



TENDER MANAGEMENT

Master Management

- Org Hierarchy Master
- View Internal Documents

User Management

- Debar User
- My Organisation Hierarchy
- My Accounts

Tender Management

- Create Tender / Tender List
- Publish Tender
- Published Tenders
- Seek Clarifications
- Pre-bid Meeting
- Tender Status
- Archived Tenders
- Archived Clarification
- Stage 2 Create Tender / Tender List
- NDA Documents History
- NDA Documents
- Stage 2 Publish Tender
- Stage 2 Published Tender
- Validate GeMARPTS ID

Corrigendum

- Create Corrigendum
- Publish Corrigendum
- Published Corrigendum

Bid Opening

- Open Negotiation/Tie-Break Bids
- Open Negotiation Bids
- Tenders to be Opened
- Open Tie-Break Bids

Bid Evaluation

- Technical Evaluation
- Financial Evaluation
- Short fall Documents
- Forfeit Tenders
- AOC/Empanelment
- Short Fall Documents History
- Tender Negotiation
- Tender Tiebreak

Auction Management

- Tender cum Auction
- Publish Auction
- Published Auction
- Create Auction Corrigendum
- Publish Auction Corrigendum
- Published Auction Corrigendum
- Freeze Auction
- View Live Auction

[View More Details](#)

View Tender Details

Basic Details			
Organisation Chain	National Small Industries Corporation  STP-NSIC  Chennai - STBP - NSIC		
Tender Reference Number	NSIC/STP(C)/CIVIL/TILES/25-26		
Tender ID	2025_NSIC_244224_1	Withdrawal Allowed	Yes
Tender Type	Open Tender	Form of contract	Works
Tender Category	Works	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

Payment Instruments		
Offline	S.No	Instrument Type
	1	NEFT
	2	R-T-G-S

Cover Details, No. Of Covers - 2			
Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	As per NIT
2	Finance	.xls	Price Bid

Tender Fee Details, [Total Fee in ₹ * - 0.00]			
Tender Fee in ₹	0.00		
Fee Payable To	Nil	Fee Payable At	Nil
Tender Fee Exemption Allowed	No		

EMD Fee Details			
EMD Amount in ₹	13,200	EMD Exemption Allowed	Yes
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	National Small Industries Corporation	EMD Payable At	National Small Industries Corporation

Work Item Details			
Title	Providing vitrified tile flooring in the ground floor corridor at NSIC Software Technology Business Park, Sector B-24, Guindy Industrial Estate, Ekkaduthangal, Chennai- 600 032		
Work Description	Providing vitrified tile flooring in the ground floor corridor at NSIC Software Technology Business Park, Sector B-24, Guindy Industrial Estate, Ekkaduthangal, Chennai- 600 032		
Pre Qualification Details	Please refer Tender documents.		
Independent External Monitor/Remarks	NA		
Show Tender Value in Public Domain	Yes		
Tender Value in ₹	6,56,629		
Product Category	Civil Works	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	120
Location	Chennai	Period Of Work(Days)	60
Pre Bid Meeting Address	NA	Pincode	600032
Should Allow NDA Tender	No	Pre Bid Meeting Place	NA
		Pre Bid Meeting Date	NA
		Bid Opening Place	STBP - NSIC Software Technology Business Park
		Allow Preferential Bidder	No

Critical Dates			
Publish Date	06-Aug-2025 05:00 PM	Bid Opening Date	29-Aug-2025 03:00 PM
Document Download / Sale Start Date	06-Aug-2025 05:00 PM	Document Download / Sale End Date	28-Aug-2025 03:00 PM
Clarification Start Date	06-Aug-2025 05:00 PM	Clarification End Date	22-Aug-2025 06:00 PM
Bid Submission Start Date	06-Aug-2025 05:00 PM	Bid Submission End Date	28-Aug-2025 03:00 PM

Tender Documents			
NIT Document			
S.No	Document Name	Description	Document Size (in KB)

[View Auction History](#)
**Bid Management**
[Bid History](#)
**Survey Management**
[FeedBack](#)

1	<a href="#">Tendernotice_1.pdf</a>	Providing vitrified tile flooring in the ground floor corridor at NSIC Software Technology Business Park, Sector B-24, Guindy Industrial Estate, Ekkaduthangal, Chennai- 600 032	613.39
---	------------------------------------	--	--------

 Download as zip file
**Work Item Documents**

S.No	Document Type	Document Name	Description	Document Size (in KB)
1	Tender Documents	<a href="#">TenderDocument06082025.pdf</a>	Providing vitrified tile flooring in the ground floor corridor at NSIC Software Technology Business Park, Sector B-24, Guindy Industrial Estate, Ekkaduthangal, Chennai-600 032	597.25
2	BOQ	<a href="#">BOQ_278974.xls</a>	Price Bid	310.50

**Bid Openers List**

S.No.	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	arulprabaha@nsic.co.in	A. Arul Prabaha Anantha Raj	ARUL PRABAHAR
2.	mlatha@nsic.co.in	M. Latha Maheswari	LATHA MAHESWARI
3.	dskingslin@nsic.co.in	D. Samuel Kingslin	D SAMUEL KINGSLIN
4.	balasubramanian@nsic.co.in	R. Balasubramanian Raju	BALASUBRAMANIAN R

**Tender Properties**

Auto Tendering Process allowed	No	Show Technical bid status	Yes
Show Finance bid status	Yes	Stage to disclose Bid Details in Public Domain	Technical Bid Opening
BoQ Comparative Chart model	Normal	BoQ Comparative chart decimal places	2
BoQ Comparative Chart Rank Type	L	Form Based BoQ	No

**TIA Undertaking**

S.No	Undertaking to Order	Tender complying with Order	Reason for non compliance of Order
1	PPP-MII Order 2017	Agree	
2	MSEs Order 2012	Agree	

**Tender Inviting Authority**

Name	DGM - STBP
Address	B-24, Guindy Industrial Estate, Ekkaduthangal, Chennai- 600 032

[View Modification details](#)
**Tender Creator Details**

Created By	R. Balasubramanian Raju
Designation	Dy. General Manager (Tech.)
Created Date	06-Aug-2025 04:06 PM

 Modification Required  Tender, found in Order

[Back](#)
[Publish Tender](#)



**TENDER  
FOR PROVIDING VITRIFIED TILE FLOORING IN  
THE GROUND FLOOR CORRIDOR AT NSIC STBP,  
CHENNAI.**



**THE NATIONAL SMALL INDUSTRIES CORPORATION LTD.  
(A Government of India Enterprise)  
NSIC SOFTWARE TECHNOLOGY BUSINESS PARK,  
SECTOR B-24, GUINDY INDUSTRIAL ESTSTE  
EKKADUTHANGAL  
CHENNAI- 600032**

**Tel No. 044-22250445/29500029/30**



THE NATIONAL SMALL INDUSTRIES CORPORATION LTD.  
(A GOVERNMENT OF INDIA ENTERPRISE)  
NSIC SOFTWARE TECHNOLOGY BUSINESS PARK,  
SECTOR B-24, GUINDY INDUSTRIAL ESTSTE  
EKKADUTHANGAL,  
CHENNAI-600032  
Tel No. Tel No. 044-22250445/29500029/30

Ref: - NSIC/STP(C)/CIVIL/TILES/2025-26

Date: 06.08.2025

M/s. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Sub: Providing vitrified tile flooring in the ground floor corridor at NSIC Software Technology Business Park, Sector B-24, Guindy Industrial Estate, Ekkaduthangal, Chennai- 600 032.**

Sir,

Tender document in respect of the above mentioned works containing 35 pages as detailed on page 4 (Index) are forwarded herewith. **Please note that Bidder is to submit tender by uploading it online on the e-procurement portal i.e. CPP Portal, on or before 28.08.2025 upto 3:00 P.M. No consideration shall be given for delay in submission due to last minute connectivity issue or portal issue or any other glitches.**

The Tender should be signed on each page, dated and witnessed in all places provided for in the documents; all other papers should be initialed.

The Earnest Money Deposit (EMD) as mentioned in Appendix is to be deposited through NEFT/RTGS for which the bank details are given under 'Notice Inviting Tender'. Tenders without EMD or without any valid documentary proof for claiming exemption from EMD, shall be summarily rejected. The Technical Bids will be opened on 29.08.2025 at 03:00 P.M. and Price Bids of technically qualified bidders will be opened at a later date.

The person, signing the tender on behalf of company/firm or on behalf of another person shall attach with tender a certified copy of proper authority/power of attorney on a non-judicial stamp paper of requisite value duly executed in his favour by such person, company/firm and must state specifically that he has authority to sign such tenders for and on behalf of such person or company/firm as the case may be, and in all matters pertaining to the contract including arbitration clause.

This letter shall form part of the **"CONTRACT"** and must be signed and returned along with the tender documents.

