

### Renewal Check-List.

S.No	List of Documents	Mode of Acceptance online
1	Pancard	Self –Attested
2	Udyam Registration	Self –Attested
3	Details of Plant &Machinery.	Self –Attested <b>Annexure ‘B’-1</b>
4	Latest Electricity Bill Copy.	Self –Attested
5	<ul style="list-style-type: none"> <li>• Face of Audited Balance Sheet,</li> <li>• Profit and Loss A/cs,</li> <li>• Schedule of Fixed Assets</li> <li>• Schedule of Revenue from Operations</li> </ul> (For the last 3 years, duly signed by the authorized person under his seal.)	Self -Attested
6	Statement showing the Results of Operation for the last 3 years duly signed by Chartered Accountant by indicating UDIN . (Annexure ‘C’).	Self -Attested <b>Annexure ‘C’-1</b>
7	Bankers’ Report giving details of financial status of the applicant firm as per Performa (Draft at Annexure ‘E’).	Self –Attested <b>Annexure ‘E’-1</b>
8	Declaration signed by the applicant MSE Unit accepting conditions of registration as per Annexure D	Self –Attested
9	Original Enlistment Certificate issued by NSIC	To be returned by post
10	Inspection	Choose the third party inspecting agency in case:- <ul style="list-style-type: none"> <li>• the unit is engaged in manufacturing and both manufacturing &amp; services.</li> <li>• the unit is engaged in rendering of services only and applying for renewal with amendment</li> </ul> The inspection fee shall be borne by the applicant MSEs.