

SIC/HO/ADMN-EM/WC/1(12)/2010

Dated: June 17<sup>th</sup>, 2014

To,  
M/s. \_\_\_\_\_  
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**Sub: - Supply and installation of 60/80 Ltr Water cooler and 25LPH RO System at NSIC H.O. Okhla, N.D.**

Dear Sir,

Sealed quotations are invited from the experience/reputed suppliers/traders/authorized agencies for the supply of one Water cooler and RO System of approved make at NSIC HO Complex, Okhla Industrial Estate, New Delhi – 110020. In this regard you are requested to submit your lowest offer. The following terms and conditions shall be applicable in this regard:-

1. Tenderer shall submit their offers in sealed covers, super scribed as **“Quotation for Supply and installation of 60/80 ltr water cooler and 25LPH RO System”** *Enquiry No and Due Date*, addressed to the **Chief General Manager (Works)** should reach this office on or before 26.06.2014 upto 3.00 P.M. The offers will be opened on same day at 3.30 PM. Quotations received after due date will not be considered.
2. Materials of approved quality / make as specified in the schedule shall only be accepted.
3. The supplier shall quote the prices inclusive of all taxes/installation charges etc FOR at NSIC Bhawan.
4. The validity of quotation should be 90 days from the last date of submission of tender.

5. The work has to be completed within 10 days from the date of issue of work order. Liquidated Damages @ 2% of the value of work order shall be levied from the supplier for each day of delay in completion of the work subject to a maximum of 10% of the value of work order.
6. The Corporation reserves the right to accept or reject any or all the quotations without assigning any reason.
7. The payment shall be released by cheque after satisfactory supply, installation, testing and commissioning of water cooler & RO System.
8. All statutory deductions as applicable shall be made from the payable amount.
9. The tenderer may inspect the site before submitting their quotations during office hours on any working day.
10. The detailed specification required in water cooler and RO System are given in enclosed Performa at Annexure "A".
11. In case of any dispute / disagreement between NSIC and the supplier the same shall be within the jurisdiction of Delhi courts only.
12. The manufacturer / supplier shall give an undertaking that in case the DGS&D rates of above said water cooler and RO System approved by the Government is less than the quoted price of the supplier / manufacturer; the excess amount shall be refunded to NSIC.
13. You are requested to quote your most competitive rates in enclosed Performa at ANNEXURE "A".

Thanking you,

Yours Truly,

**CM (Works)**  
**NSIC Ltd, New Delhi**

**SCHEDULE OF QUANTITIES**

S. no.	Description of Item	Qty	Rate (Rs.)	Amounts (Rs.)
1	Water Cooler Stainless Steel body capacity 60/80 Ltrs Make: Voltas/Bluestar	01 nos.		
2	25LPH Reverse Osmosis System make: Kent/Eureka Forbes	01 nos.		
3.	VAT/TAXES			
4.	G. Total	Rs.	.	

Total in word: (Rupees -----)

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**(Signature of authorized representative  
of tendered along with the stamp)**