

Dated.....

The Senior Branch Manager  
The National Small Industries Corporation Limited  
Branch Office .....

**Sub.: Application for Empanelment under Marketing Facilitation Scheme.(MFS)**

Dear Sir,

I/We ..... are engaged in manufacturing/ providing service of..... I/We request you to kindly empanel our unit under the **Marketing Facilitation Scheme.(MFS)** of the NSIC/Corporation for facilitating in Govt. /private enquiries on my/our behalf. I/We gone through the contents of the scheme and shall abide by the existing terms and conditions of the Scheme or as applicable from time to time.

I/We am/are enclosing the following documents along with application for empanelment Marketing Facilitation Scheme for your examination and consideration.

1. A passport size photograph of the proprietor, partner/Director/ society office bears along with residential proof.
2. Self-attested copy of SPRS/G.P. Registration Certificate issued by NSIC.
3. Power of attorney/Board Resolution in favour of the Partner/Executive/Director duly authorized to deal with Corporation for enlistment/ consortium.
4. Bank attested specimen signature of authorized persons.
5. Latest Audited Balance sheet and profit and loss account of the unit and sister/associate concern.
6. Copy of sanction letter for credit limit sanctioned by the Bank and/or financial institutions.
7. Copies of recent supply orders.
8. Processing fee .... As applicable, for empanelment.

Kindly process our case and empanel as an Associate unit for participation/facilitation in the queries and execution thereof by us.

Thanking you,  
Yours faithfully,

(Authorized Signatory)  
(Full Name & Designation)

**(On stamp paper as per the local Act)**

(Power of attorney to be given by the partners for empanelment under MFS)

We,

1. .... S/o.Shri..... R/o.....
2. .... S/o.Shri..... R/o.....
3. ....S/o.Shri.....R/o.....

Partners of \_\_\_\_\_ do hereby appoint Sh ..... S/o Shri.....  
R/o....., a partner of the firm as our sole and lawful attorney to apply  
to the National Small Industries Corporation Limited, Branch Office ..... for  
empanelment under Marketing Facilitation Scheme on our behalf and in the name of the  
firm individually or as Member of Consortium under its Consortia and for that purpose the  
firm do hereby authorize Sh..... S/o Sh.....,  
partner of the firm to execute agreement/s, furnish documents/instruments/  
security/guarantee and to do whatsoever in furtherance of the said objectives as may be  
required by the National Small Industries Corporation Limited on behalf of the firm.  
Sh..... is further authorized to be the leader of the Consortium or to  
nominate any other authorized person of any member of the Consortium as leader to  
represent the firm for all purposes in relation to the facilitation in any of the enquiry under  
Marketing Facilitation Scheme through Consortium.

We hereby agree to ratify all such *acts* application, documents, deeds, and correspondence  
signed by the said attorney on behalf of the firm and all such documents, agreements and  
correspondence etc. shall be binding on us as partner/s of the said firm.

First Partner  
(Signature)

Second Partner  
(Signature)

Third Partner  
(Signature)

Accepted

Power of Attorney  
(Signature)

Witnesses: 1.

2.

Date:

Place:

**Ref.:**

**Dated:-**

**(On Letter Head of the unit with common seal of the company)**

**(Specimen of Board Resolution to be passed by the Board of Directors in case of application by the Company)**

**Extracts of the Minutes of the Board Resolution dated \_\_\_\_\_ held at \_\_\_\_\_**

Resolved that the Company shall apply to National Small Industries Corporation Limited..... (Address) for empanelment under Marketing Facilitation Scheme for any of the enquires on behalf and in the name of the company individually or as Member of Consortium under its Marketing Facilitation Scheme and for that purpose the company do hereby authorize Sh..... S/o Sh....., a director of the company to execute agreement/s, furnish documents/instruments/ security/guarantee and to do other things whatsoever on behalf of the company as may be required by the National Small Industries Corporation Limited for said enquiries. Sh..... is further authorized to be the leader of the Consortium or to nominate any other authorized person of any member of the Consortium as leader to represent the company for all purposes in relation to the participation and execution under Marketing Facilitation Scheme /order(s) through consortium.

(Authorized Signatory)

(With common seal of the company)

**Annexure - D****1. Particulars for the applicant unit:**

Name	Constitution	Udyam Regn. No.	GST Regn. No.	Yr. of Est.	Address & Tel. No. & E-mail	
					Factory	Regd. Office

**2. Details of Banker:**

Name of Bank	Address	Telephone No.	Account No.

