

SIC/HO/Admin-W/XXV-II/03

Date – 3-9-2013

To,

M/s

Subject: Quotation for renovation of Manager (A/cs) cabin.

Please find enclosed here with Performa for schedule of quantities for the subject work at NSIC Ltd., NSIC Bhawan, Okhla Industrial Estate, New Delhi-110020. You are requested to quote your most competitive rates against each item mentioned on schedule enclosed with at the terms and conditions given below.

1. Rates should be inclusive of the cost of materials, labours, fixing, cartage, transportation, scaffolding, other T&P and taxes etc. in all respect.
2. Material, fixtures and fittings of approved quality / make as specified in the schedule shall only be accepted.
3. The bidder should have completed minimum three works of similar nature of minimum value of Rs 1.60 Lacs in their

name, during last five years. Photocopies of the completion certificates/award letters should be submitted along with the offer letter. Completion certificate issued by the reputed organization / MNC shall also be accepted.

4. Work of similar nature means “Civil Works in building including renovation and interior/Civil works of offices, commercial, institutional buildings etc.
5. While applying for the offer, the intending bidder shall furnish proof of, experience certificates, works completed/awarded, valid Service Tax registration.
6. Payment will be released by cheque after satisfactory completion of the work on actual measurement basis.
7. All statutory deductions as applicable shall be deducted from your payable amount.
8. Work should be completed within 20 days from the date of acceptance of work order. In case work is not completed within schedule time liquidated damage @ 0.5% per week shall be charged.
9. Earnest money of Rs. 5000/- in the form of Demand draft in favour of "National Small Industries Corporation Ltd" payable at New Delhi" should be submitted by the bidders along with their offer.
10. Tenders not accompanied by Earnest Money Deposit in the Prescribed form shall be summarily rejected.
11. Earnest money of unsuccessful bidder (Other than the lowest bidder) shall be returned after opening of bids and earnest money of successful bidder shall be retained as security deposit till the successful completion of the work.
12. All the bidders are advised to visit the site for assessing the site condition before quoting the rates.

13. NSIC reserves the right to reject all or any tender wholly or partly without assigning any reason whatsoever.
14. Offer should reach to this office up to 12-9-2013 up to 3.00 PM. Offers shall be opened on the same day at 3.30 PM.

Thanking You.

Yours faithfully

M.A. Khan
Chief Manager (Works)

Schedule

S N.	DESCRIPTION	UNIT	QTY	Rate in figures (RS)	Rate In words (Rs.)	Amount (Rs.)
1.	Providing and fixing Powder coated Aluminium work for Partitions walls with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make confirming to fixed with rawl plugs and screws or with fixing clips, or with expansion hold fasteners including necessary filling up of gaps at junctions, at top, bottom and sides with required PVC/ neoprene felt, etc. Aluminium sections shall be smooth, rust free, straight, mitered and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / paneling, C.P. brass/ stainless steel screws all complete as per drawings and the direction of Engineer-in-charge With powder coated aluminum section of 63.5mm X 38.10mm	Sqft.	132.00			

	(sectional weight of the Aluminium section should not be less than 4 Kg. for the sectional length of 15') with 12 mm thick both side pre-laminated particle board in paneling of partition walls required height with float glass/ soft board panes of 5 mm thickness in paneling of required height complete in all respect as per the approval and direction of Engineer -in charge.					
2.	Providing and fixing Armstrong tiled false ceiling of approved materials of size 595x595 mm in true horizontal level suspended on inter locking metal grid of powder coated metal consisting of main T runner with suitably spaced at joints to give required length and of size 24x38mm made from 0.30 mm thick (minimum) sheet spaced at 1200 mm centre to centre and cross T of size 24x25 mm made of 0.30 mm thick (minimum) sheet , 1200 mm long spaced between main T at 600 mm centre to centre to form a grid of 1200x600 mm and secondary cross T of	Sqft	216.00			

	length 600 mm and size 24x25 mm made of 0.30 mm thick (minimum) sheet to be interlocked at middle of of the 1200x600mm panel to form a grid of 600x600 mm and wall angles of size 21x21x0.3 mm and laying of false ceiling tiles of approved textured sound retardant , mildew – resistant, light reflectance tile in the grid.					
3.	P/f of wooden rack shelves made up of 19 mm thick commercial board in top bottom and sides with two inner shelves with 1 mm thick mica lamination with necessary beadings , molding, hardware fittings, such as locks,(Godrej or equivalent make) handles, catcher brass tower bolts with polishing in inner and out side	Cft	155.76			
4.	Supply and fixing of L shaped workstations table with wooden L shaped table top, storing rack, of two shelves (minimum) computer key board tray all made up of 19 mm thick commercial board laminated with 1 mm thick Sunmica with all	Cft	150.00			

	necessary hardware fittings , handle, locks , (Godrej or equivalent make)duly painted and polished as required for wooden racks.					
5.	Sprit polish on wooden wall panels	Sqft	480.00			
					Total	

Total Rs. In words -----

Signature of bidder with stamp: