



Basic Details

Organisation Chain	National Small Industries Corporation		
Tender Reference Number	NSIC/HO/TECH/2025/01		
Tender ID	2025_NSIC_815236_1		
Tender Type	Open Tender	Form of contract	EOI
Tender Category	Services	No. of Covers	1
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No		

Payment Instruments

Offline	S.No	Instrument Type
	1	Demand Draft
	2	RTGS / ECS / NEFT

Cover Details, No. Of Covers - 1

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical/Finance	.pdf	EOI for Empanelment of Master Franchisee for setting up of NSIC-TIC under PPP mode

Tender Fee Details, [Total Fee in ₹ * - 25,000]

Tender Fee in ₹	25,000	Fee Payable At	NEW DELHI
Fee Payable To	NSIC LTD		
Tender Fee Exemption Allowed	No		

EMD Fee Details

EMD Amount in ₹	0.00	EMD Exemption Allowed	NA
EMD Fee Type	NA	EMD Percentage	NA
EMD Payable To	NA	EMD Payable At	NA

Work / Item(s)

Title	Expression of Interest (EOI) for Empanelment of Master Franchisee for setting up of NSIC-TIC under PPP mode				
Work Description	Expression of Interest (EOI) for Empanelment of Master Franchisee for setting up of NSIC-TIC under PPP mode				
Pre Qualification Details	Please refer Tender documents.				
Tender Value in ₹	1	Product Category	Miscellaneous Services	Sub category	NA
Contract Type	Empanelment	Bid Validity(Days)	180	Period Of Work(Days)	1095
Location	NSIC Okhla	Pincode	110020	Pre Bid Meeting Place	NSIC Bhawan, Okhla Industrial Estate New Delhi
Pre Bid Meeting Address	NSIC Bhawan, Okhla Industrial Estate New Delhi	Pre Bid Meeting Date	17-Oct-2025 11:00 AM	Bid Opening Place	NSIC Okhla, New Delhi

Critical Dates

Publish Date	09-Oct-2025 06:55 PM	Bid Opening Date	18-Nov-2025 05:00 PM
Document Download / Sale Start Date	09-Oct-2025 06:55 PM	Document Download / Sale End Date	10-Nov-2025 05:00 PM
Clarification Start Date	10-Oct-2025 10:00 AM	Clarification End Date	20-Oct-2025 05:00 PM
Bid Submission Start Date	21-Oct-2025 10:00 AM	Bid Submission End Date	10-Nov-2025 05:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	Expression of Interest (EOI) for Empanelment of Master Franchisee for setting up of NSIC-TIC under PPP mode	344.65

Work Item Documents				
S.No	Document Type	Document Name	Description	Document Size (in KB)
1	Tender Documents	EOI.pdf	Expression of Interest (EOI) for Empanelment of Master Franchisee for setting up of NSIC-TIC under PPP mode	344.65

Tender Inviting Authority

Name	Senior General Manager (TTDV)
Address	NSIC Bhawan, Okhla Industrial Estate New Delhi

Tender Creator Details

Created By	Anirbhan Gupta
Designation	Deputy General Manager
Created Date	09-Oct-2025 06:44 PM



**Expression of Interest (EOI) for
Empanelment of Master Franchisee for
setting up of NSIC-TIC under PPP mode**

EOI No. NSIC/HO/TECH/2025/01

Date: 09.10.2025

The National Small Industries Corporation Ltd.

NSIC Bhawan, Okhla Industrial Estate,

New Delhi - 110020, India

Tel.: +91-11-26926275, 26926370

Email: tic@nsic.co.in, website: nsic.co.in

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**INVITATION FOR EXPRESSION OF INTEREST (EOI)
for Empanelment of Master Franchisee for setting up of NSIC-TIC under PPP mode**

EOI No. NSIC/HO/TECH/2025/01

Date: 09.10.2025

1. The National Small Industries Corporation Limited (NSIC) invites Expression of Interest (EOI) from the interested parties in India for “Empanelment of Master Franchisee for setting up of NSIC-TIC under PPP mode”.
2. The EOI Document can be downloaded from the websites <https://nsic.co.in/Tenders/Index>
3. The purpose of this EOI document is to provide interested parties with the relevant information/invite regarding the EOI which may be useful in submitting their proposal. The applicants are advised to study this EOI Document carefully before submitting their response.
4. EOI Processing Fees:

A non-refundable processing fee of Rs. 25,000.00 (Rupees Twenty-Five Thousand only) shall be submitted in form of demand draft drawn on any scheduled bank in favor of ‘The National Small Industries Corporation Limited’, payable at New Delhi along with the EOI Response. The processing fee can also be paid through bank transfer/RTGS/NEFT to NSIC (SBI Current A/Cs. No. 43207127219, IFSC Code: SBIN0004298, 6th Floor, IFCI Tower, Nehru Place, New Delhi 110 019), proof of transfer of processing fee to be included with the EOI. In absence of adequate EOI processing fees paid, the responses received shall not be considered.

5. Sealed envelope, containing response to the EOI along with the copies of supporting documents shall be submitted through post or courier to the address given below mentioning “Empanelment of Master Franchisee for setting up of NSIC-TIC under PPP mode” on the top of the cover:

To,
Senior General Manager (Technology)
The National Small Industries Corporation Limited
NSIC Bhawan, Okhla Industrial Estate
New Delhi – 110020

6. In exceptional circumstances and at its own discretion, NSIC may extend the deadline for submission of proposals by issuing an amendment to be made available on the NSIC website, in which case all rights and obligations of NSIC and the applicants previously subject to the original deadline will thereafter be subject to the deadline as extended. NSIC reserves the right to amend/add further details in the EOI.
7. The applicant is requested to submit any query in writing by email. The email shall be addressed to SGM (Technology) at the email id: tic@nsic.co.in by 16.10.2025 up to 15.00 Hrs. (Mention Email Subject: EOI for Empanelment of Master Franchisee for setting up of NSIC-TIC under PPP mode).
8. NSIC Limited reserves the right to cancel this call for EOI and/or invite afresh with or without amendments, without liability or any obligation for such call for EOI and without assigning any reason. Applicants are advised to visit the NSIC’s web site regularly for updates on this EOI.

9. The applicant would be responsible for all of its expenses, costs and risks incurred towards preparation and submission of the EOI document. In no case, NSIC shall be responsible or liable for any such costs whatsoever, regardless of the outcome of the EOI process.

10. Further Details are given below in the Table:

Name of work	“Empanelment of Master Franchisee for setting up of NSIC-TIC under PPP mode”
Service Category	Skill Development & Training
EOI Publishing Date	09.10.2025
Document Download Start Date	09.10.2025
Last date for seek queries through email	16.10.2025 up to 15.00 hours.
Pre-Bid Meeting	17.10.2025 at 11.00 hours.
Eoi Submission End Date	10.11.2025 up to 17.00 Hrs.
Mode of Submission	Sealed envelopes duly signed and Eoi reference number through Post or courier
Presentation by shortlisted bidders/agency	Will be intimated later through email

Senior General Manager (TTDV)
NSIC Limited,
NSIC Bhawan, Okhla Industrial Estate
New Delhi – 110020

DISCLAIMER

The information contained in this Expression of Interest (EOI) or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of NSIC is provided to interested parties on the terms and conditions set out in this EOI and such other terms and conditions subject to which such information is provided.

This EOI is not an agreement and is neither an offer nor an invitation by NSIC to interested parties who apply for empanelment (henceforth called "Bidders") in response to this EOI. The purpose of this EOI is to provide Bidders with information that may be useful to them in preparing and submitting their proposals ("Proposal") for Empanelment of Master Franchisee for setting up of NSIC-TIC under PPP mode.

NSIC makes no representation or warranty and shall have no liability to any person or Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this EOI or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the EOI and any assessment, assumption, statement or information contained herein or deemed to form part of this EOI or arising in any way from this empanelment process.

NSIC may, in its absolute discretion but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this EOI. The issue of this EOI does not imply that NSIC is bound to empanel any Bidder(s) or select any Bidder(s) for any project. NSIC reserves the right to reject all or any of the Bidders without assigning any reason whatsoever.

The Bidder shall bear all costs associated with or relating to the preparation and submission of its proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by NSIC or any other costs incurred in connection with or relating to its proposal. All such costs and expenses will remain with the Bidder and NSIC shall not be liable in any manner for the same or for any other costs or expenses incurred by a Bidder in preparation or submission of the proposal, regardless of the conduct or outcome of this EOI and related processes.

1 INTRODUCTION

1.1 About NSIC

The National Small Industries Corporation Limited (NSIC) is a Mini-Ratna PSU established by the Government of India in 1955 to promote and develop Micro, Small and Medium Enterprises (MSMEs) in the country.

NSIC through its Technical Services Centres across India is serving MSME units by providing skilled & professional workforce through its skill development training programmes on demand driven, industry oriented curriculum in the fields like Mechanical Workshop, Information Technology, CAD/CAM & CNC, Multimedia, Electrical & Electronics, Entrepreneurship Development etc.

The Centre also facilitates industries by providing Common Facility Services for Material Testing & Specialized Job work on Machines. NSIC has proved its strength within the country and abroad by promoting MSMEs through modernization, upgradation of technology, quality consciousness, strengthening linkages with large medium enterprises and enhancing exports - projects and products of MSMEs.

