

SIC /HO/ADMN-W/XXV-II/03

Dated – 21-7-2011

To,

M/s

Subject: Quotation for supply of ACP sheet for NSIC Boundary wall

Please find enclosed here with Performa for schedule of quantities for the subject work at NSIC Bhawan, NSIC Ltd., Okhla Industrial Estate, and New Delhi-110020. You are requested to quote your competitive rates against item mentioned on schedule enclosed herewith on the terms and conditions given below..

1. Rates should be inclusive of the cost of materials, cartage, transportation, and all applicable taxes etc. complete in all respect.
2. Materials of approved quality / make as specified in the schedule shall only be accepted.
3. Payment will be released by cheque after satisfactory delivery of material at site on actual measurement basis.
4. All statutory deductions as applicable shall be deducted from your payable amount.
5. Material should be delivered at site within 3 days from the date of acceptance of supply order.
6. Offer should reach to this office upto 28th July 2011 by 3.00 PM. Offer shall be opened on the same day at 3.30 PM.

Thanking You.

Yours faithfully

M.A. Khan
Chief Manager (Works)

Schedule A

S. No.	Description of item	Qty	Rate (Rs.)	Amount (Rs.)
1.	Supply of of 4 mm thick ACP sheet Alucobond make of any colour and shade as approved by Engineer In-charge.	1561 Sqft.		
2.	Taxes			
3.	Cartage			
			Total	

Total in words: -----

Signature of bidder