**Yours faithfully**

**Dy. General Manager (STBP)**

Encl. 32 Pages

Signature of the bidder

## NOTICE INVITING TENDER

Ref: - NSIC/STP(C)/CIVIL/TILES/2024-25

Date: 06.08.2025

The National Small Industries Corporation Limited (NSIC) invites **Percentage Rate tenders** from eligible and experienced contractors for providing vitrified tile flooring in the ground floor corridor at NSIC Software Technology Business Park, Sector B-24, Guindy Industrial Estate, Ekkaduthangal, Chennai- 600 032.

Summary of tender inquiry is as below; however, Bidders must carefully read and understand the complete tender document before submitting their Bid: -

1	Tender No. & Title	<b>NSIC/STP(C)/CIVIL/TILES/2024-25</b>  Providing vitrified tile flooring in the ground floor corridor at NSIC Software Technology Business Park, Sector B-24, Guindy Industrial Estate, Ekkaduthangal, Chennai- 600 032
2	Estimated cost of Work	Rs 6,56,629/- (Rupees Six Lakhs Fifty Six Thousand Six Hundred and Twenty Nine Only) (excluding GST)
3	Earnest Money Deposit (EMD)/ Security Bid	<b>Rs. 13,200/- (Rupees Thirteen thousand Two Hundred Only)</b> (refundable without interest)  (to be deposited by Bidder through NEFT/RTGS on or before the last date and time of bid submission and details of transaction made shall be uploaded with Technical Bid.) (The EMD amount of unsuccessful bidders are refundable without interest subject to fulfillment of certain conditions as stipulated in Instructions to Bidders hereinafter). EMD of successful bidder shall be converted into initial performance security.
4	Eligibility	As defined under Instructions to Bidders
5	Work Completion Time	<b>60</b> days
6	Availability of Tender Document	Tender document may be downloaded from Web page: <a href="https://etenders.gov.in/eprocure/app">https://etenders.gov.in/eprocure/app</a> or <a href="https://www.nsic.co.in/tender/Tenders/Index">https://www.nsic.co.in/tender/Tenders/Index</a>
7	Address for submission of Tender	Online submission on CPP Portal, however, original document towards EMD as applicable shall be submitted in office of NSIC.  The Bidders are required to enroll themselves on CPP portal as per requirements of the portal, using a valid Digital Signature Certificate (DSC) and valid email address and upload the documents on CPP Portal. The instructions for submission of Proposal on CPP portal are available online under the weblink available at Home Page under the tab 'Bidders Manual Kit':  <a href="https://etenders.gov.in/eprocure/app?page=BiddersManualKit&amp;service=page">https://etenders.gov.in/eprocure/app?page=BiddersManualKit&amp;service=page</a>  For any query/clarification regarding enrolment/participation on CPP portal, Bidder may send email to: <a href="mailto:cppp-nic@nic.in">cppp-nic@nic.in</a> For

		telephonic support from CPP portal, call their Helpdesk number +910120-4200462, +910120-4001002, +910120- 4001005
8	Last Date & Time for Bid Submission	<b>28.08.2025 upto 3:00 P.M</b>

- I. The Earnest Money Deposit (EMD) shall be deposited by the Bidder through NEFT/RTGS for which the Bank Account details are as under:-

ACCOUNT NAME	BANK NAME	BANK A/C NO.	BANK IFSC CODE
The National Small Industries Corporation Ltd.	SBI	42028539302	SBIN0004033

The details of the transaction made shall be submitted with the Technical Bid.

- II. The tender documents duly completed along with proof of payment of earnest money deposit (if not eligible for exemption) will be submitted at the office of the Dy. General Manager, NSIC Software Technology Business Park, Sector B-24, Guindy Industrial Estate, Ekkaduthangal, Chennai- 600 032. Technical bid of the parties shall be opened on the same day i.e., 29.08.2025 at 03.00 PM. The tender submitted without earnest money deposit or valid proof for exemption, shall be summarily rejected.
- III. Intending tenderers should have valid registration with appropriate authorities for statutory taxes/GST as applicable.
- IV. NSIC reserves the right to reject any or all the tenders without assigning any reason thereof and also not bound to accept lowest tender. Tenders with any of the prescribed conditions not fulfilled or found incomplete in any respect are liable to be rejected.
- V. NSIC reserves the right to cancel/annul the tender process at any stage before issuing award of work without assigning any reason thereof.
- VI. Tender not fulfilling the prescribed conditions or found incomplete in any respect is liable to be rejected.
- VII. Bidders may regularly visit the CPP portal/ NSIC website for any corrigendum/addendum, pre-bid meeting replies, updated information with respect to tender and matter incidental thereto. No separate communication will be sent to individual bidders for the above matters. Tender as amended and uploaded on CPP Portal shall only be applicable.
- VIII. Canvassing, whether directly or indirectly in connection with tender is strictly prohibited and the tender submitted by the contractors who resort canvassing will be liable to be summarily rejected.

**Dy. General Manager (STBP)**  
NSIC STBP, Chennai

**INDEX OF TENDER DOCUMENTS**

<b>S. NO.</b>	<b>DESCRIPTION</b>	<b>PAGES</b>
1	INSTRUCTION TO TENDERERS	6-10
2	GENERAL CONDITIONS OF CONTRACT	11-25
3	ANNEXURE-I - BIDDER'S AUTHORIZATION CERTIFICATE	26
4	ANNEXURE-II - FORM OF TENDER-CUM-BID SECURITY DECLARATION	27
5	APPENDIX	28
6	SPECIAL CONDITIONS	29-30
7	BILL OF QUANTITIES (BOQ)	31-32

## **INSTRUCTIONS TO TENDERERS**

### **1. GENERAL**

Tenderers are advised to acquaint themselves fully with the description of work, scope of services, time schedule and terms and conditions including all the provisions of the tender document before framing up their tender.

### **2. LANGUAGE OF TENDER:**

The proposal submitted by the bidder and all subsequent correspondence including documents relating to the tender exchanged between the bidder and the facilitator, shall be written in English language.

### **3. SITE PARTICULARS**

Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to nature of work, site conditions, means of access to the site etc. Non-familiarity with the site conditions will not be considered a reason either for extra claims or for not carrying out the work in strict conformity with the specifications. For site visit and any clarification/ information/ Assistance, the intending tenderers may contact Dy General Manager (STBP), NSIC Software Technology Business Park, B-24, Guindy Industrial Estate, Ekkaduthangal, Chennai-600 032.

### **4. EARNEST MONEY DEPOSIT (EMD):**

a) The bidder shall submit EMD on or before due date & time of submission of Bid for an amount specified in Notice Inviting Tender hereinbefore, through RTGS / NEFT in NSIC's name. The bank details for transferring the EMD amount are given below:

**Name of the Account Holder** : The National Small Industries Corporation Ltd.

**Account No.** : 42028539302

**IFSC Code** : SBIN0004033

**Bank Name** : SBI

**Bank Branch address** : Specialized SSI, Ekkaduthangal (04033)

b) Proof of EMD document (UTR no. for the RTGS / NEFT payment mode) or valid documentary evidence for exemption from EMD is to be submitted along with the Technical Bid.

c) Bidders registered as Micro and Small Enterprises (MSEs) as defined in Public Procurement Policy 2012 (as amended) issued by Ministry of Micro, Small and Medium Enterprises shall be exempted from the payment of EMD on submission of valid documentary proof.

d) The EMD will not carry any interest.

e) The EMD shall be returned to the unsuccessful bidders within 30 days of the issuance of Work Order to the selected bidder. In case of selected bidder, the Earnest Money Deposit will form part of performance security.

f) Bid Security (EMD) submitted by the bidder shall be forfeited, if the bidder:

- i. Withdraws or modify or impairs or derogates from the Bid in any respect within the period of bid validity or
  - ii. If it comes to notice that the information / documents furnished in its Bid is false, misleading or forged; or
  - iii. Fails to furnish requisite performance security within stipulated time.
- g) Non-submission of proof of EMD or valid documentary proof for exemption of EMD within the stipulated date and time will lead to summarily rejection of the Bid.

## 5. QUALIFYING CRITERIA

Bidders shall meet the following technical eligibility criteria and submit valid supporting documentary proof in support of their claim.

