

SIC/WD/1(XXXIV)/ 04

Date – 13-6-2013

To,

M/s

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**Subject: Quotation for renovation of IT Incubator at NTSC  
Okhla, New Delhi**

Please find enclosed here with Performa for schedule of quantities for the subject work at IT Incubator NTSC, Okhla Industrial Estate, New Delhi-110020. You are requested to quote your most competitive rates against each item mentioned on schedule enclosed with at the terms and conditions given below.

1. Rates should be inclusive of the cost of materials, labours, fixing, cartage, transportation, scaffolding, other T&P and taxes etc. in all respect.
2. Material, fixtures and fittings of approved quality / make as specified in the schedule shall only be accepted.
3. Payment will be released by cheque after satisfactory completion of the work on actual measurement basis.
4. All statutory deductions as applicable shall be deducted from your payable amount.
5. Work should be completed within 10 days from the date of acceptance of work order.
6. Earnest money of Rs. 5000/- in the form of Demand draft in favour of "National Small Industries Corporation Ltd New Delhi" should be submitted by the bidders along with their offer.
7. Earnest money of unsuccessful bidder (Other than the lowest bidder) shall be returned after opening of price bids and

earnest money of successful bidder shall be retained as security deposit till the successful completion of the work.

8. All the bidders are advised to visit the site for assessing the site condition before quoting the rates.
  9. Offer should reach to this office up to 21-6-2013 up to 3.00 PM. Offers shall be opened on the same day at 3.30 PM.
- Thanking You.

Yours faithfully

M.A. Khan  
Chief Manager (Works)

**Schedule**

S N.	DESCRIPTION	UNIT	QTY	Rate in figures (RS)	Rate In words (Rs.)	Amount (Rs.)
A.	<b>Interior work:</b>					
1	Modification of existing aluminium partitions to modify as work stations including fabrication of work station table , cutting , jointing fixing of aluminium sections, board glass finishing including painting fixing of new laminated board mica, glass aluminium section, aluminium beading, rubber wherever required in order to complete in all respect.	Nos.	13			
2.	Providing and fixing Powder coated Aluminium work for doors, windows, with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make confirming to fixed with rawl plugs and screws or clips with powder coated aluminium section of 63.5 mm x38.10 mm ( sectional weight of the aluminium section should not be less than 4 Kg. for the sectional length of 15') with 12 mm thick both	Sqft.	124.50			

	side pre-laminated particle board in door and with float glass of 5 mm thickness.					
3.	Providing and laying vitrified tiled flooring in different sizes (Thickness to be specified by the manufacturer) of kajaria , or somani or equivalent make of size 600x600 mm laid on 20 mm thick cement mortar of 1:4 ( 1 Cement : 4 coarse sand ) including grouting the joints with white cement and matching pigment etc.	Sqft	816			
4.	Oil bond distemper of approved make and shade on walls	Sqft	952			
					<b>Total of A</b>	
<b>B</b>	<b>Electrification</b>					
1.	Light Point wiring with 2X1.5 sqmm copper wire make: heavels or equivalent with conduit fitting 5 amps switch on flat box.	Nos.	15			
2.	Power point with 2X4.0 sqmm with earth wire 0.75 sqmm make: heavels with 32 amps DP MCB including metal box with fitting, labour charges complete in all respect.	Nos.	5			

3.	Power point with 2X2.5 sqmm with earth wire 0.75 sqmm make: heavels or equivalent with switch socket plate complete in all respect	Nos.	8			
4.	Telephone points with 4 pair wire conduit	Nos.	10			
5.	Data wiring with CATE-6 cable IU single point including conduit box, plate installation charges complete in all respect.	Nos.	13			
					<b>Total of B</b>	
					<b>Grand total ( A+B)</b>	

**Total Rs. In words -----**

**Signature of bidder with stamp**