

**The National Small Industries Corporation Ltd.
"NSIC Bhawan",
Okhla industrial Estate
New Delhi – 110 020**

No: SIC/ADMN/STORE-KB STN/6(6)/11

Dated:26.01.12

As per list

**Sub:-Quotations for supply of reconditioned /
refurbished printer toner cartridges.**

Sir,

We are pleased to invite your offer for "SUPPLY OF RECONDITIONED / REFURBISHED PRINTER TONER CARTRIDGES."

The terms and conditions of the offer are enclosed herewith for your kind perusal and information. For more information please log on to our NSIC website at www.nsic.co.in.

The offer should be submitted at the address given below on or before 15.01.13 before 15:00 hrs. in a sealed envelope.

**Dy.General Manager (Admin)
NSIC Bhawan,
Okhla Industrial Estate,
New Delhi-110 020**

The envelopes should clearly be super-scribed quotations for "SUPPLY OF RECONDITIONED / REFURBISHED PRINTER TONER CARTRIDGES."

Thanking you,

Yours faithfully,

**For & on behalf of NSIC
Dy.Gen Manager (Admin.)**

General Terms and conditions:-

1. The period of empanelment of agency would be **one year** from the date of receipt of work order or as stated by NSIC (which ever applicable) which may be extendable for one year on satisfactory performance.
2. The agency shall quote one rate for all types of "SUPPLY OF RECONDITIONED / REFURBISHED PRINTER TONER CARTRIDGES (here after mentioned as toner cartridges in this document)." (As per list of toner cartridges below.)
3. All refurbished printer cartridges supplied by the agency shall have to given standard out put print of minimum of 1200 pages of print of standard A-4 size paper.
4. The agency shall have to its own reconditioning set up with proper work shop / work place and shall not out source the work order to other party / agency.
5. The agency shall have to quote one single rate for all types of cartridges.
6. The agency will take empty cartridges from NSIC for reconditioning and deliver reconditioned toner cartridges material at NSIC Bhawan, Okhla, New Delhi.
7. The toner cartridges supplied by the agency to NSIC shall have to be packed in cardboard boxes (dust proof).
8. No extra delivery charges shall be paid in this regard. The rates offered shall be inclusive of all levies, taxes transportation costs, as mentioned in the quotations of the agency) and no extra claim what so ever in this regard shall be entertained.
9. The Corporation reserves the right to reject the consignment if the same is not as per specification and no payment shall be made.
10. NSIC reserves the right to reject / cancel the quotations/ tender process without assigning any reasons.

11. NSIC shall reserve the right to cancel / terminate the empanelment if the services are not found satisfactory.
12. NSIC shall place order on need basis as and when reconditioned cartridges are required.
13. NSIC reserves the right to cancel Tender at its own discretion, no agency / company has right to challenge decision of the Competent Authority of NSIC.
14. Agency empanelled with NSIC shall have to deposit security (interest free) of Rs. 2500/- in form of demand draft.
15. Security deposit of the agency shall be forfeited in following conditions:
 - I. Agency fails to deliver / provide timely delivery of material.
 - II. In case material delivered is not as per specifications.
 - III. In case the agency does not desire to continue empanelment with NSIC before the expiry of the contract / empanelment.
16. In case of dispute, if any, in the contract the decision of the Competent Authority of the Corporation shall be final and binding on the empanelled agency.
17. All the prospective parties with good working experience may send their best lowest offers in sealed envelop addressed to **The Dy.General Manager (Administration), NSIC Ltd., Okhla Industrial Estate, New Delhi-110020** up to **1600 Hrs. on or before 15.01.13.**

Terms for Payments:-

1. The bills raised by the Agency shall clearly mention the billing components and shall also clearly mention the discounts (if any) as mentioned by the Agency in the financial bid of the Agency.
2. The bills of the agency shall be accompanied by copy of supply order along with bill.
3. No service charges will be payable by NSIC, to the agency other than dues payable to the Govt. in form of taxes / levies as applicable.

4. As far as possible, payment of bills will be made to the Agency within one month of submitting of the bills at the Admin. division.
5. Statutory deductions as per Govt. rules shall be made from the payment if applicable.

**For & on behalf of NSIC
Chief Manager (Admin.)**

LIST OF CARTRIDGES LIKELY TO BE RECONDITIONED BY NSIC

<u>Sl no</u>	Number of cartridges. Any other cartridges from time to time.
1	HP laser jet 2612
2	HP laser jet 388
3	HP laser jet 5949
4	Samsung 2010
5	HP 36A
6	HP 6 L
7	HP Deskjet C 6615 D
8	Brother toner cartridges
9	Samsung 1043 S

Speed Post**Date 26.12.12**

1. M/s Cartridge World, 1 E / 22 A Jahandewalan Extension, New Delhi 110055
2. M/s Preet Computers, D 108, First Floor, West Vinod Nagar. Delhi 92.
3. M/s Sakshi Infocare, 879 / GF Shree Shyam Market, S P Mukherjee Marg Delhi 06
4. M/s Toner Line Limited, B 1 Chandra Bhavan, 67-68, Nehru Place, New Delhi 19.
5. Sh. Pawan Chamoli, M/s Integrated Toner Solutions Pvt. Ltd. D 14 / 7 - 2nd Floor, Okhla Indl. Phase - 1, New Delhi 19
6. M/s S.S Enterprises, 1798, 1st Floor Prasad Gali, Kotla Mubarakpur, Opp D 42, NDSE - 1,
7. M/s Kay Pee Enterprises, 198 / 33 Basement Gali no 2., Sh Market Garhi East of Kailash.
8. M/s L.M Jetline, 167 / 8 Sona Priya Chambers, Mandir Lane, Sarai Julena, Okhla Road,
9. M/s I.T Nation, E 348, Street No. 7, West Vinod Nagar, Near, I.P Extension, Patparganj,
10.M/s Greenvolution Eco Services Pvt. Ltd., M/s Greenvolution Eco Services Pvt. Ltd., D 6 Kaushambi, Near Dabur Office, Ghaziabad
11.M/s Micro Tech Computers, E 158, Kalkaji, New Delhi 49
12.M/s Renovation Automation Service Pvt. Ltd., 16 / 8 Arya Samaj Road, Karol Bagh New Delhi 05
13.M/s Toner Vision, A 129 A, Double Story, Kalkaji New Delhi 19
14.M/s Tarun Computer Consumables 9/26, Dakshin Puri, Ambedkar Nagar, New Delhi 62
15.Mr. Manoj Verma, M/s Power Print Solutions A 36 Guru Nanak Pura, Near Metro Pillar, no 58
16.M/s Cartridge Refilling Point B 1/ 120 Vishal Bhawan, Nehru Place New Delhi 19
17. M/s A Reform Systems Shop no 75, Gujral Market, Sector 9 R k Puram New Delhi 22