NSIC operates through countrywide network of offices including Technical Centers and Training cum Incubation Centers in the Country which are well connected with the internet connection, most of them having leased lines. In addition, NSIC has set up Training cum Incubation Centers under PPP mode & with a large professional manpower, NSIC provides a package of services as per the needs of MSME sector.

1.2 Objective

In order to foster skilling initiatives in the nation, NSIC seeks Empanelment of Master Franchisee for setting up of NSIC-TIC under PPP mode. The Training will have to be imparted in NSQF compliant and NSIC approved courses. Empanelment shall be based on the evaluation of the technical proposal of bidders in line with the criteria described in Clause 2.7.

The objective of this EOI is also to empanel a diverse set of training providers under PPP mode to address the requirement of skilled workforce for industry and entrepreneurship.

1.3 General Terms of Empanelment

1.3.1 Bidders must be eligible to apply for empanelment as per Clause 2.1.

1.3.2 Bidding as a consortium is not permitted and shall not be considered for evaluation.

1.3.3 Bidders meeting the eligibility criteria as per Clause 2.1. shall be considered for empanelment with NSIC and shall be invited for a technical presentation before a competent Committee appointed by NSIC if they meet the requisite cut-off as per Clause 2.7.

1.3.4 The tenure of the empanelment shall be for a period of maximum three (3) years from the date of empanelment, with the empanelment status being renewed every year on the basis of:

- ✓ the Master Franchisee (MF) continuing to meet the eligibility and qualifications criteria as required by the prevailing conditions for empanelment, or as may be amended by NSIC from time to time; and
- ✓ the performance of the MF under the projects post empanelment process. Various factors may be considered for the performance review.

1.3.5 At the time of empanelment renewal, documentary support for eligibility qualifications and credentials must be furnished to NSIC as requested.

1.3.6 NSIC, at its discretion, can modify or terminate the franchisee arrangement / empanelment earlier than the expiry of the three (3) years period in the event of change in law or due to other relevant reason(s).

1.3.7 NSIC, at its discretion, can terminate the empanelment of MF earlier than the expiry of the three (3) year period in the event of failure of MF to remain eligible in view of prevailing eligibility conditions (as revised from time to time) or to perform as per contract deliverables or other relevant reason(s) given in writing to the MF.

1.4 Description of Empanelment process & Scope of Work

Interested and eligible Bidders can participate in the Empanelment Process by submitting their proposal in the format given in the Annexure I-IX. Each Bidder must submit a single proposal. Eligible shortlisted Bidders shall be considered for empanelment with NSIC and shall be invited for a technical presentation before an Evaluation Committee constituted by NSIC.

1.5 Scheme for setting up of NSIC-TIC under PPP mode (Master Franchisee Model)

1.5.1 Empanelment Process:

1.5.1.1 The selection of Master Franchisee shall be on non-exclusive basis.

1.5.1.2 Arrangement of infrastructure & training set up for individual TICs, application process and approval for setting up new centres under Master Franchise shall be as per the existing terms of the scheme for setting up of NSIC-TIC under PPP mode available on NSIC website at the link <https://nsic.co.in/NTSC/PPPMODE> .

1.5.1.3 For individual application for opening TICs, the Master Franchisee shall deposit 'security amount' based on projected royalty for 3 months of operation as TIC or Rs. 20,000/-, which-ever is higher, to NSIC, in advance, before final approval. This interest free security deposit shall be adjusted against any damages and/or losses occurred due to breach of any terms & conditions of the agreement by the franchisee. The balance security amount shall be refundable to the master franchisee at the time of termination of franchisee arrangement for the respective TIC. In case, the Master Franchisee fails to run the approved TIC(s) within six months from the date of approval, the security deposit shall be forfeited and franchisee arrangement for the respective TIC shall be terminated.

Security amount shall be payable to NSIC by Account Payee Demand Draft, Banker's Cheque or online payment in an acceptable form. However, the Master Franchisee is free to submit Bank Guarantee from any of the Scheduled Commercial Banks for the security amount.

1.5.1.4 The individual application for TIC proposed by Master Franchisee shall be considered by NSIC for empanelment based on fulfilment of eligibility and requirement of space and other infrastructure after due inspection by nominated officials from NSIC.

1.5.1.5 Master Franchisee shall be responsible to create TIC across the nation or within a specified region or specified training domain. However, NSIC reserves the right to reject the application for opening of new TIC at a particular location where TIC/NSIC Centre with similar trades already exists within the radius of 5 km.