**3.**

Whether unit belongs to SC/ST/Women Entrepreneur / PH/Ex-Servicemen/Technocrat	
Whether unit is located in a backward area/ Hilly region/others	

**4. Particulars of Proprietor/Partners/Directors/Executives:**

Name	Father's/ Husband Name	Address	Qualification	Business Exp. (yrs.)	Tel & Mobile	E-mail address	Net worth (Rs. In lacs)

**5. Name & address of Sister Concerns:**

Name and address of the concern	Name of the common Proprietor/Partners/ Directors

**6. Line of activity:**

Nature of project	Name of products being manufactured

7. i) Have you applied earlier to NSIC : Yes / No  
 ii) Details of assistance sanctioned earlier :

Name of the Scheme	Amount of assistance (Rs.)	Reference No. and date of sanction letter	Re-payment position	Amount of default/ over dues, if any

**8. Manufacturing Capacity:**

Name of Machine	Installed capacity	Operational capacity	Present work load


**9. Any other relevant Information:**

Signature of Authorized Person  
(With official stamp)



11. Turnover Qtrly / yearly:

12. Marketing arrangements:

i) Sales out lets Nos.

ii) Sales (Qtrly/yearly).

13. Status of execution of orders in hand:

14. Recommendations of the inspecting Officers:

(Official from Finance)

(Official from Executive)

**1. Appraisal and Recommendation Form**

1	Enquiry No. & date	
2	Due on (last Date for submission)	
3	Material/ Stores Description/Work/service	
4	Address of Deptt.(Tender Floated by)	
5.	Name & Address of unit/Consortium units	
6.	Status of units participating in Enquiry (Whether participating first Time. If participating earlier also, please give a line about past performance)	
7.	Enquiry Validity Days/months (Pl. specify)	
8.	Unit(s) Conformity to technical specification, as per enquiry	
9.	Limit under MFS  Gross turnover of the unit(s) for the last three Years	
10.	Production / Operating Capacity of the unit (s) with major orders in hand (value)	
11.	GP certificates No. and items registered.	
12.	Recommendation(s) with regard to technical & financial ability of the supplier	

Head (Accounts)

Head (BD/Marketing)

Branch Head

**Annexure- G**

Ref No: NSIC:BO

Date

To

The Unit

**Sub: Empanelment under NSICs Marketing Facilitation Scheme.**

Dear Sir,

Please refer to your application dt..... for empanelment under our Marketing Facilitation Scheme for participating in any of the enquiries as received from Central Govt./State Govt./Public Sector Undertakings/local bodies/reputed private companies willing to buy from Indian Micro and Small Enterprises. We are pleased to empanel you as an associate unit under the above said scheme for participation in enquiries through NSIC on the following conditions.

1. Execution of agreement by duly authorized person on a non-judicial stamp paper of appropriate value.
2. Empanelment Charges will be as applicable from time to time
3. Terms of Enquiry shall be applicable to the unit on back to back basis.
4. This enlistment is valid for one year only.

Kindly get the agreement executed by the authorized signatory. We shall consider in any of the enquiries on your accepting the above terms & conditions.

Thanking you,

Yours faithfully,

(Authorized Signatory)  
(Full Name & Designation)

**(On Letter Head of the unit)**

**(Specimen of Resolution to be passed by the Executive Members of Society)**

**Extract of Resolution of the Executive Members of Society dated \_\_\_\_\_ passed in its meeting held at \_\_\_\_\_**

Resolved that the Society shall apply to National Small Industries Corporation Limited..... (address) for empanelment for any of the enquiries on behalf and in the name of the Society individually or as Member of Consortium under its Consortia and Marketing Facilitation Scheme and for that purpose the Society do hereby authorize Sh..... S/o Sh....., an Executive of the Society to execute agreement/s, furnish documents/instruments/security/ guarantee and to do other things whatsoever on behalf of the Society as may be required by the National Small Industries Corporation Limited for said purposes. Sh..... is further authorized to be the leader of the Consortium or to nominate any other authorized person of any member of the Consortium as leader to represent the Society for all purposes in relation to the participation and execution of any of enquiries/order(s) through consortium.

(Signature of all Executive Members)

**TRIPARTITE AGREEMENT UNDER MARKETING FACILITATION SCHEME**

This Tripartite Agreement is meant for providing marketing assistance under Marketing Facilitation Scheme (MFS) to the Micro & Small Enterprises enlisted with NSIC under MFS scheme to supply MSE's Goods/Services to the Central/State/UTs and their Departments, Public Sector Undertakings, Local Bodies, Private Companies etc.

This AGREEMENT is made and entered into on this \_\_\_ day of \_\_\_ 2026 (.....day of *Two Thousand Twenty Six*) between The National Small Industries Corporation Limited, a Government Company incorporated under the Companies Act 1956, having its registered office at NSIC Bhawan, Okhla Industrial Estate, New Delhi – 110020 and also having one of its Branch Office at \_\_\_\_\_ (Full address of concerned office) hereinafter called and referred to as the 'Facilitator', which expression shall include its successors and assigns of the First Part.

