

Sealed Quotation FOR
Construction of Cabin for ZMD Cum Call Center
MUMBAI

**THE NATIONAL SMALL INDUSTRIES CORPORATION LTD.
(A GOVERNMENT OF INDIA ENTERPRISES)**

3rd Floor M/S Richardson & Cruddas (1972), Sir J&J Road Byculla, Mumbai – 400 008,

Ref: NSIC/M/ZGM/39/09-10/-----

Date: -----, 2009

M/s. -----

**Sub: Construction of Cabin for ZMD Cum Call Center
MUMBAI**

Sir,
The corporation intends to construct a cabin and workstations approximate admeasuring about 156sft at the ground floor of its office building. The scope of the work and design are attached with the terms & condition for carrying out the work. You are requested to give your most competitive rates /quotation in a sealed envelope. The *sealed quotation* should be signed on each page.

The terms & conditions, the design & Performa for quotation may be obtained from 20.08.2009 onwards and submitted in the office of the Zonal General Manager, NSIC Ltd., 3rd Floor M/S Richardson & Cruddas (1972), Sir J&J Road Byculla, Mumbai– 400 008 up to 2.00 P.M. on 31/08/2009. The quotation shall be opened at 4:00PM on the same day.

The quotation after 2.00 P.M. on 31/08/2009 shall not be entertained. the corporation reserve the right to accept or reject any or all the quotations without assigning any reason.

Yours faithfully

**ZonalGeneral Manager,
NSIC Ltd., Mumbai**

Signature of the contractor
With Seal & address

Sealed quotation for Construction of Cabin for ZMD Cum Call Center MUMBAI

Ref: NSIC/M/ZGM/39/09-10/---

Date: -----, 2009

Terms & CONDITION For Work

1. The contractor is required to construct a cabin & workstations in the premises of approximately 13 X 12Sqft size at the ground floor at M/S R&C Ltd. building Byculla, Mumbai as per the layout plan attached.
2. In proposed premises contractor has to work in consultation with office.
3. The date of commencement shall be reckoned as the date of work order issued to the successful bidder.
4. Time of completion: - The work shall be completed in all respect within a period of **30 (Thirty)** days.
5. Retention money & defect liability: - No advance will be paid to the contractor; however, running bills may be paid after 50% execution of each job. 10% of the gross value of each running and final bill shall be retained and will be released after a period of 03 months from the date of actual completion. The contractors at their own cost shall attend to any defect noted during this period.
6. No deviation from the specification will be allowed without prior consent from the NSIC.
7. All rubbish and superfluous materials shall be removed from site at the cost of contractor after completion of work and prior to submission of final bill.
8. The contractor shall make arrangement for storage of materials, tools and equipments etc at site and the NSIC shall not bear any expenses and risk also on this accounts.
9. The contractor shall remove any materials found defective by the NSIC during or after execution of work from site and such materials should not be re-used in the work.
10. In case of extremely unsatisfactory execution, in competence bad workmanship, use of materials officially rejected. NSIC can terminate the contract and engage separate agencies for completing the work on contractors risk & cost by serving 3 days notice to the contractor.
11. The contractor will observe all necessary precaution at his cost to safeguard the workers during execution of work.
12. Item rate will be inclusive of all taxes, etc. whatsoever and NSIC will not entertain any claims of the contractor in this respect.
13. Contractors are advised to see the proposed site before quoting their rates.
14. Taxes will be deducted at source (TDS) from Running/Final bills as per prevailing rules.

15. The contractor shall quote their rate for the best of the materials. The contractor has to follow the instruction of NSIC officer. The contractor has to submit their running bill to the Zonal General Manager (West) for their checking/certifying/necessary action in the matter.
16. Sealed offers should be sent either by Registered Post/ Speed Post/ Courier/ by hand delivery and should reach on or before the prescribed time limit of 2 PM on 31/08/2009 at the Address 'Zonal General Manager, NSIC, 3rd Floor M/S Richardson & Cruddas (1972), Sir J&J Road Byculla, Mumbai – 400 008, Tel: 022-23738275/23732380. Any quotation received after the specified date and time will be rejected.
17. The rates should be quoted as per Performa for quotations.