1.5.2 Role & Responsibilities of Master Franchisee:

- 1.5.2.1 Master Franchisee shall share real time data related to the training activities of each Centre with NSIC.
- 1.5.2.2 The Master Franchisee and TIC shall permit NSIC officials/representatives to inspect/surprise visits of Centres.
- 1.5.2.3 It will be the responsibility of Master Franchisee to make necessary arrangements at Training cum Incubation Centre (TIC) like software, hardware, trainers and experts, space, CCTV, Biometric attendance facility, high speed internet connection and necessary infrastructure required to conduct training classes as per NQR & NSQF aligned courses guidelines. The Necessary aspects in relation to practical's like usage, repairing, maintenance, servicing and allied works whatsoever required for complete fulfillment of trainings should be insured prior commencing any training.
- 1.5.2.4 The Master Franchisee shall provide the study material to the trainees at their own cost.
- 1.5.2.5 The Master Franchisee shall be responsible for training of faculty engaged by Franchise for imparting training at NSIC-TIC.
- 1.5.2.6 The Master Franchisee shall carry out monitoring of TICs on continual basis and shall be responsible for any deviation and logical disposal of complaint received from trainees or complaint received related to operational issues of TICs.
- 1.5.2.7 The Master Franchisee shall operate helpdesk for the emplaned TICs with dedicated phone & mobile nos. & email. The helpdesk shall be functional during the working hours of TICs on all the working days. Master Franchisee shall ensure satisfactory resolution of all the queries raised on the above phone / mobile / email within 24 hours. A log report to this effect including the queries raised and responses shall be maintained by the Master Franchisee and shall be produced to NSIC as and when demanded.
- 1.5.2.8 The Master Franchisee shall be responsible for supervision, conducting of training programme successfully and evaluation of competence level of the trainees.
- 1.5.2.9 The Master Franchisee shall arrange placement facilities including conduct job fairs for gainful employment of successful trainees.
- 1.5.2.10 The Master Franchisee shall submit achievement made by TICs with respect to trainees trained, placement services offered, feedback reports of trainees etc. on monthly basis. Further CCTV access of the TIC have to be provided to NSIC as and when asked. Such kind of arrangement will help Master Franchisee & TIC to manage the training activity in a better way.
- 1.5.2.11 The scheme for setting up of NSIC-TIC under PPP mode by the individual applicants (non - master franchise) is available on NSIC website at link <https://nsic.co.in/NTSC/PPPMODE> . Master Franchisee would be responsible for adherence to all the terms of scheme for all TICs under their umbrella.
- 1.5.2.12 Master Franchisee shall ensure that fee from the trainees are collected and deposited to NSIC as prescribed and approved by NSIC and under any circumstances no additional fee should be collected from the trainees. In the event of additional charges on any account is required to be collected by the TIC / Master Franchisee, prior permission shall be taken from NSIC with proper justification. NSIC shall have right to seek necessary proof to this effect as and when required.

1.5.2.13 Master Franchisee shall be responsible for all the activities of operation of training of the sub franchisee (TIC) including resolution of conflict / noncompliance of terms of Agreement etc. and shall be held responsible to NSIC.

1.5.2.14 NSIC shall not be party to any conflict or dispute arises between Master Franchisee and the respective TICs empanelled under their umbrella. Master Franchisee shall be solely responsible for any conflict or dispute and its outcome between them and TIC.

1.5.2.15 Payment of training & franchisee fee (royalty):

(a) Sponsored Training Programme: Sponsoring organisation shall transfer training fees (+ applicable GST and statutory dues as applicable) to NSIC directly rather than routing through Master Franchisee. However, for the fulfilment of statutory requirements of sponsored training under CSR viz. Section – 8 company, society, trust, etc., payment of training fee could be made to the Master Franchisee by the Sponsoring Organisation. In such cases, Master Franchisee shall transfer the 100% training fees (+ applicable GST and statutory dues as applicable) received from sponsoring organisation to NSIC in advance before commencement of training at the respective TICs.

(b) Paid Training Programme: Master Franchisee shall transfer the 100% training fees (+ applicable GST and statutory dues as applicable) received from trainees to NSIC in advance before commencement of training at the respective TICs.

(c) Timelines of advance payment (before commencement of training for a particular batch) by Master Franchisee to NSIC shall be as under:

(i) Sponsored training programme: Within 7 working days from receipt of amount by Master Franchisee from sponsoring organization.

(ii) Paid training programme: Within 7 working days from batch formation prior to commencement of training.

(d) NSIC will keep 15% as royalty out of total training fees collected / sponsored and the balance amount of 85% (inclusive of GST) would be paid back to Master Franchisee within 30 days' time against receipt of invoice. The royalty @ 15% for NSIC shall remain valid initially for one year and thereafter will be reviewed by NSIC on yearly basis. In case of receipt of part payment from sponsoring organisation, NSIC shall retain 25% of part payment subject to maximum of 15% of the total value being NSIC's share.

(e) Payment Release Limit: The amount released to the Master Franchisee shall not exceed the 'security deposit' at any point of time, excluding the training fee for the candidates already passed out.