**AND**

Shri \_\_\_\_\_ S/o Shri \_\_\_\_\_ R/o \_\_\_\_\_ and carrying business under the name and style of M/s. \_\_\_\_\_ at \_\_\_\_\_ (full address) as Proprietor, hereinafter called and referred to as the 'Supplier', which expression shall include his/her heirs, executors, administrators, successors, legal representative and assigns of the Second Part.

**(In case of Proprietor concern)**

**OR**

M/s. \_\_\_\_\_ (Name of the firm with full address) a Partnership firm carrying on business in co-partnership and acting through Shri \_\_\_\_\_ S/o \_\_\_\_\_ R/o \_\_\_\_\_ holding power of attorney / authority dated \_\_\_\_\_ from all the partners of the firm, to sign this agreement on behalf of the firm, hereinafter called and referred to as the 'Supplier', which expression shall include each partner or partners for the time being of the said firm and their respective heirs, assigns, executors, administrators and legal representatives of the Second Part.

**(In case of Partnership concern)**

**OR**

M/s. \_\_\_\_\_ (Name of the Company /LLP/Co-operative Society), a Company duly registered under the Companies Act, 1913/1956, Co-operative Societies Act having its registered office at \_\_\_\_\_ and acting through Shri \_\_\_\_\_ S/o \_\_\_\_\_ R/o \_\_\_\_\_ a Director/executive of the Company/society authorized vide a resolution dated \_\_\_\_\_ passed by its Board of Directors/executive body in the meeting held on \_\_\_\_\_ to sign this agreement on behalf of the Company / Co-operative Society hereinafter called and referred to as the 'Supplier', which expression shall include its successors and assigns of the Second Part.

**(In case of Company / Co-operative Society)**

**OR**

M/s ----- (Name with full address), an HuF firm carrying on the business for the benefit of Hindu Undivided Family consisting of its coparceners namely Sh.....S/o ..... Smt.....W/O ..... (Please mention names of all the coparceners of HUF) and acting through its Karta Sh..... S/o..... (name of karta) holding power of attorney /authority letter dt.....from all the Coparceners of the HUF firm to sign this agreement on behalf of the HUF firm, hereinafter called and referred to as the ' Supplier', which expression shall include each Coparcener for the time being of the said HUF firm and their respective heirs, successors, assigns, executors, administrators and legal representatives of the Second Part.

**(For HUF)**

**AND**

(Name of the Central Govt./State Govt., Public Sector Undertakings, local bodies, private companies) \_\_\_\_\_, an eminent Institution of national repute registered under \_\_\_\_\_, having its registered office at \_\_\_\_  
**(Hereinafter called and referred to as the 'Buyer'** Which expression shall wherever the context so admit includes its Successors and permitted assigns of the Third Part.

The 'Facilitator', 'Supplier' and 'Buyer' are collectively referred to as 'Parties' and individually as the 'Party' unless the context otherwise requires.

**WHEREAS**

- A.** The Facilitator is implementing the **Marketing Facilitation Scheme (MFS)** to support Micro and Small Enterprises (MSEs), enlisted under SPRS/applied for SPRS registrations.
- B.** The Supplier is a Micro/Small Enterprise desirous of supplying goods/services to the Buyer.
- C.** Under the MFS Scheme, the Facilitator has facilitated the participation of the Supplier and has recommended the Supplier as the L1 (Lowest) bidder to the Buyer.
- D.** The Parties desire to clearly define their roles, responsibilities, and relationship.
- E.** Whereas Facilitator is maintaining a panel of Buyer which include (Name of the Central Govt. /State Govt., Public Sector Undertakings, local bodies, private companies) and supplier should be made available to them, by the Facilitator and also acting as a facilitator to MSEs/Units to supply goods/services as required by them.

**NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:**

## **1. PURPOSE AND SCOPE OF AGREEMENT**

This Agreement sets forth the terms governing the limited facilitation role of the Facilitator under the NSIC Marketing Facilitation Scheme. The Facilitator's role shall be strictly limited to facilitating and thereby recommending the Supplier as L1 to the Buyer.

This Agreement details the terms and conditions, responsibilities and obligation of the Parties.

Buyer floated the Tender for their own requirement of Goods/ Services in terms of this Agreement and both the Buyer and Supplier shall respectively and faithfully abide by and subject themselves to the terms and conditions and stipulations of this Agreement.

## **2. ROLE OF FACILITATOR**

The Facilitator shall act solely as a facilitator under the Marketing Facilitation Scheme. The Facilitator's role shall be limited to Recommending the Supplier as L1 bidder to the Buyer (As per DOE manual)/any other manual/guidelines. The Facilitator shall not be a supplier, contractor, guarantor, or performance obligor, not assume any financial, contractual, technical, or performance liability, not be responsible for execution, delivery, quality, warranty, or after-sales obligations. No privity of contract shall arise between the Facilitator and the Buyer for supply of goods/services.

