firm profile, eligible criteria documents, Demand Draft, design and other technical documents etc and the Price Bid shall contain the prices in the specified format.

The design shall be submitted in the form pdf/jpeg/ppt/other format in CD/DVD, pen drive for Power Point presentation

The two part bid will be received at NSIC Ltd., 1st Floor, DIC Campus, Rasulgarh Industrial Estate. Bhubaneswar 751010, Odisha, India, up to 3.00 PM of the last date and the last date of receipt of the bid is 08 Nov 2013.

The Sealed Envelope shall be addressed to the Dy. Zonal General Manager, NSIC Ltd., 1st Floor, DIC Campus, Rasulgarh Industrial Estate, Bhubaneswar-751010, Odisha, India and shall be marked as **Tender Bid -Odisha MSME International Trade Fair-2014.**

Those who will qualify in the technical bid shall be allowed for power point presentation and there after price bid shall be open.

For the said MSME International Trade Fair-2014 the following activities in broader way are required for which offers are invited in two part bid system from eligible Event Managing Firms/Agencies having minimum experience and eligibility criteria as follows.

1. The Firm/Agency should be equipped with all facilities for providing services viz. Event Management, Public Relation, Advertisement, Exhibition promotion, Design/Printing of Literatures, Fabrication and Erection of Stalls etc.
2. The Firm/Agency should have Execution of International/National level Trade Fair of minimum value of Rs. 50 lakh (single order) in any one of last 3 years.
3. The Firm/Agency should have minimum average turnover Rs. 6.00 crore in last 3 Financial Year and shall submit the PAN, IT clearance, VAT clearance, Service Tax registration, INS Accreditation Certificate, Audited Balance

sheet for last 3 years, performance Certificate (if any) and EMD of Rs. 1.00 lakh in shape of DD in favour of NSIC Ltd. Payable at Bhubaneswar.

4. The firm is to submit the power point presentation in DVD/CD/Pen Drive in the sealed cover along with their offer. Those who will qualify in the technical bid shall be allowed for presentation before the committee. NSIC will provide Projector for power point presentation.

5. Firms are free to give their suggestion which can be introduced for betterment of this Trade Fair with cost component in separate sheet.

NB: The tender Committee reserves the right to add/ delete/ modify or cancel any part/ clause or entire tender without assigning any reason thereof.

Sd/-

Dy. Zonal General Manager

The National Small Industries Corporation Limited

(A Govt. of India Enterprise)

DIC campus, 1st. Floor, Rasulgarh Industrial Estate,

Bhubaneswar-10, Odisha, India

PART-II :: PRICE BID

Tender No.: NSIC/OMSMEITF-2014/01

Date: 28-10-2013

Price Bid for MSME International Trade Fair-2014

Name and address of the Firm :

SL No.	Details Specification/Events Required	Unit	Rate per Unit	Total
1.	Erection of Octonorm Stall- 3mtr. X 3mtr.- 300 nos. with doom structure of water proof tarpaulin covering. Back side of outer wall shall be covered with GI/steel sheet. Provision of 2 tire rack with white colour cloth covering, one counter table, two chairs. The front facia shall be with batten framing 10'' width with new cloth covering. Wooden platform, carpeting, four tube lights out of two connected with generator supply, one fan, 5 and 15 Amp plug one set.			
2.	General Electrification: Provision for adequate metal Halide/halogen lights. All such lights shall be fixed with ft. fabricated towers and placed in the ground. Unit rate and nos. of lights shall be mentioned by the tenderer. The light shall be provided as per our requirement.			
3.	Stage for cultural programme and meeting- Construction of iron structure stage of size 60x40 ft. with adequate height with doom structure tarpaulin shed and designing cloth ceiling stage back with flex background (as per our approved design), carpeting, flower vessel, flower decoration, flower bouquet, meeting chairs-10nos. Centre table 4 nos., Podium-1nos., Deep stand-1 nos., with wireless sound system, light system, water proof auditorium for 500 sitting capacity.			
4.	VIP Lounge with AC, toilet system and 10 sitting capacity near to the meeting stage and Green Toilets for Ladies(10 Nos.) and Gents (10 Nos.) with regular Cleaning & Maintenance			
5.	Clearance of all statutory required including electricity, PHE etc. for event as per Govt. rules and regulations and carpeting of entire			

	Event Area of 530 ftX 360 ft.(Approx) with adequate toilet facility.			
6.	Construction of One number seminar hall with doom structure for sitting capacity of 200 people having round tables covered with white cloth and 5 cushion chairs around each, 4 nos. cordless microphone , AC, Fans, Lights. Stage for meeting projector for power point presentation etc. as required in complete			
7.	Plan for 10 nos. of 10 mtr x 10 mtr open space with platform in doom structure to accommodate display by corporate house, provision of Generator 120 KW, Cabins for Fire fighting, Police and First Aid etc. with chairs, tables & light arrangements.			
8.	Daily coverage of programme in the electronic media, last day souvenir printing & release of 500 nos. of booklets, stationeries, decoration of entire field and gate, out site lighting of trees from Ram Mandir to Exhibition point. Deployment of security Guards per ground per shift (8hrs.per shift) 20 nos. & cleaning personnel 6 nos. to be deployed during exhibitions programme, placement of 5 nos. of hostess, placement of security camera 6 nos. and data to be stored . Cleaning and handing over the area to IDCO with all formalities. Any damage, theft in any in the account of the firm. Hence the firm to make necessary insurance.			
9.	i. Flag post with logo branding flags- 15 nos.			
	ii. Flag scrol with logo branding- 75 nos.			
	iii. Sqr. box with flex – 2.5’ x 8’ ht.- 65 nos.			
	iv. Erection of dining hall with bamboo and ballah structure, cloth ceiling, walling, Carpeting- 50 x 40 ft.-1 nos.			
	v. Entry and exit gate- 3 nos. The box gate size will be – 4’ x 16’ ft pillar with batten framing and flex mounting, top facia- 25’ x 4’ ft with framing with flex mounting 4 side covering			
10	Any other suggestion for betterment of the exhibition show with cost component (In Separate Sheet)	---	-----	-----
Add tax and duty				
Total				

NB: The placement of order shall be on the basis of selection and not binding on the principal for placement of entire work and The Tender Committee reserves the right to add/ delete/ modify or cancel any part/ clause or entire tender without assigning any reason thereof.