Signature of the contractor
With Seal & address

The National Small Industries Corporation Limited,Mumbai

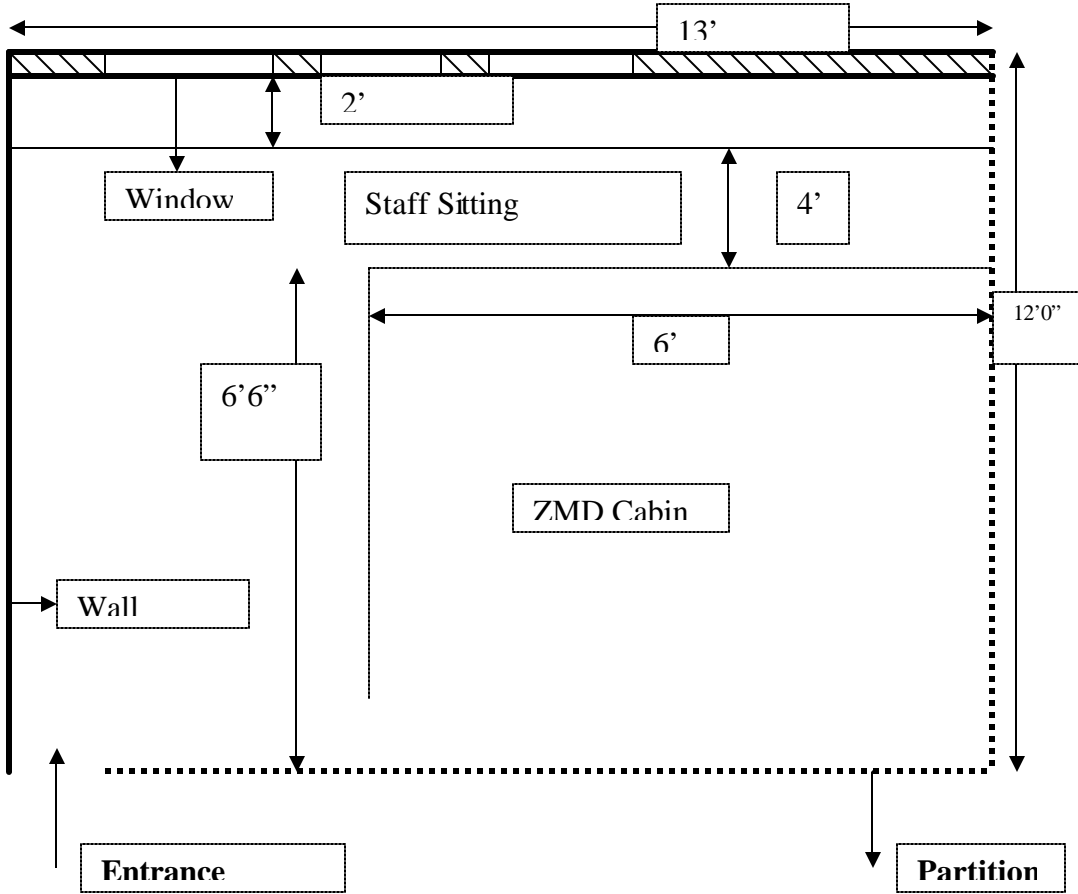
Name of Work : Construction of Cabin for ZMD Cum Call Center,MUMBAI

Performa For Rates

SI No.	Description	Unit	Approx.Qty	Rate	Amount
1	Providing & Fixing Wooden Partition with wooden frame work consisting of battens size 2"x1.5" with 6 mm thick ISI Mark commercial ply with 1mm thick lamination	Sft	282.00		
2	Fixing the door in all respect like doorcloser,lock etc.	Nos.	1		
3	Partily Glass(12mm thick) and PartilyGlaze Partition inside the cabin	Sft	57.00		
4	Work station with 18 mm ply board with lamination and inside finish with polish (24" Deep)	Sft	42.00		
5	File Cabnet with ply board,complte in all respects(16"Deep).	Sft	36.00		
6	Providing, making, fixing aluminium sliding window in Jindal make medium gauge section, non-powder coat complete	Sft	24.00		
7	Providing and fixing the false ceiling made up of plaster of paris complete	Sft	156.00		
8	Providing & applying the two coat Oil bound Distemper with approved colour complete.	Sft	400.00		
9	Providing and laying of PVC flooring mat	Sft	160.00		
				Total	

**Signature of the contractor
With Seal & address**

**Construction of Cabin for ZMD Cum Call Center
MUMBAI**



Plan for Call Center cum Zonal Marketing Office

Note - All dimensions in Ft only

Signature of the contractor
With Seal & address