## **3. RELATIONSHIP BETWEEN SUPPLIER AND BUYER**

Upon acceptance of the recommendation from Facilitator, a separate order/work order/supply order/contract shall be executed directly between the Supplier and the Buyer. The Supplier shall be solely responsible for execution of the order/work order/supply order/contract, compliance with specifications, timely delivery, quality assurance, warranty obligations, payment of statutory dues, any penalties or liquidated damages etc. The Supplier will directly provide the goods and services to the Buyer as per their specifications/requirements and the Buyer shall make payments directly to the Supplier as per agreed contractual terms.

## **4. NO LIABILITY OF FACILITATOR**

The Facilitator shall not be liable in any conditions for any supply, delay, quality/quantity or default by the Supplier, (defective goods/services), contractual disputes between Supplier and Buyer, financial claims, damages, penalties, or litigation. The Supplier and Buyer expressly agree that disputes arising out of the order/work order/supply order/contract shall not involve the Facilitator.

## **5. PAYMENT TERMS**

All payments for goods/services shall be made directly by the Buyer to the Supplier. The Facilitator shall not receive, involve, process, or guarantee payments under the order/work order/supply order/contract.

- Facilitator will not be liable for any direct financial transactions between Buyer and the Supplier . The Supplier shall raise bills exclusively in the name of the Buyer who shall directly made all the payment as per the order/work order/supply order/contract to the Supplier. Facilitator shall not be responsible for any delayed or short payment made by the Buyer.
- Facilitator's facilitation charges will be paid by the Supplier only within the time schedule agreed between the Facilitator and Supplier.
- Payments to Supplier will be made directly by the Buyer

## **6. SCOPE OF WORK**

The scope of work to be executed under this Agreement shall be as specified in the respective Tender/RFP/order/work order/supply order/contract issued from time to time. The Parties agree that the detailed scope, deliverables, timelines and specifications shall be government by the terms and conditions of the concerned Tender/RFP/order/work order/supply order/contract which shall form an integral part of this Agreement.

## **7. FORCE MAJEURE**

Neither Party shall be held responsible for non-fulfillment of their respective obligations under this Agreement due to the exigency of one or more of the force majeure events such as but not limited to Acts of God, war, flood, earthquakes, strike, lockouts, epidemics, riots, civil commotion pandemic, lockdown etc., provided on the occurrence and cessation of any such events.

## **8. EFFECTIVE DATE, DURATION, TERMINATION OF THE AGREEMENT**

- i.* This Agreement shall be valid for .....from the date of signing of the Agreement however, it may be extended for another..... by mutual written consent of all the Parties.
- ii.* This agreement can be terminated with the mutual written consent of all the Parties subject to clearance of all the dues including statutory dues, if any, obligations etc. by the Supplier and the Buyer. In case any of the Party does not approve the termination, the Supplier and the Buyer shall remain bound by the terms and conditions of the agreement until all contractual obligations are completed by the Supplier and the Buyer.
- iii.* During the tenure of the Agreement any Party hereto can terminate the Agreement either for breach of any of the terms and conditions of this Agreement by the other Party or otherwise by giving a 60 (sixty) days' notice in writing to the other Party. Failure of either of the Party to terminate the Agreement on account of breach or default by the other shall not constitute a waiver of that Party's right to terminate.

## **9. CONFIDENTIALITY**

During the tenure of Agreement and thereafter, all Parties undertake on their behalf to maintain strict confidentiality and prevent disclosure of any/ all information & data exchanged / generated pertaining to work under this Agreement for any purposes other than in accordance with this Agreement. Confidentiality clause shall survive the termination of agreement.

## **10. ASSIGNMENT OF THE AGREEMENT**

Any rights and/or liabilities arising to any of the Part on account of this Agreement shall not be assignable /transferrable except with the written consent of other Parties and subject to such terms and conditions as may be mutually agreed upon.

## **11. INDEMNITY**

The Supplier and Buyer undertakes to indemnify and keep the Facilitator, and its Directors, officers and employees indemnified and harmless from and against any action, suit, claims, proceeding, damages, liability, losses, expenses or costs (hereinafter referred to as "Claims") suffered by it on account of any breach of warranty, representation, violation of any law or creation of any legal liability under MFS, unauthorized act, fraud, any act, deed or things done or omitted to be done, or undertaking made by Supplier, its employees or officers or agents. In the event of any such claim being made on the Facilitator, the Supplier undertake to pay on first demand made by Facilitator of any amount on this account without any demur, reservation, contest and protest whatsoever within 15 days of demand being made by Facilitator. The Buyer shall not raise any claim against the Facilitator arising from the supply contract.

