

SIC /HO/WD/1(XXIV)/04Dated – 09-10-2014

To,

M/s

Subject: Quotation for renovation of CMD section at NSIC Ltd., Okhla Industrial Estate, New Delhi -110020.

Please find enclosed here with Performa for schedule of quantities for the subject work at NSIC Bhawan, NSIC Ltd., Okhla Industrial Estate, New Delhi-110020. You are requested to quote your competitive rates against items mentioned on schedule -A enclosed herewith on the terms and conditions given below.

1. Rates should be inclusive of the cost of materials,labours, fixing, cartage, transportation, scaffolding, other T&P and taxes etc. complete in all respect.
2. Materials of approved quality / make, shade as specified in the schedule shall only be accepted.
3. Payment will be released by cheque after satisfactory completion of the work on actual measurement basis.
4. All statutory deductions as applicable shall be deducted from your payable amount.
5. Work should be completed within 10 days from the date of acceptance of work order. In case work is not completed within schedule time liquidated damage @ 0.5 % per week shall be charged.
6. Earnest money of Rs. 5000/- in the form of Demand draft in favour of "National Small Industries Corporation Ltd New Delhi" should be submitted by the bidders along with their offer.

7. Earnest money of unsuccessful bidders (Other than the lowest bidder) shall be returned after opening of bids and earnest money of successful bidder shall be retained as security deposit till the successful completion of the work.
8. All the bidders are advised to visit the site for assessing the site condition before quoting the rates.
9. Offer should reach to this office up to 16-10-2014 by 3.00 PM. Offer shall be opened on the same day at 3.30 PM.

Thanking You.

Yours faithfully

M.A. Khan

Chief Manager (Works)

Schedule- A

S.no.	Description of item	Unit	Qty	Rate (Rs.)		Amount (Rs.)
				In figure	In words	
1.	Dismantling and re-fixing of existing wooden partitions.	Sqft	110			
2.	Providing and fixing of both side teak wood partition walls and doors with 2'x2' kail wood frame laminated with donear or equivalent make Teak ply laminated in both sides up to 4' height in partitions matching with existing wooden partition and fixed 8 m thick modi float glass above 4' height complete with polish in both sides. Including all hardware fittings for doors.	Sqft	407.18			
3.	Providing and fixing of L shape work station Table top with storage rack with 2 storage shelves (Minimum Computer key Board Tray, Wooden platform for UPS and CPU all made up of 19 mm thick commercial board of Donear/Duro or Equivalent make laminated with 1 mm thick sunmica matching with existing partition shade and design (Greenlam or Equivalent) with all necessary hardware fittings, handles, Lock (Godrej or equivalent make), catcher etc. dully painted and polished as required for wooden rack.	Cft	302.15			

	Complete in all respect as per direction of Engineer-In-charge					
4.	P/f of wooden rack shelves/ office , meeting ,work station table with key board tray, made up of 19 mm thick commercial board in top bottom and sides with two inner shelves with 1 mm thick mica lamination with necessary beading molding , hardware fittings , such as locks (Godrej or equivalent make) handles , catcher etc.	Cft	112.5			
5.	Misc. Repair work damaged during execution of work such as repair/ re-fixing of damaged floor tiles matched with existing floor tiles, repair, of plaster, painting and polishing wherever required as per direction of Engineer In charge.	LS	LS			
					Total	
					Taxes	
					Grand total	

Total in Words-----

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Signature of bidder with stamp