

TENDER
FOR
SECURITY SERVICES

Tender No. NTSC(R)/DGM/P&A/SS/13-14

**NSIC-Technical Services Centre, Rajkot
National Small Industries Corporation Ltd.
(A Govt. of India Enterprise)
80' Road, Bhavnagar Road, Aji Industrial Area,
Rajkot-360 003
Tel No.091-0281- 2387613, 2387398, 2387397
Fax: - 091-0281-2387729
Email: ntscraj @nsic.co.in Website : www.nsic.co.in**

NSIC – Technical Services Centre
The National Small Industries Corporation Ltd.

(A Govt. of India Enterprise)

80, Feet Road, Bhavnager road Crossing Aji Industrial Area, Rajkot-360003

Tel No. 2387613, 2387398, 2387397, Fax: - 091-0281-2387729

Email: ntsraj @nsic.co.in, Website: www.nsic.co.in

Ref. No. :- NTSC(R)/DGM/P&A/SS/13-14

Dated:- 05.12.2013

M/s

Subject: **Security Services.**

Dear Sir,

Tender document in respect of Security Services as per list given at Annexure-A.

Please note that the sealed tenders duly filled in will be received in the office of the Deputy General Manager on or before 23.12.2013 up to 3 p.m.

The tender should be signed and dated by the Authorized Signatory in all the pages including the pages provided for in the Tender Document.

The Deputy General Manager reserves the right to accept /reject any or all offers.

This letter shall form the part of the contract and must be signed and returned along with the duly filled tender documents.

For Deputy General Manager

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TENDER NOTICE

Sealed tenders are hereby invited on behalf of the Deputy General Manager, NSIC Technical Services Centre (Rajkot), 80, Feet Road, Bhavnagar Road Crossing Aji Industrial Area, Rajkot from **DGR Approved Security Service Provider** as per list given at Annexure-A, so as to reach to Deputy General Manager, NSIC-Technical Services Centre (Rajkot), 80, Feet Road, Bhavnagar Road Crossing Aji Industrial Area, Rajkot **up to 03.00 p.m. on 23.12.2013** The details as given below:-

a)	Details of SecurityServices	As per Annexure-A
b)	Cost of Tender Document	Rs. 250.00
c)	Last date of submission of completed tender documents	23.12.2013 up to 3 PM
d)	Date of opening of Tender Offer	23.12.2013 at 4 PM

1. Tender Documents may be obtained cost of Rs. 250.00 by Cash or D.D. in favour of NSIC Ltd., Rajkot payable at Rajkot from 06.12.2013 to 23.12.2013 up to 12 p. m.
2. In case Tender Document is downloaded from web site.
3. The other Terms and Conditions applicable to this tender have been incorporated in the tender documents.
4. The Deputy General Manager reserves the right to reject all or any tender wholly or partly without assigning any reason whatsoever.

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Dated:- 05.12.2013

INSTRUCTION TO THE TENDERERS

The Tender shall be submitted in accordance with these instructions and any tender not conforming thereto is liable to be rejected. These instructions shall form the part of the tender and contract.

1. The tender should be submitted in **sealed cover** super scribed as "**Security Services Tender No. NTSC(R)/DGM/P&A/SS/13-14**".
2. The tender shall be completed in all respect (should be signed and dated by the Authorized Signatory in all pages). The incomplete tender shall be rejected outright.
3. The Tender documents are to be read and understood carefully.
4. **This tender document is to be signed on each page(s) as marked of read, understood and agreed along with offer. The offer without signed this tender document & non-submission is treated as cancelled and will not be considered.**
5. Tenderer should submit the details of ESI, PF and DGR Registration No.&other Documents.
6. Tenderer should submit minimum wages notification of Local / State Govt./Central Govt.
7. Tenderer may submit Rs. 50000/- of security deposit at the time of entering in to Agreement.
8. Period of contract is one year subject to performance period of one month.

Scope of Work: Qualified tenderer has to maintain Security Services of the Entire Premises of NTSC, Rajkot

SIGNATURE
Agencies Name & Seal

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Ref. No. :- NTSCI/DGM/P&A/SS/13-14

Dated:- 05.12.2013

TENDER FORM

The Deputy General Manager

NSIC- Technical Services Centre

National Small Industries Corporation Ltd.

(A Govt. Of India Enterprise)

80 Feet Road, Bhavnager road Crossing, Aji Industrial Area, Rajkot-360003

Subject: Security Services

Dear Sir,

HAVING EXAMINED AND PERUSED THE FOLLOWING DOCUMENTS

1. Tender Notice
2. Instruction of Tenderers
3. Tender Form
4. Terms & Conditions

I/We hereby submit our quoted rates in the enclosed format as Annexure-A. Should our tender be accepted I/We agree: -

The tender document shall constitute the bind contract between us and NSIC Technical services centre, Rajkot.

Enclosed Annexure-A

SIGNATURE
Agencies Name & Seal

PRICE QUOTATION FORM

Ref : **NTSC(R)/DGM/P&A/SS/13-14**

Security Service Personnel's

DGR Approved License No.		
Description	Amount in Rs.	
1) Minimum Wages of Security Supervisor / day as per Govt. notification	Ex. Army	Civilian
Provident Fund		
E.S.I.		
Service Charge		
Service Tax		
Other Charges If any		
Total Amount		
2) Minimum Wages of Security Guard / day as per Govt. notification		
Provident Fund		
E.S.I.		
Service Charge		
Service Tax		
Other Charges If any		
Total Amount		

Tenderers Signature & Seal

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Dated:- 05.12.2013

GENERAL TERMS & CONDITIONS

Sealed Tenders are hereby invited for “**Security Services**” at NSIC Technical Services Centre, Rajkot as per following terms & conditions:

1. Tenderers shall submit their offers in a sealed cover super scribed as “**Security Services Tender No. NTSC(R)/DGM/P&A/SS/13-14**”at NTSC Rajkot on or before **23.12.2013** up to **3 P.M.**
2. The Deputy General Manager, NSIC-TSC, Rajkot reserves all the rights to accept or reject any or all the offers.
3. The offer should be made in the Tender form enclosed marked tender no. NTSC (R)/DGM/P&A/SS/13-14 dated 23.11.2013
4. The tenders will be opened at NTSC-Rajkot **on 23.12.13 at 4 p.m.** The Tenderers or their authorized representatives (One person only) may be present at the time of opening of the tender.
5. The decision of the NSIC Technical Services Centre, Rajkot will be final and binding on the Tenderers.
6. In the event of any dispute the legal matter shall be subjected to the jurisdiction of **Rajkot / Rajkot court only.**
7. **Already served Agency is not entitled.**
8. All the communication shall be addressed to:

The Deputy General Manager,
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