(f) Payment Release Condition: Payments to the Master Franchisee shall only be released after the concerned NSIC Officer-In-Charge (O-I-C) certifies that the training has been fully imparted and completed/ partially imparted as per the guidelines issued by the sponsoring organization/agency or NSIC policy, as applicable and payment has become due. This certification should be accompanied by recommendations for release of payment to Master Franchisee from the concerned departmental head of NSIC.

1.5.2.16 Sponsored Training Programmes: Evaluation system / Certifications of trainees etc. shall be as per guidelines of sponsoring organization/agency and post training records related to their gainful employment shall be submitted by Master Franchisee on

demand to NSIC/sponsoring organization/agency.

- 1.5.2.17 On completion of successful training, the trainees shall be issued a certificate with a unique code number jointly by NSIC and Master Franchisee.
- 1.5.2.18 Any financial irregularities, consideration of amount between the Master Franchisee and empaneled TICs under their umbrella in the name of NSIC or fraudulent act/activities on the part of Master Franchisee/TICs shall lead to termination of Master Franchise agreement with NSIC and in any such event NSIC reserves the right to initiate appropriate legal action as deemed fit.
- 1.5.2.19 The Master Franchisee shall indemnify, protect and save NSIC, its Directors, Officers, Employees, Representatives, Consultants and Agents and hold the NSIC harmless from and against all claims, losses, costs, damages, expenses, charges including legal expenses (Attorney, Advocates fees included) which NSIC may suffer on account of setting up and running of NSIC-TICs and shall execute Indemnity Bond on the prescribed format to be provided by NSIC.
- 1.5.2.20 The Master Franchisee shall enter into agreement with NSIC which would be valid for three years from the date of signing. The performance of the centres under the Master Franchisee shall be reviewed by NSIC in terms of Clause 1.3.4 herein above before granting extension of the contract, which shall be at the sole discretion of NSIC. In the event empanelment of Master Franchisee is not extended the Agreement between Master Franchisee and NSIC shall stand terminated before three years period.

2 INSTRUCTIONS TO BIDDERS

2.1 Eligibility Criteria

- 2.1.1 The Bidder should be a legal entity in India in the form of Proprietary Firm/ Partnership Firm/Private Limited Company/Public Limited Company / LLP/ Registered Society/ Company registered under Section 8 of Companies Act / Trust / Association / Education institutes. Copy of certificate of incorporation/registration should be submitted.
- 2.1.2 The Bidder must be willing to open at least 10 TICs within 3 months from the date of empanelment.
- 2.1.3 The Bidder should have trained not less than 10000 beneficiaries cumulatively in the last three consecutive financial years (2022-23, 2023-24, 2024-25).
- 2.1.4 The Bidder should have worked in at least 5 states/UTs in the skill development & training projects during any one out of last 3 financial years (2022-23, 2023-24, 2024-25). Relevant documentary proofs / self-declaration duly signed by the authorized signatory to be submitted.
- 2.1.5 The Bidder should have an average turnover of INR 10 crore in the past three consecutive years from skill development activities and should have positive net worth (2022-23, 2023-24, 2024-25). Bidder is required to submit copy of audited financials for the last three years along with Annexure IV.
- 2.1.6 The Bidder should have a valid PAN & GST registration. Copy of PAN card & GST registration certificate should be submitted.
- 2.1.7 The Bidder should have at least 25 resources (Executive or Management Level) on their payroll to undertake skill related activities. Self-certificate duly signed by the authorized signatory (Annexure VII).

2.1.8 The Bidder should not have been blacklisted/debarred by any State Government/ Central Government/ PSUs or any govt. department. A self-certificate duly signed by the authorized signatory must be submitted in the prescribed format. (Annexure III).

2.2 Format of Proposal Submission

The Bidder shall provide all information sought under this EOI. NSIC will evaluate only those proposals that are received within stipulated time and in the required format and complete in all respects.

The proposal should be neatly typed and signed by the authorized signatory of the Bidder on all pages. All pages should be numbered. All alterations, omissions, additions or any other amendments made to the proposal must be initialed by the person(s) signing the proposal.

2.3 Sealing & Submission of Proposal

The focus of the receipt of the proposal is to empanel the Bidder based on credentials, achievements and total competence. The Technical proposal should be submitted in sealed cover, super scribing "Empanelment of Master Franchisee for setting up of NSIC-TIC under PPP mode". The envelope shall clearly indicate the name and address of the Agency.

The documents accompanying the proposal shall be numbered serially and placed in the order mentioned in the checklist, along with the checklist on top.

Proposals should be submitted at the address mentioned below by post or courier before 17.00 hours, 10.11.2025. Proposals sent by email shall not be entertained.