- a. **EMD** of Rs. 13,200/- should be paid through RTGS/ NEFT as per bank details mentioned in the tender document. The proof of payment of EMD should be submitted with Technical Bid.
- b. **Authorised Signatory of the Bid:** The Bidder shall enclose the authorization letter in favour of signatory, the Bid is being submitted, as per details below:
  - i. If the bidder is a Proprietary firm, the Proprietor should sign all documents with Proprietor's stamp bearing his/her full name and name of his firm with its current address.
  - ii. If the bidder is a Partnership Firm or LLP, the Documents should be signed by all the designated partners of the firm/LLP with their stamp bearing full type written names and current addresses, in addition to Digital Signature. Alternatively, the Documents should be signed by the partner holding Power of Attorney for the firm on duly notarized non-judicial stamp paper of Rs.100/- with signatures of all the Partners as per format at **Annexure-I**.
  - iii. If the bidder is a Private/Public Limited Company, the Documents shall be signed by a person duly authorized by Board Resolution passed by Board of Directors of the Company/ Corporation for signing the Documents.
- c. **Past Performance:** The Bidder must have successfully completed similar work(s) in last 7 financial years ending 30<sup>th</sup> June 2025 as mentioned below –

One similar work costing not less than Rs. 5,25,400/-

or

Two similar works costing not less than the amount of Rs. 3,94,000/- each

or

Three similar works costing not less than Rs. 2,62,700/- each

**Similar nature of work means:** Similar nature work means: - "Civil works related to Building construction, Interior works only"

The value of work mentioned above is exclusive of GST and the criteria shall be evaluated accordingly.

The Bidder should submit following documents as proof in support of the past experience of similar work completed during last 7 years ending on 30.06.2025:-

- i. Copies of contracts / work orders / agreement reflecting client & service provider names, value of work, date of award, duration of work and Schedule of quantities etc.
- ii. Copies of Work Completion Certificate indicating work order reference and more information like client details with contact information, value of work completed, work duration, date of work completion shall be uploaded with the Bid.  
**In case of completion certificate issued by the private institutions, TDS certificate/ form 26AS should also be enclosed.**

- d. Certificate of Registration for GST.
- e. Partnership Deed in case of partnership firm and Articles of Association in case of limited Company.
- f. Power of Attorney in favour of person who has signed the tender documents. In case of company, the authority to sign the tender is to be given under Board resolution.
- g. Copy of PAN card.

The bidders would be considered technically qualified based on the above assessment and on submission of requisite documents as mentioned in this tender. The technically qualified bidders shall only be considered for opening of their Price Bid.

Technically qualified bidders have no right to claim for award of the work.

## 6. SUBMISSION OF TENDER

- a) The expression "Tender Notice" referred to in the Tender Documents shall be deemed to include any Notice/ Letter Inviting Tender with respect to the work forming the subject matter of the documents and vice-versa.
- b) The tender complete in all respects shall be submitted Online on CPP Portal.

The Bidders are required to enroll themselves on CPP portal as per requirements of the portal, using a valid Digital Signature Certificate (DSC) and valid email address and upload the documents on CPP Portal. The instructions for submission of tender on CPP portal are available online under the weblink available at Home Page under the tab 'Bidders Manual Kit':

<https://etenders.gov.in/eprocure/app?page=BiddersManualKit&service=page>

For any query/clarification regarding enrolment/participation on CPP portal, Bidder may send email to: cPPP-nic@nic.in For telephonic support from CPP portal, call their Helpdesk number: +910120-4200462, +910120-4001002, +910120-4001005

- c) The Proposal shall be submitted in two separate covers:
  - i. Cover I: Technical Bid
  - ii. Cover II: Price Bid

**Cover-I** : The participating bidder has to submitted technical bid complete in all respect with requisite supporting documents without any conditions, otherwise the offer shall be summarily rejected. No price details should be given or hinted at in the Technical Bid. Bid with such details shall be summarily rejected.

Bidder shall submit the **following documents with Technical Bid**: -

- i) Details of transaction made through NEFT/RTGS towards EMD amount (UTR No.) or the valid documentary proof for exemption from EMD i.e. UDYAM Registration Certificate for claiming benefit under Public Procurement Policy 2012 (as amended) as applicable.
- ii) Documents in support of Authorization as defined under 5(b)
- iii) Valid Documents in support of Past Performance as defined under para 5(c).
- iv) Partnership Deed in case of partnership firm and in case of limited/ Pvt. Limited company, copy of Memorandum of Association & Articles of Association in case of limited Company.
- v) Certificate of Registration for GST.
- vi) Copies of PAN/TAN card.
- vii) Form of Tender-cum-Bid Securing Declaration on Bidder's letterhead as per Annexure-II
- viii) Complete tender document with each page signed and stamped by the Authorized Signatory of Bidder.

**It may be clearly noted that the filled up price bid should not be submitted along with Technical Bid. In case the filled up price bid is found inside the technical bid, such tender shall be summarily rejected.**

**Cover-II** shall contain only Price Bid in prescribed format. The participating bidder shall quote percentage premium with plus or minus. It is to be noted that the Cover-II shall contain only premium percentage without any conditions i.e. deviations / assumptions / stipulations / clarifications / comments / any other request whatsoever otherwise the offer shall be summarily rejected.

**NOTE: Technical Bid** comprises of all the documents related to eligibility criteria, terms-conditions of tender documents etc. i.e. complete tender documents except Price Bid part.

**The Price Bid / Schedule of Quantities with percentage minus or plus premium to be charged by the tenderers for execution of the work.** Price Bid with conditions i.e. deviations / assumptions / stipulations / clarifications / comments / any other request whatsoever is liable to be rejected.

## **7. DEVIATIONS TO TENDER CLAUSES**

Tenderers are advised to submit the tender strictly based on the terms and conditions and specification contained in the Tender Documents and not to stipulate any deviations. Conditional tenders are liable to be rejected.

## 8. VALIDITY OF OFFER

Tender submitted by tenderers shall remain valid for acceptance for a minimum period of 120 days from the date of opening of the tenders. The tenderers shall not be entitled during the said period of 120 days, to revoke or cancel their Tender or to vary the Tender price given or any term thereof, without the consent in writing of the Owner. In case of tenderers revoking or canceling their tenders or varying any terms & price of an item in regard thereof without the consent of owner in writing, Corporation shall reject their tender forfeiting the Earnest money paid by them along with their tender without giving any notice.

## 9. AWARD OF WORK

Corporation reserves the right to split the job into two or more parts and to award the work to separate agencies/contractors. Work shall be awarded to the lowest bidder, subject to the work experience and fulfillment of other terms & conditions and specifications

## 10. ACCEPTANCE / REJECTION OF TENDER

- i). Corporation does not bind itself to accept the lowest tender.
- ii). Corporation also reserves the right to accept or reject any tender in part or full without assigning any reason whatsoever.
- iii). Corporation also reserves the absolute right to reject any or all the tenders at any time solely based on the past unsatisfactory performance by the bidder(s) the opinion/decision of NSIC regarding the same shall be final and conclusive.

## 11. FIRM RATES

**The percentage tender premium quoted by bidder shall remain firm till completion of all works even during the extended period, if any, on any account whatsoever. It may be noted that no deviation on this account will be acceptable and offer not containing firm tender premium shall not be considered.**

12. It will be obligatory on the part of the tenderer to sign the tender documents for all the components & parts. After the work is awarded, he will have to enter into an agreement on proforma to be provided by the Corporation for work awarded, on a non-judicial stamp paper of requisite value at his own cost within ten days from date of receipt of acceptance work order.

13. Any addendum/ corrigendum issued shall form a part of the tender document. There will not be any press notification on amendment/ corrigendum. The purchasers of the tender document/ the prospective tenderers are required to visit NSIC web site:

<https://www.nsic.co.in/Tenders/Index> and CPP Portal:

<https://etenders.gov.in/eprocure/app> for all such amendments/ corrigenda to NIT as well as the tender document.

**Dy. General Manager (STBP)**  
NSIC STBP, Chennai

## **GENERAL CONDITIONS OF CONTRACT**

1. Where the context so requires, words importing the singular only also include the plural and vice versa.
2. Corporation shall mean 'The National Small Industries Corporation Ltd. (NSIC) (A Government of India Enterprise) having its registered office at "NSIC Bhawan, Okhla Industrial Estate, New Delhi – 110020 which expression shall include its legal representatives, successors and permitted assigns.

### **3. Definition**

- a) The 'Contract' means and includes the documents forming the tender and acceptance thereof together with the documents referred to therein including the conditions, the specifications, designs, drawing and instructions issued from time to time by the 'Engineer-in-charge', the formal agreement executed between the Corporation and the Contractor, and all these documents taken together shall be complementary to one another.
- b) The 'Site' shall mean the land and / or other places on, into or through which work is to be executed under the contract or any adjacent land, path or street which may be allotted or used for the purpose of carrying out the contract.
- c) The 'Contractor' shall mean the individual or firm or company, whether corporate or not, undertaking the works and shall include the legal personal representative or such individual or the persons composing such firm or company and the permitted assignee of such individual or firm or company.
- d) The 'Competent Authority' means the Chairman cum Managing Director of the Corporation and his successors.
- e) The Engineer-in-charge means the Technical Officer of the Corporation, as the case may be who shall supervise and be the In-charge of the works.
- f) The Dy.General Manager (STBP) means the officer who holds the charge of that post in the Corporation at NSIC Software Technology Business Park, Sector B-24, Guindy Industrial Estate, Ekkaduthangal, Chennai- 600032 during the currency of this agreement, to act on behalf of the Chairman of the NSIC Ltd.
- g) 'IS Specification' means the Specification of latest edition with amendments, if any, up to time of receipt of tender by Corporation issued by the Bureau of Indian Standards as referred to in the specifications and / or work orders.
- h) The 'Contract Sum' means the sum agreed, or the sum calculated in accordance with the prices accepted by the NSIC in the tender and / or the contract / negotiated rates payable on completion of the works.
- i) The 'Final Sum' means the amount payable under the Contract by the Corporation to the Contractor for the full and entire execution and completion of works, in time.

