



HOW TO PARTICIPATE IN EXHIBITIONS

Step by Step Guide for the Participation - <https://exhibitions.nsicnet.in>

- 1) In line with ease of doing business, the upgraded online Portal PRISM is live at <https://exhibitions.nsicnet.in> for both the applicant unit(s) and fair organisers for participation in pre-approved Exhibitions for registration/entry of event details.
- 2) Only as per the pre-approved Calendar under Special Marketing Assistance Scheme (SMAS), the eligible MSME applicant can submit their application online with required documents directly on PRISM Portal. For scheme details - <https://www.scsthub.in/content/special-marketing-assistance-scheme-smas>
- 3) **Screenshot of the PRISM - Documents (self-attested) required from the Applicant Unit:**



Home Blacklisted Units Upcoming Events Register Events Approved Exhibitions for FY 23-24 International Events

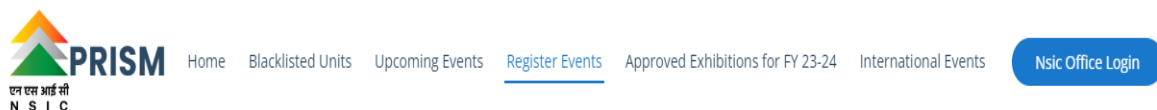
Nsic Office Login

It is mandatory for Manufacturing/ Service sector MSMEs to be registered at Udyog Aadhar Memorandum (UAM) Portal/Udyam Registration and on MSME databank for availing benefits under the Scheme. [Click here for MSMEDataBank Registration](#). A help text is also provided for smooth filling of application.--[Click Here--](#)

Documents required from Unit by NSIC Field Office:

#	Documents(in PDF format only)	#	Documents (in PDF format only)
1.	UAM/UDYAM Registration (Max 1 MB)	2.	PAN (Max 1 MB)
3.	GSTIN (Max 1 MB)-if any	4.	CANCELLED CHEQUE (Max 1 MB)
5.	CASTE CERTIFICATE (Max 1 MB)	6.	Balance sheets of last 1 year to maximum 3 years (if applicable,Max 5 MB)
7.	Proof of payment of security amount(if any)	8.	Signed copy of NSIC Terms & Conditions of Participation and Undertaking(Max 3MB)
Note: THE APPLICATIONS ARE TO BE SUBMITTED ONLINE ONLY. NO PHYSICAL APPLICATION WILL BE ACCEPTED BY ANY NSIC FIELD OFFICES. ANY APPLICATION SUBMITTED PHYSICALLY WILL BE TREATED AS INVALID.			

4) Screenshot of the PRISM - Documents from Organiser (Private/Association/Chamber etc):



Register Events

Organizers are welcome to register their approved event by entering desired information. Before proceeding to filling your request for consideration by NSIC, kindly be ready with your documents (softcopy) as per the given checklist. A help text is also provided for smooth filling of application. --Click Here--

Documents required for event organizers.

#	Documents (in PDF format only)	#	Documents (in PDF format only)
1.	Certificate of Incorporation from Registrar (Max 1 MB)	2.	Audited Balance sheet of last three years (Max 10 MB)
3.	GSTIN (Max 1 MB)	4.	Registration certificate either from ITPO/NSIC/ISO Certified/Export Promotion Councils/Any Central/State Govt. Bodies (Max 1 MB)
5.	Performa Invoice (Max 1 MB)	6.	Brochure of the event (Max 1 MB)
7.	Organizer letter stating rate and minimum stall size (Max 1 MB)	8.	Cancelled Cheque (Max 1 MB)
9.	PFMS ID	10.	Signed copy of NSIC Terms & Conditions of Participation and Undertaking (Max 3MB)

[Apply Link](#)

- 5) The Unit has to ensure that their participation in the exhibition is as per the terms and conditions and undertaking submitted by them to NSIC while uploading their application on PRISM.
- 6) As per SMAS guidelines dated 15.11.2021, the SC/ST units must apply under SMAS at least a month in advance prior to the commencement of event (*For e.g. if the exhibition dates are 2-4 April then PRISM will close on 01 March*).
- 7) It is of most importance that only after approval is communicated by the concerned field office which has processed the unit's application, the participation of unit in that particular exhibition will be considered as approved otherwise not.
- 8) It may also be noted that the due diligence regarding each Exhibition such as Product Profile of the Fair, Participating Unit Profile, Venue of the Exhibition, Rentals of the Stall, Credentials of the fair Organisers, Past experience, etc. is done by NSIC Office(s) both at Branch and Zonal level.
- 9) For any further assistance organiser/unit may connect the nearest NSIC office <https://nsic.co.in/Corporate/SearchBranch>