Proposals received by NSIC after the specified time on the due date or not accompanying processing fees shall not be eligible for consideration and shall be rejected. NSIC will not be responsible in any manner for late receipt of proposal.

Senior General Manager (TTDV)
NSIC Limited,
NSIC Bhawan, Okhla Industrial Estate
New Delhi – 110020

2.4 Right to accept and reject any or all proposals/Bids

Notwithstanding anything contained in this EOI, NSIC reserves the right to accept or reject any proposals at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons thereof such misrepresentation/improper response as described herein shall lead to the disqualification of the Bidder.

In case it is found during the evaluation of proposals or at any time before signing of the Agreement or after its execution and during the period of subsistence thereof, that one or more of the pre-qualification conditions have not been met by the Bidder or that the Bidder has made material misrepresentation or has given any materially incorrect or false information, the Bidder shall be disqualified forthwith and the Agreement, if signed, shall be liable to be terminated by a communication in writing by NSIC to the Bidder, without NSIC being liable in any manner whatsoever to the Bidder.

2.5 Confidentiality

Information relating to the examination, clarification, evaluation and recommendation for the Bidders shall not be disclosed to any person who is not officially concerned with the process or is not a retained professional advisor advising NSIC in relation to, or matters arising out of,

or concerning the Empanelment Process.

NSIC will treat all information, submitted as part of the proposal, in confidence and will require all those who have access to such material to treat the same in confidence. NSIC may not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity and/ or NSIC.

All the data/material/information (Oral or Written) sent to the Master Franchisee by NSIC shall be treated as confidential and should not be disclosed in any manner to any unauthorized person under any circumstances. Confidentiality in strict terms shall be maintained for all the data/material/information (Oral or Written). The Master Franchisee shall not divulge in any manner or any form aforesaid data/material/information (Oral or Written) to any person or entity except with prior written authorization of NSIC. This clause will survive termination of the empanelment/Agreement.

2.6 Proposal Evaluation

The applicant will not be permitted to alter or modify its proposal in any way. While evaluating the proposals, NSIC will conduct the evaluation on the basis of the submitted proposal. However, NSIC may seek clarification on the information submitted by the Bidder, if required.

2.7 Evaluation criteria

2.7.1 Bidders who are eligible as per the clause 2.1 will be evaluated on their responses to EOI submitted.

2.7.2 The selection for empanelment would involve an evaluation of Technical Proposal (Part A) and Technical Presentation (Part B).

2.7.3 Bidders who score at least **45 out of 70** possible marks in Part A (referred to as Shortlisted Bidders) shall qualify for making a technical presentation before the selection committee.

2.7.4 Bidders shall be empaneled on the basis of obtained scores after aggregating the scores awarded on the basis of technical proposal and technical presentation (**Overall score**).

2.7.5 The minimum qualifying marks for Technical Presentation is 20 out of 30 and the empanelment is 65 in totality out of 100.

2.7.6 Evaluation weightage/criteria is given below

Sl. No.	Evaluation Criteria / Weightage	Maximum marks	Marks to be allotted	Document proof to be submitted
Part A - Technical Proposal				
I	Average Annual Turnover in last three years from Skill Development & Training related activities (2022-23, 2023-24, 2024-25)	15		1. Audited Annual financial statement 2. CA Certification for Financial details
	Average Annual Turnover is from Rs. 10 Cr. to 20 Cr.		10	
	Average Annual Turnover is above Rs. 20 Cr.		15	

II	Operational Presence of the organization in Skill Development & Training sector	15		Self-declaration for the details of presence by mentioning location wise (address) availability of training infrastructure and achievements made during last 3 years to be submitted.
	No of States/UTs Covered: 05 to 10		10	
	No. of States/UTs Covered: Above 10		15	
III	Total number of candidates trained during last 3 years across India (2022-23, 2023-24, 2024-25)	20		CA Certification for number of candidates trained
	Candidates trained - from 10000 to 15000		15	
	Candidates trained - more than 150000		20	
IV	Active empanelment With PSUs/ Autonomous Bodies/ Central or State Govts for Skill Development & Training	10		MoU or Empanelment Certificate has to be submitted.
	Empanelled with one PSUs/Autonomous Bodies/Central or State Govt.		5	
	Empanelled with more Than one PSUs/Autonomous Bodies/Central or State Govt.		10	
V	Total number of candidates trained & provided employment in employability linked program during last 3 years (2022-23, 2023-24, 2024-25)	10		CA Certification for number of candidates trained & given placements.
	Candidates trained & provided employment/self-employed: from 3000 to 5000		5	
	Candidates trained & provided employment / self-employed: more than 5000		10	
Part B - Technical Presentation				
VI	Brief about the Organization & Overall capability of the Organization in similar projects	30	Evaluation by NSIC	
	Standard Approach and Methodology for Skilling			
	Details of Key Human Resource & Team Structure			
TOTAL		100		

2.8 Selection of Bidders for empanelment of MF

The overall scores obtained in the technical evaluation of this EOI will be considered as per the weightage decided by NSIC for selection of agencies for empanelment of MF for NSIC-TIC under PPP Mode. Selection of multiple MF shall also be considered as deemed fit by the competent authority at NSIC in order of overall score.