## **12. Dispute Resolution**

Any dispute between Supplier and Buyer shall be resolved mutually or through Arbitration or as per terms of their supply contract. The Facilitator shall not be made a Party to such dispute proceedings. Facilitator's liability will be strictly limited to its role as a Facilitator. Any delays or quality/quantity or any other issues resulting from Supplier's actions or external factors will remain the responsibility of the Supplier, and Facilitator will not be responsible for the same under any circumstances, whatsoever.

## **13. JURISDICTION**

The Court at .....alone shall have exclusive jurisdiction in respect of any dispute arising out of this Agreement.

**14. CONSORTIUM ARRANGEMENT.**

Consortium nominate a duly authorized Consortium Leader who shall represent and bind all Consortium members in all matters relating to this Agreement and shall act as the sole and authorized interface with the Buyer for all communications, submissions, compliance requirements, documentation, coordination, execution of work, and performance of obligations; any instruction, notice, approval, clarification, or correspondence exchanged between the Buyer and the Consortium Leader shall be deemed to have been validly issued to and received on behalf of all Consortium members, and the members of the Consortium shall be jointly and severally liable for the due performance of their obligations under this Agreement, notwithstanding that dealings with the Buyer are routed exclusively through the Consortium Leader.

(Consortium Agreement Clause is applicable for Consortia only).

**15. SEAL OF PARTIES**

In witness whereof the parties hereto have signed this Agreement through their authorized representatives on the .....day of year ..... mentioned hereinabove.

Signature  
Facilitator

Signature  
Supplier

Signature  
Buyer

Name, Signature & Address of Witnesses

1.  
2.

1.  
2.

1.  
2.

**Agreement under NSICs Marketing Facilitation Scheme**

This agreement is made and executed on this \_\_\_\_day of----- Two thousand\_\_\_\_\_ between National Small Industries Corporation Limited, a Government Company incorporated under the Companies Act 1913 (Act VII of 1913) having its registered office at NSIC Bhavan, Okhla Industrial Estate, New Delhi – 110020 and also having one of its Branch Office at \_\_\_\_\_ (Full address of concerned office) hereinafter called as '**the NSIC/Corporation**', which expression shall include its successors and assigns;

**AND**

Shri \_\_\_\_\_ S/o Shri \_\_\_\_\_ R/o \_\_\_\_\_ and carrying business under the name and style of M/s. \_\_\_\_\_ at \_\_\_\_\_ (full address) as Proprietor (hereinafter called as '**unit**', which expression shall include his/her heirs, executors, administrators, successors, legal representative and permitted assigns); (In case of Prop. concern)

**OR**

M/s. \_\_\_\_\_ (Name of the firm with full address) a Partnership firm carrying on business in co-partnership and acting through Shri \_\_\_\_\_ S/o \_\_\_\_\_ R/o \_\_\_\_\_ holding power of attorney / authority dated \_\_\_\_\_ from all the partners of the firm, to sign this agreement on behalf of the firm, hereinafter called as '**the unit**', which expression shall include each partner or partners for the time being of the said firm and their respective heirs, executors, administrators and legal representatives. (In case of Partnership concern)

**OR**

M/s. \_\_\_\_\_ (Name of the Company /Limited Liability Partnership/Co-operative Society/Multi State Co-operative Society ), a Company duly registered under the Companies Act, 1913/1956, Co-operative Societies Act having its registered office at \_\_\_\_\_ and acting through Shri \_\_\_\_\_ S/o \_\_\_\_\_ R/o \_\_\_\_\_ a Director/executive of the Company/society authorized vide a resolution dated \_\_\_\_\_ passed by its Board of Directors/executive body in the meeting held on \_\_\_\_\_ to sign this agreement on behalf of the Company / Co-operative Society hereinafter called as '**unit**', which expression shall include its successors and assigns. (In case of Co. / Co-op. Society)

**Whereas** the Corporation is operating a Marketing Facilitation Scheme for providing marketing support to individual unit or a group/consortium of units of micro and small scale enterprises;

**Whereas** the Corporation facilitates Micro and Small Enterprises (MSEs) by passing on the enquiries received by the Corporation to supply their goods/materials/services/ machinery/ technology/turnkey projects (hereinafter referred to as '**goods and services**') to the Central Govt./State Govt., Public Sector Undertakings, local bodies, private companies, hereinafter called as the '**Buyer**';

**AND whereas** the Unit after going through the contents of the Marketing Facilitation Scheme approached the Corporation to provide marketing facilitation support to participate in the enquiries

**NOW THIS AGREEMENT WITNESSES AS UNDER:**

**1. Role of NSIC as Facilitator:**

- (i) NSIC being Facilitator will recommend the L1 bidder (lowest bidder) to the Buyer (As per DOE Manual), who will then be responsible for awarding the contract to such L1 bidder Or pass on the enquiries received by the Corporation to supply their goods/services to the Unit.
- (ii) NSIC's role shall be confined to assisting in negotiations between the Buyer and the supplier/unit, ensuring fair and transparent processes in pricing, delivery timelines, and other critical contract terms.
- (iii) **Coordination and Communication:** NSIC/Corporation will act as a coordinator/facilitator between the Buyer and supplier/unit, ensuring smooth communication and aligning both parties on key project milestones and delivery expectations.

**2. Facilitation /Service Charges**

- (i) **NSIC/Corporation will charge 5% (inclusive of GST) of the award value towards facilitation fees/commission charges.**
- (ii) In case of any project, supplier/unit shall be liable to pay the facilitation charges in phases, linked to project milestones: 50% upon reaching the first milestone (on acceptance of award of contract by the supplier unit), followed by 25% at the second milestone (total execution of award), and the remaining 25% upon completion of the final milestone (receipt of payment from the Buyer).
- (iii) Supplier/unit agrees to keep NSIC/Corporation informed about the progress of the project from time to time.
- (iv) NSIC/Corporation will not be liable for any direct financial transactions between buyer and the supplier'/unit. The supplier/ Unit shall raise bills exclusively in the name of the 'Buyer' who shall directly make all the payment as per the contract to the supplier/ unit. NSIC/Corporation shall not be responsible for any delayed or short payment made by the Buyer or delivery, quality, quantity issues etc. and for any reasons whatsoever.
- (v) NSIC's facilitation charges will be paid by the unit/Supplier within the time schedule stated above.

- (vi) Payments to Suppliers/unit will be made directly by the Buyer.
- (vii) The Supplier/Unit agrees to comply with all the terms and conditions laid down in tender/NIT documents published/floated by the Buyer during the tender period or its extended period. The Supplier/Unit further agrees that NSIC shall not be liable for payment of any penalty imposed by the Buyer for violating terms and conditions of the award of the contract (made between the Supplier/Unit and Buyer) or for delayed or defective delivery of goods or services.
- (viii) If a supplier/Unit fails to pay the fees to NSIC in accordance with the Agreed payment terms, Corporation shall take appropriate action against such supplier/unit/Consortium.

### **3. Tripartite Agreement:**

The supplier unit agrees that a tripartite agreement shall be executed among the NSIC the facilitator, the Buyer and the supplier/unit, incorporating the terms and conditions agreed amongst the parties.

### **4. Complaints & Disputes**

NSIC's responsibility will be strictly limited to its role as a facilitator. Any delays or quality/quantity & other issues resulting from suppliers/Unit's actions or external factors will remain the responsibility of the supplier/unit and NSIC will not be responsible for the same under any circumstances, whatsoever.

NSIC/Corporation shall not be a party to any complaint / disputes with regard to delayed/short payment, defective/ delayed supply, quality / quantity or any other issues regarding the award of contract between Buyer and supplier/unit.

### **5. REVOCATION OF ENLISTMENT CERTIFICATE**

The enlistment certificate under the MFS can be revoked by the NSIC in the following circumstances:

- (i) The unit backs out after submission of rate participation in the enquiry;
- (ii) The unit fails to comply with any of the terms and conditions of the supply order including specification, size, quantity, quality and/or wrong delivery, non-delivery, short-delivery, delayed delivery, defective delivery etc. of goods/services;
- (iii) The supplier/unit fails to meet the conditions related to after sale services/ annual maintenance/ guarantee/ warranty conditions;
- (iv) The supplier/unit breaches of any of the terms and conditions of the agreement;
- (v)** On receipt of any complaint from the Buyer department, NSIC/Corporation reserve its right to reconsider/re-examine SPRS registration Certificate issued to Supplier unit
- (v) Any other conduct of the unit which in the opinion of the NSIC/Corporation warrants revocation of the enlistment certificate.

## 6. Termination of Agreement

This agreement can be terminated with the mutual consent of both the parties i.e. supplier/unit and the NSIC/Corporation subject to clearance of all the dues including statutory dues, if any, obligations etc. by the supplier/ unit. In case the NSIC does not approve the termination, the supplier shall remain bound by the terms and conditions of the agreement until all contractual obligations are completed by the supplier/ unit.

## 7. **Order Placement:**

The Buyer shall place the Supply Order on the selected MSE supplier/unit/ consortium recognizing NSIC's/Corporation's facilitation role.

## 8. **Payment:**

The Supplier/Unit agrees that Buyer shall be responsible for making direct payments to the supplier/unit as specified in the terms of the purchase order. NSIC/Corporation shall not be involved or have any liability in the financial transactions made between the Buyer and supplier/unit.

## 9. Indemnity

(i) The Supplier/Unit hereby indemnifies the NSIC/Corporation and keep it harmless from any claim, demand, damages, action, cost, suit or proceedings and other charges, including legal charges if any, to which the NSIC/Corporation may become subject or which it may have to pay or held liable.

(ii) The Supplier/Unit agrees that this indemnity shall remain valid, enforceable and irrevocable until the settlement of all the claims of the NSIC arising under this agreement.

## 10. PRICE NEGOTIATION BY THE BUYER DEPARTMENT

On opening of the price bids if the buyer department calls for negotiation either on the price or on the quantity or both or any other factor, the decision on any of these parameters can be taken by Buyer. However, NSIC/Corporation may facilitate in negotiations with the Buyer at the request of the supplier/unit.

After supply of material by the supplier/unit, it will keep NSIC/Corporation informed about the progress of execution of order/award and confirm that goods and/or services are in accordance with the specifications of the supply order.

## 11. DISTRIBUTION OF ORDER AMONG CONSORTIUM MEMBERS

On participation in any of the enquires on behalf of consortium of the supplier(s)/unit(s) and award of order, Consortia Leader shall pass on the order to the members of the consortium as per the decision taken at the time of participation by the member supplier/unit or their elected leader, specifying quantities to be executed by individual member supplier/unit on award of tender.

Otherwise, the member suppliers/ units either collectively or through their leader can convey the allocation of quantities amongst themselves out of the order received which shall be supplied / executed by them respectively. However, the decision of NSIC/Corporation with regard to distribution of the order to different member suppliers/units shall be final notwithstanding the capacity of the supplier/unit.

**12. IMMEDIATE RECOVATION OF ENLISTMENT CERTIFICATE**

In the following cases, the empanelment of the unit shall be revoked with immediate effect:

- a) The supplier/unit indulges in any kind of misconduct, fraud, forgery, cheating, unfair trade practices, or willfully acts against the interest of the NSIC/Corporation/ or does any act which invites action under criminal laws.
- b) The supplier/unit is blacklisted by any other department;
- c) The unit's SPRS enlistment certificate has become invalid due to any reason;

In cases where the supplier/unit stands debarred for further execution of the order and all liabilities having arisen and / or likely to arise in future, they shall be borne by the supplier/unit as per the terms & conditions of this agreement executed under the scheme

**13. Jurisdiction**

The Court at .....alone shall have exclusive jurisdiction in respect of any dispute arising out of this agreement

1.

2.

(Prop./Partner/Director/Authorized signatory)  
(Full Name & Designation)

Witnesses:

1.

National Small Industries Corpn. Ltd.

2.

AUTHORISED SIGNATORY

**CONSORTIUM AGREEMENT**

This AGREEMENT is made and executed on this \_\_\_\_ day of Two thousand \_\_\_\_\_  
**BETWEEN** National Small Industries Corporation Limited, a Government Company incorporated under the Companies Act 1913 (Act VII of 1913) having its registered office at NSIC Bhavan, Near Okhla Industrial Estate, New Delhi – 110020 and also having one of its Branch Office at \_\_\_\_\_ (Full address of concerned office) hereinafter called as '**the NSIC/Corporation**', which expression shall include its successors and assigns;

**AND**

1. Shri \_\_\_\_\_ S/o Shri \_\_\_\_\_ R/o \_\_\_\_\_ and carrying business under the name and style of M/s. \_\_\_\_\_ at \_\_\_\_\_ (full address) as Proprietor (herein after called as '**unit/Consortium Member**', which expression shall include his heirs, executors, administrators, successors, legal representative and permitted assigns); (In case of Proprietary concern)

**OR**

M/s. \_\_\_\_\_ (Name of the firm with full address) a Partnership firm carrying on business in co-partnership and acting through Shri \_\_\_\_\_ S/O. \_\_\_\_\_ R/O. \_\_\_\_\_ holding power of attorney / authority dated \_\_\_\_\_ from all the partner of the firm, to sign this agreement on behalf of the firm, hereinafter called as '**unit/Consortium Member**', which expression shall include each partner or partners for the time being of the said firm and their respective heirs, executors, administrators and legal representatives. (If Partnership concern)

**OR**

M/s ----- (Name with full address) , an HuF firm carrying on the business for the benefit of Hindu Undivided Family consisting of its coparceners namely Sh.....S/o ..... Smt.....W/O ..... (Please mention names of all the coparceners of HUF) and acting through its Karta Sh..... S/o..... (name of Karta) holding power of attorney /authority letter dt.....from all the Coparceners of the HUF firm to sign this agreement on behalf of the HUF firm, hereinafter called as the unit/Consortium Member, which expression shall include each Coparcener for the time being of the said HUF firm and their respective heirs, successors, assigns, executors, administrators and legal representatives (For HUF)

**OR**

M/s. \_\_\_\_\_ (Name of the Company /LLP/Co-operative Society), a Company duly registered under the Companies Act. 1913/1956/ Co-operative Societies Act having its registered office at \_\_\_\_\_ and acting through Shri \_\_\_\_\_ S/O. \_\_\_\_\_ R/o. \_\_\_\_\_ a Director of the Company authorized vide a Resolution dated \_\_\_\_\_ Passed by its Board of Director in the meeting held on \_\_\_\_\_ to sign this agreement on behalf of the Company / Co-operative Society hereinafter called as '**unit/Consortium Member**', which expression shall include its successors and assigns. (In case of Company/ Co-operative Society)

**AND**

2.....(particulars of proprietor or partnership or company or society as given above)

**AND**

3.....(particulars of proprietor or partnership or company or society as given above)

**Whereas** the Corporation is operating Marketing Facilitation Scheme for providing marketing support to individual unit or a group/consortium of units of micro and small scale enterprises;

**Whereas** the Corporation facilitate Micro and Small Enterprises (MSEs) for participate in enquiries for supplying their goods/materials/services/ machinery/technology/ turnkey projects (hereinafter referred to as 'goods and services') to the Central Govt./State Govt., Public Sector Undertakings, local bodies, private companies, hereinafter called as the '**Buyer**'.

**Whereas** the units/Consortium Members, engaged in supply of goods and services, after having decided to form a consortium of themselves, approached the Corporation to avail marketing facilitation support under the above said scheme for quoting in the enquiries on behalf of the Members of this Consortium and agreed to pay NSIC facilitation charges. A separate agreement has already been executed by the Unit/ Consortium Member with the Corporation;

**NOW THIS AGREEMENT WITNESSES AS UNDER:**

1. That the unit/Consortium Member authorizes the Corporation as its facilitator to pass on the enquiries received by the corporation to consortium members so as to enter into contract with the 'Buyer'.
2. The unit/ Consortium member hereby acknowledge execution of the agreement individually under the Marketing Facilitation Scheme of the Corporation and agrees to abide by the terms and conditions of the same and the same shall form an integral part of the enquiry and shall continue to be enforceable till the 'Buyer' discharges the unit/Consortium.
3. The units/Consortium Members hereby agree to nominate Shri.....  
S/o.....R/o.....and Proprietor/Partner/Nominated  
partner/Director/Karta/authorized representative of M/s..... as the Leader  
Member, who shall represent the units/Consortium Members for all intents and purpose for dealing with the Corporation for recommending name of consortium of units. The commitment made by the Lead Member shall be binding on all the units/Consortium Members.
4. If the consortium or individual MSE received the order from the Buyer, the same shall be acceptable to all the consortium members as per decision as per the decision of their elected leader. If the member unit(s) is unable to decide about the allocation of quantities to be supplied / executed by them, the Corporation shall decide the same while keeping in view the monetary limit and the same shall be binding on the consortium units.
5. It shall be the responsibility of the unit/Consortium Member jointly and severally to supply/ provide the goods/services delivered fully and completely at their cost as per supply order including technical guarantees at their cost as per the supply order. In case of failure of any of the member of the consortium to execute its part of order, the other members of consortium shall be responsible to execute the order for the failing unit

6. In case any penalty or damages are levied by the buyer which can be identified for the products supplied by the specific member the same shall be passed on to such member. Where such identification is not possible, the penalty / damages shall be divided amongst all member units in the ratio of the quantities allocated *amongst* them or in the ratio as mutually decided by them.
7. The Supplier/Unit/Consortium agrees to comply with all the terms and conditions laid down in tender NIT documents published/floated by the buyer during the tender period. The Supplier/Unit further agrees that NSIC shall not be liable for payment of any penalty imposed by the Buyer for violating terms and conditions of the award of the contract (made between the Supplier/Unit and Buyer) or for delayed or defective delivery of goods or services.
- 8.
9. The Corporation reserves its right to expel any member for misconduct, unfair trade practices, undue pressure, if it works against the interest of the Corporation and/or Consortium or if it jeopardizes the execution of the enquiry as received from byer in any manner.
10. Any change in the constitution of the unit, addition of unit or withdrawal/non-participation of a unit in the enquiry shall not absolve any unit of its liabilities and contractual obligations.
11. The unit/consortium members agree and authorize the Corporation to enter into any supplementary agreement for the addition, if any, of new members/units in the consortium with the same terms and conditions.
12. This agreement is not intended to constitute, create, give effect to or recognize a joint venture, partnership or business entity of any kind having any legal claim on each other in case of breach of any of the terms.

**Jurisdiction**

The Court at .....alone shall have exclusive jurisdiction in respect of any dispute arising out of this agreement

Signed by the Parties to this agreement on the day first above written.

Consortium Member  
Authorised Signatory

Consortium Member  
Authorised Signatory

Consortium Member  
Authorised Signatory

**For National Small Industries Corp. Ltd.**

**Witnesses:**

1.

2.

**(Authorize Signatory)**