- j) The 'Date of Completion' is the date / date(s) for completion of the whole works, set out in the tender documents, or any subsequently amended by the Corporation.
- k) A 'Week' means seven days without regard to the number of hours worked or not worked in any day in a week.
- l) 'Excepted Risks' are risks due to riots (otherwise than among contractor's employees) and civil commotion (in so far as both these are uninsurable ) war (whether declared or not), invasion act of foreign enemies, hostilities civil war, rebellion, revolution, insurrection military or usurped power, Acts of God, such as earthquake, lightening, unprecedented floods and other causes over which the contractor has no control and accepted as such by the Competent Authority or causes solely due to use or occupation by the 'Corporation' of the part of works in respect of which a certificate of completion has been issued.
- m) 'Urgent works' shall mean any urgent measures which in the opinion of the Engineer-in-charge, become necessary during the progress of the work to obviate any risk or accident or failure or which become necessary for security.
- n) The 'Works' shall mean the works to be executed in accordance with the contract or part(s) thereof as the case may be and shall include all extra or additional, altered or instituted works or temporary and urgent works as required for performance of the contract.

#### **4. Works to be carried out:**

The work to be carried out under the Contract shall, except as otherwise provided in these conditions, include all labour, materials, tools, plant, equipment and transport which may be required in preparation of and for and in the full and entire execution and completion of the works. The descriptions given in the Schedule of Quantities shall, unless otherwise stated, be held, to include wastage on materials, carriage and cartage, carrying in return of empties hoisting, setting, fitting and fixing in position and all other labour necessary in and for the full and entire execution and completion as aforesaid in accordance with good practice and recognized principles.

#### **5. Inspection of Site:**

The Contractor shall inspect and examine the Site and its surrounding and shall satisfy himself before submitting his tender as to the nature of the ground and subsoil (so far as is practicable), the form and nature of the Site, the quantities and nature of works and material necessary for the completion of the Works and the means of access to the Site, the accommodation he may require and in general shall himself obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect this tender. No extra charges consequent on any misunderstanding or otherwise shall be allowed.

#### **6. Sufficiency of Tender:**

The Contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the rates and prices quoted in the Schedule of Quantities, which except as otherwise provided, cover all his obligations under the contract and all matters and things necessary for the proper completion and maintenance of the Works.

## 7. Discrepancies and Adjustment of Errors:

The several documents forming the contract are to be taken as mutually explanatory of one another:

7.1 (A) In the case of discrepancy between Schedules of quantities, Specifications and / or the Drawings, the following order of preference shall be observed.

- a. Agreement
- b. Letter of Award
- c. Amendment/ Corrigendum to the tender document
- d. Schedule of Quantities (Price Bid)
- e. Drawings
- f. Notice Inviting Tender and Instruction to Tenderers
- g. Special conditions
- h. General Condition of Contract (GCC)

7.1 (B) If there are varying or conflicting provisions made in any document forming part of the Contract, the Accepting Authority shall be the deciding authority with regard to the intention of the document.

7.2 Any error in description, quantity or rate in Schedule of Quantities or any omission there from shall not vitiate the Contract or release the Contractor from the execution of the whole or any part of the Works comprised therein according to drawings and specifications or from any of his obligations under the Contract.

7.3 In case of Percentage Rate Tenders, contractor shall fill up the Schedule of Quantities/ Bill of Quantity, stating at what percentage below/above (in figures as well as in words) the total estimated cost given in Bill of Quantity/ Price Bid, he will be willing to execute the work. The tender submitted shall be treated as invalid if:

- I. The contractor does not quote percentage above/below on the total amount of tender or any section/sub head of the tender.
- II. The percentage above/below is not quoted in figures & words both on the total amount of tender or any section/sub head of the tender.
- III. The percentage quoted above/below is different in figures & words on the total amount of tender or any section/sub head of the tender.

Tenders, which propose any alteration in the work specified in the said form of invitation to tender, or in the time allowed for carrying out the work, or which contain any other conditions of any sort including conditional rebates, will be summarily rejected.

7.4 In case the lowest tendered amount (estimated cost + amount worked on the basis of percentage above/below) of two or more contractors is same, such lowest contractors will be asked to submit sealed revised offer in the form of letter mentioning percentage above/ below on estimated cost of tender including all sub sections/sub heads as the case may be, but the revised percentage quoted above/below on tendered cost or on each sub section/ sub head should not be higher than the percentage quoted at the time of submission of tender. The lowest tender shall be decided on the basis of revised offers.

In case any of such contractor refuses to submit revised offer, then it shall be treated as withdrawal of his tender before acceptance and 50% of earnest money shall be forfeited.

If the revised tendered amount of two more contractors received in revised offer is again found to be equal, the lowest tender, among such contractors, shall be decided by draw of lots in the presence of Dy. General Manager (C&P) & the lowest contractors those have quoted equal amount of their tenders.

In case all the lowest contractors those have quoted same tendered amount, refuse to submit revised offers, then tenders are to be recalled after forfeiting 50% of EMD of each contractor. Contractor(s), whose earnest money is forfeited because of non-submission of revised offer, shall not be allowed to participate in the re-tendering process of the work.

- 7.5 The tender committee, will open tenders on due date and time and Bidder or a representative may be present at the time.
- 7.6 The officer inviting tenders shall have the right of rejecting all or any of the tenders and will not be bound to accept the lowest or any other tender.
- 7.7 In case of Percentage Rate Tenders, only percentage quoted shall be considered. Any tender containing item rates is liable to be rejected. Percentage quoted by the contractor in percentage rate tender shall be accurately filled in figures and words, so that there is no discrepancy.
- 7.9 In Percentage Rate Tender, the tenderer shall quote percentage below/above (in figures as well as in words) at which he will be willing to execute the work. He shall also work out the total amount of his offer and the same should be written in figures as well as in words in such a way that no interpolation is possible. In case of figures, the word 'Rs.' should be written before the figure of rupees and word 'P' after the decimal figures, e.g. 'Rs. 2.15P and in case of words, the word 'Rupees' should precede and the word 'Paisa' should be written at the end.

## **8. Performance Security:**

Contractor will deposit performance security @ five percent (5%) of the accepted tender cost/ awarded cost as performance security within ten days (10) days from issuance of the letter of award by NSIC. The performance security is to be paid through NEFT/ RTGS as per bank details mentioned in the tender document.

The performance security shall remain with NSIC for a period of 60 (sixty) days beyond the date of completion of all contractual obligations of the contractor, including Defects Liability Period (DLP). The performance security will be forfeited and credited to the NSIC's account in the event of a breach of contract by the contractor/ termination of contract under any clause(s) of the contract. On expiry of a period of 60 days beyond the Defects Liability Period, the Engineer-In-Charge shall, on demand from the Contractor, refund to him the performance security (without any interest) provided the Engineer-in-Charge is satisfied that there is no demand outstanding against the Contractor.

## 9. Security Deposit

Security Deposit shall be deducted from gross amount of each running bill of the contractor @ five per cent (5 %) till the overall deducted security deposit (including earnest money deposit) reaches five percent (5%) of the accepted tender cost/ awarded cost. The earnest money deposit shall form part of security deposit.

**9.1 Refund of Security deposit:** The security deposit of 5% deducted from the each running bill of the contractor shall be refunded along with payment of final bill after successful completion of the work in all respect.

9.2 No interest shall be payable to the contractor against the Security Deposit furnished / recovered from the contractor, by the Corporation under any circumstance whatsoever. The security deposit will be forfeited and credited to the NSIC's account in the event of a breach of contract by the contractor/ termination of contract under any clause(s) of the contract.

## 10. Deviations/Variations Extent & Pricing:

10.1 The Engineer-in-Charge shall have power (i) to make alteration in, omissions, from or additions to, or substitutions from the original specification, drawings, designs and instructions that may appear to him to be necessary or advisable during the progress of the work, and (ii) to omit a part of the works in case of non-availability of a portion of the Site or for any other reasons, and the Contractor shall be bound to carry out the Works in accordance with any instructions given to him in writing signed by The Engineer-in-Charge and such alterations, omissions, additions or substitutions shall form part of the Contract as if originally provided therein and any altered, additional or substituted work which the contractor may be carrying out on the same conditions in all respects including price on which he agreed to do the main work. Any alterations, omissions additions or substitutions ordered by the Engineer-In-Charge which in the opinion of the contractor changes the original nature of the Contract, he shall carry it out and the rates for such additional, altered or substituted work shall be determined by the Engineer-in-Charge as per clause 10 (i) to (iii) here under of the tender document.

10.2 The time of completion of the works shall in the event of any deviations resulting in additional cost over the Contract Sum being ordered be extended as follows if requested by the Contractor.

- a) In the proportion which the additional cost of the altered additional or substituted work, bears to the original Contract sum; plus.
- b) 25% of the time calculated in (a) above or such further additional time as may be considered reasonable by the Engineer-in-Charge.

## 11. Rates for Extra/Additional Items

- i) If the rate for additional, altered or substituted item of work specified in the Schedule of Quantities the Contractor shall carry out the additional, altered or substituted item at the same rate.

- ii) If the rate for any altered, additional or substituted item of work is not specified in the schedule of Quantities the rate for that item shall be derived from the rate for the nearest similar item specified therein.
- iii) If the rate for any altered, additional or substituted item of work cannot be determined in the manner specified in sub-paras (i) and (ii) above, the contractor shall within 7 days of the receipt of the order to carry out the said work, inform the Engineer-in-Charge under advice to the Accepting Authority of the rate which he proposes to claim for such item of work, supported by analysis of the rate claimed, and the Engineer-in-Charge shall, within One month thereafter, after give due consideration to the rate claimed by the Contractor determine the rate on the basis of market rate(s). In the event of the contractor failing to inform the Engineer-in-Charge within the stipulated period of time, the rate which he proposes to claim, the rate for such item shall be determined by the Engineer-in Charge on the basis of market rate(s) and shall be final.

## **12. Suspension of Works:**

- a) The contractor shall, on receipt of the order in writing of the Engineer-in-Charge, or consequent upon issuance of guidelines/orders by any statutory authority for stoppage/suspension of work, suspend the progress of the works or any part thereof for such time and in such manner as the Engineer-in-Charge may consider necessary for any of the following reasons:
  - i) On account of any default on part of the Contractor; or
  - ii) For proper execution of the Works or part thereof for reasons other than the default of the Contractor including stoppage/suspension of works order by any statutory authority; or
  - iii) For safety of the works or part thereof. The contractor shall, during such suspension, properly protect and secure the works to the extent necessary and carry out the instructions given in that behalf by the Engineer-in-Charge.
- b) If the suspension is ordered for reasons (ii) and (iii) in sub-para (a) above. The Contractor shall be entitled to an extension of the time equal to the period of every such suspension plus 25%. No financial compensation for such suspension shall be admissible to the contractor.

## **13. Time and Extension for Delay:**

The time allowed for execution of the works as specified in the Appendix or the extended time as approved by NSIC in accordance with these conditions shall be the essence of the Contract. The execution of the works shall commence from the 10<sup>th</sup> day after the date on which the Corporation issues written orders to commence the work or from the date of handing over of the site, whichever is earlier. If the Contractor commits default in commencing the execution of the work as aforesaid, Corporation shall without prejudice to any other right or remedy be at liberty to terminate the contract and also to debar the contractor for a period of three years from participating in any tender invited by the Corporation.

13.1 As soon as possible after the Contract is concluded the Engineer-in-Charge and the Contractor shall agree upon a Time and Progress Chart. The Chart shall be prepared in direct relation to the time stated in the Contract documents for completion of items of the works. It shall indicate the forecast of the dates of commencement and completion of various trades or sections of the work and may be amended as necessary by agreement between the Engineer-in-Charge and the Contractor within the limitations of time imposed in the Contract Documents.

13.2 If the work be delayed by

(a) Force majeure or

(b) Abnormally bad weather or

(c) Serious loss or damage by fire, or

(d) Civil commotion, local combination of workmen strike or lockout, affecting any of the trades employed on the work, or

(e) Delay on the part of other contractors or tradesmen engaged by Corporation in executing work not forming part of the contract, or

(f) Any other cause which, in the absolute discretion of the authority mentioned in Appendix is beyond the Contractor's control;

Then upon the happening of any such event causing delay, the Contractor shall immediately give notice thereof in writing to the Engineer-in-Charge but shall nevertheless use constantly his best endeavors to prevent or make good the delay and shall do all that may be reasonably required to the satisfaction of the Engineer-in-Charge to proceed with the Works.

13.3 Request for extension of time, to be eligible for consideration, shall be made by the Contractor in writing within fourteen days of the happening of the event causing delay. The Contractor may also if practicable, indicate in such request the period for which extension is desired.

13.4 In any such case the competent authority may give a fair and reasonable extension of time for completion of the work. Such extension shall be communicated to the contractor by the Engineer-in-Charge and no compensation whatsoever for the extended period, if any shall be applicable/ payable.

14. The Contractor shall arrange, at his own expense, all tools, plant and equipment hereafter referred to as (T & P) labour, P.O.L. & electricity required for execution of the work.

## **15. FORCE MAJEURE**

Any delays in or failure of the performance of either party herein shall not constitute default hereunder or give rise to any claim for damages, if any, to the extent such delays or failure of performance is caused by occurrences such as Act of god or the public enemy, expropriation or confiscation of facilities by Government authorities, or in compliance with any order or request of any Governmental authorities or due acts of war, rebellion or sabotage or fires, floods, explosions, riots or illegal joint strikes of all the workers of all the contractors.

## **16. MATERIALS**

1. All materials to be provided by the Contractor shall be in conformity with the specifications laid down in the contract and the Contractor shall, if requested by the Engineer-in-Charge, furnish proof to the satisfaction of Engineer-in-Charge in this regard.
2. The contractor shall indemnify the Corporation, its representatives or employees against any action, claim or proceeding relating to infringement or use of any patent or design or any alleged patent or design rights and shall pay any royalties or other charges which may be payable in respect of any article or material or part thereof included in the Contract. In the event of any claim being made or action being brought against the Corporation or any agent, servant or employee of the Corporation in respect of any such matters as aforesaid, the Contractor shall immediately be notified thereof.
3. All charges on account of octroi, terminal or GST and other duties on material obtained for the Works from any source shall be borne by the Contractor.
4. The Engineer-in-Charge shall be entitled to have tests carried out as specified as per relevant standard code of practice for any materials supplied by the Contractor even for those for which, as stated above, satisfactory proof has already been furnished, at the cost of the Contractor and the Contractor shall provide at his own expense all facilities which the Engineer-in-Charge may require for the purpose. The cost of materials consumed in tests shall be borne by the Contractor.
5. Stores and Materials required for the works, brought by the Contractor, shall be stored by the Contractor only at places approved by the Engineer-in-Charge. Storage and safe custody of material shall be the responsibility of the contractor.
  - i. Corporation's officials concerned with the Contract shall be entitled at any time to inspect and examine any materials intended to be used in or on the works, either on the Site or at factory or workshop or other place(s) where such materials are assembled, fabricated or at any place(s) where these are lying or from where these are being procured and the contractor shall give such facilities as may be required for such inspection and examination.
  - ii. All materials brought to the Site shall become and remain the property of the Corporation and shall not be removed off the Site without the prior written approval of Engineer-in-Charge of the Corporation. But whenever the works are finally completed the Contractor shall, at his own expense forthwith, but with the prior approval from the Corporation, remove from the Site all surplus materials originally supplied by him and upon such removal the same shall revert in and become the property of the contractor. However before giving any approval as aforesaid, the corporation shall be entitled to recover or adjust any amount given as advance to the Contractor.

## **17. Labour laws and payment of wages to be complied:**

The contractor shall comply with the labour laws in force. No labour below the age of eighteen years shall be employed on the works. The tenderer should make their own

arrangement for the assign all labour trained in the particular field of work preferably local.

The contractor shall obtain a valid license under the Contract Labour (R&A) Act,1970 and the Contract Labour (R&A) Central Rules, 1971, before the commencement of the work, and continue to have a valid license till completion of work. The contractor shall also abide by the provisions of the Child Labour (Prohibition and Regulation) Act, 1986. The contractor shall comply with the provisions of the Payments of wages act, 1936, Minimum wages Act, 1948, Employment liability Act, 1938, Workmen's compensation act 1923, Industrial dispute Act, 1947, the factories act 1948, maternity benefit act 1961 and any statutory amendments or re-amendments thereof for the time being in force.

In respect of all laborers directly or indirectly employed in the work for the performance of the contractor's part of this contract, the contractor shall at his own expense arrange the safety provision as per safety code framed from time to time by statutory authorities and shall at his own expense provide for all facilities in connection therewith. In case, the contractor fails to make arrangement and provide necessary facilities as aforesaid he shall be responsible for any compensation for each default and in addition the Engineer-In-Charge shall be at liberty to make arrangement and provide facilities as aforesaid and recover the costs incurred in that behalf from the contractor.