2.9 Miscellaneous

2.9.1 The Empanelment Process shall be governed by, and construed in accordance with, the laws of India and the Courts at Delhi shall have exclusive jurisdiction over all disputes arising under, pursuant to and/or in connection with the Empanelment Process. NSIC, at its sole discretion and without incurring any obligation or liability, reserves the right, at any time, to;

- a) suspend and / or cancel the Empanelment Process and / or amend and / or supplement the Empanelment Process or modify the dates or other terms and conditions relating thereto;
- b) consult with any Bidder in order to receive clarification or further information;
- c) retain any information and/or evidence submitted to NSIC, by, on behalf of, and/ or in relation to any Bidder; and/ or
- d) independently verify, disqualify, reject and/ or accept any and all submissions or other information and/ or evidence submitted by or on behalf of any Bidder.

2.9.2 It shall be deemed that by submitting the Proposal, the Bidder agrees and releases NSIC & its employees, agents and advisers, irrevocably, unconditionally, fully and finally from any and all liability for claims, losses, damages, costs, expenses or liabilities in any way related to or arising from the exercise of any rights and/ or performance of any obligations hereunder, pursuant hereto and/ or in connection herewith and waives any and all rights and/or claims it may have in this respect.

2.9.3 All disputes or differences whatsoever arising among the parties under and/or in connection with and/or in respect of this EOI shall be under the jurisdiction of the Courts at Delhi.

3 ANNEXURES

Checklist

Sl. No.	Description	Reference	Document Page Number
1.	Cover Letter	Annexure I	
2.	Demand Draft		
3.	Bidder Profile	Annexure II	
4.	Undertaking of non-debarment or non-blacklisting	Annexure III	
5.	Financial Capability Statement	Annexure IV	
6.	Training & Placements Record of last 3 years	Annexure V	
7.	Authorization Letter on company letterhead authorizing the person signing the bid for this EOI	Annexure VI	
8.	Human resources on payroll undertaking skill related projects	Annexure VII	
9.	Empanelment MoU or Certificate	Annexure VIII	
10.	List of States/UTs conducted Skill training	Annexure IX	

Cover Letter Format

To,

Senior General Manager (Technology)
The National Small Industries Corporation Limited
NSIC Bhawan, Okhla Industrial Estate
New Delhi – 110020

Subject: Proposal for “Empanelment of Master Franchise for setting up of NSIC-TIC under PPP mode”

Dear Sir,

This is in response to the EOI No. NSIC/HO/TECH/2025/01 dated 09.10.2025 issued by NSIC, We (Name of the Bidder) are keen to get empanelled with NSIC as Master Franchise for setting up of NSIC-TIC under PPP mode and hereby express our interest in being considered for the same.

We have attached processing fee of Rs. 25,000/- (Rs. Twenty-Five Thousand only) in the form of Demand Draft No dated drawn on...../ transferred vide UTR no.....

We hereby confirm that:

1. The EOI is being submitted by.....which is the “Bidder” in accordance with the conditions stipulated in the EOI.
2. We have examined in detail and have understood the terms and conditions stipulated in the EOI issued by NSIC and in any subsequent communication issued by NSIC. We agree and undertake to abide by all these terms and conditions. Our EOI is consistent with all the requirements of submission as stated in the EOI or in any of the subsequent communications from NSIC.
3. The information submitted in our EOI is complete and correct to the best of our knowledge and understanding. We would be solely responsible for any errors or omissions in our EOI. We acknowledge that NSIC will be relying on the information provided in the EOI and the documents accompanying such EOI for Selection of Bidders for empanelment as a MF, and we certify that all information provided in the application is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such EOI are true copies of their respective originals.
4. We acknowledge the right of NSIC to reject our EOI without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
5. We declare that we satisfy all legal requirements and meet all the eligibility criteria laid down in the EOI.
6. This EOI is unconditional and we hereby undertake to abide by the terms and conditions of the EOI.

7. We understand that any work sanctioned in pursuance to the empanelment process detailed in this EOI shall be on the terms and conditions specified in the Agreement pertaining to such work, which shall be thoroughly reviewed and accepted by us before undertaking such work.
8. We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.

Name:
Designation

(Company Seal)
(Authorized Representative and Signatory)

Note: The Covering Letter is to be submitted by Authorized Representative and Signatory on the Bidder Organisation's letterhead with his/her dated signature and seal.

