

NSIC

ISO 9001:2008

The National Small Industries Corporation Ltd.

"NSIC Bhawan", Okhla industrial Estate

New Delhi – 110 020

Annual Procurement Plan (For the year 2013-14)**(Administration Division)****For goods (materials, equipment and supplies)**

Item description	Month when needed	Qty	From where to buy?	Estimated cost (Rs.in lacs)	Procurement Method	Procurement Schedule				
						Advertise (Dates)	Submission of Bids (Dates)	Bid Evaluation and recommendation approval (Dates)	Contract award (Dates)	Delivery (Dates)
Stationary items	Quarterly	1/4 th of total	Kendriya Bhabdar, & NCCF	6.00	Direct (Quarterly- As per NSIC purchase procedures)					
Furniture items	SOS		Locally	4.00	Direct (As per NSIC purchase procedures)					
Housekeeping Services	Continuous	27 No.	M/s Shivam Enterprises, Faridabad	30.00	Through Tender	The tender was awarded on 01.10.2012 for a period of two years. (Extendable further for a period of two yrs.). The vender is a MSME unit.				
Security Agency	Continuous	51 No .	M/s Pathu Security Agency, New Delhi-96	120.00	Through Tender (As per DGR Nomination)	The tender was awarded on 16.09.12 for a period of two years. (Extendable further for a period of two yrs. subject to the approval of DGR.)				
Allied Services	Continuous	65 No.	M/s New Grow Software Solutions, New Delhi-60	120.00	Through Tender	The tender was awarded on 16.09.12 for a period of two years (Extendable further for a period of two yrs.).				

Air Ticket booking and other allied work	SOS	NA	Through Empanelled Agencies	60.00	Empanelment of Agencies through open tenders.	The tender was awarded on 01.05.11 for a period of two years which is extended upto 30.04.2015.				
Transport services	SOS	NA	Through Empanelled Agencies	72.00	Empanelment of Agencies on the specific terms.	The rates per KM and Per month are fixed and reviewed annually and the agencies are invited for empanelment on the above rates.				

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Annual Procurement Plan (For the year 2013-14)**(TISDC Division)****For goods (materials, equipment and supplies)**

Item description	Month when needed	Qty	From where to buy?	Estimated cost (Rs.in lacs)	Procurement Method	Procurement Schedule				
						Advertise (Dates)	Submission of Bids (Dates)	Bid Evaluation and recommendation approval (Dates)	Contract award (Dates)	Delivery (Dates)
Computer & Software Head Office										
Desktop PC (including Softwares & Peripherals)	Qtrly (as per requirement)	25 (app.)	External agency	20.00	Tender					
Firewall Software	December	1 no.	External agency	6.50	Tender					
MS Office software	December	20 no.	External agency	2.50	Tender					
Web server including software on hire	December	1 no.	External & Govt. agency	6.00	Tender					
Misc. Hardware & software	As & when required	As per requirement	External agency	10.00	Tender					
Internet Lease line 2 Mmps	December	1 no.	External agency	1.30	Tender					
Internet Lease line 4 Mmps	December	1 no.	External agency	2.00	Tender					

Marketing of MSME Global Mart through Radio	Quarterly	04 times in a Year	Govt. Agency	8.00	Direct					
Domain, Web Space/ Web Hosting and E-Mail Services	January	As per Requirement	Govt. Agency	10.00	Direct					
AMC for MSME Global Mart	June	1 no.	M/s.Linxsmart Technologies Pvt. Ltd	2.67	Direct (Proprietary rights of source code)					
AMC of NSIC Corporate website (English)	June	1 no.	M/s.Nagsoft Solutions Pvt. Ltd	0.39	Direct (Proprietary rights of source code)					
AMC of NSIC Corporate website (Hindi)	August	1 no.	M/s. Nagsoft Solutions Pvt. Ltd	0.26	Direct (Proprietary rights of source code)					
AMC of www.nsicpartners.com	June	1 no.	M/s. Nagsoft Solutions Pvt. Ltd	0.39	Direct (Proprietary rights of source code)					
Domain of www.nsicpartners.com	May	1 no.	External agency	0.05	Single quotation					
International Tenders	Oct	1 no.	UN Development Business (UN Department of Public Information)	550 USD	Direct					
National Tender Service	Sept	1 no.	External agency	1.68	Tender					
Webstats for www.msmemart.com	July	1 no.	External agency	0.08	Single quotation					
Global Trade Lead	Nov	1 no.	NCTI (Govt. agency)	2.20	Direct					
Website www.buildsmme.com domain	May	1 no.	Govt. agency	0.009	Direct					

Webspace& database space of website www.buildsmme.com	May	1 no.	Govt. agency	0.09	Direct					
Internet Lease Line 2Mbps	May	1 no.	External agency	0.99	Tender					
Payment Gateway	March	1 no.	External agency	0.36	Direct					
Global Trade Lead Booklet	Every Second Month	6 no.	External agency	1.25	Tender					
E-Learning										
Apple Macintosh System (Professional)	January	1 no.	External agency	5.0	Tender					
HD Video Camera	February	1 no.	External agency	4.50	Tender					
DSLR Still Camera	December	1 no.	External agency	0.80	Tender					
Video Mixer	February	1 no.	External agency	3.60	Tender					
HDD Video Recorder 500 GB	February	1 no.	External agency	2.00	Tender					
Tele Prompter	February	1 no.	External agency	0.50	Tender					
Studio Up gradation Including Hardware and software related to studio and E-Learning	As per requirement	As and when required	External agency	3.00	Tender					
Video Editing Work (Voice over, Graphics etc.)	As per requirement	As and when required	External agency	5.00	Tender					

Internet Lease Line 10Mmps	January	1 no.	External agency	5.00	Tender					
MIC										
Computers, Laptop, Kiosk , Projector , Screen, Photocopier	December	1 no.	External agency	5.00	Tender					
Software & Web Maintenance www.msmeintelligence.com	October	1 no.	M/s Linxsmart Technologies Pvt. Ltd.	0.84	Direct (Proprietary rights of source code)					
Kaspersky Anti virus	March	7 no.	External agency	0.05	Single Quotation					
International Library for purchase of Books & Databases National & Inter national Subscrip tions for Journal, Newspaper's etc.	December to February	Depending upon the issues released	Various Trade Centre and World Organisations	5.00	Tender					
MIC Video Film	November	1 no.	NSIC Studio and external Agency	2.00	Tender					
Business Partner Match Making, Workshops & Seminars	December to March	3 no.	In house	4.00	Tender					
Other Misc. purchases & works	December to March	100 copies for Directors	Printing Media, Advertising Companies	3.00	Tender					