***The contractor shall be fully liable for compliance of EPF or ESI of the labours/workmen deployed by them for carrying out the work as per prevailing Central or State government norms and the Corporation has nothing to do with the same. Corporation shall not be responsible for any liability/claims whatsoever in this regard. Further as and when demanded by the Corporation, the contractor shall submit the proof of deductions/ deposits of such liabilities of their labors/workmen engaged in the work to the Corporation. In case of default, the Corporation may deduct the payments against these liabilities from the bills of the contractor or may stop the payment of the bill till such time the compliance is proved by the contractor.***

***The ESI and EPF contributions on the part of employer in respect of this contract shall be paid by the contractor. These contributions on the part of the employer paid by the contractor shall be reimbursed by the Engineer-in-charge to the contractor on actual basis, as applicable subject to submission of necessary supporting documents by the contractor to the satisfaction of the Engineer-in-Charge.***

## **18. Liquidated Damages for Delay**

- 18.1 Time is essence of the contract. In case the CONTRACTOR fails to complete the whole work within the stipulated period, and clear the site, he shall be liable to pay liquidated damages @ 0.5% (One Half of one percent only) of the value of contract per week and or part thereof of the delay subject to a maximum of 10% (ten percent only) of the value of the contract. The parties agree that this is a genuine pre-estimate loss / damage which will be suffered on account of delay on the part of the Contractor and the said amount will be payable on demand without there being any proof of the actual loss of damages caused by such delay.
- 18.2 The amount of Compensation may be adjusted or set-off against any sum payable to the Contractor under this or any other contract with the Corporation.

## **19. Defects Liability Period:**

The Contractor shall be responsible to make good and remedy at his own expense within defect liability period of 12 months from the date of completion of the work in all respect.

## **20. Contractor's Liability and Insurance**

From commencement to completion of the works, the Contractor shall take full responsibility, care and precautions to prevent loss or damage and to minimize loss or damage to the greatest extent possible and shall be liable for any damage or loss that may happen to the Works or any part thereof from any cause whatsoever (save and except the Excepted Risks) and shall at his own cost repair and make good the same so that, at completion, the works shall be in good order and conditions and in conformity in every respect with the requirements of the Contract and instructions of the Engineer-in-Charge.

- 20.1. In the event of any loss or damage to the Works or any part thereof or to any material or articles at the Site from any of the Excepted Risks the following provisions shall have effect:
  - a. The Contractor shall, as may be directed in writing by the Engineer-in-Charge, remove from the site any debris and so much of the works as shall have been damaged.
  - b. The Contractor shall, as may be directed in writing by the Engineer-in-Charge, proceed with the completion of the works under and in accordance with the provisions and Conditions of the Contract, and
- 20.2 Provided always that the Contractor shall not be entitled to payment under the above provisions in respect of such loss or damage as has been occasioned by any failure on his part to perform his obligations under the Contract or not taking precautions to prevent loss or damage or minimize the amount of such loss or damage.
- 20.3 The Contractor shall indemnify and keep indemnified the Corporation against all losses and claims for injuries or damage to any persons or any property whatsoever which may arise out of or in consequence of the construction and maintenance of works and against all claims, demands proceedings, damages costs, charges and expenses whatsoever in respect of or in relation thereto. Provided always that nothing herein contained shall be deemed to render the Contractor not liable for or in respect of or to indemnify the Corporation against any compensation or damage caused by the Excepted Risks.
- 20.4 Before commencing execution of the work, the Contractor shall, without in any way limiting his obligations and responsibilities under this condition, obtain and deposit with the Corporation-Contractors "All Risk Policy" and "Third Party" Insurance policy.
- 20.5 The Contractor shall at all times indemnify the Corporation against all claims, damages or compensation under the provisions of Payment of Wages Act, 1936, Minimum Wages Act. 1948, Employer's Liability Act, 1938 the Workmen's Compensation Act, 1923, Industrial Disputes Act, 1947 and the Maternity Benefit Act. 1961 or any modifications thereof or any other law relating thereto and rules made thereunder from time to time.

- 20.6 The Contractor shall prove to the Engineer-in-Charge from time to time that he has taken all the insurance policies referred to above and has paid the necessary premiums for keeping the policies alive till completion of the work.
- 20.7 All statutory deductions as applicable like TDS, Works Contract Tax Act etc shall be made from the due payment of the contractor.
- 20.8 No claim for interest will be entertained by the corporation in respect of any balance payments or any deposits which may be held up with the corporation due to any dispute between the corporation and contractor or in respect of any delay on the part of the corporation in making final payment or otherwise.
- 20.9 The contractor shall ensure that no materials/wastes/plant, equipment etc. are dumped at the site. In case any of the above items are dumped, the contractor shall clear the same from the site by or before completion of the work at his own cost or otherwise NSIC shall clear the same work at the contractor's risk and cost after serving 7 days' notice.
- 20.10 The contractor will have to make their own arrangement for facilitating movement of labour to work site and back. Facilities are to be provided to labourers as per statutory provision and the same shall not entail or attract any extra cost to NSIC.

## **21. Safety Code:**

- 21.1 The Contractor shall at his own expense arrange for the safety provisions as appended to these conditions or as required by the Engineer-in-Charge, in respect of all labour directly or indirectly employed for performance of the works and shall provide all facilities in connection therewith. In case the Contractor fails to make arrangements and provide necessary facilities as aforesaid the Engineer-in-Charge shall be entitled to do so and recover cost thereof from the Contractor.
- 21.2 The contractor shall provide and maintain at his own expenses guards, fencing and matching when and where necessary or required by the Engineer-in-Charge for the protection of the works or for the safety and convenience of those employed on the works or the public.
- 21.3 The corporation shall not be liable for any accident, injury or for any other mishap caused to him/them/their employees/agents and labour employed by the contractor and for any kind of damage to the works during the execution of the contract or work done. For any kind of such injury or loss caused to any person/persons mentioned herein above or damages to the work, the contractor shall be exclusively liable.

## **22. Cancellation/ Termination of Contract in Full or in Part:**

- 22.1 If the Contractor:
- a. At any time makes defaults in proceeding with the Works with due negligence and continues to do so even after a notice in writing of 7 days from the Engineer-in-Charge; or
  - b. Commits default in complying with any of the terms and conditions of Contract and does not remedy it or take effective steps to remedy it within 7 days after a notice in writing is given to him in that behalf by the Engineer-in-Charge; or

- c. Fails to complete the works or items of work on or before the date(s) of completion, and does not complete them within the period specified in a notice given in writing in that behalf by the Engineer-in-Charge; or
  - d. Enters into a contract with the Corporation in connection with which commission has been paid to any person(s) or agreed to be paid by him or to his knowledge, unless the particulars of any such commission and the term of payment have previously been disclosed in writing to the Accepting Authority/Engineer-in-Charge; or
  - e. Offers or gives or agrees to give to any person in Corporation's service or to any other person on his behalf any gift or consideration of any kind as an inducement or reward for doing or for bearing to do or having done any act in relation to the abstention or execution of this or any other Contract for the Corporation or
  - f. Obtains a Contract with the Corporation as a result of ring tendering or other non-bonafide methods of competitive tendering; or
  - g. Being an individual or any of its partner (in case of the Contractor is a partnership firm) at any time is adjudged insolvent or have a receiving order or order for administration of his estate made against him or shall take any proceedings for liquidation or composition (other than a voluntary liquidation for the purpose of amalgamation or reconstruction) under any insolvency Act for the time being in force or make any conveyance or assignment of his affective or composition or arrangement of the benefit of his creditors or purport so to do, or if any application be make under any insolvency Act for the time being in force for the sequestration of his estate or if a trust deed be executed by him for benefit of his creditors; or
  - h. Being a company, passes a resolution or the Court makes an order for liquidation of its affairs, or a receiver or manager on behalf of the debenture holders is appointed or circumstances shall arise which entitle the Court or debenture holders to appoint a receiver or manager; or
  - i. Assigns, transfers sublets (engagement of labour on a piece-work basis or of labour with materials not be incorporated in the work shall not be deemed to be subletting) or attempts or assign, transfer or sublet the entire works or any portion thereof without the prior written approval of the Accepting Authority.
- 22.2 The Competent Authority may, without prejudice to any other right or remedy which shall have accrued or shall accrue thereafter to the Corporation by written notice cancel/ terminate the contract as a whole or in part as it may deem appropriate.
- 22.3 The Competent Authority shall on such cancellation/ termination, be entitled to:
- a. Take possession of the site and any materials, construction plant, implements, stores, etc., thereon; and/or
  - b. Carry out the incomplete work by any means at the risk and cost of the Contractor.
- 22.4 On cancellation/ termination of the Contract, in full or in part, the Accepting Authority shall determine the quantum of amount, if any, recoverable from the Contractor for completion of Works or part of the works or in case the works or part of the works is not completed, the loss or damage suffered by the Corporation. In determining the amount credit shall be given to the Contractor for the value of the work, if any, executed by him up to the time of cancellation of the contract, the value of contractors material taken over and incorporated in the work and use of tools & tackle and machinery belonging to the Contractor.

- 22.5 Any excess expenditure incurred or to be incurred by the Corporation in completing the Works or part of the Works or the excess loss or damages suffered or may be suffered by the Corporation as aforesaid after allowing such credit shall be recovered from any money due to the Contractor or any account, and if such money is not sufficient the Contractor shall be called upon in writing to pay the same within 30 days.
- 22.6 If the Contractor shall fail to pay the required sum within the aforesaid period of 30 days, the Engineer-in-Charge shall have the right to sell any or all of the Contractor's unused materials, constructional plant, implements, temporary buildings, etc. and apply the proceeds of sale thereof towards the satisfaction of any sums due from the Contractor under the contract and if thereafter there be any balance outstanding from the Contractor, it shall be recovered in accordance with the provisions of the Contract.
- 22.7 Any sums in excess of the amounts due to the Corporation on unsold materials, constructional plant, etc. shall be returned to the Contractor, provided always that if cost or anticipated cost of the completion by the Corporation of the works or part of the works is less than the amount which the Contractor would have been paid had he completed the works or part of the works such benefit shall not accrue to the Contractor.

### **23. Liability for Damage, Defects or Imperfections and Rectification thereof:**

- 23.1 If the Contractor or his workmen or employees shall injure or destroy any part of the building in which they may be working or any building, road, fence etc, continuous to the premises on which the work or any part of it is being executed, or if any damage shall happen to the work while in progress the Contractor shall upon receipt of a notice in writing from Engineer – in-charge in that behalf, make the same good at his own expense. If it shall appear to the Engineer-in-Charge or his Representative at any time during construction or re-construction or prior to the expiration of Defects Liability Period, that any work has been executed with unsound, imperfect or unskilled workmanship or that any materials or articles provided by the Contractor, the contractor shall, upon receipt of a notice in writing in that behalf from the Engineer-in-Charge, forthwith rectify or remove and reconstruct the work so specified in whole or in part, as the case may require or as the case may be, and/or remove the materials or articles at his own expense, notwithstanding that same may have been inadvertently passed, certified and paid for and in the event of non-compliance his notice aforesaid, the Engineer-in-Charge may rectify or remove and re-execute the work and/or remove and replace with others the materials or articles complained of as the case may be, by other means at the risk and expense of the Contractor.
- 23.2 In case of repairs and maintenance works, splashes and dropping from white washing, painting, etc. shall be removed and surfaces cleaned simultaneously with completion of these items of work in individual rooms, quarters or premises, etc. where the work is done, without waiting for completion of all other items of work in the contract. In case the Contractor fails to comply with the requirements of this condition, the Engineer-in-Charge shall have the right to get the work done by other means at the cost of the Contractor. Before taking such action, however, the Engineer-in-Charge shall give three days' notice in writing to the Contractor.

### **24. Urgent Works:**

If any Urgent work (in respect whereof the decision of the Engineer-in-Charge shall be final and binding) becomes necessary and Contractor is unable or unwilling at once to carry it out, the Engineer-in-Charge may by his own or other workpeople carry it out, as he may consider necessary. If the urgent work shall be such as the Contractor is liable

under the contract to carry out at his expenses incurred on it by the Corporation shall be recoverable from the Contractor and be adjusted or set off against any sum payable to him.

## **25. PAYMENTS:**

- 25.1 The Contractor shall submit a tax invoice for an amount of executed at the accepted premium percentage rate.
- 25.2 Payment shall be released as per the quantum of work executed in accordance to the instruction and drawings issued to the contractor. Any work executed by the contractor in violation to the tender specifications, drawings and direction of Engineer in charge shall constitute breach of agreement and shall not qualify for the measurement and payment. The measurement shall be jointly recorded by the contractor and representative of NSIC. **If Contractor intends to submit interim R.A Bills, these should not be less than Rs 3.00 Lac (excluding GST) value of work executed.** All other statutory deductions and Security deposit as applicable shall be effected from each running bills.
- 25.3 No escalation will be paid even in extended period, if any.
- 25.4 All statutory deductions as applicable like TDS, and other taxes as applicable shall be made from the due payment of the contractor.

## **26. MOBILISATION ADVANCE:**

No mobilization advance whatsoever shall be paid for carrying out this work.

## **27. TERMINATION OF CONTRACT ON DEATH OF CONTRACTOR**

Without prejudice to any of the rights or remedies under this contract, if the contractor dies, the NSIC shall have the option of terminating the contract without levy of compensation to the contractor.

## **28. ARBITRATION:-**

**28.1** All questions and disputes relating to the meaning of the words, terms, specifications, operations, and instructions, mentioned in this contract and as to the quality of workmanship or performance of the contractor any other question, claim, right, matter, or thing whatsoever in any way arising out of correlating to the contract, specifications, operating instructions, orders or these conditions; or otherwise concerning the performance of the contract, the execution or failure to execute the same whether arising during the existence of the contract or after the termination of the contract, the same shall be referred to the sole arbitrator to be appointed by the Chairman-Cum-Managing Director of the Corporation.

28.2 The Arbitrator shall have power to call for such evidence by way of affidavits or otherwise as he thinks proper and it shall be the duty of the parties hereto to do or cause to be done, all such things as may be necessary to enable the Arbitrator to make the award without any delay. The Arbitrator shall give a separate award in respect of each dispute or difference referred to him. The venue of arbitration shall be at New Delhi. The Award of the Arbitrator shall be final, conclusive and binding on all parties to the contract.

28.3 The law under the Arbitration and Conciliation Act, 1996 as amended by the Arbitration and Conciliation (Amendment) Act 2015 shall be applicable to such proceedings. The cost of arbitration shall be borne by the parties to the dispute, as may be decided by the arbitrator(s).

28.4 The Courts in the city of Chennai shall have the exclusive jurisdiction to entertain any application or other proceedings in respect of any disputes arising under this agreement and any award or awards made by the Arbitrator here-in-before can be challenged in the concerned Courts in the aforesaid city only.

**Dy. General Manager (STBP)**  
NSIC STBP, Chennai

**SIGNATURE OF THE CONTRACTOR**

**Bidder's Authorization Certificate  
(Power of Attorney duly notarized)**

(To be Submitted by Partnership Firms/LLP on Non-Judicial Stamp Paper of Rs.100/-)

**Date:** \_\_\_\_\_

RFP No.: **NSIC/STP(C)/CIVIL/TILES/2025-26**

To  
Dy. General Manager (STBP)  
NSIC Software Technology Business Park,  
Sector B-24, Guindy Industrial Estate,  
Ekkaduthangal, Chennai- 600032.

\_\_\_\_\_ < Authorised Signatory's Name > , \_\_\_\_\_ < Designation > is hereby authorized to physically and digitally sign relevant documents on behalf of \_\_\_\_\_ < Company Name > in dealing with this tender for **providing vitrified tile flooring in the ground floor corridor at NSIC Software Technology Business Park, Sector B-24, Guindy Industrial Estate, Ekkaduthangal, Chennai- 600 032.** He/ She is also authorized to attend meetings and submit Technical & Commercial Proposal/ information as may be required in the course of processing above said RFP. The signatures of Authorised Signatory are attested below.

Thanking You,

Sign:

Name:

Designation:

Seal:

Date:

Signatures of Authorized Signatory (who is authorized under this POA)

Signatures of All the designated Partners with Names (in case of Partnership Firm/LLP)

**(In case of Private/ Public Limited Company, authorization through Board Resolution shall be submitted.)**

**FORM OF TENDER-CUM-BID SECURITY DECLARATION  
(to be submitted on Company's Letter-head)**

To  
Dy. General Manager (STBP)  
NSIC Software Technology Business Park,  
Sector B-24, Guindy Industrial Estate,  
Ekkaduthangal, Chennai- 600032.

I/We have read and examined the following documents relating to.....

.....

**(Name of the Work)**

- (a) Notice inviting tender.
- (b) Instructions to Tenderers
- (c) Technical Specifications
- (d) General Conditions of Contract including Contractors, Labour Regulations, Model Rules for Labour Welfare and Safety Code appended to these conditions together with the amendments thereto if any.
- (e) Special Conditions of contracts if any.
- (f) Schedule of Quantities/ Price Bid
- (g) Corrigendum/ Addendum, if any

I/We hereby tender for execution of the works referred to in the aforesaid documents upon the terms and conditions contained or referred to therein and in accordance in all respects with the specifications, designs, drawings and other relevant details at the rates contained in Schedule and within the period(s) of completion as stipulated in Appendix.

In consideration of I/We being invited to tender, I/We agree to keep the tender open for acceptance for 120 days from the due date of submission thereof and not to make any modifications in its terms and conditions which are not acceptable to the Corporation.

A sum of Rs. 13,200/- is hereby forwarded as Earnest Money Deposit in the form of NEFT/RTGS as per details mentioned in the tender document. The details of transactions are as under:  
UTR No. \_\_\_\_\_ Dated\_\_\_\_\_.

If I/We fail to keep the tender open as aforesaid or make any modifications in the terms and conditions of the tender which are not acceptable to the Corporation, I/We agree that the Corporation shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely and reject the tender.

Should this tender be accepted, I /We agree to abide by & fulfill all the terms conditions of aforesaid document.

If after the tender is accepted, I/we fail to commence the execution of the work as provided in the conditions. I/We agree that Corporation shall without prejudice to any other right or remedy is at liberty to forfeit the said earnest money absolutely and reject the tender.

**Signature of bidder.....**

**Duly authorized to sign the tender**

Dated.....

Witness.....

## APPENDIX

1. Competent Authority :	C.M.D. NSIC or his Authorized executives
2. Earnest money/Security deposit	
a) Estimated cost of the Works;	Rs. 6.56 lacs
b) Earnest money:	Rs. 13,200/-
c) Performance Security:	5%
d) Security Deposit	5%
3. Time allowed for execution of work	60 days
4. Authority competent to decide if "any other cause" of delay is beyond contractors control	CMD, NSIC or his authorised representative
5. Liquidated Damaged	0.5% (one half of one percent) per week subject to a Maximum 10% value of the contract
6. Defect Liability Period	12 months from the date of Completion of work in all respect
7. Authority competent to reduce compensation	CMD NSIC or his authorized executive.

## **SPECIAL CONDITIONS**

1. During working at site, some restrictions may be imposed by Engineer-in-Charge/Security staff of Corporation or Local Authorities regarding safety and security etc., the contractor shall be bound to follow all such restrictions/instruction & nothing extra shall be payable on this account.
2. No compensation shall be payable to the contractor for any damage caused by rains lightening, wind, storm, floods Tornado, earth quakes or other natural calamities during the execution of work. He shall make good all such damages at his own cost; and no claim on this account will be entertained.
3. No labour hutment shall be allowed in the premises. All labourers should leave the site after day's work. The security & Watch ward for safeguarding the contractor's materials/work etc. shall be arranged at his cost only.
4. The percentage tender premium quoted by the bidders shall remain firm for the contract period/extended contract period.
5. If the contractor fails to proceed with the work within the stipulated time as specified from the date of issue of letter of intent/letter to proceed with the work, the Corporation shall reject the award of the work and the contractor shall be debarred from participating in any tender invited by the Corporation for a period of three years.
6. **Execution of Work at Risk & Cost of Contractor:**

The balance work, if any, left to be completed after the determination/ cancellation of the contract as per clause no. 22 of the 'General Conditions of Contract' shall be got executed by the Corporation as stipulated in the said clause at the risk and cost of the contractor and the additional expenditure, if any, incurred by the Corporation in getting the work executed in the manner stated above, the same shall be recovered from the dues of contractor. In case the dues of the contractor are not sufficient, the contractor shall be liable to deposit the excess amount incurred by the Corporation as communicated by the Engineer-in-charge within 30 days of written notice.
7. The work shall be executed in accordance with the latest CPWD specification mentioned in the Schedule of quantity and in case of any discrepancy the CPWD specifications with latest amendments if any, shall be followed. The decision of the Engineer-In-Charge in this regard shall be final and binding upon the contractor.
8. The materials used for carrying out the work shall be of best available quality and the contractor has to carry out the necessary testing as per CPWD specification for its conformity with specifications and all testing charges shall be borne by the contractor.
9. All the civil works, if required, like fixing of load hooks, making chases in the wall, drilling of holes, fixing of doors and finishing of jambs, providing scaffolding for carrying out complete works shall be arranged by the contractor and making good the damages. Nothing extra on theses account shall be considered or paid.
10. The debris/ scrap generated during the course of execution of work shall be safely disposed off by the contractor outside of the NSIC, Okhla complex or as directed by the Engineer-In-Charge. Nothing extra shall be paid to the contractor on this account.
11. The contractor shall be fully responsible for the any injury or damage caused to the workmen deployed by him at site for carrying out the work and Corporation has nothing to do with such happenings and in no way shall be held responsible for the same.

12. The tenderer shall quote the rate(s) exclusive of GST. GST shall be released separately on submission of documentary proof of remittance of same.
13. Water & electricity, if required, shall be made available at site by NSIC for execution of work without any cost. However, the contractor shall make the necessary arrangement for extension of water/power connection to the work site from the designated points, as per his requirement.
14. The contractor shall plan execution of work in such a manner so that there is minimum disturbance to the occupants units/ office staff working in the Head office building.
15. The polymer concrete/ mortar to be used for the work shall be of SIKA, FOSROC, Dr. Fixit, BASF, CICO or equivalent brand as approved by the Engineer-In-Charge. Elastomeric compound to be used for the work shall be of SIKA, FOSROC, Dr. Fixit or equivalent brand as approved by Engineer-In-Charge.
16. Contractor shall maintain proper record of the materials related to SBR based polymer concrete/ mortar/primer, elastomeric materials etc. brought to site for execution of work.
17. The contractor shall co-ordinate with other agency, if any, engaged for carrying out other works like air conditioners, installation of furniture etc. where this work proposed to be executed.
18. Bidders should clearly note that no part of the tender document shall be modified by them else tender submitted by such bidders shall be summarily rejected.

All communication should be addressed to Dy. General Manager (STBP) ,NSIC Software Technology Business Park, Sector B-24, Guindy Industrial Estate, Ekkaduthangal, Chennai- 600032.

Signature of bidder

**BILL OF QUANTITIES/ SHEDULE OF QUNATITIES**  
**providing vitrified tile flooring in the ground floor corridor at NSIC Software**  
**Technology Business Park, Sector B-24, Guindy Industrial Estate, Ekkaduthangal,**  
**Chennai- 600 032**

(to be submitted separately in cover – II in excel format)

SLNo	Description	Qty	Unit	Rate (in Rs.)	Amount	DSR No.	
1	DISMANTLING AND DEMOLISHING					15	
1.1	Dismantling tile work in floors and roofs laid in cement mortar including stacking material within 50 metres lead.					15.23	
1.1.1	For thickness of tiles 10 mm to 25 mm	393.93	Sqm	65.97	25987.56	15.23.1	SR
2	WATER PROOFING					22	
2.1	Centering and shuttering including Grading roof for water proofing treatment with					22.14	
2.1.1	Cement mortar 1:4 (1cement : 4 coarse sand)	4.80	Cum	13621.67	65384.02	22.14.3	SR
3	FLOORING					11	
3.1	Providing and laying Vitrified tiles in floor in different sizes (thickness to be specified by the manufacturer) with water absorption less than 0.08% and conforming to IS:15622, of approved brand & manufacturer, in all colours and shade, laid on 20 mm thick cement mortar 1:4 (1 cement: 4 coarse sand) jointing with grey cement slurry @3.3 kg/sqm including grouting the joints with white cement and matching pigments etc. The tiles must be cut with the zero chipping diamond cutter only . Laying of tiles will be done with the notch trowel, plier, wedge, clips of required thickness, leveling system and rubber mallet for placing the tiles gently and easily:					11.41.A	
3.1.1	Double charge vitrified tile polished finish of size					11.41.A.1	
3.1.1.1	Size of Tile 600 x 600 mm	369.28	sqm	1306.52	482471.71	11.41A.1.1	
3.2.1	Providing and laying Vitrified tiles in different sizes (thickness to be specified by					11.46	SR

	manufacturer), with water absorption less than 0.08 % and conforming to I.S. 15622, of approved make, in all colours & shade, in skirting, riser of steps, over 12 mm thick bed of cement mortar 1:3 (1 cement: 3 coarse sand), jointing with grey cement slurry @ 3.3 kg/ sqm including grouting the joint with white cement & matching pigments etc. complete.						
3.2.1.1	Size of Tile 600x600 mm:	56.75	sqm	1458.78	82785.77	11.46.2	
	<b>Total amount</b>				<b>656629.00</b>		
	<b>Tender premium percentage quoted by bidder- Above or below with plus or minus sign in the cell (In figures)</b>			_____%			
	<b>Tender premium percentage quoted by bidder- Above or below with plus or minus sign in the cell (In words)</b>			_____%			
	<b>Total amount with tender premium (Rs.) (In figures)</b>			_____			

**Total amount (in words) with tender premium - Rupees-----  
----- (excluding GST).**

**GST shall be extra as per actual as per tender conditions.**

**Signature of tenderer with seal**