Bidder's Profile

Sl. No.	Profile	Details
1.	Name and address of Bidder	
2.	Type/constitution of Bidder	
3.	Contact Details of the Bidder Contact person name designation, Telephone Number, e-mail, Web site)	
4.	Name of authorized signatory, mobile number and e-mail	
5.	Legal Status	
6.	Date of Incorporation	
7.	GST Registration number	
8.	PAN Number	

Signature
(Name, designation, address)

Note:

- Copies of all supporting documents (Registration, GST, PAN, Tan, CIN) should be appended in the same order as mentioned in the table.
- All supporting documents should be duly certified by a Chartered Accountant.

Undertaking for Non-Black-Listing/Non-Debarment

I/ We, on behalf of(Name of Bidder), with its registered office at do hereby declare that the above-mentioned Bidder has not been blacklisted/ debarred by any State/Central Government authority / Donor Agency.

Authorized Signatory

Note: The undertaking regarding the non-blacklisting/non-debarment of firm is to be submitted on a non-judicial stamp paper of Rs. 100/- (Rupees Hundred only).

Financial Capability Statement

(Duly signed by the Authorized Representative and certified by a Chartered Accountant to be furnished on the letter head of CA)

On the basis of audited financial statements, I/ We hereby submit that having registered office at has annual turnover, net worth and annual turnover from skill development & training activities, in past three consecutive financial years (2022-23, 2023-24, 2024-25), as follows:

S. No.	Financial Year	Annual Turnover (Rs. in Crores)	Net worth (Rs. in Crores)	Annual Turnover from skill development & training activities (Rs. in Crores)
1.	2022-23			
2.	2023-24			
3.	2024-25			

- Bidder is required to submit the audited financial statements for the past three years (2022-23, 2023-24, 2024-25)

For and on behalf of:

Signature:
Name of CA:
M. No:
Date:
UDIN:

(Company Seal)
(Authorized Representative Signatory)

Format – Training and Placement Record

Training and Placement Record in Past 3 Financial Years (2022-23, 2023-24 and 2024-25)

Name of Training Centre	Year	Total no. of candidates trained	Total no. of candidates placed after training	Average Salary range of placed candidates
Total				

Note

1. Data may be provided for financial years (2022-23, 2023-24, 2024-25) with supporting documents (Details of the candidates training details, placement details, salary details etc.)
2. Supporting documents has to be attached duly signed.
3. Certificate by the chartered accountant stating the number of candidates trained and placed for the above training Centres.

For and on behalf of:

Signature:

Name:

Designation:

Date:

Format for Authorization Letter

(On Company Letter head)

TO WHOMSOEVER IT MAY CONCERN

This is to authorize Mr./ Ms. son/ daughter/ wife of and presently residing at....., who is presently employed with us and/or holding the position of, for doing in our name and signing on our behalf all such acts, deeds and things as are required in connection with submission of our proposal for the “EOI for empanelment of training service providers to impart skill development training” including but not limited to signing and submission of all applications, bids and other documents, participating in Bidders' meeting/conferences and providing information / responses to NSIC, representing us in all matters before the concerned Authority, signing and execution of all contracts including the Agreement and undertakings consequent to acceptance of our proposal, and generally dealing with the Authority in all matters in connection with or relating to or arising out of our proposal for the said Project and/or upon award thereof to us and/or till the entering into the Agreement with NSIC.

Signed on behalf of

Signature
Name, Designation Date and Address

Note: Copy of Board Resolution in case of Pvt. / Public Ltd. Co., Power of Attorney in case of partnership firm & Governing Body Resolution in case of Society authorizing the signatories to sign and to deal with NSIC in respect of setting up & running of NSIC-TICs **is required to attached.**

List of Human resources on Pay Roll for Skill Development & Training Activities
(Executive & Management Level)

Sl. No.	Name	Designation	Qualification	Relevant Experience

For and on behalf of:

Signature

Name:

Designation:

Date:

Annexure VIII

Details of the current empanelment with any PSUs or Autonomous bodies or Central/State Govt. for Skill Development & Training.

Sl. No.	Name of the Organization	Empanelment Valid Till	Services offered

Note: Copy of duly signed empanelment certificate or MoU has to be attached with this.

For and on behalf of:

Signature:

Name:

Designation:

Date:

List of States/UTs where Skill Development & Training activities have been Undertaken/Ongoing

Sl. No.	Name of the State/UT	Name of the Project Implemented	Name of the Client (PSUs/AB, State or Central Govt)

Note: Copy of duly signed LOA/Project Completion Certificate/ Training Completion Certificate has to be attached.

For and on behalf of:

Signature:

Name:

Designation:

Date: